

DATE: 2/08/2023

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BID NO.: 50-00140955

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF March 14, 2026

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: J.A.H. Enterprises, Inc. dba Henderson Auctions

ADDRESS: 13340 Florida Blvd / PO Box 336

CITY, STATE: Livingston, LA ZIP: 70754

TELEPHONE: (225) 686-2252 FAX: ()

EMAIL ADDRESS: jason@hendersonauctions.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ SEE BUYER AND SELLER % ON FOLLOWING PAGE

AUTHORIZED
SIGNATURE: _____

TITLE: President

Jeffrey Henderson

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 2/08/2023

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00140955

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|--|---|-----------------|
| 1 | 3.00 | YR | <p>THREE YEAR CONTRACT TO PROVIDE A FULLY FUNCTIONAL DIGITAL CLOUD BASED ON-LINE AUCTIONEERING SERVICES FOR VARIOUS JEFFERSON PARISH OWNED EQUIPMENT FOR JEFF PARISH GENERAL SERVICES SURPLUS DIV</p> <p>0010 - A PERCENTAGE FOR A FULLY FUNCTIONAL DIGITAL CLOUD BASED/ON-LINE AUCTIONEERING SERVICES FEE</p> <p><u>0</u> %</p> | <p>0% Seller's Commission</p> <p>\$ _____</p> | <p>\$ _____</p> |
| 2 | 1.00 | EA | <p>THREE (3) YEAR CONTRACT TO PROVIDE A FULLY FUNCTIONAL DIGITAL CLOUD BASED/ ON-LINE AUCTIONEERING SERVICES FOR OR VARIOUS JEFFERSON PARISH OWNED EQUIPMENT FOR THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES - SURPLUS DIVISION</p> <p>0020 - A PERCENTAGE FOR BUYER'S PREMIUM</p> <p><u>6.75</u> %</p> <p>FOR A THREE (3) YEAR CONTRACT TO PROVIDE ALL HARDWARE, SOFTWARE, AND SERVICES NEEDED FOR A FULLY FUNCTIONAL DIGITAL CLOUD BASED/ON-LINE AUCTIONEER SERVICES OF VARIOUS JEFFERSON PARISH OWNED EQUIPMENT FOR THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES SURPLUS DIVISION PER THE SUBMITTED SPECIFICATIONS.</p> <p>(ANY AND ALL ADDITIONAL FEES MUST BE INCLUDED IN YOUR BUYER'S PREMIUM RATE)</p> | <p>6.75% Buyer's Premium</p> <p>\$ _____</p> <p>Plus other additional fees listed below:</p> <p>All applicable Sales tax.</p> <p>Credit card fees:</p> <p>AMEX: 5%</p> <p>All other cards: 4%</p> <p>\$25.00 fee for Wire Transfers</p> | <p>\$ _____</p> |

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
J.A.H. Enterprises Inc. dba Henderson Auctions
INCORPORATED.

AT THE MEETING OF DIRECTORS OF J.A.H. Enterprises Inc. dba Henderson Auctions
INCORPORATED, DULY NOTICED AND HELD ON March 13, 2023,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Jeffrey Henderson, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Janet Cagley


SECRETARY-TREASURER

March 13, 2023

DATE

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Livingston

BEFORE ME, the undersigned authority, personally came and appeared: Jeffrey Henderson
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized President of J.A.H. Enterprises, Inc. dba Henderson Auctions (Entity),
the party who submitted a bid in response to Bid Number 50- 00140955, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.




Signature of Affiant

Jeffrey Henderson

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 13 DAY OF March, 2023.



Notary Public

Lisa Achord

Printed Name of Notary

ID# 34321

Notary/Bar Roll Number

My commission expires at death.



STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



HENDAUC-01

DMICHEAU

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|--------------------------------------|---------------|
| PRODUCER Thomas & Farr Agency P.O. Box 2110 Monroe, LA 71207 | CONTACT NAME: Belinda Micheau | | |
| | PHONE (A/C, No, Ext): (318) 388-1472 | FAX (A/C, No): (318) 388-1290 | |
| | E-MAIL ADDRESS: deem@tfins.com | | |
| INSURED Henderson Auctions JAH Enterprises Corp dba PO Box 336 Livingston, LA 70754 | INSURER(S) AFFORDING COVERAGE | | NAIC # |
| | INSURER A : Covington Specialty Insurance Company | | 13027 |
| | INSURER B : Allstate | | 19232 |
| | INSURER C : StarStone National Insurance Company | | 44776 |
| | INSURER D : Stonetrust Commercial Insurance Company | | |
| | INSURER E : Century Surety | | 36951 |
| | INSURER F : | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | VBA85772200 | 4/21/2022 | 4/21/2023 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| B | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | 648766372 | 8/19/2022 | 8/19/2023 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| C | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | 73156N220ALI | 4/21/2022 | 4/21/2023 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ |
| D | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input checked="" type="checkbox"/> Y | N/A | WCV0025986 | 1/10/2023 | 1/10/2024 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| E | <input checked="" type="checkbox"/> Garage Dealers & Non | | | CCP1063045 | 4/21/2022 | 4/21/2023 | \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Jefferson Parish Government
200 Derbigny St. Suite 4400
Gretna, LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



03-10-2023

Bid Bond in Accordance with Contract Specifications

SLA03104952

Henderson Auctions

Bond Number

Principal Name

13340 Florida Blvd., Livingston, LA, 70754, US

Principal Address


Principal Signature

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

Owner/Obligee Name

Owner/Obligee Address

Bond Information

03-13-2023

Travelers Casualty and Surety Company
of America

320702

Bid Date

Surety

Contractor Vendor ID Number

50-00140955

Contract ID Number

Online Auction

Description of Job

\$2,500

5%

Amount of Bid Security

Bid Security Maximum

Bid Security Percentage

Kay J Harrison

Attorney-in-Fact

Thomas & Farr Agency, Inc

Bond Entered and Executed By

Primary Agency



Attorney-In-Fact Signature

Know all men by these presents that Travelers Casualty and Surety Company of America, a Corporation duly organized under the laws of the State of CT, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.





Louisiana

Office of the Governor
Auctioneers Licensing Board

11736 Newcastle Avenue, Bldg. 2, Suite C
Baton Rouge, LA 70816

Telephone 225.295.8420 Fax 225.372.8584
Website: www.lalab.org Email: admin@lalab.org

An Equal Opportunity Employer

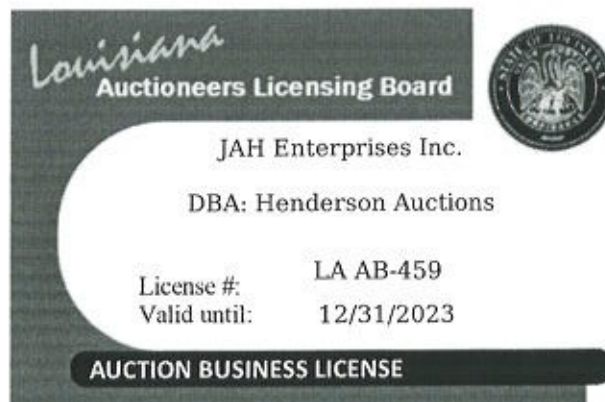
11/01/2022

Your Louisiana Auction Business licensing request has been approved. Please use this letter as proof of licensing.

IMPORTANT INFORMATION:

- It is your responsibility to be aware of and follow the Laws and Rules and Regulations of the Board, which can be found on our website.
- A separate escrow account is required by law. You must deposit **all** money collected at auction into your escrow account.
- You must have a written contract for any item or combined sale over \$500.
- All consignors must be paid within 30 days of receipt of the money.
- If holding a live auction, simulcast auction, or any other format in which bid calling occurs, you must have a properly licensed LA Auctioneer conduct the bid calling.
- In order to hold an auction or bid call in East Baton Rouge Parish, you must apply for an auction license directly from them in addition to this license. For all information, visit the 'licensing' page on our website.
- Your licensing number must be listed in every advertisement.

You are now required to include 'LA' in front of your license number in all advertisements, etc.





Louisiana

Office of the Governor
Auctioneers Licensing Board

11736 Newcastle Avenue, Bldg. 2, Suite C
Baton Rouge, LA 70816

Telephone 225.295.8420 Fax 225.372.8584
Website: www.lalab.org Email: admin@lalab.org

An Equal Opportunity Employer

10/30/2022

Your Louisiana Auctioneer licensing request has been approved. Please use this letter as proof of licensing.

IMPORTANT INFORMATION:

- It is your responsibility to be aware of and follow the Laws and Rules and Regulations of the Board, which can be found on our website.
- A separate escrow account is required by law. If you are the financially responsible party of the auction, you must deposit **all** money collected into your escrow account.
- You must have a written contract for any item or combined sale over \$500.
- All consignors must be paid within 30 days of receipt of the money.
- If you are hired to bid call only, it is your responsibility to be certain the Auction Business that hired you is properly licensed to operate in Louisiana.
- In order to hold an auction or bid call in East Baton Rouge Parish, you must apply for an auction license directly from them in addition to your LA Auctioneer's license. For all information, visit the 'licensing' page on our website.
- Your licensing number must be listed in each advertisement in which you are the financially responsible party.

You are now required to include 'LA' in front of your license number in all advertisements, etc.

