



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

October 3, 2016

Mr. Anthony Francis, Director
General Service Department

Re: Bid No. 50-00117424 for labor, materials and equipment and all other incidentals necessary to remove existing subdivision signs and replace with new monumental signs for various subdivisions.

The above referenced bid opened on September 29, 2016. The deadline for award is November 14, 2016, which is the 45th day from bid opening. Please find attached copies of bids submitted and the bid tabulation for your review and recommendation. Once you have made a recommendation for award, please forward a copy of the blank resolution routed for placement on the Council agenda to sduffy@jeffparish.net or you may fax it 504-364-2693.

Pursuant to LA R.S. 38:2215 and more specifically, Jefferson Parish regulations:

All bids must be awarded or rejected within 45 calendar days from the date of bid opening. Therefore, if award (or rejection) will be made outside of the 45th day, then both low bidder and Jefferson Parish may mutually consent in writing to extend the deadline for award.

You must forward a copy of this written extension to Purchasing to the email address or fax number provided above. A sample of the extension letter has been posted on the Parish Intranet – Purchasing– Purchasing Bid Forms or you may also access it in the Purchasing Public Folder in Outlook.

Council approval is required; once the Council awards the bid by adopting the resolution,

- a) You will be responsible to route for a contract placing all necessary paperwork (e.g. bid documents submitted by awarded vendor(s), bid tabulation, blank resolution, contract, affidavits and if any: insurance, bonds in Hummingbird.



JEFFERSON PARISH

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Page 2

Please be advised that the successful bidder(s) should submit the below upon contract execution. Please ensure that this documentation along with other required documentation are routed for contract execution.

- Performance Bond
- Final Insurance Certificate with all required coverages

Sincerely,

Sidney Duffy

Sidney Duffy,
Buyer II

Cc: Ryan Babcock, Assistant Director

Mike Lemoine, General Service

**RESPONDING VENDOR'S LIST FOR BID #50-00117424
PROVIDE LABOR, MATERIALS AND EQUIPMENT AND ALL
OTHER INCIDENTAL NECESSARY TO REMOVE EXISTING
SUBDIVISION SIGNS AND REPLACE WITH NEW
MONUMENTAL SIGNS, GENERAL SERVICES**

METAL GRAPHICS, INC.
ATTN: LESU ALITO HAUGE
PO BOX 969
KENNER, LA 70063

ALTERNATIVE SIGNS & GRAPHICS, LLC
ATTN: MICHAEL A. WILSON
1301 EDWARDS AVE., STE. A
HARAHAN, LA 70123

COMMAND CONSTRUCTION, LLC
ATTN: DEREK J. COMMANDER
3206 N. TURNBULL DRIVE
METAIRIE, LA 70002

W. L. WYMAN CONSTRUCTION COMPANY, INC.
ATTN: WESLEY L. WYMAN, JR.
113 JARRELL DRIVE
BELLE CHASSE, LA 70037

Jefferson Parish FMS
DATE 10/03/16
TIME 10:18:45

F I N A N C I A L M A N A G E M E N T
BID ANALYSIS LISTING

PAGE 1
BQ0190
SDUFFY

BID: 50-00117424 SUBDIVISION SIGNS-REMOVAL & REPLACEMENT

(** = ESCALATION APPLIED)

| ITEM DESCRIPTION | QUANTITY | U/M | REQUEST BY | REQUESTOR | | | | |
|--|-----------------------------|-----------------------|-------------|----------------|-------------|-----|-----------|--|
| ===== | | | | | | | | |
| 0010-JEFFERSON PARISH RESIDENTIAL AREA | 1.0000 | JOB | 7/13/2016 | TSTPIERR | | | | |
| VENDOR | MODEL | BRAND/COMMENT | | COMPARISON AMT | EXTENSION | SEL | REASON | |
| ALTERNATIVE SIGNS & GRAPHICS | | | | 39,995.0000 | 39,995.0000 | NO | | |
| EMEDCO | ** NON-RESPONDING VENDOR ** | | | | | | | |
| BLANK BID COPY VENDOR | ** NON-RESPONDING VENDOR ** | | | | | | | |
| INDUSTRIAL WELDING SUPPLY CO | ** NON-RESPONDING VENDOR ** | | | | | | | |
| ED SMITH'S STENCIL WORKS | ** NON-RESPONDING VENDOR ** | | | | | | | |
| F & D SALES | ** NON-RESPONDING VENDOR ** | | | | | | | |
| COMMAND CONSTRUCTION LLC | | | | 70,899.9900 | 70,899.9900 | NO | | |
| PELICAN GRAPHICS LLC | ** NON-RESPONDING VENDOR ** | | | | | | | |
| METAL GRAPHICS INC | | | | 38,325.0000 | 38,325.0000 | NO | | |
| W L WYMAN CONSTRUCTION COMPANY | BID REJECTED | NO PROOF OF INSURANCE | | 39,400.0000 | 39,400.0000 | NO | BidReject | |
| GOLD RUSH SIGNS INC | ** NON-RESPONDING VENDOR ** | | | | | | | |
| | | | | | | | | |
| HIGH BID . : | 70,899.9900 | LOW BID . : | 38,325.0000 | AVERAGE BID: | 47,154.9975 | | | |

VENDOR TOTALS FOR BID:

| | | |
|--------------------------------|-------------|-----------|
| VENDOR | BID AMOUNT | |
| ALTERNATIVE SIGNS & GRAPHICS | 39,995.0000 | |
| COMMAND CONSTRUCTION LLC | 70,899.9900 | |
| METAL GRAPHICS INC | 38,325.0000 | |
| W L WYMAN CONSTRUCTION COMPANY | 39,400.0000 | BidReject |

TOTAL ITEMS ON BID : 1

BID NO. 50-00117424

Form **W-9**

(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return) Metal Graphics Inc

Business name/disregarded entity name, if different from above _____

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
☐ Other (see instructions) ▶ _____

Exemptions (see instructions):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.) PO Box 969
 City, state, and ZIP code Kenner LA. 70063

List account number(s) here (optional) _____

Requester's name and address (optional) _____

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
 _____ - _____ - _____

Employer identification number
72-0570221

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [Signature] Date ▶ 9/29/16

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States.
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Tom Schedler
Secretary of State

**State of
Louisiana
Secretary of
State**



COMMERCIAL DIVISION
225.925.4704

Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

| Name | Type | City | Status |
|----------------------|----------------------|--------|--------|
| METAL GRAPHICS, INC. | Business Corporation | KENNER | Active |

Business: METAL GRAPHICS, INC.

Charter Number: 26108640D

Registration Date: 2/21/1963

Domicile Address

1326 26TH STREET
KENNER, LA 70062

Mailing Address

C/O P.O. BOX 969
1326 26TH STREET (70062)
KENNER, LA 70063

Principal Office Address

1326 26TH STREET
KENNER, LA 70062

Status

Status: Active

Annual Report Status: In Good Standing

File Date: 2/21/1963

Last Report Filed: 4/28/2016

Type: Business Corporation

Registered Agent(s)

| | |
|--------------------------|---------------------|
| Agent: | LESLI ALITO HAUGE |
| Address 1: | 123 OAKLAND COURT |
| City, State, Zip: | GARYVILLE, LA 70051 |
| Appointment Date: | 2/18/2013 |

Officer(s)

Additional Officers: No

| | |
|--------------------------|---------------------|
| Officer: | LESLI HAUGE |
| Title: | President |
| Address 1: | 123 OAKLAND COURT |
| City, State, Zip: | GARYVILLE, LA 70051 |

| | |
|-----------------|-----------------|
| Officer: | ROBERT J. ALITO |
| Title: | Officer |

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK



CASHIER'S CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

Date

09/29/2016

Void after 7 years

440

Remitter: METAL GRAPHICS INC.

Pay To The JEFFERSON PARISH
Order Of:

Pay: ONE THOUSAND NINE HUNDRED SIXTEEN DOLLARS AND 25 CENTS

\$** 1,916.25 **

Do not write outside this box

Memo: *Bid # 50-00117424*
Note: For information only. Comment has no effect on bank's payment.

Drawer: JPMORGAN CHASE BANK, N.A.

Benjamin
Senior Vice President
JPMorgan Chase Bank, N.A.
Columbus, OH



⑈9120224705⑈ ⑆04000037⑆ 758661391⑈

* 0.00
* 0.00
* 38,325. x
* 5. %
* 1,916.25 +
* 1,916.25

📍 2525 Quail Drive, Baton Rouge, 70808 📞 (225) 765-2301



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name METAL GRAPHICS, INC.
Mailing Address P. O. Box 969
Kenner, LA 70063
Phone Number (504) 467-2200
Fax Number (504) 469-5386
Email Address mgraphcs@bellsouth.net

Active Licenses

License Number 49061
Type Commercial License
Status LICENSED
Effective 04/06/2015
Expiration 03/20/2018
First Issued 03/20/2008

Classifications

| Class | Qualifying Party | Parishes |
|---|------------------|----------|
| BUSINESS AND LAW | NONE | ALL |
| SPECIALTY: SIGNS, SCOREBOARDS, DISPLAYS, BILLBOARDS (ELECTRICAL & NON-ELECTRICAL) | NONE | ALL |

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1

[Translate »](#)

Tom Schedler
Secretary of State

**State of
Louisiana
Secretary of
State**



COMMERCIAL DIVISION
225.925.4704

Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

| Name | Type | City | Status |
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KENNER, LA 70062

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C/O P.O. BOX 969
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|--------------------------|---------------------|
| Officer: | LESLI HAUGE |
| Title: | President |
| Address 1: | 123 OAKLAND COURT |
| City, State, Zip: | GARYVILLE, LA 70051 |

| | |
|--------------------------|-----------------------|
| Officer: | ROBERT J. ALITO |
| Title: | Officer |
| Address 1: | 407 FAIRWAY DRIVE |
| City, State, Zip: | LAPLACE, LA 70068 |
| Officer: | JOYCE BLANK ALITO |
| Title: | Secretary/Treasurer |
| Address 1: | 623 N. AIRLINE AVENUE |
| City, State, Zip: | GRAMERCY, LA 70052 |
| Officer: | SARAH PENEGUY |
| Title: | Officer |
| Address 1: | 2300 22ND STREET |
| City, State, Zip: | KENNER, LA 70062 |

Amendments on File (4)

| Description | Date |
|---|------------|
| Domicile, Agent Change or Resign of Agent | 5/6/1971 |
| Disclosure of Ownership | 4/2/2002 |
| Domicile, Agent Change or Resign of Agent | 10/24/2011 |
| Domicile, Agent Change or Resign of Agent | 2/18/2013 |

[Print](#)

DATE: 8/31/2016

Page: 5

BID NO.: 50-00117424

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ☒

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 12/30/16

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

30 days ARO

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

49061

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Metal GRAPHICS, INC.

ADDRESS: 1326 26th Street / P.O. Box 969

CITY, STATE: Kenner, LA ZIP: 70062 / 70063

TELEPHONE: 504-467-2205 FAX: (504) 469-5386

EMAIL ADDRESS: metalgraphicsinc@gmail.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: 2

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 38,325.00 FOB DELIVERED

AUTHORIZED SIGNATURE: [Signature]

LESU ALITO HAUGE

Printed Name

TITLE: PRESIDENT

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
INCORPORATED.

AT THE MEETING OF DIRECTORS OF METAL GRAPHICS, INC.
INCORPORATED, DULY NOTICED AND HELD ON 2/18/13,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT LESLI ALTO HAUGE, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

James B. Alt
SECRETARY-TREASURER

9/29/16
DATE

Sworn to and subscribed before me
this 19th day of September 20 16.

C. ROBERT LACOUR

Attorney & Notary Public #8077
My Commission is issued for life.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00117424

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|---|----------------------|------------------|
| 1 | 1.00 | EA | <p>PROVIDE LABOR, MATERIALS AND EQUIPMENT AND ALL OTHER INCIDENTALS NECESSARY TO REMOVE EXISTING SUBDIVISION SIGNS AND REPLACE WITH NEW MONUMENTAL SIGNS FOR VARIOUS SUBDIVISIONS- GENERAL SERVICES</p> <p>0010-JEFFERSON PARISH RESIDENTIAL AREA MONUMENT SIGNAGE-GENERAL SERVICES</p> <p>WE EXTEND THIS BID TO PROVIDE LABOR, MATERIALS, EQUIPMENT, AND ALL OTHER INCIDENTALS NECESSARY TO REMOVE EXISTING SUBDIVISION SIGNS, PROVIDE AND INSTALL A NEW MONUMENTAL SIGNS AS PER THE ATTACHED SPECS.</p> <p>PROVIDE AND INSTALL A NEW MONUMENTAL SIGN FOR THE FOLLOWING SUBDIVISIONS: KENNEDY HEIGHTS WASHINGTON PLACE GLENDELLA BRENTWOOD WALKER TOWN HAYDEL MANOR</p> <p>****MANDATORY PRE BID CONFERENCE**** SEPTEMBER 19, 2016 AT 10:00 AM AT THE JOHN A. ALARIO SR. EVENT CENTER 2000 SGNETTE BLVD., WESTWEGO, LA 70094</p> | 38,325.00 | 38,325.00 |
| | | | | | FOB DELIVERED |

DATE: 8/31/2016

INVITATION TO BID
THIS IS NOT AN ORDER

BID NO.: 50-00117424

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

Page: 1

BUYER: SDuffy@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 9/29/2016 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from www.purchasing.jeffparish.net and by clicking on Vendor Information. While Jefferson Parish may have these on file, all bidders should furnish their current W-9 Form and respective Tax Identification Numbers with bid submission; records on file may be invalid or expired. The successful bidder must submit a W-9 Form and respective Tax Identification Number upon contract execution. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: LESLI
ALTO HAUGE, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized PRESIDENT/OWNER of METAL GRAPHS INC (Entity),
the party who submitted a bid in response to Bid Number 50-00117424 to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required
attachment):


Choice A _____ Attached hereto is a list of all campaign contributions, including
the date and amount of each contribution, made to current or
former elected officials of the Parish of Jefferson by Entity,
Affiant, and/or officers, directors and owners, including
employees, owning 25% or more of the Entity during the two-year
period immediately preceding the date of this affidavit or the
current term of the elected official, whichever is greater. Further,
Entity, Affiant, and/or Entity Owners have not made any
contributions to or in support of current or former members of the
Jefferson Parish Council or the Jefferson Parish President through
or in the name of another person or legal entity, either directly or
indirectly.

Choice B ✓ there are NO campaign contributions made which would require
disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

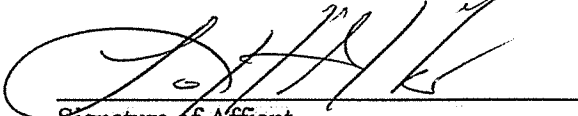
Choice B  _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and


[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

LESLE ALITO HAUGE
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 29th DAY OF September, 2016


Notary Public

T. Robert Lacour
Printed Name of Notary

#8077
Notary/Bar Roll Number

My commission expires at death

[Print](#)

Notary Search - Detail

Name: MR. T. ROBERT LACOUR
Address: 3220 WILLIAMS BLVD.
KENNER, LA 70065-4594
Phone: (504) 443-1353
Notary ID Number: 12386
Parish: JEFFERSON with STATEWIDE JURISDICTION
Agency: N/A
Notary Type: Attorney
Bar Roll #: 8077
Status: Active
Commission Date: 11/23/1970
Oath Date: 12/09/1970
Surety Expiration Date: Not Required
Annual Report Current: Not Applicable

[Back to Search Results](#)[New Search](#)

**Insurance Declaration Affidavit
Automotive**

AFFIDAVIT

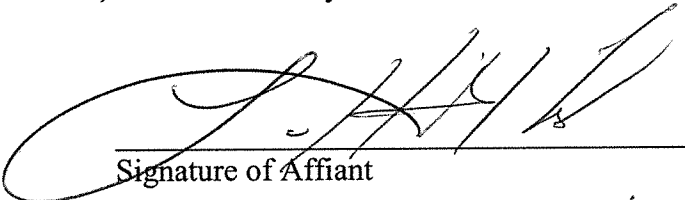
STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared, LESLI ALITO HAUGE (Affiant) who after being duly sworn, deposed and said that he/she is the fully authorized PRESIDENT/OWNER of METALGRAPHICS, INC. (Entity), the party who submitted a Proposal/Contract/Bid/RFP/SOQ No. 50-00117424 to Jefferson Parish.

Affiant further said:

- (1) That entity does not own automobiles or use automobiles in the furtherance of the services provided under the contract.
- (2) That if the entity obtains automobiles or begins to use automobiles in the furtherance of the services provided under the contract, affiant will notify Jefferson Parish and obtain the proper coverage.



Signature of Affiant

LESLI ALITO HAUGE
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 29th DAY OF September 2016

Notary Public

T. Robert Lacour
Printed Name of Notary

#8077
Notary/Bar Roll Number

My commission expires at death

Bid No. 50-00117424

WC 00 00 01B

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

Insurer: LOUISIANA WORKERS' COMPENSATION CORPORATION
 2237 S. ACADIAN THRUWAY
 BATON ROUGE, LA 70808
 Carrier Id: 30120
 A Mutual Company

INFORMATION PAGE
 FOR POLICY NUMBER – 153591-A
 Small Accounts Program

1. Policyholder:

METAL GRAPHICS INC
 PO BOX 969
 Kenner, LA 700630969

Agency:

10357
 HARRY KELLEHER & CO. INC.
 5720 Salmen Ave.
 New Orleans, LA 70123

Federal ID: 720570221
 Entity Type: Corporation
 NCCI Risk Identification Number:

2. Policy Period:

Effective: 12:01 AM 10/13/2016

Expires: 12:01 AM 10/13/2017

3. Coverage, Limits and Endorsements:

A. Workers' Compensation Insurance: Part One of the policy applies only to the Workers' Compensation Law of the state of Louisiana.

B. Employers Liability Insurance: Part Two of this policy applies to work in the state of Louisiana. The limits of our liability under Part Two are:

| | | |
|---------------------------|-----------|---------------|
| Bodily Injury by Accident | \$500,000 | each accident |
| Bodily Injury by Disease | \$500,000 | policy limit |
| Bodily Injury by Disease | \$500,000 | each employee |

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here: NONE

D. This policy includes these endorsements and schedules:

| | |
|---------------|---|
| WC 00 00 01B | Policy Information Page |
| WC 00 00 00C | Workers Compensation and Employers Liability Insurance Policy |
| LWCC 4 | General Endorsement |
| LWCC 13A | Limited Other States Endorsement |
| LWCC 38B | Premium Obligations Endorsement |
| WC 00 03 08 | Partners, Officers, and Others Exclusion Endorsement |
| WC 00 04 14 | Notification of Change in Ownership Endorsement |
| WC 00 04 21D | Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement |
| WC 00 04 22B | Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement |
| WC 17 06 01F | Louisiana Amendatory Endorsement |
| plcy inst sch | Policy Installment Schedule |
| LWCC 9091 | Standard Notice of Compliance |

4. Classifications:

Bid No. 50-00117424

WC 00 00 01B

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Premium Period: 10/13/2016 to 10/13/2017

| Classification | Code No. | Premium Basis Total Estimated Annual Remuneration | Rate per \$100 of Remuneration | Estimated Annual Premium |
|--------------------------------------|----------|---|--------------------------------|--------------------------|
| Printing | 4299 | 5.00 | 2.35 | \$0.00 |
| Photoengraving | 4351 | \$75,988.00 | 2.02 | \$1,535.00 |
| Salespersons or Collectors - Outside | 8742 | \$32,000.00 | 59 | \$189.00 |
| Clerical Office Employees NOC | 8810 | \$22,175.00 | 32 | \$71.00 |
| Subtotals: | | \$130,163.00 | | \$1,795.00 |
| Class Premium Total: | | | | \$1,795.00 |

| Premium Adjustment Type | Premium Adjustment Factor | Premium Adjustment Amount |
|---|---------------------------|---------------------------|
| Employers Liability Limits (State): 500K/500K/500K | 0.011 | \$20.00 |
| Employers Liability Increased Limits Balance to Minimum Premium (State) | | \$80.00 |
| Schedule Rating Factor | 1.00 | \$0.00 |
| Expense Constant | | \$150.00 |
| Foreign Terrorism | 0.02 | \$26.00 |

Total Estimated Annual Premium: \$2,071.00

Minimum Premium \$543.00 Deposit Amount \$0.00

Payment Option: Three-Payment Plan

Countersigned By: _____

Bid No. 50-00117424

WC 00 00 01B

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

Insurer: LOUISIANA WORKERS' COMPENSATION CORPORATION
 2237 S. ACADIAN THRUWAY
 BATON ROUGE, LA 70808
 Carrier Id: 30120
 A Mutual Company

INFORMATION PAGE
 FOR POLICY NUMBER – 153591-A
Small Accounts Program

1. Policyholder:

METAL GRAPHICS INC
 PO BOX 969
 Kenner, LA 700630969

Agency:

10357
 HARRY KELLEHER & CO. INC.
 5720 Salmen Ave.
 New Orleans, LA 70123

Federal ID: 720570221
 Entity Type: Corporation
 NCCI Risk Identification Number:

2. Policy Period:

Effective: 12:01 AM 10/13/2015

Expires: 12:01 AM 10/13/2016

3. Coverage, Limits and Endorsements:

- A. Workers' Compensation Insurance: Part One of the policy applies only to the Workers' Compensation Law of the state of Louisiana.
- B. Employers Liability Insurance: Part Two of this policy applies to work in the state of Louisiana. The limits of our liability under Part Two are:

| | | |
|---------------------------|-----------|---------------|
| Bodily Injury by Accident | \$500,000 | each accident |
| Bodily Injury by Disease | \$500,000 | policy limit |
| Bodily Injury by Disease | \$500,000 | each employee |

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here: NONE

D. This policy includes these endorsements and schedules:

| | |
|--------------|---|
| WC 00 00 01B | Policy Information Page |
| WC 00 00 00C | Workers Compensation and Employers Liability Insurance Policy |
| LWCC 4 | General Endorsement |
| LWCC 13A | Limited Other States Endorsement |
| LWCC 38B | Premium Obligations Endorsement |
| WC 00 03 08 | Partners, Officers, and Others Exclusion Endorsement |
| WC 00 04 14 | Notification of Change in Ownership Endorsement |
| WC 00 04 21D | Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement |
| WC 00 04 22B | Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement |
| WC 17 06 01E | Louisiana Amendatory Endorsement |
| ply inst sch | Policy Installment Schedule |
| LWCC 9091 | Standard Notice of Compliance |

4. Classifications:

Bid No: 50-00117424

W/C 00 00 01B

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Premium Period: 10/13/2015 to 10/13/2016

| Classification | Code No. | Premium Basis Total Estimated Annual Remuneration | Rate per \$100 of Remuneration | Estimated Annual Premium |
|--|----------|---|--------------------------------------|--------------------------------|
| Printing | 4299 | \$0.00 | 2.25 | \$0.00 |
| Photoengraving | 4351 | \$75,988.00 | 1.93 | \$1,467.00 |
| Salesmen Collectors or Messengers - Outside | 8742 | \$32,000.00 | .50 | \$160.00 |
| Clerical Office Employees-NOC | 8810 | \$22,175.00 | .32 | \$71.00 |
| Subtotals: | | \$130,163.00 | | \$1,698.00 |
| Class Premium Total: | | | | \$1,698.00 |

| Premium Adjustment Type | Premium Adjustment Factor | Premium Adjustment Amount |
|--|---------------------------|---------------------------|
| Employers Liability Limits (State): 500K/500K/500K | 0.011 | \$19.00 |
| Employers Liability Increased Limits Balance to Minimum Premium (State) | | \$81.00 |
| Schedule Rating Factor | 1.00 | \$0.00 |
| Expense Constant | | \$150.00 |
| Foreign Terrorism | 0.02 | \$26.00 |

Total Estimated Annual Premium: \$1,974.00

Minimum Premium \$521.00 Deposit Amount \$0.00

Payment Option: Three-Payment Plan

Countersigned By: _____



BIA NO. 50-00117424

METAL-1

OP ID: DL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|------------------------------------|
| PRODUCER Harry Kelleher & Co., Inc. 5720 Salmen Ave Harahan, LA 70123 Donna C. Lowe | CONTACT NAME: Donna Casadaban Lowe CPCU | |
| | PHONE (A/C, No, Ext): 504-828-0400 | FAX (A/C, No): 504-828-0300 |
| INSURED Metal Graphics Inc. P.O. Box 969 Kenner, LA 70063 | E-MAIL ADDRESS: dlowe@hkelleher.com | |
| | INSURER(S) AFFORDING COVERAGE | |
| | INSURER A: Atain Specialty Ins. Co. | |
| | INSURER B: LA Workers' Compensation Corp. | |
| | INSURER C: | |
| | INSURER D: | |
| INSURER E: | | |
| INSURER F: | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | CIP298453 | 09/24/2016 | 04/28/2017 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A | | N/A | 153591 | 10/13/2015 | 10/13/2016 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Bid No: 50-00117424 September 29, 2016

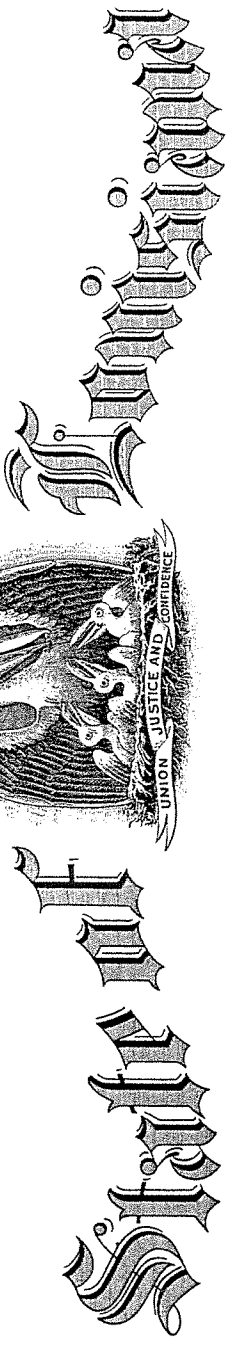
CERTIFICATE HOLDER

CANCELLATION

| | |
|---|--|
| Jefferson Parish Gen. Services General Government Building 200 Derbigny St., Suite 4400 Gretna, LA 70053 | JEFFE24 |
| | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| AUTHORIZED REPRESENTATIVE <i>Donna C Lowe</i> | |

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BID No. 50-00117424



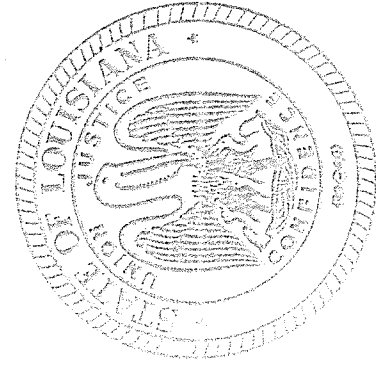
State Licensing Board for Contractors

This is to Certify that:

METAL GRAPHICS, INC.
P. O. Box 969
Kenner, LA 70063

is duly licensed and entitled to practice the following classifications

SPECIALTY: SIGNS, SCOREBOARDS, DISPLAYS, BILLBOARDS (ELECTRICAL & NON-ELECTRICAL)



Expiration Date: March 20, 2018

License No: 49061

Witness our hand and seal of the Board dated,
Baton Rouge, LA 6th day of April 2015

Will S. McCoy Director

Lee M. Mott Chairman

Andy Ramsey Secretary-Treasurer

This License Is Not Transferrable

BID No. 50-00117424



City of Kenner
1801 Williams Blvd
Kenner, LA 70062

METAL GRAPHICS
1326 26TH STREET
KENNER, LA 70062

**** NOTICE ****

This license becomes null & void if ownership, business name or address is changed. Licensee must apply within 10 days of such change for transfer. Fee will apply. All applicable building & zoning regulations pertaining to business location must be followed.

METAL GRAPHICS INC
P O BOX 969
KENNER, LA 70063

2016

**Business
License**

Number
3069

Issued
05/03/2016

Valid thru
12/31/2016

Business License ID
2890

Type

INCORPORATION
SIGNS

Stephen Pelt

Code Enforcement Director

***** POST THIS LICENSE IN A CONSPICUOUS PLACE *****

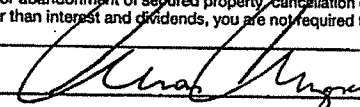
| | | | |
|---|---|--|--|
| <div>Form W-9 (Rev. August 2013) Department of the Treasury Internal Revenue Service</div> | <div>Request for Taxpayer Identification Number and Certification</div> | <div>Give Form to the requester. Do not send to the IRS.</div> | |
| Print or type See Specific Instructions on page 2. | Name (as shown on your income tax return) Alternative Signs & Graphics, LLC | | |
| | Business name/disregarded entity name, if different from above | | |
| | Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ P <input type="checkbox"/> Other (see instructions) ▶ | | |
| | Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ | | |
| | Address (number, street, and apt. or suite no.) 1301 Edwards Ave., Suite A City, state, and ZIP code Harahan, LA 70123 List account number(s) here (optional) | | |
| | | Requester's name and address (optional) | |

Part I Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

| | | | | | | | | |
|------------------------|--|--|---|--|--|--|--|--|
| Social security number | | | | | | | | |
| | | | - | | | | | |

| | | | | | | | | | | |
|--------------------------------|---|--|---|---|---|---|---|---|---|---|
| Employer identification number | | | | | | | | | | |
| 9 | 4 | | - | 3 | 4 | 2 | 8 | 3 | 7 | 6 |

Part II Certification
Under penalties of perjury, I certify that:
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

| | | |
|------------------|--|-----------------------|
| Sign Here | Signature of U.S. person ▶  | Date ▶ 4/29/14 |
|------------------|--|-----------------------|

General Instructions
Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.
Purpose of Form
A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.
Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.
Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:
• An individual who is a U.S. citizen or U.S. resident alien,
• A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
• An estate (other than a foreign estate), or
• A domestic trust (as defined in Regulations section 301.7701-7).
Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Cat. No. 10231X

Form **W-9** (Rev. 8-2013)

[e-services](#)[Online Tutorials](#)[Mailbox](#)[Sign Out](#)[Contact Us](#)

Interactive TIN Session:Interactive Results

This screen provides you with the results of your TIN Match request. The 'Match Indicator' displays a code next to the TIN and name combination. Use the codes below to interpret your results:

- 0 = TIN and Name combination matches IRS records.
- 1 = TIN was missing or TIN not 9-digit numeric.
- 2 = TIN entered is not currently issued.
- 3 = TIN and Name combination does not match IRS records.
- 4 = Invalid TIN Matching request.
- 5 = Duplicate TIN Matching request.
- 6 = TIN and Name combination matches IRS SSN records.
- 7 = TIN and Name combination matches IRS EIN records.
- 8 = TIN and Name combination matches IRS SSN and EIN records.

Important: Before leaving this screen, you may want to do a Print Screen of the results. Once you exit this screen, the interactive results will no longer be available for viewing.

Using the TIN Matching system allows you to verify the accuracy of taxpayer TIN and name information prior to submitting information to IRS. Internal Revenue Code 6724 provides any penalties under Section 6721 may be waived if the filer shows the failure to file a correct TIN on an information return was due to reasonable cause and not willful neglect. Filers may prove due diligence and receive a waiver from proposed penalties if they prove the TIN and name combination they submitted matched IRS records. Providing a copy of the Print Screen of your Interactive Results will be considered proof of due diligence.

| ID | TIN Type | TIN | Name | Result Code |
|----|----------|-----------|--------------------------------------|-------------|
| 1 | Unknown | 464542816 | VANDER INTERMEDIATE HOLDING III CORP | 7 |
| 2 | Unknown | 260757470 | THE MONKEY ROOM | 7 |
| 3 | Unknown | 721481354 | SPACE WALK INTERACTIVE LLC | 7 |
| 4 | Unknown | 943428376 | ALTERNATIVE SIGNS & GRAPHICS LLC | 7 |

You may do either of the following:

- Select *Another Tin Matching Request* to check more TIN and Name combinations.
- Select *Done* to return to the TIN Matching home page.

[ANOTHER TIN MATCHING REQUEST](#)[DONE](#)

[IRS Privacy Policy](#) | [Privacy Notice](#)
tin-match-rup-webapp (version R-14.1.1)

Tom Schedler
Secretary of State

**State of
Louisiana
Secretary of
State**



COMMERCIAL DIVISION
225.925.4704

Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

| Name | Type | City | Status |
|--------------------------------------|---------------------------|---------|--------|
| ALTERNATIVE SIGNS & GRAPHICS, L.L.C. | Limited Liability Company | HARAHAN | Active |

Business: ALTERNATIVE SIGNS & GRAPHICS, L.L.C.

Charter Number: 35239737K

Registration Date: 3/25/2002

Domicile Address

1301 EDWARDS AVE., STE. A
HARAHAN, LA 70123

Mailing Address

1301 EDWARDS AVE., STE. A
HARAHAN, LA 70123

Status

Status: **Active**

Annual Report Status: **In Good Standing**

File Date: 3/25/2002

Last Report Filed: 3/8/2016

Type: Limited Liability Company

Registered Agent(s)

| | |
|--------------------------|----------------------|
| Agent: | AARON J. SAGONA |
| Address 1: | 104 MERGANSER DRIVE |
| City, State, Zip: | MANDEVILLE, LA 70448 |
| Appointment Date: | 3/25/2002 |

| | |
|--------------------------|----------------------|
| Agent: | MICHAEL A. WILSON |
| Address 1: | 501 HOLM OAK LANE |
| City, State, Zip: | MANDEVILLE, LA 70471 |
| Appointment Date: | 3/25/2002 |

Officer(s)

Additional Officers: No

| | |
|-------------------|-------------------|
| Officer: | AARON J. SAGONA |
| Title: | Manager, Member |
| Address 1: | 104 MERGANSER DR. |

| |
|---|
| City, State, Zip: MANDEVILLE, LA 70448 |
|---|

| |
|-----------------------------------|
| Officer: MICHAEL A. WILSON |
|-----------------------------------|

| |
|-------------------------------|
| Title: Member, Manager |
|-------------------------------|

| |
|-------------------------------------|
| Address 1: 501 HOLM OAK LANE |
|-------------------------------------|

| |
|---|
| City, State, Zip: MANDEVILLE, LA 70471 |
|---|

Amendments on File

No Amendments on file

| |
|--------------|
| Print |
|--------------|

2525 Quail Drive, Baton Rouge, 70808 (225) 765-2301



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name ALTERNATIVE SIGNS & GRAPHICS, L.L.C.
Mailing Address 1301-A Edwards Avenue
 Harahan, LA 70123
Phone Number (504) 734-9899
Fax Number (504) 734-9369
Email Address aarons@alternativesigns.com

Active Licenses

License Number 40326
Type Commercial License
Status LICENSED
Effective 03/08/2016
Expiration 02/20/2018
First Issued 02/20/2003

Classifications

| Class | Qualifying Party | Parishes |
|---|------------------------|----------|
| BUSINESS AND LAW | Sagona, Aaron | ALL |
| ELECTRICAL WORK (STATEWIDE) | Thomas Woodrow Schwall | ALL |
| SPECIALTY: SIGNS, SCOREBOARDS, DISPLAYS, BILLBOARDS (ELECTRICAL & NON-ELECTRICAL) | Sagona, Aaron | ALL |

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[Translate »](#)

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER. IF COPIED THE WORD "VOID" WILL ALSO APPEAR.

Capital One Bank

ISSUING REGION 081

ONE THOUSAND NINE HUNDRED NINETY NINE DOLLARS AND 75 CENTS

PAY TO THE ORDER OF *** JEFFERSON PARISH ***

BRANCH Elmwood

BRANCH DID 41454

DATE 09/28/2016

9101849287

\$ 1,999.75

Drawer: Capital One, N.A.

BID #50-00117424

RE: ALTERNATIVE SIGNS LLC

Read the reverse side for important information on the reissuance of lost, destroyed, or stolen cashier's check.

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

100-1250 (R 7/11)

⑈9101849287⑈ ⑆11104879⑆ 75 2000001 6⑈

DATE: 8/31/2016

INVITATION TO BID
THIS IS NOT AN ORDER

BID NO.: 50-00117424

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

Page: 1

BUYER: SDuffy@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 9/29/2016 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from www.purchasing.jeffparish.net and by clicking on Vendor Information. While Jefferson Parish may have these on file, all bidders should furnish their current W-9 Form and respective Tax Identification Numbers with bid submission; records on file may be invalid or expired. The successful bidder must submit a W-9 Form and respective Tax Identification Number upon contract execution. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212 (B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212 (B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

1,3,4,5,6,8,10,11,13,15

MANDATORY

PRE-BID CONFERENCE TO BE HELD AT: 2000 SEGNETTE BLVD, WESTWEGO, LA 70094
10:00 AM JOHN A. ALARIO CENTER
ON 9/19/2016

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached "insurance requirements" sheet. All bidders must comply with the instructions in this sheet. Failure to comply will cause bid to be rejected.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ✓MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF October 1, 2017.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

30 DAYS

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

LA-40326**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Alternative Signs & Graphics, LLCADDRESS: 1301 Edwards Ave Ste. ACITY, STATE: Harahan, LA ZIP: 70123TELEPHONE: 504 734-9899 FAX: 504 734-9369EMAIL ADDRESS: Mike@Alternativesigns.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1 MyNUMBER: 2 My

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 39,995.00AUTHORIZED SIGNATURE: Michael A. WilsonMichael A. Wilson

Printed Name

TITLE: Managing member

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 8/31/2016

Page 6

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00117424

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|---|------------------------------|------------------------------|
| 1 | 1.00 | EA | <p>PROVIDE LABOR, MATERIALS AND EQUIPMENT AND ALL OTHER INCIDENTALS NECESSARY TO REMOVE EXISTING SUBDIVISION SIGNS AND REPLACE WITH NEW MONUMENTAL SIGNS FOR VARIOUS SUBDIVISIONS- GENERAL SERVICES</p> <p>0010-JEFFERSON PARISH RESIDENTIAL AREA MONUMENT SIGNAGE-GENERAL SERVICES</p> <p>WE EXTEND THIS BID TO PROVIDE LABOR, MATERIALS, EQUIPMENT, AND ALL OTHER INCIDENTALS NECESSARY TO REMOVE EXISTING SUBDIVISION SIGNS, PROVIDE AND INSTALL A NEW MONUMENTAL SIGNS AS PER THE ATTACHED SPECS.</p> <p>PROVIDE AND INSTALL A NEW MONUMENTAL SIGN FOR THE FOLLOWING SUBDIVISIONS: KENNEDY HEIGHTS WASHINGTON PLACE GLENDELLA BRENTWOOD WALKER TOWN HAYDEL MANOR</p> <p>****MANDATORY PRE BID CONFERENCE**** SEPTEMBER 19, 2016 AT 10:00 AM AT THE JOHN A. ALARIO SR. EVENT CENTER 2000 SGNETTE BLVD., WESTWEGO, LA 70094</p> | <p>\$39,995⁰⁰</p> | <p>\$39,995⁰⁰</p> |



Bid Number 50 - 00117424

Provide labor, materials and equipment and all other incidentals necessary to remove existing subdivision sign and replace with new monumental signs for various subdivisions- General Services

BID DUE: September 29, 2016 at 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Ms. Sidney Duffy, Buyer II
Buyer Email: SDuffy@jeffparish.net
Buyer Phone: 504-364-2682**

JEFFERSON PARISH RESIDENTIAL AREA MONUMENT SIGNAGE

Section 1.0 – Pre-Bid Conference:

A MANDATORY Pre-Bid Conference will be held:

Location: John A. Alario Sr. Event Center
2000 Segnette Boulevard, Westwego, La. 70094
Date: September 19, 2016
Time: 10:00 AM

All bidders must attend the Mandatory pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the Mandatory pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

Section 2.0 - Scope:

We extend this bid to provide labor, materials, equipment and all other incidentals necessary to cover the following work:

- Remove existing subdivision signs
- Provide and install a new monumental sign for the following subdivisions:
 - "Kennedy Heights"
 - "Washington Place"
 - "Glendella"
 - "Brentwood"
 - "Walker Town"
 - "Haydel Manor"

Section 3.0 –License Requirements:

Licenses and specialty licenses can be found on the Louisiana state contractors licenses website

The following Louisiana State license shall be required for this project:

- Louisiana State Commercial License.
- A Louisiana State Contractors specialty license in 7-85 Signs, scoreboards displays, and billboards, (ELECTRICAL & NON-ELECTRICAL)

Section 4.0 – Quantities/Inspection:

Bidders must inspect the site and perform their own measurements in order to determine the proper quantity of materials and equipment required to complete this project. All measurements given in these specifications are informational only.

Section 5.0 – Performance Bond:

A Performance Bond in the amount of 100% of the total bid will be required. Performance bond shall be produced upon contract execution.

Section 6.0 - Submittals:

With bid proposal or within ten (10) days of bid opening, all bidders shall provide the required submittals and other information listed below for owner review and approval. Failure to provide the requested information will result in the bid being deemed non-responsive.

1. Manufacturer's technical data and installation instructions for each sign.
2. One (1) physical sample of each type of material to be used to show colors, material finishes, surface textures and quality.
3. Supply a four (4) inch X four (4) inch steel painted sample on post, finals, and "L" brackets.

Section: 7.0 – Standards:

All work shall meet or exceed the following industry standards:

- American National Standard Institute (ANSI)
- Americans with Disabilities Act (ADA)
- Jefferson Parish Ordinances

Section 8.0 Locations:

1. Washington Place
Highway 90 and Capitol Drive
Latitude 29.911656
Longitude -90.227004
See attachment "A"
2. Kennedy Heights
Highway 90 and Butler Drive
Latitude 29.909671
Longitude -90.216607
See attachment "B"

3. Glendella
Highway 90 and Glendella Drive
Latitude 29.911184
Longitude -90.223438
See attachment "C"
4. Brentwood
Westbank Expressway and Brentwood Drive
Latitude 29.894120
Longitude -90.129709
See attachment "D"
5. Walker Town
Ames Blvd. and 3rd Avenue
Latitude 29.892082
Longitude -90.113909
See attachment "E"
6. Haydel Manor
Ames Blvd. and August Avenue
Latitude 29.883467
Longitude -90.114094
See attachment "F"

Section 9.0 - Bid Specifications:

The successful bidder shall supply all labor, materials, and necessary essentials to perform the following:

- Remove existing signage at site(s) and return to owner. (If applicable)
- All materials shall be bidder supplied new.
- All items shall be as specified or owner reviewed and approved equal.
- All signs shall be manufactured by the same company.
- The successful bidder shall provide individual drawings of each sign for owner review and approval prior to manufacturing any item.
- Both aluminum and acrylic work must be within +/- .02" tolerance.

Section 9.1 - Signs:

- Overall size of the two (2) signs shall be 3'-0" high x 5'-0" wide. See attachment "A" for sign design, wording, font, color, etc.
- Signs shall be installed level, and plumb.
- Image shall be printed on front face only of sign listed in Attachments "A", "C",

and "D".

- Image shall be printed on front and back face of sign listed in Attachment "B", "E", and "F".
- Fonts shall be as depicted on drawings on each attachment
- Laminate covering shall be 3M neoprene sealant.
- Laminate shall cover the entire back of all aluminum surfaces and used for laminating to the face and back of the acrylic portion of the signs.
- All hardware shall be stainless steel.
- Signs shall be constructed of a three (3) ply laminate.
- Signs base plate shall be .080" environmental enamel coated aluminum, precision cut, and free of jagged or rough edges.
- Mid-section of signs shall be two (2) inch acrylic.
- Two (2) sections shall be routed from surface of material, .0135" depth(+/- .02 tolerance).
- Acrylic edges to be polished as per manufacturer guidelines.
- Top surface plate to be .080" Environmental Enamel Coated Aluminum, precision cut, free of jagged edges & debris.
- All images shall be screen printed using opaque thermal baked on ink.
- Digital print and vinyl applications will not be accepted on this project.
- All screen printed images shall have clean sharp edges.
- All letter fonts shall be approved by owner.
- All wording and spelling shall be verified by the successful bidder and sent to owner for approval prior to manufacturing.
- The successful bidder shall be responsible for the replacement of any signage due to grammatical and spelling errors.

Section 9.2 – Post:

- Supply and install two (2) new 4" x 4" x 10'-0" steel post with each sign.
- All Post shall have a minimum wall thickness of 1/8".
- Each post shall be topped with an owner reviewed and approved decorative finial (typical of drawing).
- Finial shall be welded to the top of each post.
- Supply and install a two (2) inch x two (2) foot eight (8) inch Steel "L" bracket to the inside of each post for mounting of the sign.
- All post, finials, and "L" brackets shall be powder coated and painted a duranodic brown or owner approved color.
- Post shall be properly secured in the ground and be capable of withstanding hurricane force winds.

Section 9.3 - Execution:

- The successful bidder shall provide individual drawings of each sign for owner review and approval prior to manufacturing any item.
- All work shall be approved by the manufacturer in writing prior to any work commencing. The condition of the site shall be verified and approved in writing

from the manufacturer. All work shall be in accordance with the manufacturer's installation instructions.

- Scheduling of installation by the successful bidder implies that substrate and conditions are prepared and ready for product installation. Proceeding with installation implies installer's acceptance of substrate and conditions.

Section 9.4 - Cleaning, Protection, and Repair:

- Repair scratches and other damage which might have occurred during installation.
- Replace any materials with damages that are visible by the unaided eye from a distance of 10' or greater.
- Remove and properly dispose all temporary coverings, protectants, and debris from the work site.
- Prior to acceptance of project the newly installed signs shall be cleaned as per manufacturer guidelines.

Section 10.0 – Hours of Work:

The work that is to be performed shall be scheduled during normal working hours 7:00 a.m. – 5:00 p.m. Monday thru Friday. The successful bidder may choose to work before or after normal building working hours to provide a safe work environment at no extra charge to Jefferson Parish.

Section 11.0 – Warranty:

All workmanship and materials shall have a one (1) year warranty in writing from the manufacturer from the date of acceptance of the project against defects. The bidder must agree, upon written notice from the owner promptly and without charge, and to the satisfaction of the owner, to make changes, replacements, and corrections which may be required to make good all defects in materials and/or equipment under its intended use, within the warranty period, at no cost to the owner.

The successful bidder will also guaranty that he will hold the Parish of Jefferson harmless from any damage arising from faulty workmanship or materials performed and/or installed within the duration of the warranty.

Section 12.0 – Permits:

The successful bidder shall obtain any and all permits required by the Jefferson Parish Inspection and Code Enforcement Department. The contractor shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

Certificate of Final Inspection must be submitted to and approved by the Department of General Services before final payment is rendered.

Section 13.0 – Liquidated Damages:

Liquidated Damages in the amount of \$100.00 per day will be assessed for each day that

expires 90 calendar days from the date of the Notice to Proceed until work is substantially complete.

After substantial completion of the work, the successful bidder shall pay the owner \$100.00 for each day that expires after substantial completion, until work is complete and ready for final payment.

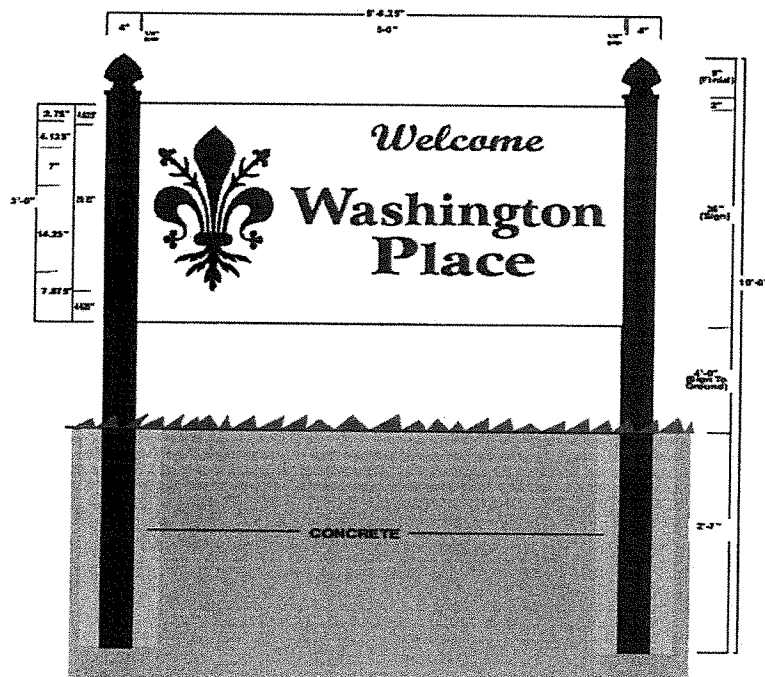
Section 14.0 – Pre-Construction Conference and Notice to Proceed:

A Pre-Construction Conference shall be held between the successful bidder and the owner before any work commences.

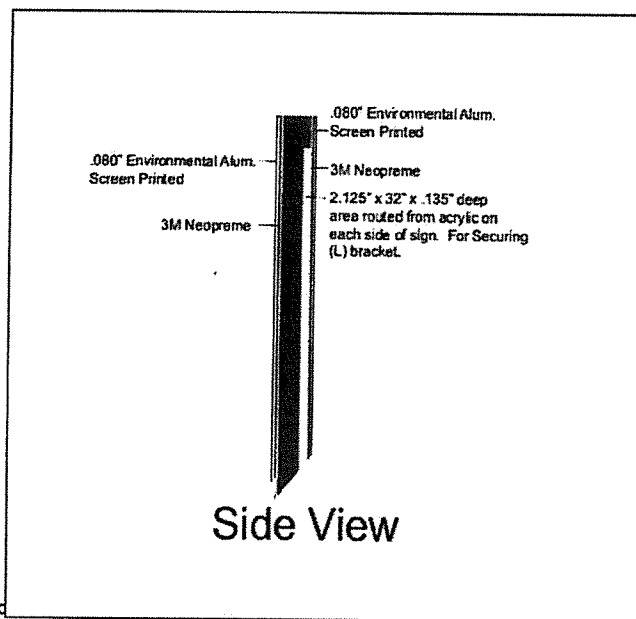
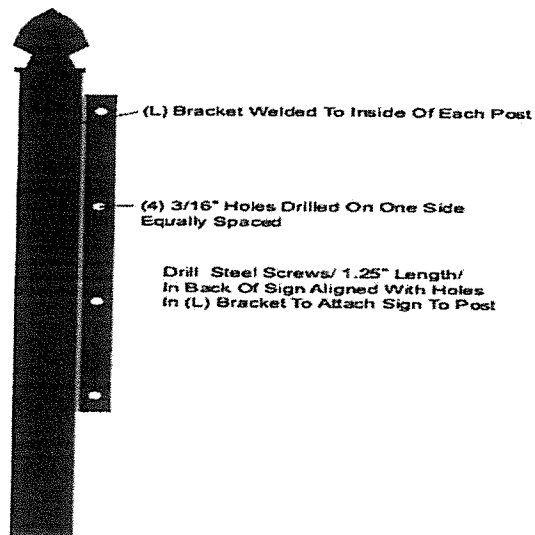
No materials shall be ordered until the successful bidder receives a written "Notice to Order Materials" from the Department of General Services.

No work shall be performed until the successful bidder receives a written "Notice to Proceed" to begin work, from the Department of General Services.

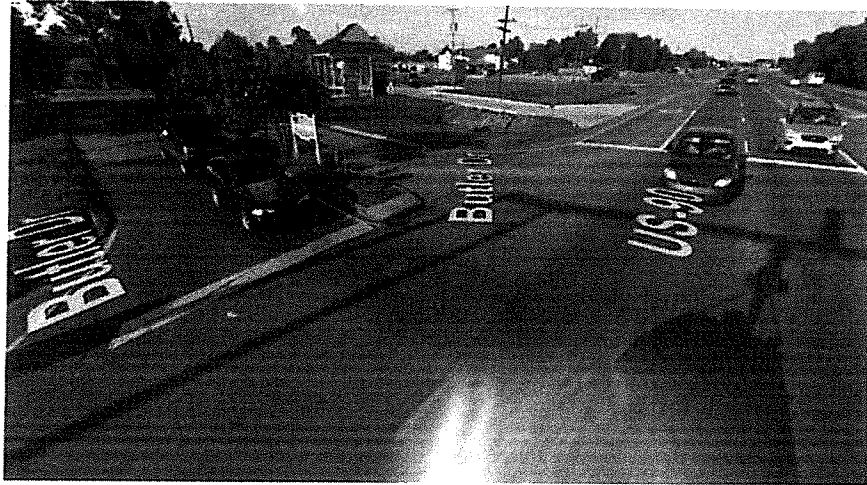
Attachment "A"

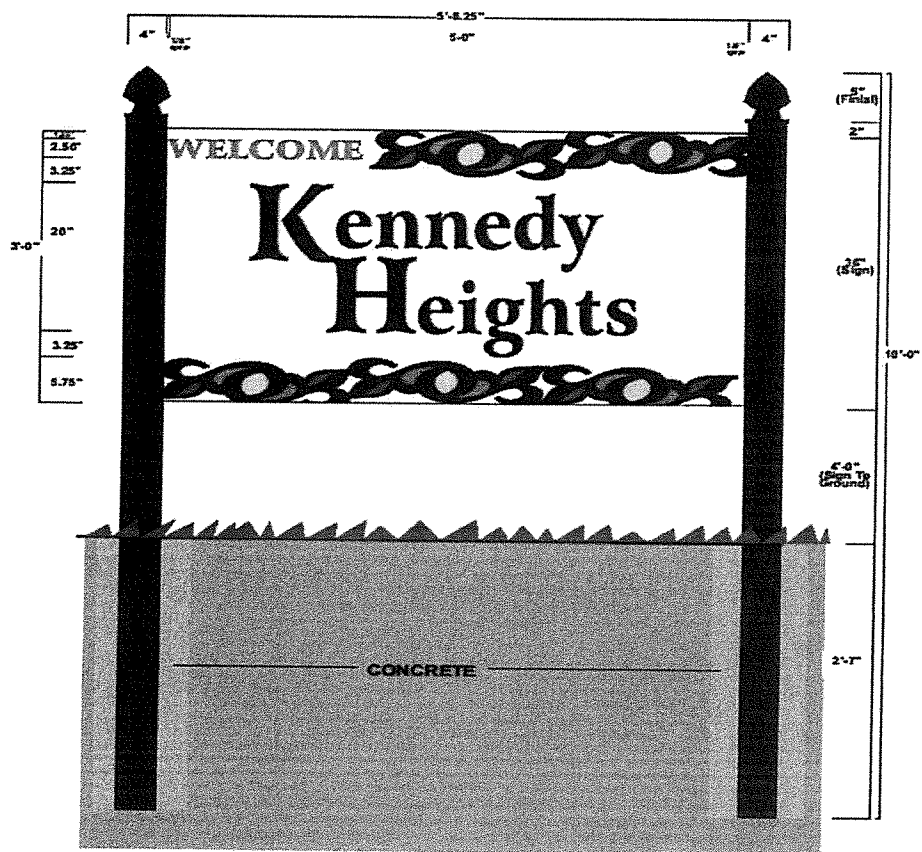


Attachment "A" - continued

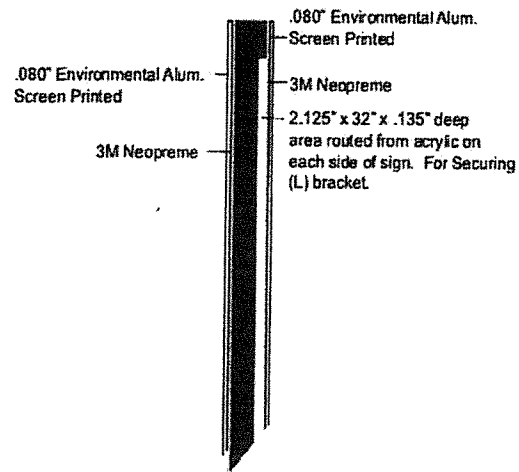
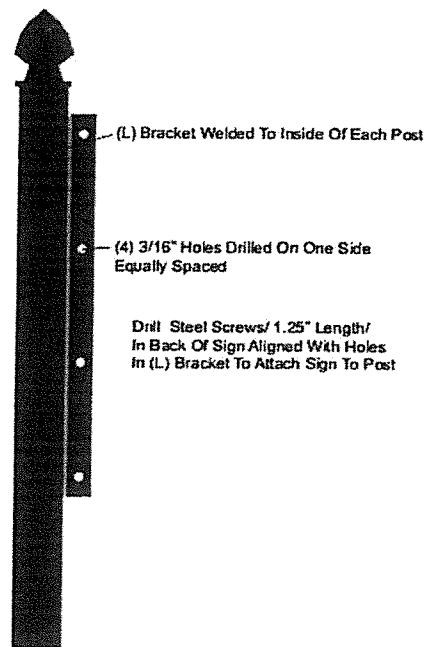


Attachment "B"



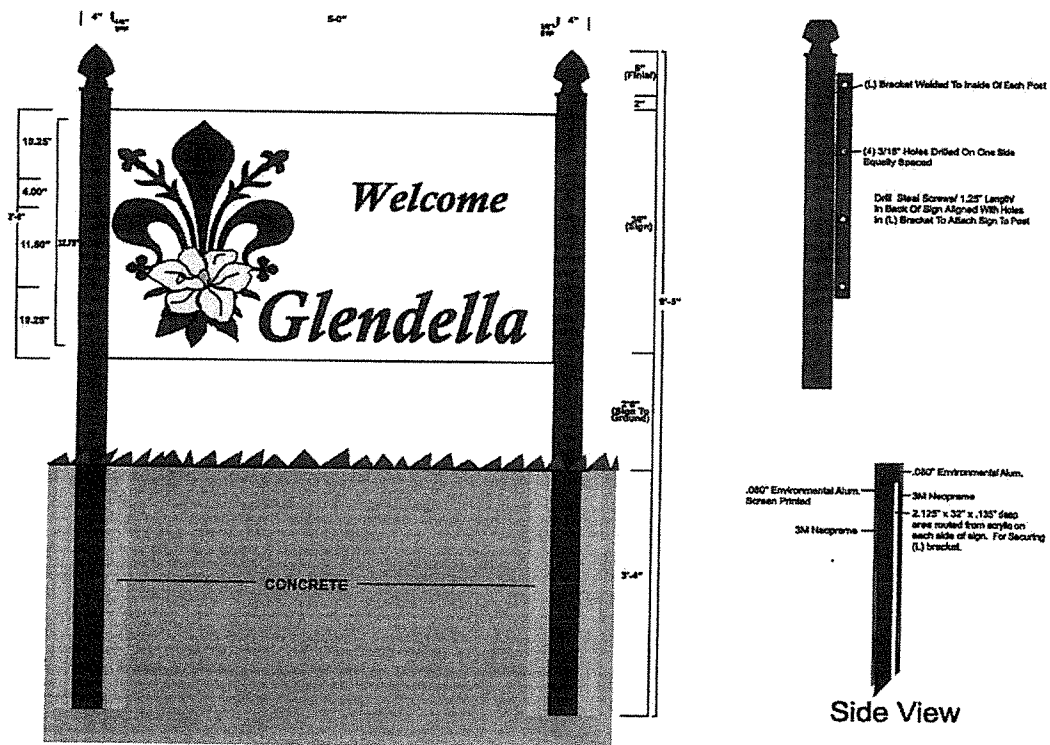
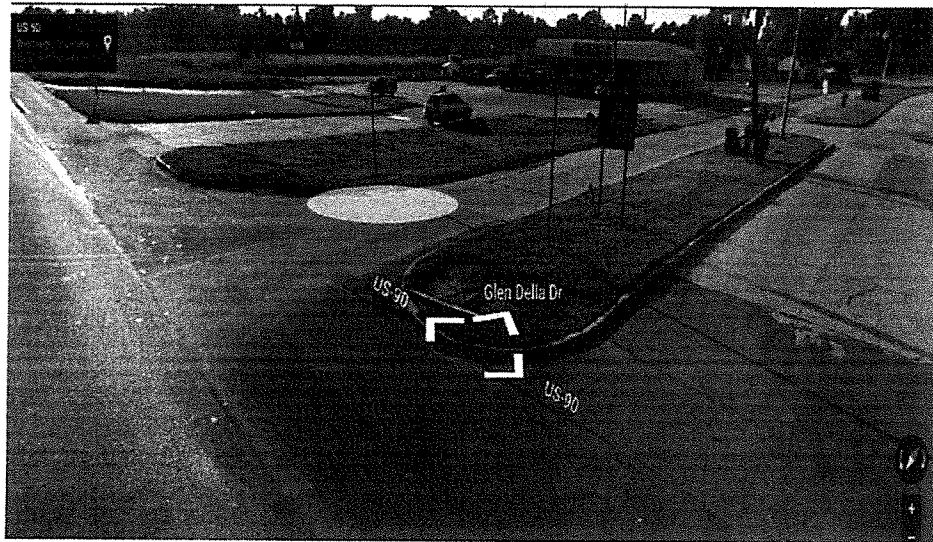


Attachment "B" Continued



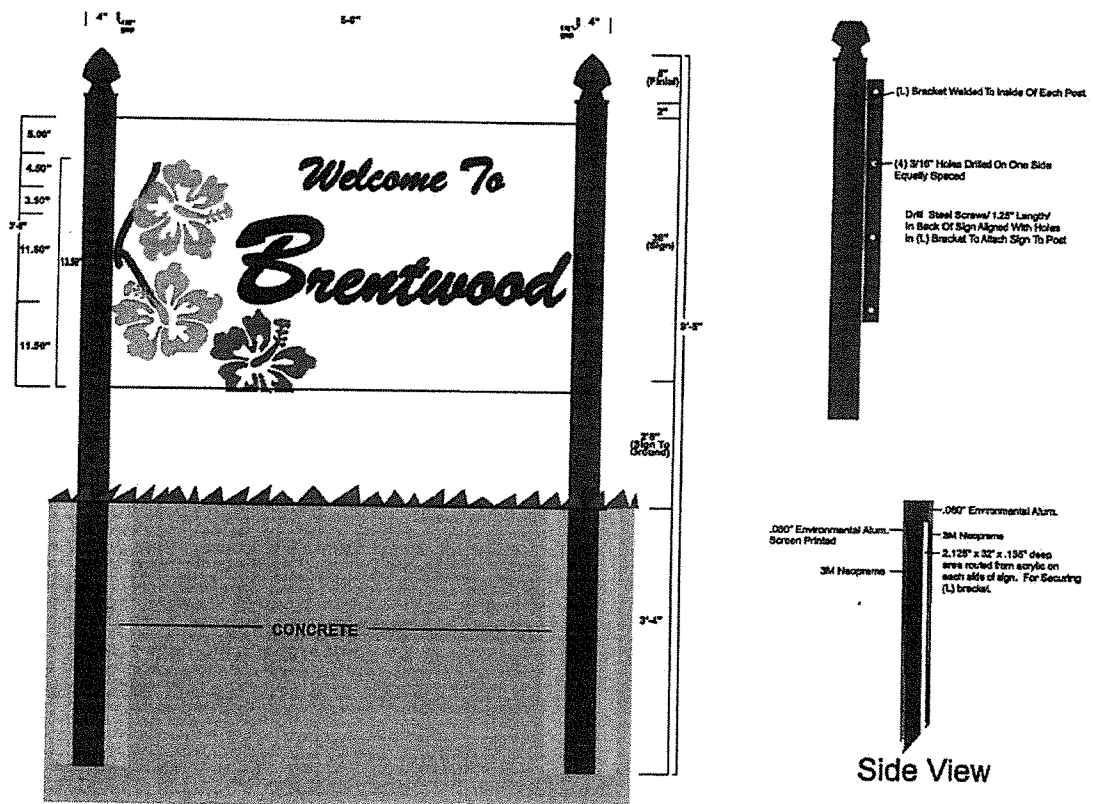
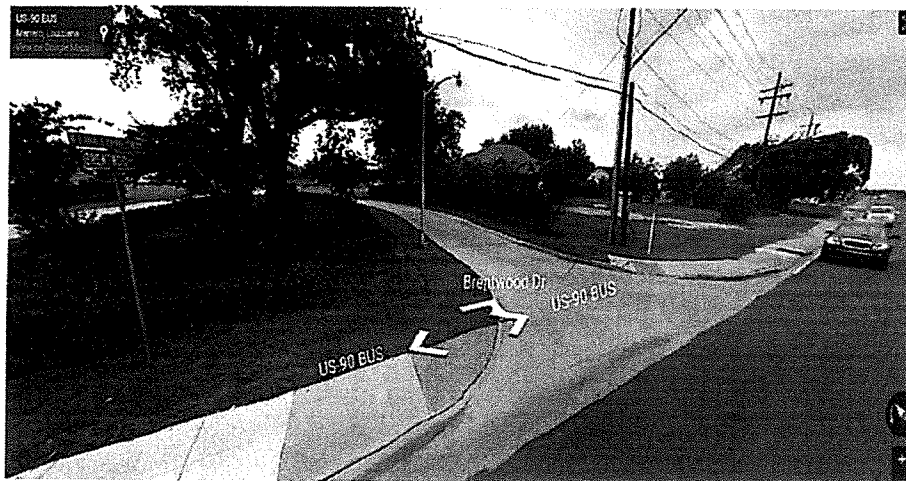
Side View

Attachment "C"



Scale 25%

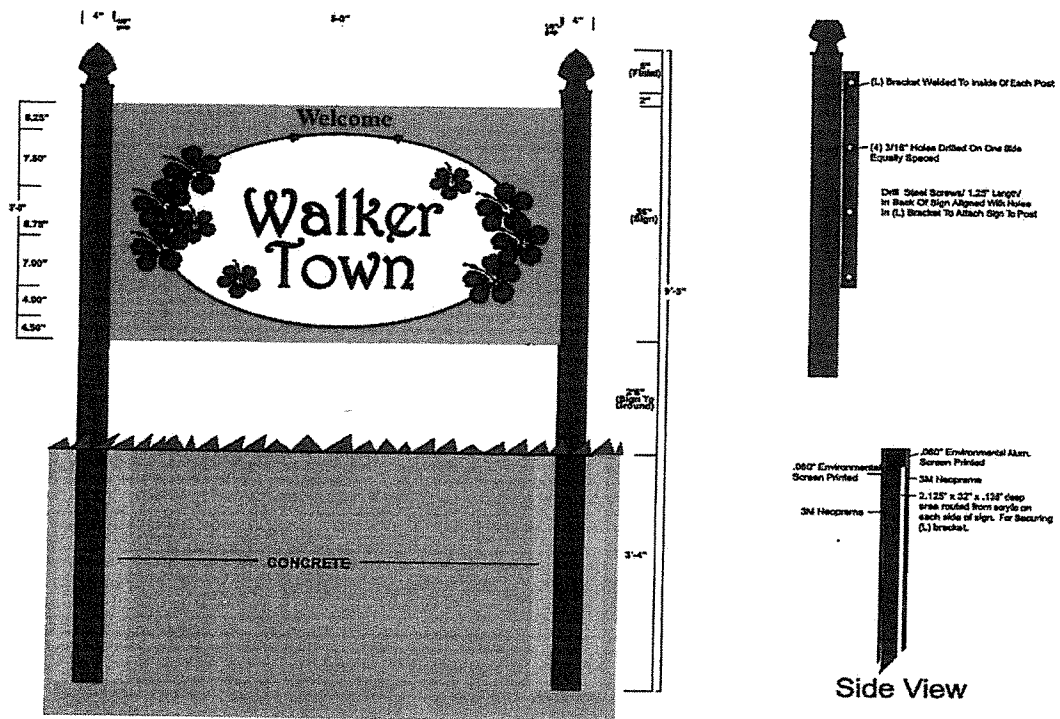
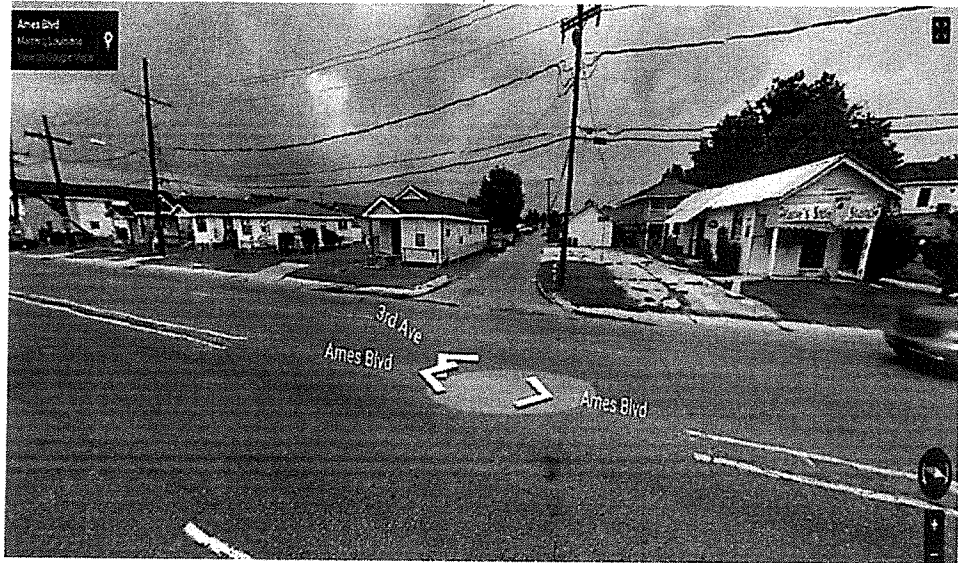
Attachment "D"



Scale 25%

Attachment "E"

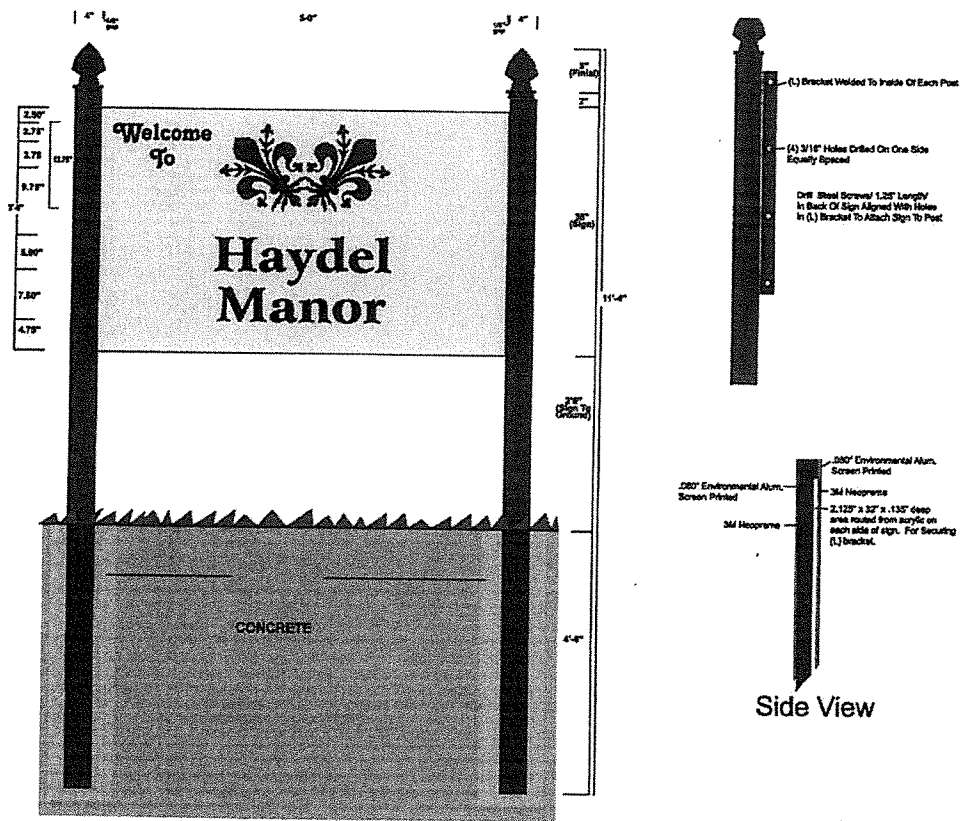
C:\Users\sduffy\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\TDB8UJGR\Replacement of subdivision signs phase II 8-22-16.doc



Side View

Scale 25%

Attachment "F"



CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Alternative Signs & Graphics, LLC
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Alternative Signs & Graphics, LLC
INCORPORATED, DULY NOTICED AND HELD ON September 26, 2016,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Michael A. Wilson, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

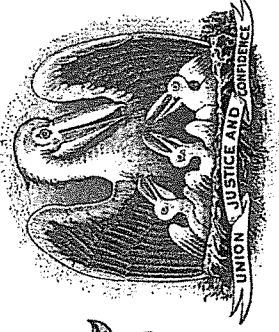


SECRETARY-TREASURER

September 26, 2016

DATE

State of Louisiana



State Licensing Board for Contractors

This is to Certify that:

ALTERNATIVE SIGNS & GRAPHICS, L.L.C.
1301-A Edwards Avenue
Harahan, LA 70123

is duly licensed and entitled to practice the following classifications

ELECTRICAL WORK (STATEWIDE); SPECIALTY: SIGNS, SCOREBOARDS, DISPLAYS, BILLBOARDS
(ELECTRICAL & NON-ELECTRICAL)



Expiration Date: February 20, 2018

License No: 40326

Witness our hand and seal of the Board dated,
Baton Rouge, LA 8th day of March 2016

Will S. MacP
Director

Lee Mallett
Chairman

Andy Ramsey
Secretary-Treasurer

This License Is Not Transferrable

PUBLIC DISPLAY - NOT TRANSFERABLE

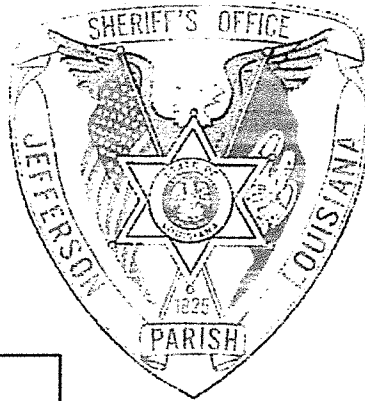
ISSUED BY

SHERIFF AND EX-OFFICIO TAX COLLECTOR-JEFFERSON PARISH, LOUISIANA

2016 Occupational License Tax



ALTERNATIVE SIGNS & GRAPHICS LLC
1301 EDWARDS AVE #A
ELMWOOD, LA 70123



License # 25289100

Account # 16184302

Location Address

1301 EDWARDS AVE # A
ELMWOOD, LA

Business Class 323113
Commercial Screen Printing

License Class 1740
Retail Mdse/Service/Rental/etc

| Tax | Interest | Penalty | Other | Total | Payment |
|----------|----------|---------|--------|----------|----------|
| \$900.00 | \$0.00 | \$0.00 | \$0.00 | \$900.00 | \$900.00 |

NEWELL NORMAND
SHERIFF & TAX COLLECTOR

Gregory A. Ruppert, Director
Bureau of Revenue and Taxation

Pursuant to Jefferson Parish Code of Ordinances Chapter 35, Article VI, Section 35-153, the issuance of this occupational license to the person or firm named hereon is a receipt for payment of said tax and entitles the recipient to operate a business at the location shown, provided said business is operated within the confines of the application thereof, and does not violate any parish or state criminal, health, or zoning laws. This license will expire December 31, 2016.

RENEWAL APPLICATIONS ARE DUE PRIOR TO MARCH 1.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/19/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|--|--|
| PRODUCER Eagan Insurance Agency, LLC 2629 N. Causeway Blvd. P. O. Box 8590 Metairie LA 70002 | | CONTACT NAME: Julie Bell PHONE (A/C, No, Ext): (504) 836-9600 FAX (A/C, No): (504) 836-9621 E-MAIL ADDRESS: bellj@eaganins.com | |
| INSURED Alternative Signs & Graphics, LLC 1301 Edwards Ave., Suite A New Orleans LA 70123 | | INSURER(S) AFFORDING COVERAGE INSURER A: Hanover Insurance Co NAIC # 22292 INSURER B: AmTrust Insurance of Kansas, Inc. INSURER C: LA Work Comp Corp 22350 INSURER D: INSURER E: INSURER F: | |

COVERAGES**CERTIFICATE NUMBER:** 16-17 GL/AL/WC**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | X | | LH0956781104 | 8/9/2016 | 8/9/2017 | EACH OCCURRENCE \$ 1,000,000 |
| | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 | | | | | | |
| | MED EXP (Any one person) \$ 10,000 | | | | | | |
| | PERSONAL & ADV INJURY \$ 1,000,000 | | | | | | |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COM/OP AGG \$ 2,000,000 |
| | | | | | | | \$ |
| B | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | KPP1027792 02 | 6/6/2016 | 6/6/2017 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 |
| | BODILY INJURY (Per person) \$ | | | | | | |
| | BODILY INJURY (Per accident) \$ | | | | | | |
| | PROPERTY DAMAGE (Per accident) \$ | | | | | | |
| | | | | | | | Uninsured motorist combined \$ 500,000 |
| | UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ |
| | OCCUR CLAIMS-MADE | | | | | | AGGREGATE \$ |
| | | | | | | | \$ |
| C | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | | 84720 | 2/20/2016 | 2/20/2017 | PER STATUTE OTH-ER |
| | E.L. EACH ACCIDENT \$ 1,000,000 | | | | | | |
| | E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 | | | | | | |
| | E.L. DISEASE - POLICY LIMIT \$ 1,000,000 | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Blanket additional insured in respects to the General Liability if required by written contract.

Jefferson Parish Bid No. 50-108578

Description of Bid: Labor, equipment and materials as needed to construct four (4) sub division signs in various areas of the West Bank, District 3.

CERTIFICATE HOLDER**CANCELLATION**Jefferson Parish
Purchasing Department
200 Derbigny Street, Ste 4400
Gretna, LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

C Trapani, CIC/JULIE

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STANDARD INSURANCE REQUIREMENTS – PUBLICLY ADVERTISED BIDS

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the advertised bid. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office with the concurrence of the Director of Risk Management.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Michael
A. Wilson, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Managing Member of Alternative Signs & Graphics (Entity), LLC
the party who submitted a bid in response to Bid Number 5000117424, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required
attachment):

Choice A ☐ Attached hereto is a list of all campaign contributions, including
the date and amount of each contribution, made to current or
former elected officials of the Parish of Jefferson by Entity,
Affiant, and/or officers, directors and owners, including
employees, owning 25% or more of the Entity during the two-year
period immediately preceding the date of this affidavit or the
current term of the elected official, whichever is greater. Further,
Entity, Affiant, and/or Entity Owners have not made any
contributions to or in support of current or former members of the
Jefferson Parish Council or the Jefferson Parish President through
or in the name of another person or legal entity, either directly or
indirectly.

Choice B ☒ there are **NO** campaign contributions made which would require
disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ☒ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

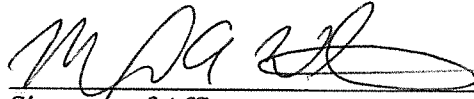
[Print](#)

Notary Search - Detail

Name: MR. DONALD P. DIMAGGIO
Address: 5440 MOUNES ST. SUITE 108
ELMWOOD, LA 70123
Phone: (504) 734-8100
Phone 2: (504) 733-5143
Notary ID Number: 33195
Parish: JEFFERSON with authority in the following parishes:
ORLEANS, PLAQUEMINES, ST. BERNARD
Agency: N/A
Notary Type: Non Attorney
Status: Active
Commission Date: 08/26/1991
Oath Date: 08/02/1991
Surety Expiration Date: None
Annual Report Current: Yes

[Back to Search Results](#)[New Search](#)

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

MICHAEL A WILSON
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 26 DAY OF Sept, 2016


Notary Public

Donald P. Di Maggio
Printed Name of Notary

33195
Notary/Bar Roll Number

My commission expires At Death



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

September 22, 2016

ADDENDUM # 1

Bid No.: 50-00117424

Bid Opening Date: September 29, 2016

For: Provide labor, materials and equipment and all other incidentals necessary to remove existing subdivision signs and replace with new monumental signs for various subdivisions – General Services.

CLARIFICATIONS, REVISIONS AND ADDITIONS:

REVISIONS:

1. **Section 5.0 – Performance Bond:** A Performance Bond in the Amount of 100% of the total Contract Amount will be required, not the bid amount. Performance bond shall be produced upon contract execution.
2. The Unit of Measure has been changed to One Job, not one each.

CLARIFICATIONS:

3. Section 9.2/6 = is the frame to be powder coated or painted and will there be any spec on the finish product?
Answer:
Powder Coated follow the American Society for Testing and Materials (ASTM) ASTM D 3451-06 (2012)
4. Section 9.2/7 = is the contractor responsible for the sign and foundation engineering? If not and the permitting office request engineering will this be a change order?
Answer:
Yes
5. How many days is this project giving before LD's will be assessed?
Answer:
Commencing on the thirty-first day following the notice to proceed until work is substantially complete, liquidated damages will be assessed in the amount of \$100/day.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

6. This project requires basic signage but requires a specialty license. Please clarify if a general classification would be okay. (Ex: Building, Heavy, Municipal...)

Answer:

As per section 3.0 of the bid specifications The following Louisiana State license shall be required for this project:

Louisiana State Commercial License.

A Louisiana State Contractors specialty license in 7-85 Signs, scoreboards displays, and billboards, (ELECTRICAL & NON-ELECTRICAL)

ADDITIONS:

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

Please read the attached and respond accordingly per the changes pursuant to Louisiana Public Bid Law. More specifically, Act 406 of the 2016 Louisiana Legislative Regular Session. This change applies to Jefferson Parish Government Bid solicitations only.

A copy of the "Mandatory" pre-bid sign in sheet(s) is attached.

Sincerely,

Sidney Duffy

Sidney Duffy, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

Bidders should carefully read and must respond accordingly per the requirements of the bid packages. Bidders should reference the "Additional Requirements" section of the bid instructions and/or the "Important Notice to Bidders" included in the bid package for specific requirements to respond accordingly.

Effective August 1, 2016, please be advised:

- Affidavits (Non-Public Works Affidavit or Public Works Affidavit) – as you are aware, bidders are required to submit affidavits pursuant to LA public bid law and Jefferson Parish Code of Ordinances. Bidders must read each bid package to ensure compliance. Effective August 1st, ***affidavits are required with bid submission***. While copies are acceptable to include with bid submission, original affidavits are required upon contract execution. Original affidavits are encouraged with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must continue producing final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

These changes are pursuant Louisiana Public Bid Law more specifically, Act 406 of the 2016 Louisiana Legislative Regular Session. For the purposes of this communication, this change applies to Jefferson Parish Government bid solicitations only. For more information, please call Jefferson Parish Purchasing at 504-364-2678.

MANDATORY PRE-BID SIGN-IN SHEET ; PAGE 1
 BID #50-00117424

MANDATORY PRE-BID CONFERENCE SIGN-IN SHEET

DESCRIPTION: Provide labor, materials and equipment and all other incidents necessary to remove existing subdivision signs and replace with new monumental signs

BID #: 50-00117424

LOCATION: 2000 Segnette Blvd., Alario Sr. Event Center

DATE AND TIME: ~~8:00 AM~~ 10:00 AM ~~10:00 AM~~

STOP TIME: 10:36

START TIME: 10:07 AM

Louisiana Revised Statute 38:2212(l) provides that when a design professional or public entity mandates attendance by prospective bidders at pre-bid conferences as a prerequisite to bid on a public works project, the date, place, and time of the pre-bid conference shall be stated in each advertisement notice. All prospective bidders shall be present at the beginning of the pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

| COMPANY NAME/ADDRESS | COMPANY REPRESENTATIVE | PHONE/FAX NO. | EMAIL ADDRESS | SIGN-IN TIME | SIGN-OUT TIME | INITIALS |
|--|------------------------------------|--|--|--------------|---------------|--------------------|
| Jefferson Parish Purchasing Department | Sidney Duffy, Buyer II | Phone: 504-364-2682 Fax: 504-364-2693 | sduffy@jeffparish.net | 8:39 AM | 10:36 | <i>[Signature]</i> |
| COMMAND CONSTRUCTION, LLC 3206 N. TULSA BLVD. METairie, LA 70002 | NATHAN BILLY PROJECT MANAGER | 504-887-8295 504-887-8295 FAX 8906 | STAC@COMMCONSTRUCTION.COM NATHAN@COMMCONSTRUCTION.COM | 8:45 | 10:35 | <i>[Signature]</i> |
| Benga Landscape 1720 Maple Metairie LA | Ginger Gauthier Project manager | 504-220-8501 | estimating@benga-landscape.com | 9:57 am | 10:32 | <i>[Signature]</i> |
| W.L. WYMAN Const. Co. Inc 113 JARRELL DR. Belle Chasse, LA 70037 | Donald SUELL PM | 504-393-8656 504-393-0011 | donald@wymanhomes.com | 9:59 | 10:32 | <i>[Signature]</i> |
| GALAFORD CONSTRUCTION 139 HUEY P AVE BARTON 70053 | Thomas W. Sengfer Jr. | 504-331-1547 | JASO@GALAFORD.COM CONTACT@GALAFORD.COM | 9:59 | 10:32 | <i>[Signature]</i> |



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

September 23, 2016 *mw*

ADDENDUM #2

Bid No.: 50-00117424

Bid Opening Date: September 29, 2016

For: Provide labor, materials and equipment and all other incidentals necessary to remove existing subdivision signs and replace with new monumental signs for various subdivisions – General Services.

CLARIFICATIONS:

This project requires basic signage but requires a specialty license. Please clarify if a general classification would be okay. (Ex: Building, Heavy, Municipal...)

Answer: Because it is in a subdivision, the following classification(s) would be appropriate:

Please change to:

Building Construction and/or
Highway, Street, and Bridge Construction and/or
Signs, Scoreboards, Displays, and Billboards (Electrical & Non-Electrical)

Sincerely,

Sidney Duffy

Sidney Duffy, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

| | | |
|---|--|---|
| Print or type See Specific Instructions on page 2. | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <u>Command Construction LLC</u> | |
| | 2 Business name/disregarded entity name, if different from above | |
| | 3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ <u>P</u> Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ | |
| | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small> | |
| | 5 Address (number, street, and apt. or suite no.) <u>3206 N. TURNBULL DRIVE</u> | Requester's name and address (optional) |
| | 6 City, state, and ZIP code <u>Metairie LA 70002</u> | |
| | 7 List account number(s) here (optional) | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

| | | | | | | | | | |
|--------------------------------|---|---|---|---|---|---|---|---|---|
| Social security number | | | | | | | | | |
| | | | - | | | - | | | |
| or | | | | | | | | | |
| Employer identification number | | | | | | | | | |
| 0 | 1 | - | 0 | 5 | 6 | 9 | 7 | 6 | 4 |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

| | | |
|-----------|--|-----------------------|
| Sign Here | Signature of U.S. person ▶  | Date ▶ <u>9/29/14</u> |
|-----------|--|-----------------------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

| IF the payment is for . . . | THEN the payment is exempt for . . . |
|--|---|
| Interest and dividend payments | All exempt payees except for 7 |
| Broker transactions | Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012. |
| Barter exchange transactions and patronage dividends | Exempt payees 1 through 4 |
| Payments over \$600 required to be reported and direct sales over \$5,000 ¹ | Generally, exempt payees 1 through 5 ² |
| Payments made in settlement of payment card or third party network transactions | Exempt payees 1 through 4 |

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

| For this type of account: | Give name and SSN of: |
|---|---|
| 1. Individual | The individual |
| 2. Two or more individuals (joint account) | The actual owner of the account or, if combined funds, the first individual on the account ¹ |
| 3. Custodian account of a minor (Uniform Gift to Minors Act) | The minor ² |
| 4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law | The grantor-trustee ¹ The actual owner ¹ |
| 5. Sole proprietorship or disregarded entity owned by an individual | The owner ³ |
| 6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A)) | The grantor ⁴ |
| For this type of account: | Give name and EIN of: |
| 7. Disregarded entity not owned by an individual | The owner |
| 8. A valid trust, estate, or pension trust | Legal entity ⁴ |
| 9. Corporation or LLC electing corporate status on Form 8832 or Form 2553 | The corporation |
| 10. Association, club, religious, charitable, educational, or other tax-exempt organization | The organization |
| 11. Partnership or multi-member LLC | The partnership |
| 12. A broker or registered nominee | The broker or nominee |
| 13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments | The public entity |
| 14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B)) | The trust |

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Tom Schedler
Secretary of State

**State of
Louisiana
Secretary of
State**



COMMERCIAL DIVISION
225.925.4704

Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

| Name | Type | City | Status |
|------------------------------|---------------------------|----------|--------|
| COMMAND CONSTRUCTION, L.L.C. | Limited Liability Company | METAIRIE | Active |

Business: COMMAND CONSTRUCTION, L.L.C.

Charter Number: 35188544K

Registration Date: 12/20/2001

Domicile Address

3206 N. TURNBULL DR.
METAIRIE, LA 70002

Mailing Address

3206 N. TURNBULL DR.
METAIRIE, LA 70002

Status

Status: **Active**

Annual Report Status: **In Good Standing**

File Date: 12/20/2001

Last Report Filed: 12/4/2015

Type: Limited Liability Company

Registered Agent(s)

| | |
|--------------------------|----------------------|
| Agent: | DEREK JOHN COMMANDER |
| Address 1: | 3206 N TURNBULL DR |
| City, State, Zip: | METAIRIE, LA 70002 |
| Appointment Date: | 12/20/2001 |

Officer(s)

Additional Officers: No

| | |
|--------------------------|----------------------|
| Officer: | DEREK JOHN COMMANDER |
| Title: | Member |
| Address 1: | 3206 N TURNBULL DR |
| City, State, Zip: | METAIRIE, LA 70002 |

| | |
|--------------------------|--------------------|
| Officer: | CORY J COMMANDER |
| Title: | Member |
| Address 1: | 3206 N TURNBULL DR |
| City, State, Zip: | METAIRIE, LA 70002 |

Amendments on File (1)

| Description | Date |
|------------------------------------|----------|
| Domestic LLC Agent/Domicile Change | 3/3/2005 |

[Print](#)

📍 2525 Quail Drive, Baton Rouge, 70808 📞 (225) 765-2301



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name COMMAND CONSTRUCTION, L.L.C.
Mailing Address 3206 N. Turnbull Dr.
 Metairie, LA 70002
Phone Number (504) 887-8795
Fax Number (504) 887-8906
Email Address kelly@commandindustries.com

Active Licenses

License Number 40038
Type Commercial License
Status LICENSED
Effective 02/22/2015
Expiration 02/21/2017
First Issued 02/21/2002

Classifications

| Class | Qualifying Party | Parishes |
|---|------------------------|----------|
| BUILDING CONSTRUCTION | Derek John Commander | ALL |
| BUSINESS AND LAW | Derek John Commander | ALL |
| BUSINESS AND LAW | Eugene Leon Abadie III | ALL |
| ELECTRICAL WORK (RESTRICTED-BIDDING ONLY) | Derek John Commander | ALL |
| HEAVY CONSTRUCTION | Derek John Commander | ALL |
| HIGHWAY, STREET AND BRIDGE CONSTRUCTION | Derek John Commander | ALL |
| HIGHWAY, STREET AND BRIDGE CONSTRUCTION | Eugene Leon Abadie III | ALL |
| MECHANICAL WORK (RESTRICTED-BIDDING ONLY) | Derek John Commander | ALL |
| MUNICIPAL AND PUBLIC WORKS CONSTRUCTION | Derek John Commander | ALL |
| MUNICIPAL AND PUBLIC WORKS CONSTRUCTION | Eugene Leon Abadie III | ALL |

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Translate »

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ✓MAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF N/A.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

30 days

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

40038**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Command Construction, LLCADDRESS: 3206 N. Turnbull DriveCITY, STATE: Metairie, LA ZIP: 70003TELEPHONE: (504) 887-8795 FAX: (504) 887-8906EMAIL ADDRESS: Derek@CommandIndustries.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1 9-22-16NUMBER: 2 9-23-16NUMBER: N/ANUMBER: N/ATOTAL PRICE OF ALL BID ITEMS: \$ 70,899.99seventy thousand eight hundred ninety nine thousand dollars and ninety nine cents.

AUTHORIZED

SIGNATURE: [Signature]Derek J. Commander

Printed Name

TITLE: Managing Member

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 8/31/2016

Page 6

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00117424

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|---|----------------------|-------------|
| 1 | 1.00 | EA | <p>PROVIDE LABOR, MATERIALS AND EQUIPMENT AND ALL OTHER INCIDENTALS NECESSARY TO REMOVE EXISTING SUBDIVISION SIGNS AND REPLACE WITH NEW MONUMENTAL SIGNS FOR VARIOUS SUBDIVISIONS- GENERAL SERVICES</p> <p>0010-JEFFERSON PARISH RESIDENTIAL AREA MONUMENT SIGNAGE-GENERAL SERVICES</p> <p>WE EXTEND THIS BID TO PROVIDE LABOR, MATERIALS, EQUIPMENT, AND ALL OTHER INCIDENTALS NECESSARY TO REMOVE EXISTING SUBDIVISION SIGNS, PROVIDE AND INSTALL A NEW MONUMENTAL SIGNS AS PER THE ATTACHED SPECS.</p> <p>PROVIDE AND INSTALL A NEW MONUMENTAL SIGN FOR THE FOLLOWING SUBDIVISIONS: KENNEDY HEIGHTS WASHINGTON PLACE GLENDELLA BRENTWOOD WALKER TOWN HAYDEL MANOR</p> <p>****MANDATORY PRE BID CONFERENCE**** SEPTEMBER 19, 2016 AT 10:00 AM AT THE JOHN A. ALARIO SR. EVENT CENTER 2000 SGNETTE BLVD., WESTWEGO, LA 70094</p> | # 70,899.99 | # 70,899.99 |

Bid Bond



AIA Document A310™ – 2010

CONTRACTOR:

(Name, legal status and address)

COMMAND CONSTRUCTION, LLC
3206 North Turnbull Drive
Metairie, LA 70002

SURETY:

(Name, legal status and principal place of business)

Arch Insurance Company
300 Plaza Three - Third Floor
Jersey City, NJ 07311

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Jefferson Parish
200 Derbigny Street
Gretna, LA 70053

BOND AMOUNT: FIVE PERCENT (5%) OF AMOUNT BID Dollars (\$ 5% A.B.)

PROJECT:


(Name, location or address, and Project number, if any) **PROVIDE LABOR, MATERIALS AND EQUIPMENT AND ALL OTHER INCIDENTALS NECESSARY TO REMOVE EXISTING SUBDIVISION SIGN AND REPLACE WITH NEW MONUMENTAL SIGNS FOR VARIOUS SUBDIVISIONS, BID NUMBER 50-00117424**


The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **29th** day of **September**, 2016


(Witness)


(Witness)

COMMAND CONSTRUCTION, LLC

(Principal)

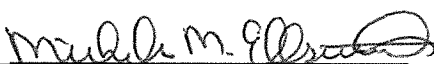
(Seal)


(Title) **Erik J. Commander, managing member**
Arch Insurance Company

(Surety)

(Seal)


(Title) **Michele M. Ellsworth, Attorney-in-fact**

Countersigned: 
Michele M. Ellsworth LA Licensed Agent #487959

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON BLUE BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Mortgage, Note, Loan, Letter of Credit, Bank Deposit, Currency Rate, Interest Rate or Residential Value Guarantees.

POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

Alexander J. Ellsworth, Anthony Currera, Brian P. Bordlee, Charles F. Cowand, Lauren T. Guillory, Michele M. Ellsworth and Ralph J. Leblanc of Metairie, LA (EACH)

its true and lawful Attorney(s)-in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed:

Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding Ninety Million Dollars (\$90,000,000.00).

This authority does not permit the same obligation to be split into two or more bonds in order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on September 15, 2011, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"VOTED, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on September 15, 2011:

VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on September 15, 2011, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company.

Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF St. Tammany

BEFORE ME, the undersigned authority, personally came and appeared: Derek J. Commander, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized managing member of Command Construction, LLC (Entity), the party who submitted a bid in response to Bid Number 50-00117424, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A ☒

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ☐

there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ✓ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

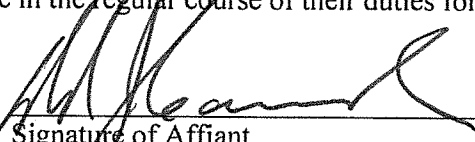
[Print](#)

Notary Search - Detail

Name: MR. CRAIG ROBICHAUX
Address: 4565 LASALLE ST.,STE.300
MANDEVILLE, LA 70471
Phone: (985) 624-5010
Notary ID Number: 9832
Parish: ST. TAMMANY with STATEWIDE JURISDICTION
Agency: N/A
Notary Type: Attorney
Bar Roll #: 17119
Status: Active
Commission Date: 03/14/1986
Oath Date: Unknown
Surety Expiration Date: Not Required
Annual Report Current: Not Applicable

[Back to Search Results](#)[New Search](#)

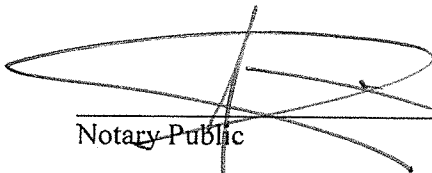
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

Derek J. Commander
Printed Name of Affiant

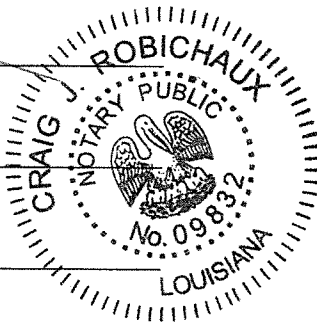
SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 29th DAY OF SEPTEMBER, 2014.


Notary Public

Printed Name of Notary

Notary/Bar Roll Number



My commission expires at death.



Addendum to Affidavit

Campaign Contributions

John Young

7/16/15 \$2500

3/29/11 \$2000

9/23/10 \$1500

9/23/10 \$1500 (listed on LA Board of Ethics website, but believe this is a duplication)

Ben Zahn

8/27/13 \$1000

8/26/11 \$ 250

1/11/10 \$ 250

Chris Roberts

10/21/09 \$300



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/5/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|---|------------------------------------|
| PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 111 Veterans Blvd., Suite 1130 Metairie LA 70005 | CONTACT NAME: George Baus | |
| | PHONE (A/C, No, Ext): 504-888-1100 | FAX (A/C, No): 504-888-1299 |
| INSURED Command Construction, LLC 3206 N. Turnbull Dr Metairie, LA 70002 | E-MAIL ADDRESS: George_Baus@ajg.com | |
| | INSURER(S) AFFORDING COVERAGE | |
| | INSURER A: National Union Fire Insurance Compa | |
| | INSURER B: | |
| | INSURER C: | |
| | INSURER D: | |
| INSURER E: | | |
| INSURER F: | | |

COVERAGES

CERTIFICATE NUMBER: 1955980927

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|--|
| | COMMERCIAL GENERAL LIABILITY | | | | | | |
| | <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR | | | | | | EACH OCCURRENCE \$ |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ |
| | | | | | | | MED EXP (Any one person) \$ |
| | | | | | | | PERSONAL & ADV INJURY \$ |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE \$ |
| | <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | PRODUCTS - COMP/OP AGG \$ |
| | OTHER: | | | | | | \$ |
| | AUTOMOBILE LIABILITY | | | | | | |
| | <input type="checkbox"/> ANY AUTO | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> HIRED AUTOS | | | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | <input type="checkbox"/> NON-OWNED AUTOS | | | | | | \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB | | | BE038178667 | 5/1/2016 | 5/1/2017 | EACH OCCURRENCE \$5,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE | | | | | | AGGREGATE \$5,000,000 |
| | DED <input checked="" type="checkbox"/> RETENTION \$10,000 | | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | Y/N | N/A | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. EACH ACCIDENT \$ |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

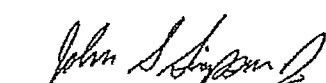
Policy is Excess of Underlying and is Follow Form, pursuant to and subject to the policies terms, definitions, conditions and exclusions.

CERTIFICATE HOLDER

CANCELLATION

| | |
|---|--|
| Master Certificates | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE |

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| | | | | | | | |
|--|---|---|---------------------------------------|---|---|------------------------------------|------------|
| | | CERTIFICATE OF LIABILITY INSURANCE | | | | DATE (MM/DD/YYYY) 4/23/2014 | |
| PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 111 Veterans Memorial Blvd., Suite 1130 Metairie, LA 70005-3039 | | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. | | | | | |
| | | COMPANIES AFFORDING COVERAGE | | | | | |
| | | COMPANY A | | THE GRAY INSURANCE COMPANY | | | |
| INSURED Command Construction Industries LLC, Command Construction, L.L.C. 3206 North Turnbull Drive Metairie, LA 70002 | | COMPANY B | | | | | |
| | | COMPANY C | | | | | |
| | | COMPANY D | | | | | |
| COVERAGES | | | | | | | |
| THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. | | | | | | | |
| CO LTR | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YYYY) | POLICY EXPIRATION DATE (MM/DD/YYYY) | LIMITS | | |
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT | XSGL-074109 | 5/1/2014 | 5/1/2017 | GENERAL AGGREGATE | | Unlimited |
| | PRODUCTS - COMP/OP AGG | | | | \$3,000,000.00 | | |
| | PERSONAL & ADV INJURY | | | | \$1,000,000.00 | | |
| | EACH OCCURRENCE | | | | \$1,000,000.00 | | |
| | FIRE DAMAGE (Any one fire) | | | | \$50,000.00 | | |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | XSAL-075105 | 5/1/2014 | 5/1/2017 | MED EXP (Any one person) | | \$5,000.00 |
| | COMBINED SINGLE LIMIT | | | | \$1,000,000.00 | | |
| | BODILY INJURY (Per person) | | | | | | |
| | BODILY INJURY (Per accident) | | | | | | |
| | PROPERTY DAMAGE | | | | | | |
| | GARAGE LIABILITY <input type="checkbox"/> ANY AUTO | | | | AUTO ONLY - EA ACCIDENT | | |
| | OTHER THAN AUTO ONLY | | | | | | |
| | EACH ACCIDENT | | | | | | |
| | EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM | | | | AGGREGATE | | |
| | EACH OCCURRENCE | | | | | | |
| | AGGREGATE | | | | | | |
| A | WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: <input checked="" type="checkbox"/> INCL <input type="checkbox"/> EXCL | XSWC-070825 | 5/1/2014 | 5/1/2017 | <input checked="" type="checkbox"/> WC STATUS- TORY LIMITS | <input type="checkbox"/> OTH ER | |
| | EL EACH ACCIDENT | | | | \$1,000,000.00 | | |
| | EL DISEASE - POLICY LIMIT | | | | \$1,000,000.00 | | |
| | EL DISEASE - EA EMPLOYEE | | | | \$1,000,000.00 | | |
| OTHER | | | | | | | |
| DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS The certificate holder is an additional insured on all policies except Workers' Compensation and is provided a Waiver of Subrogation, all if required by written contract. The above Insurance policies shall be primary and noncontributory to any other insurance policies maintained by the certificate holder, if required by written contract. Sample Certificate for All Jobs Bid by Command Construction Industries, LLC, Command Construction, L.L.C. | | | | | | | |
| CERTIFICATE HOLDER | | | | CANCELLATION | | | |
| | | | | In the event of cancellation by The Gray Insurance Company and if required by written contract, 30 days written notice will be given to the Certificate Holder. | | | |
| | | | | AUTHORIZED REPRESENTATIVE  | | | |
| | | | | THE GRAY INSURANCE COMPANY | | | |

THE GRAY INSURANCE COMPANY

The below coverages apply if the corresponding policy number is indicated on the previous page.

A. Commercial General Liability

General Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured (CGL Form# CG 20 10 11 85) when required by written contract.

Primary Insurance Wording Included when required by written contract.

Broad Form Property Damage Liability including Explosion, Collapse and Underground (XCU).

Premises/Operations

Products/Completed Operations

Contractual Liability

Sudden and Accidental Pollution Liability

Occurrence Form

Personal Injury

"In Rem" Endorsement

Cross Liability

Severability of Interests Provision

"Action Over" Claims

Independent Contractors coverage for work sublet

Vessel Liability - Watercraft exclusion has been modified by the vessels endorsement on scheduled equipment.

General Aggregate applies per project or equivalent.

B. Automobile Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

C. Workers Compensation Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

U.S. Longshoremen's and Harbor Workers Compensation Act Coverage

Outer Continental Shelf Land Act

Jones Act (including Transportation, Wages, Maintenance, and Cure),

Death on the High Seas Act & General Maritime Law.

Maritime Employers Liability Limit: \$1,000,000

Voluntary Compensation Endorsement

Other States Insurance

Alternate Employer/Borrowed Servant Endorsement

"In Rem" Endorsement

Gulf of Mexico Territorial Extension

D. Excess Liability Policy Includes:

Coverage is excess of the Auto Liability, General Liability, Employers Liability, & Maritime Employers Liability policies

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.



Arthur J. Gallagher Risk Management Services, Inc.

111 Veterans Blvd. Suite 1130
Metairie, LA 70005
Office 504-888-1100
Fax 504-888-1299

September 26, 2016

Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053

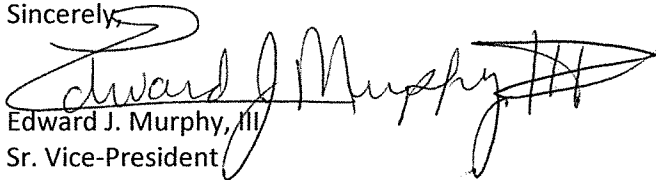
Re: Command Construction
Bid Number 50-00117424

To Whom It May Concern,

Our firm, Arthur J. Gallagher Risk Management Services, Inc., is the insurance representative of Command Construction. The purpose of this letter is to advise you that if they are awarded the captioned project that we will be in position to provide all of the necessary coverage's.

If you have any questions regarding this, please do not hesitate to contact me.

Sincerely,



Edward J. Murphy, III
Sr. Vice-President

CORPORATE RESOLUTION

See Attached

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE

**RESOLUTION OF THE MANAGERS
OF
COMMAND CONSTRUCTION, L.L.C.**

The undersigned, being all the managers of Command Construction, L.L.C., a Louisiana limited liability company (the "Company") pursuant to the resolutions in the Company's Unanimous Consent Agreement, hereby adopt the following resolution:

RESOLVED, that the following persons shall serve in the offices set forth opposite their names, and that such officers shall have the authority to sign bids, papers, documents, affidavits, bonds, sureties, contracts and acts and to receive and receipt therefore all purchase orders and notices issued pursuant to the provisions of any such bid or contract on behalf of the Company.

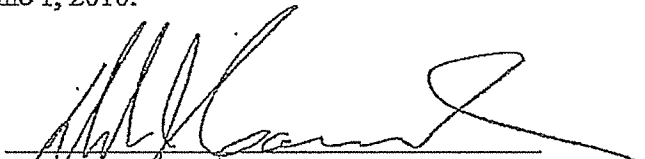
Member


Cory J. Commander

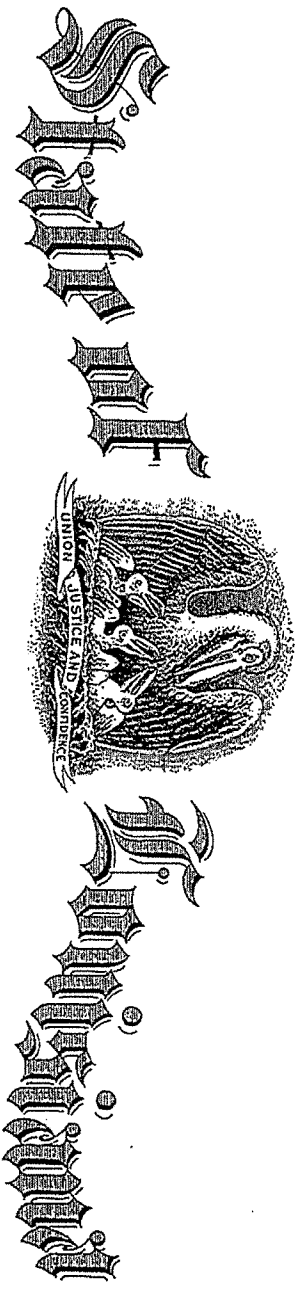
Member

Derek J. Commander

The foregoing Resolution was adopted on June 1, 2010.


Derek J. Commander, Managing Member


Cory J. Commander, Member



State Licensing Board for Contractors

This is to Certify that:

COMMAND CONSTRUCTION, L.L.C.
3206 N. Turnbull Dr.
Metairie, LA 70002

is duly licensed and entitled to practice the following classifications:

BUILDING CONSTRUCTION; ELECTRICAL WORK (RESTRICTED-BIDDING ONLY); HEAVY
CONSTRUCTION; HIGHWAY, STREET AND BRIDGE CONSTRUCTION; MECHANICAL WORK
(RESTRICTED-BIDDING ONLY); MUNICIPAL AND PUBLIC WORKS CONSTRUCTION



Expiration Date: February 21, 2017

License No: 40038

Witness our hand and seal of the Board dated,
Baton Rouge, LA 22nd day of February 2015

Will S. MacO
Director

Joe Mallett
Chairman

This License Is Not Transferable

Indy D. M...
Secretary-Treasurer