

DATE: 2/20/2025

INVITATION TO BID  
THIS IS NOT AN ORDER

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BID NO.: 50-00147301

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

PURCHASING SPECIALIST:  
RTRAN

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME: <i>BUSINESS FORMS INC</i>	
SIGNATURE: (Must be signed here)	TITLE: <i>president</i>
PRINT OR TYPE NAME: <i>Joe Starnes</i>	
ADDRESS: <i>2214 Williams Blvd</i>	
CITY, STATE: <i>Kenner LA</i>	ZIP: <i>70062</i>
TELEPHONE: <i>( ) 504-467-3620</i>	FAX: <i>( ) 504-466-0830</i>
EMAIL ADDRESS: <i>Joe@Print.NoCoxmail.com</i>	

TOTAL PRICE OF ALL BID ITEMS: \$ 1296.00

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INVITATION TO BID FROM JEFFERSON PARISH - continued

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SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	10.00	CA	<p>TWO (2) YEAR CONTRACT FOR A SUPPLY OF ENVELOPES FOR THE JEFFERSON PARISH CLERK OF COURT</p> <p>0001 BUSINESS REPLY MAIL ENVELOPES SHERIFF'S OFFICE (NO. 9 ENVELOPE WITH NO WINDOW)</p> <p>STANDARD ORDER 10 CASES 500/BX - 2500/CS</p> <p>***SPECIFICATIONS AND SAMPLE ATTACHED***</p> <p>VENDOR # 171053</p> <p>BUSINESS FORMS 2214 Williams Blvd. Kenner, LA 70062</p>	\$ 129.60	\$ 1296.00