



**Bid Number 50-00144487**

**Labor, Material, Equipment, Etc. as Needed to Construct Two (2) New  
Counter Tops in the Snack Bar at the Jefferson Parish General  
Government Building**

**BID DUE: March 5, 2023 AT 11:00 A.M.**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received on the Purchasing  
Department's eProcurement site, [www.jeffparishbids.net](http://www.jeffparishbids.net), by the bid due date  
and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Doris Abraham  
Buyer Email: [DABRAHAM@jeffparish.net](mailto:DABRAHAM@jeffparish.net)  
Buyer Phone: 504-364-2690**

## INSTALLATION OF COUNTERTOPS

### Section 1.0 - Site Visits:

All prospective bidders can schedule a site visit through Tim Hoskins with the Department of General Services between 8:00 a.m. to 3:00 p.m., Monday Thru Friday. Mr. Hoskins can be reached at 504-364-2675.

### Section 2.0 - Scope:

We extend this proposal to provide labor, materials, equipment, tools, and other incidentals necessary to construct two (2) new countertops with bracing and supports in the snack bar at the Jefferson Parish General Government Building located at 200 Derbigny Street, Gretna, LA 70053.

### Section 3.0 – License Requirements:

A copy of the front and, if applicable, the back of all licenses and endorsements listed below shall be submitted with bid submission. Failure to submit this information with bid submission will deem the bid non-responsive.

### Section 3.1 - License required for this bid issued by the Louisiana State Licensing Board for Contractors:

- Commercial License – Building Construction

### Section 4.0 Submittals:

If the bidder intends to provide materials equal to or better than owner-specified materials, the following shall be provided with bid submission. Failure to provide the requested information with your bid will result in the bid being deemed non-responsive.

- Manufacturer's catalog data
- Detail sheets
- Specifications of product
- Warranty information

### Section 5.0 – Quantities/Inspection:

Bidders must inspect the site and perform their measurements to determine the proper quantity of materials and equipment required to complete this project. All measurements given in these specifications are for informational purposes only.

### Section 6.0 – Bid Specifications:

- All materials shall be bidder supplied new.
- Design, engineer, supply, and install two (2) new Quartz countertops in the snack bar on the 1<sup>st</sup> floor of the General Government Building.

**Continued Section 6.0 – Bid Specifications:**

- Sheetrock shall be fire-rated to match existing building materials.
- All materials shall be installed as per manufacturer recommendations and guidelines.
- Prime and paint the new sheetrock to match the existing.
- Supply and Install new metal bracing and support for the countertops.
- Successful bidder shall provide samples of the specific look of the Quartz countertop for the owner to approve after the bid has been awarded.

**Section 7.0 – Hours of Work:**

The work to be performed shall be scheduled after normal working hours Monday through Friday, 5:30 p.m. through 9:00 p.m.

All work shall be scheduled seventy-two (72) hours in advance and shall be completed, the work area cleaned, and the area ready to open for the next business day.

**Section 8.0 – Safety Precautions:**

Safety precautions must be exercised to safeguard the welfare and safety of the people while any work is being performed.

**Section 9.0 – Existing Structure:**

If the successful bidder should damage or destroy any part of a building, the successful bidder shall be required to replace and restore said item to its original condition with the same type of material, finish, and workmanship at no additional cost to the owner.

**Section 10.0 – Warranty:**

All warranties shall be provided in writing at the completion of the project.

**Materials:**

- Minimum One (1) year.

**Labor:**

- Minimum one (1) year.

**Section 11.0 – Liquidated Damages:**

Commencing on the eleventh day (11) following the notice to proceed until work is complete, liquidated damages will be assessed in the amount of 100 dollars per day.

**Section 12.0 – Start of Work Conference and Notice to Order Materials and Notice to Proceed:**

- A “Start of Work Conference” shall be held between the successful bidder and the owner before any work commencing.
- No Materials shall be ordered until the successful bidder receives a written “Notice to Order Materials” from the Department of General Services.
- No work shall be performed until the successful bidder receives a written “Notice to Proceed” to begin work from the Department of General Services.

DATE: 2/22/2024

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00144487

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR:

PURCHASING SPECIALIST:  
DABRAHAM

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

APPROX 10-14 DAYS

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

IMMEDIATELY UPON RECEIPT OF MATERIALS

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

3 DAYS

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: NO ADDENDA

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 74904


**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME:

VISIONAIRE CONSTRUCTION, LLC

SIGNATURE:

(Must be signed here)



TITLE:

OWNER/MANAGING MEMBER

PRINT OR TYPE NAME:

GABRIEL MANSON

ADDRESS:

3413 44TH STREET

CITY, STATE:

METAIRIE, LA

ZIP:

70001

TELEPHONE:

(504) 333-1506

FAX:

( )

EMAIL ADDRESS:

INFO@VISIONAIRECONSTRUCTION.COM

TOTAL PRICE OF ALL BID ITEMS: \$ 15,988.88

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144487

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>Labor, Material, Equipment, Etc. as Needed to Construct Two (2) New Counter Tops in the Snack Bar at the Jefferson Parish Government Building</p> <p>0010 - LABOR, EQUIPMENT AND MATERIALS TO FURNISH AND INSTALL COUNTERTOPS IN THE SNACKBAR AREA OF THE GENERAL GOVERNMENT BUILDING PER THE ATTACHED SPECIFICATIONS.</p> <p>- INSTALL (2) 20LF COUNTERTOPS (40LF) - INSTALL BRACING &amp; SUPPORT FOR COUNTERTOPS - HANG, TAPE, FLOAT &amp; TEXTURE 20 SQFT</p> <p>PER ATTACHED SPECIFICATIONS ****</p>	\$ 15,988.88	\$ 15,988.88



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Simply Business 1 Beacon Street 15th Floor Boston, MA 02108	CONTACT NAME:	Simply Business		
		PHONE (A/C, No, Ext):	(844) 654-7272	FAX (A/C, No):	
		E-MAIL ADDRESS:	contactus@simplybusiness.com		
		INSURER(S) AFFORDING COVERAGE		NAIC #	
		INSURER A :		Markel Insurance Company 38970	
INSURED	Visionaire Construction, LLC 3413 44th St Metairie, Louisiana 70001	INSURER B :			
		INSURER C :			
		INSURER D :			
		INSURER E :			
		INSURER F :			

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X	COMMERCIAL GENERAL LIABILITY	X		MKUS3892226XB	02/28/2024	02/28/2025	EACH OCCURRENCE	\$1,000,000
		CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
								MED EXP (Any one person)	\$5,000
								PERSONAL & ADV INJURY	\$1,000,000
								GENERAL AGGREGATE	\$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:								
	X	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$2,000,000
		OTHER:							
	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	
		ANY AUTO						BODILY INJURY (Per person)	
		OWNED AUTOS ONLY						BODILY INJURY (Per accident)	
		HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
		SCHEDULED AUTOS							
		NON-OWNED AUTOS ONLY							
	UMBRELLA LIAB							EACH OCCURRENCE	
	EXCESS LIAB							AGGREGATE	
		DED							
		RETENTION							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE							E.L. EACH ACCIDENT	
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							E.L. DISEASE - EA EMPLOYEE	
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	
	PROFESSIONAL LIABILITY							EACH CLAIM	
								AGGREGATE	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/08/23

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>AMERICA'S COMMERCIAL AGENCY</b> 5916 Willow Wood Lane Dallas, TX 75252 License #:		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): (972)248-6492</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS: acaagency@sbcglobal.net</b>	
<b>INSURED</b> <b>VISIONAIRE CONSTRUCTION LLC</b> 3413 44TH STREET METAIRIE, LA 70001		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A: MARKEL INSURANCE</b> <b>INSURER B: INFINITY INS</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> <b>11738</b> <b>38970</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ \$ \$ \$ \$ \$
<b>B</b>	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	<b>X</b>		<b>AU072121-1</b>	<b>073123</b>	<b>073124</b>	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ \$ \$ \$ <b>1000000</b>
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE  DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$ \$
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<b>Y / N</b> <b>N</b>	<b>N / A</b>	<b>WC042722-2</b>	<b>070123</b>	<b>070124</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT \$ <b>1000000</b> \$ <b>1000000</b> \$ <b>1000000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
VISIONAIRE CONSTRUCTION, LLC

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INCORPORATED.

AT THE MEETING OF DIRECTORS OF VISIONAIRE CONSTRUCTION, LLC  
INCORPORATED, DULY NOTICED AND HELD ON 02/28/2024,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT GABRIEL MANSON, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



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SECRETARY-TREASURER

02/28/2024

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DATE





## State Licensing Board for Contractors

This is to Certify that:

VISIONAIRE CONSTRUCTION LLC  
4924 Trenton St  
Metairie, LA 70006

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; SPECIALTY: PAINTING, COATING AND BLASTING (INDUSTRIAL AND COMMERCIAL); SPECIALTY: ROOFING AND SHEET METAL, SIDING



Expiration Date: September 13, 2024

License No: 74904

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 14th day of September 2023

Director

Chairman

Treasurer

This License Is Not Transferrable