

DATE: 6/13/2018

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BID NO.: 50-00122533

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ☒

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 7/12/2020

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

As needed

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Information Management Solutions, LLC d/b/a Secure Shredding and Recycling
ADDRESS: P.O. Box 15465
CITY, STATE: Baton Rouge, LA ZIP: 70895
TELEPHONE: (225 751-8535) FAX: () N/A
EMAIL ADDRESS: jay@secureshreddingandrecycling.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____
NUMBER: _____
NUMBER: _____
NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED SIGNATURE: [Signature]

TITLE: Manager

Jon D. Babbs

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122533

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO (2) YEAR CONTRACT TO PROVIDE SECURE ON-SITE AND OFF-SITE DESTRUCTION OF PARISH DOCUMENTS ON AN AS-NEEDED BASIS FOR ALL JEFFERSON PARISH DEPARTMENTS		
1	1.00	LB	0001 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS ON-SITE	<u>\$.10</u>	<u>\$.10</u>
2	1.00	LB	0002 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	<u>\$.08</u>	<u>\$.08</u>
3	1.00	BX	0003 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS ON-SITE UNIT PRICE SHALL INCLUDE VARIOUS SIZE BOXES	<u>1.2 cub box \$2.00</u> <u>2.4 cub box \$4.00</u>	<u>\$2.00</u> <u>\$4.00</u>
4	1.00	BX	0004 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS ON-SITE UNIT PRICE SHALL INCLUDE VARIOUS SIZE BOXES	<u>1.2 cub box \$2.50</u> <u>2.4 cub box \$5.00</u>	<u>\$2.50</u> <u>\$5.00</u>
5	1.00	LB	0005 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY CONTAMINATED DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	<u>1.2 cub box \$3.00</u> <u>2.4 cub box \$6.00</u>	<u>\$3.00</u> <u>\$6.00</u>
6	1.00	BX	0006 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY CONTAMINATED DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	<u>1.2 = \$3.00</u> <u>2.4 = \$6.00</u>	<u>\$3.00</u> <u>\$6.00</u>
7	1.00	LB	0007 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY MEDIA AS NEEDED FOR		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122533

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	1.00	LB	ALL JEFFERSON PARISH DEPARTMENTS ON-SITE	\$6.00	\$6.00
			0008 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY MEDIA AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	\$4.00	\$4.00
9	1.00	BX	0009 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY MEDIA AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS ON-SITE	\$6.00	\$6.00
			0010 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY MEDIA AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	\$4.00	\$4.00
10	1.00	BX			