

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO  X

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF  45 days from date of award

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

21 to 30 Days ARO

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME:  A.Y. McDonald Mfg. Co.

ADDRESS:  4800 Chavenelle Rd.

CITY, STATE:  Dubuque, Iowa  ZIP:  52002

TELEPHONE:  ( 800 ) 292-2737  FAX:  ( 800 ) 832-9296

EMAIL ADDRESS:  sales@aymcdonald.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

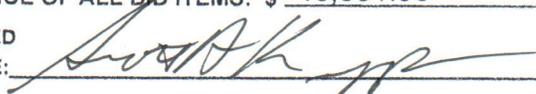
Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$  46,851.96

AUTHORIZED SIGNATURE:  

Scott A. Knapp

Printed Name

TITLE:  Vice President - Sales & Marketing

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00113488

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES                                                                                                                                                                                                                     | UNIT PRICE QUOTED | TOTALS      |
|-------------|----------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------|
| 1           | 24.00    | EA  | ONE-TIME PURCHASE FOR BRASS WATER LINE FITTINGS<br><br>0010-CORPORATION,MALE IRON PIPE BY PACK JOINT,1 INCHMIP BY 1 INCH PJ,NO LEAD<br><br>BRASS ALLOY,DOMESTIC,FORD NUMBER FB1100-NL,AY MCDONALD NUMBER 4704B-22-1-NL SK NUMBER 00-0380630 | \$44.82           | \$1,075.68  |
| 2           | 500.00   | EA  | 0020-VALVE,METER BALL,3/4 INCH,PACK JOINT INLET BY METER NUT OUTLET,NO LEAD<br><br>BRASS,DOMESTIC,FORD NUMBER B43-332W-NL,A Y MCDONALD NUMBER 6100MW-22-3/4-NL SK NUMBER 00-0380820                                                         | \$45.49           | \$22,745.00 |
| 3           | 200.00   | EA  | 0030-CURB STOP,1 INCH,PACK JOINT BY METER NUT,NO LEAD BRASS ALLOY,DOMESTIC,<br><br>FORD NUMBER B43-444W-NL,A Y MCDONALD NUMBER 6100MW-22-1 INCH-NL, SK NUMBER 00-0380920                                                                    | \$67.23           | \$13,446.00 |
| 4           | 24.00    | EA  | 0040-CURB STOP,2 INCH,PACK JOINT,NO LEAD BRASS ALLOY,DOMESTIC,FORD NUMBER<br><br>B44-777-NL SK NUMBER 00-038096A                                                                                                                            | \$227.51          | \$5,460.24  |
| 5           | 200.00   | EA  | 0050-COUPLING,STRAIGHT,TO HAVE AN INLET AND OUTLET OF PACK JOINT,1 INCH,NO LEAD<br><br>BRASS ALLOY,DOMESTIC,FORD NUMBER C44-44-NL,AY MCDONALD NUMBER 4758-22-1-NL SK NUMBER 00-0381040                                                      | \$14.72           | \$2,944.00  |
| 6           | 12.00    | EA  | 0060-COUPLING,METER,3/4 INCH METER SWIVEL NUT BY 3/4 INCH IRON PIPE PACK<br><br>JOINT,NO LEAD BRASS,DOMESTIC,FORD NUMBER C35-23-NL SK NUMBER 00-0381110                                                                                     | \$14.88           | \$178.56    |
| 7           | 6.00     | EA  | 0070-VALVE,METER BALL,90 DEGREE,2 INCH, PACK JOINT BY METER,NO LEAD,BRASS, DOMESTIC,FORD NUMBERS FV43-777W-NL SK NUMBER 00-0381270                                                                                                          | \$167.08          | \$1,002.48  |

Corporate Resolution for Bid No. 50-00113488

CERTIFICATE OF CORPORATE RESOLUTION

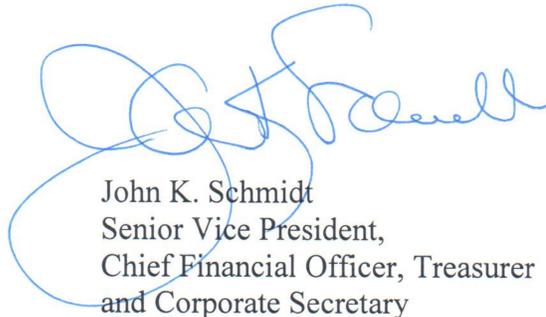
I, John K. Schmidt, the duly appointed Senior Vice President, Chief Financial Officer, Treasurer & Corporate Secretary of A. Y. MCDONALD INDUSTRIES, INC., an Iowa Corporation (the "Corporation"), DO HEREBY CERTIFY that the following is a true and correct copy of a Resolution adopted at a meeting of the Board of Directors of the Corporation held on April 16, 2015, and that said Resolution has not been rescinded, revoked, amended or modified in any respect and remains in full force and effect as of the date hereof:

RESOLVED: That the following Officers of A. Y. McDonald Industries, Inc. (the "Corporation") whose name appears below, were duly authorized at the Annual Board of Directors' Meeting on April 16, 2015, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

FURTHER RESOLVED: That the following Officers of A. Y. McDonald Industries, Inc. (the "Corporation") whose name appears below are authorized signatories on all checks, drafts, other orders of payment of money, notes or other evidences of indebtedness issued in the name of the Corporation:

|                                                                                      |                     |
|--------------------------------------------------------------------------------------|---------------------|
| Senior Vice President, Chief Financial Officer,<br>Treasurer and Corporate Secretary | - J. K. Schmidt     |
| Senior Vice President                                                                | - S. A. Knapp       |
| Senior Vice President                                                                | - R. D. McDonald II |

IN WITNESS WHEREOF, the undersigned has hereunto subscribed his name this 30<sup>th</sup> day of June, 2015.



John K. Schmidt  
Senior Vice President,  
Chief Financial Officer, Treasurer  
and Corporate Secretary

## INSURANCE REQUIREMENTS - BIDS

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

*Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.*

### 1. WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

### 2. COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

### 3. COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

## DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

## UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

**CONSTRUCTION AND RENOVATION PROJECTS:**

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

**OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

**NOTE for CERTIFICATE HOLDER:**

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Non-Public Works Bid**

**AFFIDAVIT**

STATE OF Iowa

PARISH/COUNTY OF Dubuque

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
Scott A. Knapp, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized VP - Sales & Marketing of A.Y. McDonald Mfg. (Entity), the party who submitted a bid in response to Bid Number 50-113488, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B**  X  There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

*Scott A. Knapp*  
Signature of Affiant

Scott A. Knapp  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 30th DAY OF June, 2015.

*Cherie Hoffmann*  
Notary Public

Cherie Hoffmann  
Printed Name of Notary

224749  
Notary/Bar Roll Number

My commission expires 9/27/2017.

