

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF January 21, 2023

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

January 21, 2021

**LOUISIANA CONTRACTOR'S LICENSE NO.:** (if applicable)

27770

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: SEMS, Inc.

ADDRESS: 11628 S. Choctaw Dr.

CITY, STATE: Baton Rouge, LA

ZIP: 70815

TELEPHONE: (225)924-2002

FAX: (225)925-2004

EMAIL ADDRESS: amorgan@semsinc.net

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

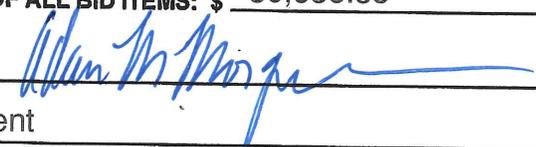
Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 30,638.35

AUTHORIZED SIGNATURE: 

Adam Morgan

Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132947

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<b>TWO (2) YEAR CONTRACT TO PROVIDE ON AN AS NEEDED BASIS, COLLECTION OF USED/ WASTE MOTOR FLUIDS FROM JEFFERSON PARISH FACILITIES FOR THE DEPARTMENT OF ENVIRONMENTAL AFFAIRS</b>		
1	1.00	GL	0010 Waste Motor Oil and other Lubricating Oils Recycling, includes all labor, equipment, transportation, testing and incidentals	\$0.95	\$0.95
2	1.00	DRUM	0020 Waste Oil Contaminated with Gasoline  Unit price to include labor, equipment transportation and proper disposal of waste	\$225.00	\$225.00
3	300.00	DRUM	0030 Waste Oil Filter Recycling/Disposal includes removal/disposal of 55 gallon drums, all labor, equipment, transportation, testing and incidentals	\$40.75	\$12,225.00
4	1.00	GL	0040 Waste Anti-Freeze Recycling includes all labor, equipment, transportation, testing and incidentals	\$1.25	\$1.25
5	1.00	GL	0050 Waste Anti-Freeze contaminated with motor oil  Unit price to include labor, equipment, transportation and proper disposal of waste	\$2.25	\$2.25
6	1.00	GL	0060 Waste Anti-Freeze contaminated with gasoline  Unit price to include labor, equipment, transportation and proper disposal of waste	\$2.25	\$2.25
7	100.00	DRUM	0070 Waste Gasoline Recycling, includes removal/disposal of 55 gallon drums, all labor, equipment, transportation, testing and incidentals	\$165.00	\$16,500.00
8	1.00	DRUM	0080 Waste Gasoline Contaminated with water  Unit price to include labor, equipment	\$1.65	\$1.65

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132947

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	1.00	DRUM	transportation and proper disposal of waste  0090 Replacement Drum for Waste Gasoline	\$110.00	\$110.00
			Unit price should include labor, equipment, transportation to supply Jefferson Parish with an empty drum at the site		
10	1.00	DRUM	0100 Replacement Drum for Waste Used Oil Filters	\$100.00	\$100.00
			Unit price should include labor, equipment, transportation to supply Jefferson Parish an empty drum at the site		
11	1.00	DRUM	0110 Hazardous Waste Elimination with unknown/uncommon contaminates not listed in this bid	\$625.00	\$625.00
			0120 Emergency Facility Support Services Includes removal of Hazardous Materials	\$650.00	\$650.00
			during an emergency situation and a trip fee to replace drum after emergency		
13	1.00	EA	0130 (NON-BIDDABLE) This line item is non-biddable and will be used for billing purposes	\$195.00	\$195.00
			Waste Oil- Stop Fee/or Transportation Fee for pick up when price of oil falls at a determined amount based on price of oil at that time		
				Total	\$30,638.35

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
SEMS  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF SEMS  
INCORPORATED, DULY NOTICED AND HELD ON 1/19/2021,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Adam M. Morgan, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
SECRETARY-TREASURER

1/19/2021

\_\_\_\_\_  
DATE

**Non-Public Works Bid**

**AFFIDAVIT**

**STATE OF** Louisiana

**PARISH/COUNTY OF** East Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: Adam M. Morgan  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized President of SEMS, Inc. (Entity),  
the party who submitted a bid in response to Bid Number 50-00132947, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



Signature of Affiant

Adam M. Morgan

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 19th DAY OF January, 2021.



Notary Public

Laurie Peno

Printed Name of Notary

59943

Notary/Bar Roll Number

My commission expires @death.

that will govern changes in waste oil prices and royalties. Use the following specifications as a guide to filling out the table below.

- ▶ **Waste Oil Pricing Formula:** The vendor must generate a formula for prescribed use in determining the cost of waste oil removal services. We advise that the formula be based on the above referenced EIA's West Texas Intermediate (WTI) index. Using the formula, the Parish must be able to review changes in the price charged for waste oil removal services.
- ▶ **Price per Barrel Threshold:** Because used oil can also be a profitable commodity, the Parish requires that royalties be paid for material if and when the price per barrel of crude oil reaches a specified amount. The vendor must identify a threshold for the price of a barrel of crude oil over which it will agree to pay Jefferson Parish a royalty fee per net gallon of used oil (for all used oil which contains 5% or less water).
- ▶ **Waste Oil Royalties Amount/Formula:** The vendor must specify an amount, or a formula to determine an amount, that it will agree to pay per gallon of oil in royalties if the price per barrel of oil reaches the agreed upon threshold. The vendor must also specify an amount for a transportation fee should the price per barrel of oil

\*\*\*\*\* Bidders shall fill out the below table and submit with bid submission. \*\*\*\*\*  
 Failure to submit the completed table with bid submission will result in a bid rejection.

Waste Oil Pricing Fluctuation Rationale:	Formula/Threshold Based on WTI Index:
Formula based on WTI index determining the dollar/gallon charged to the Parish for removal of waste oil.	Formula: $\frac{Total\ bbl}{WTI}$ 0.055
Threshold (WTI indexed price/barrel of crude oil) over which vendor will pay Parish royalties for waste oil removal.	Price/Barrel Crude Oil (bbl): \$ 75 bbl
Fixed dollar/gallon amount or formula determining the dollar/gallon paid to the Parish for removal of waste oil.	Fixed Price/Gallon or Formula: (WTI) 0.058