



Bid Number 5000142107

**Two Year Contract to Provide Under Garments for the Inmates at
the Jefferson Parish Correctional Center**

BID DUE: May 15, 2023 AT 11:00 AM

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received on the Purchasing
Department's eProcurement site, www.jeffparishbids.net, by the bid due date
and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Brenda Bellow
Buyer Email: bbellow@jeffparish.net
Buyer Phone: 504-364-2683**

DATE: 5/08/2023

INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00142107

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: BBELLOW@jeffparish.net

Bids will be received until 11:00 AM, 5/15/2023 via online at www.jeffparishbids.net.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2602(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at purchasing.jeffparish.net and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year warranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder by the bidder placing the Addendum number in the appropriate section. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A1 17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

12, 13

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.

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INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies). When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is an as needed basis contract. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

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INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 5/08/2023

INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00142107

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: BBELLOW

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

15 DAYS

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: NONE

NUMBER: _____

NUMBER: _____

NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

| | |
|---|------------------------|
| *** ALL BIDDERS MUST COMPLETE SECTION BELOW *** | |
| FIRM NAME: ACME SUPPLY CO., LTD | |
| SIGNATURE: (Must be signed here) | TITLE: PRESIDENT |
| PRINT OR TYPE NAME: ZAHEER SHEIK | |
| ADDRESS: 10 CEDAR SWAMP RD SUITE 7 | |
| CITY, STATE: GLEN COVE NY | ZIP: 11542 |
| TELEPHONE: (800)567.8025 | FAX: (800) 567 8026 |
| EMAIL ADDRESS: BN@ACMESUPPLY.US | |

TOTAL PRICE OF ALL BID ITEMS: \$ 30,756.25

Type

DATE: 5/08/2023

INVITATION TO BID FROM JEFFERSON PARISH - continued

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BID NO.: 50-00142107

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|--|----------------------|------------|
| 1 | 800.00 | DZ | TWO YEAR CONTRACT TO PROVIDE UNDER GARMENTS FOR THE INMATES AT THE JEFFERSON PARISH CORRECTIONAL CENTER 0001 SOCKS ONE SIZE FITS MOST COLOR: ORANGE COTTON/POLY BLEND | \$ 5.45 | \$ 4360 |
| 2 | 350.00 | DZ | TWO YEAR CONTRACT TO PROVIDE UNDER GARMENTS FOR THE INMATES AT THE JEFFERSON PARISH CORRECTIONAL CENTER 0002 BOXER MEDIUM COTTON/POLY BLEND FLY FRONT ELASTIC WAISTBAND SIZE: MEDIUM COLOR: BROWN | \$ 13.50 | \$ 4725 |
| 3 | 350.00 | DZ | 0003 BOXER LARGE COTTON/POLY BLEND, FLY FRONT ELASTIC WAISTBAND SIZE: LARGE COLOR: BROWN | \$ 13.50 | \$ 4725 |
| 4 | 350.00 | DZ | 0004 BOXERS EXTRA LARGE COTTON/POLY BLEND, FLY FRONT ELASTIC WAISTBAND SIZE: EXTRA LARGE COLOR: BROWN | \$ 13.50 | \$ 4725 |
| 5 | 300.00 | DZ | 0005 BOXERS 2XL COTTON/POLY BLEND, FLY FRONT ELASTIC WAIST SIZE: 2XL COLOR: BROWN | \$ 14 | \$ 4200 |
| 6 | 30.00 | DZ | 0006 BOXERS 3XL COTTON/POLY BLEND, FLY FRONT ELASTIC WAISTBAND SIZE: 3XL COLOR: BROWN | \$ 14.75 | \$ 442.50 |
| 7 | 50.00 | DZ | 0007 SPORTS BRA 34 SIZE: 34 COLOR: BROWN NO METAL HOOKS OR EYELETS, PLASTIC STRAPS TO BREAK COTTON/POLY/SPANDEX BLEND | \$ 21.25 | \$ 1062.50 |

DATE: 5/08/2023

INVITATION TO BID FROM JEFFERSON PARISH - continued

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BID NO.: 50-00142107

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|--|----------------------|------------|
| 8 | 50.00 | DZ | 0008 SPORTS BRA 36 SIZE: 36 COLOR: BROWN NO METAL HOOKS OR EYELETS, PLASTIC STRAPS TO BREAK COTTON/POLY/SPANDEX BLEND | \$ 21.25 | \$ 1062.50 |
| 9 | 50.00 | DZ | 0009 SPORTS BRA 38 SIZE: 38 COLOR: BROWN NO METAL HOOKS OR EYELETS PLASTIC STRAPS TO BREAK COTTON/POLY/SPANDEX BLEND | \$ 21.25 | \$ 1062.50 |
| 10 | 10.00 | DZ | 0010 SPORTS BRA 40 SIZE: 40 COLOR: BROWN NO METAL HOOKS OR EYELETS PLASTIC STRAPS TO BREAK COTTON/POLY/SPANDEX BLEND | \$ 21.25 | \$ 212.50 |
| 11 | 5.00 | DZ | 0011 SPORTS BRA 42 SIZE: 42 COLOR: BROWN NO METAL HOOKS OR EYELET PLASTIC STRAPS TO BREAK COTTON/POLY/SPANDEX BLEND | \$ 22.50 | \$ 112.50 |
| 12 | 5.00 | DZ | 0012 SPORTS BRA 44 SIZE: 44 COLOR: BROWN NO METAL HOOKS OR EYELETS PLASTIC STRAPS TO BREAK COTTON/POLY/SPANDEX BLEND | \$ 22.50 | \$ 112.50 |
| 13 | 20.00 | DZ | 0013 SPORTS BRA 48 SIZE: 48 COLOR: BROWN NO METAL HOOKS OR EYELETS PLASTIC STRAPS TO BREAK COTTON/POLY/SPANDEX BLEND | \$ 23.75 | \$ 475 |
| 14 | 5.00 | DZ | 0014 SPORTS BRA 52 SIZE: 52 COLOR: BROWN NO METAL HOOKS OR EYELETS PLASTIC STRAPS TO BREAK | \$ 25 | \$ 125 |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142107

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|---|----------------------|------------|
| | | | COTTON/POLY/SPANDEX BLEND | | |
| 15 | 90.00 | DZ | 0015 PANTIES 6 SIZE: 6 COLOR: BROWN BRIEF STYLE PANTIES WITH A DOUBLE PANEL CROTCH AND NARROW KNIT ELASTIC WAIST WITH LEG BANDS FOR PROPER FIT 100 PERCENT COTTON | \$ 11.25 | \$ 1012.50 |
| 16 | 90.00 | DZ | 0016 PANTIES 7 SIZE: 7 COLOR: BROWN BRIEF STYLE PANTIES WITH A DOUBLE PANEL CROTCH AND NARROW KNIT ELASTIC WAIST WITH LEG BANDS FOR PROPER FIT 100 PERCENT COTTON | \$ 11.25 | \$ 1012.50 |
| 17 | 90.00 | DZ | 0017 PANTIES 8 SIZE: 8 COLOR: BROWN BRIEF STYLE PANTIES WITH A DOUBLE PANEL CROTCH AND NARROW KNIT ELASTIC WAIST WITH LEG BANDS FOR PROPER FIT 100 PERCENT COTTON | \$ 11.25 | \$ 1012.50 |
| 18 | 10.00 | DZ | 0018 PANTIES 9 SIZE: 9 COLOR: BROWN BRIEF STYLE PANTIES WITH A DOUBLE PANEL CROTCH AND NARROW KNIT ELASTIC WAIST WITH LEG BANDS FOR PROPER FIT 100 PERCENT COTTON | \$ 12.25 | \$ 122.50 |
| 19 | 5.00 | DZ | 0019 PANTIES 10 SIZE: 10 COLOR: BROWN BRIEF STYLE PANTIES WITH A DOUBLE PANEL CROTCH AND NARROW KNIT ELASTIC WAIST WITH LEG BANDS FOR PROPER FIT 100 PERCENT COTTON | \$ 12.25 | \$ 61.25 |
| 20 | 5.00 | DZ | 0020 PANTIES 11 SIZE 11 COLOR: BROWN BRIEF STYLE PANTIES WITH A DOUBLE PANEL CROTCH AND NARROW KNIT ELASTIC WAIST WITH LEG BANDS FOR PROPER FIT 100 PERCENT COTTON | \$ 13.25 | \$ 66.25 |
| 21 | 5.00 | DZ | 0021 PANTIES 12 SIZE: 12 | \$ 13.25 | \$ 66.25 |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

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SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|---|----------------------|--------|
| | | | <p>COLOR: BROWN BRIEF STYLE PANTIES WITH A DOUBLE PANEL CROTCH AND NORROW KNIT ELASTIC WAIST WITH LEG BANDS FOR PROPER FIT 100 PERCENT COTTON</p> <p>DELIVER TO: JEFFERSON PARISH CORRECTIONAL CENTER 100 DELHONDE STREET GRETN, LA 70053</p> <p>ALL ITEMS TO BE DELIVERED ON AN "AS NEEDED" BASIS</p> <p>***** ALL ITEMS SHOULD BE DELIVERED NO LATER THAN 30 DAYS OF RECEIVING THE PURCHASE ORDER *****</p> | | |

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
ACME SUPPLY CO., LTD
INCORPORATED.

AT THE MEETING OF DIRECTORS OF ACME SUPPLY CO., LTD
INCORPORATED, DULY NOTICED AND HELD ON 5.12.2023,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT ZAHHEER SHEIK, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.



SECRETARY-TREASURER

5.12.2023

DATE



ACME SUPPLY CO., LTD.

10 Cedar Swamp Road, Suite #7, Glen Cove, NY 11542

Ph: 800-567-8025 Fax: 800-567-8026 Website: www.acmesupply.us

Good Day,

Please allow this signed document to serve as written certification that Acme Supply Co., LTD is a small minority business in the state of New York and Mr. Zaheer Sheik is both the sole owner and president of the company. There are no additional owners, CEO's or board of directors.

If there is any additional information that may be required please feel free to let me know.

Thank you,

Zaheer Sheik

Owner/President

Acme Supply Co., LTD

ZSheik@acmesupply.us

Request for Proposal Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**
- **Failure to submit or properly execute the RFP Affidavit will result in the proposal being deemed non-responsive in accordance with Sec. 2-895(6) of the Jefferson Parish Code of Ordinances**

Instruction sheet may be omitted when submitting the affidavit

Request for Proposal

AFFIDAVIT

STATE OF NEW YORK

PARISH/COUNTY OF NASSAU

BEFORE ME, the undersigned authority, personally came and appeared: ZAHHEER SHEIK

_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized PRESIDENT of ACME SUPPLY CO., LTD (Entity),
the party who submitted a proposal in response to RFP Number 5000142107, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ☒

there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

- Choice A ☐ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.
- Choice B ☒ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

Solicitation of Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

- Choice A ☐ Attached hereto is a list of all elected officials of the Parish of Jefferson, whether still holding office at the time of the affidavit or not, where the elected official, individually, either by **telephone or by personal contact**, solicited a campaign contribution or other monetary consideration from the Entity, including the Entity's officers, directors and owners, and employees owning twenty-five percent (25%) or more of the Entity, during the two-year period immediately preceding the date the affidavit is signed. Further, to the extent known to the Affiant, the date of any such solicitation is included on the attached list.
- Choice B ☒ there are **NO** solicitations for campaign contributions which would require disclosure under Choice A of this section.

Affiant further said:

Subcontractor Disclosures

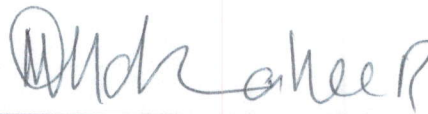
(Choose A or B, if option A is indicated please include the required attachment):

- Choice A ☐ Affiant further said that attached is a listing of all subcontractors, excluding full time employees, who may assist in providing professional services for the aforementioned RFP.
- Choice B ☒ There are **NO** subcontractors which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



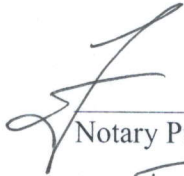
Signature of Affiant

ZAHEER SHEIK

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 15th DAY OF May, 20 23.



Notary Public

Jorge Pagan
Printed Name of Notary

01PA6405160
Notary/Bar Roll Number

My commission expires 03/02/2024

JORGE PAGAN
Notary Public, State of New York
Reg. No 01PA6405160
Qualified in Kings County
Commission Expires March 02, 20 24



New York State Insurance Fund

PO Box 66699, Albany, NY 12206

| nysif.com

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE (RENEWED)



SCAN TO VALIDATE
AND SUBSCRIBE

***** 113111598
ACME SUPPLY CO.,LTD
10 CEDAR SWAMP RD STE 7
GLEN COVE NY 11542

| | | | |
|---|-------------------------------------|--|--------------------------|
| POLICYHOLDER ACME SUPPLY CO.,LTD 10 CEDAR SWAMP RD STE 7 GLEN COVE NY 11542 | | CERTIFICATE HOLDER JEFFERSON PARISH PURCHASING DE 200 DERBIGNY STREET GRETN LA 70053 | |
| POLICY NUMBER H1138 199-3 | CERTIFICATE NUMBER 310194 | POLICY PERIOD 01/27/2023 TO 01/27/2024 | DATE 5/12/2023 |

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 1138 199-3, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW, AND, WITH RESPECT TO OPERATIONS OUTSIDE OF NEW YORK, TO THE POLICYHOLDER'S REGULAR NEW YORK STATE EMPLOYEES ONLY.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT [HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP](https://www.nysif.com/cert/certval.asp). THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.

THIS POLICY DOES NOT COVER CLAIMS OR SUITS THAT ARISE FROM BODILY INJURY SUFFERED BY THE OFFICERS OF THE INSURED CORPORATION.

ZAHEER SHAIKH, PRESIDENT

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 716260083

Insurance Declaration Affidavit
Automotive

AFFIDAVIT

STATE OF NEW YORK

PARISH/COUNTY OF NASSAU

BEFORE ME, the undersigned authority, personally came and appeared,
ZAHEER SHEIK, (Affiant) who after being duly sworn, deposed and said that he/she
is the fully authorized PRESIDENT of Acme Supply Co. LTD (Entity), the
party who submitted a Proposal/Contract/Bid/RFP/SOQ No. 5000142107, to Jefferson Parish.

Affiant further said:

- (1) That entity does not own automobiles or use automobiles in the furtherance of the services provided under the contract.
- (2) That if the entity obtains automobiles or begins to use automobiles in the furtherance of the services provided under the contract, affiant will notify Jefferson Parish and obtain the proper coverage.



Signature of Affiant

ZAHEER SHEIK

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 15 DAY OF May, 20 .


Notary Public

Jorge Pagan
Printed Name of Notary

01PA 6405160
Notary/Bar Roll Number

My commission expires 03/02/2024

JORGE PAGAN
Notary Public, State of New York
Reg. No 01PA6405160
Qualified in Kings County
Commission Expires March 02, 2024

Updated: 05.28.14