

DATE: 4/21/2020

Page: 5

BID NO.: 50-00130704

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES X NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED 7%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 1 year from the date of award

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

3-4 Business Days as long as all  
items are in stock

**LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)**

N/A

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Access Products Inc.  
ADDRESS: 4192 Center Park Drive  
CITY, STATE: Colorado Springs, CO ZIP: 80916  
TELEPHONE: (719 ) 591-9660 FAX: ( 719 ) 966-4069  
EMAIL ADDRESS: sales@accessproductsinc.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \$68,484.30

AUTHORIZED  
SIGNATURE: [Signature]

TITLE: SLED Bid Specialist

Emily Pasch

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 4/21/2020

Page 6

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	38.00	EA	TWO(2) YEAR CONTRACT FOR OFFICE SUPPLIES AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS, AGENCIES AND MUNICIPALITIES	\$1.87 each Line 1	\$79.80
			0010 ID card holder, reel with Belt Clip		
2	40.00	EA	Supplied as 1 each Color: Black Manuf. Baumgartens Part no. BAU68824	\$2.67 each Line 2	\$116.00
			0020 ID card holder, reel, w/spring clip Plastic		
3	8.00	PK	Supplied as 1 each Color: Black Manuf. Baumgartens Part no. BAU68844	\$38.80 pack Line 3	\$310.40
			0030 ID card holder, reel, w/clip, Plastic - 25/pack - Black Baumgartens		
4	3.00	EA	Card Reel with Belt Clip BAU68424	\$57.70 each Line 4	173.10
			0031 BOARD, CORK, SIZE: 36"H X 48"W BROWN CORK SURFACE	Alternate Item Bid	
5	5.00	EA	ALUMINUM FRAME WITH FACTORY MOUNTED HANGERS SUPPLIED: 1 EACH MANUF: SPARCO PART NO: SPR19765	Item Discontinued per Manufacturer. No Replacement Available Line Item 5	
			0032 Waste Basket, Rectangular, Fire-Safe,		
6	9.00	EA	COLOR: STEEL - SAND SIZE: 15"H X 16.5"W X 9"D GALLON CAPACITY: 7 SUPPLIED: 1 EACH MANUF: SAFCO PART NO: SAF9616SA	\$40.00 each Line Item 6	360.00
			0033 Waste Basket, Rectangular, Fire-Safe,		
			COLOR: STEEL - BLACK SIZE: 15"H X 16.5"W X 9"D GALLON CAPACITY: 7 SUPPLIED: 1 EACH MANUF: SAFCO PART NO: SAF9616BL		

DATE: 4/21/2020

Page 7

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	14.00	PK	0040 CD-R, Media 80MIN/700MB 48x - 100/PK MAX648200	\$19.50 pack Line Item 7	\$273
8	25.00	PK	0050 CD, SLEEVE, Slide Insert PVC Clear - Self-Adhesive, holds CD/DVD  Size: 5 1/2" x 5 1/4" Supplied: 10 in a pack Color: Clear Manuf: INNOVERA Part no: IVR39402	\$2.10 pack Line Item 8	\$52.50
9	68.00	BX	0060 CD, Sleeve, clear poly windows, stores CD/DVD  Size: 4-7/8" x 5" Color: White Supplied: 100 to a box Manuf: Quality Park Part no. QUA62903	\$12.70 box Line Item 9	\$863.60
10	3.00	PK	0061 DVD+R, 4.7GB 16X RECORDING TIME: 2 HOURS  STORAGE CAPACITY: 4.70GB SUPPLIED: 50 TO A PACK MANUF: VERBATIM PART NO: VER95037	\$13.20 pack Line Item 10	\$39.60
11	2.00	PK	0062 DVD+R, 4.7GB 16X RECORDING TIME: 2 HOURS  STORAGE CAPACITY: 4.70GB SUPPLIED: 100 TO A PACK MANUF: VERBATIM PART NO: VER95102	\$26.70 pack Line Item 11	\$53.40
12	111.00	EA	0063 DISPENSER, TAPE, FOR 1/2" OR 3/4" TAPE ROLLS WITH 1" CORE  COLOR: BLACK MANUF: BUSINESS SOURCE PART NO: BSN32954	\$1.30 each Alternate Item Bid Line Item 12	\$144.30
13	1,409.00	PK	0064 TAPE, INVISIBLE, 3/4"W X 1296"L CORE: 1 INCH  WRITABLE SURFACE CLEAR SUPPLIED: 6/PACK MANUF: BUSINESS SOURCE PART NO: BSN32952	\$0.70 pack Alternate Item Bid Line Item 13	\$986.30
14	81.00	PK	0065 TAPE, SEALING, GENERAL PURPOSE, CLEAR	\$6.60 pack Alternate Item Bid Line Item 14	\$534.60



DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 8

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
15	41.00	PK	SIZE: 1.88" W X 55 YD LENGTH, 3 INCH CORE PRESSURE-SENSITIVE POLY 1.60 ML ADHESIVE BACKING SUPPLIED: 6 TO A PACK MANUF: BUSINESS SOURCE PART NO. BSN32951  0070 CANNED AIR, 10 OZ CAN SUPPLIED: 6 CANS TO A PACK  MANUF: COMPUCESSORY PART NO: CCS24306	\$21.60 pack Alternate Item Bid Line Item 15	\$885.60
16	194.00	EA	0071 Glue Sticks, Permanent SIZE: 1.26 OZ  SUPPLIED: 1 STICK COLOR: WHITE MANUF: BUSINESS SOURCE PART NO. BSN15788	\$1.20 each Alternate Item Bid Line Item 16	\$232.80
17	235.00	EA	0072 Scissors, Plastic Handle,Stainless Steel blade, bent  Size: 8 inches length Color: Black handle Manuf: Business Source Part no. BSN65647	\$1.10 each Alternate Item Bid Line Item 17	\$258.50
18	52.00	PK	0073 RUBBER BANDS, ASSORTED COLORS, SIZE: 7 INCH X 1/8 INCH #117B  SUPPLIED: 50 TO A PACK MANUF: ALLIANCE RUBBER CO. PART NO. ALL07800	\$2.40 pack Line Item 18	\$124.80
19	140.00	EA	0074 Correction fluid - 22ml bottles, White  Supplied: 1 each Manuf: Integra Part no: ITA01539	\$.60 each Alternate Item Bid Line Item 19	\$84.00
20	1,001.00	EA	0075 Correction tape, in non-refillable dispenser  .20"w x 19.69 ft length White tape Supplied: 1 each Manuf: Integra Part no:ITA60032	\$2.70 each Alternate Item Bid Line Item 20	\$2,702.70
21	43.00	EA	0076 Correction pen, all purpose, SIZE: .24 FL OZ	\$2.00 each Line Item 21	\$84.00



DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 9

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
22	126.00	EA	<p>SUPPLIED: 1 EACH MANUF: PAPERMATE PART NO. PAP5620115</p> <p>0077 Clipboard, Hardboard, Color: brown</p> <p>Size: letter - 9" x 12.50" Supplied: 1 each Manuf: Business Source Part no. BSN65637</p>	\$1.50 each Alternate Item Bid Line Item 22	\$189.00
23	73.00	EA	<p>0078 Clipboard, Hardboard, Color: Brown</p> <p>Size: Legal 9" x 15.50" Supplied: 1 each Manuf: Business Source Part no. BSN28554</p>	\$1.60 each Alternate Item Bid Line Item 23	\$116.80
24	17.00	EA	<p>0079 Money/Rent Receipt Book, Spiral bound, 2-Part carbonless - 200</p> <p>sets per book, 4 receipts per page</p> <p>Size: 11" x 5.25" Supplied: 1 each Manuf: Adams Part no: ABFSC1152</p>	\$6.30 each Line Item 24	\$107.10
25	17.00	BK	<p>0080 Message pads, spiral book, 4 message per page, 2 part carbonless, 200 sheets</p> <p>per book, sheet size: 11" x 8.50" Supplied: 1 Book Manuf: Adams Part no: ABFSC1184P</p>	\$3.90 box Alternate Item Bid Line Item 25	\$66.30
26	28.00	EA	<p>0081 RECORD BOOK, CANVAS, RULED PAGES, SIZE: 12.50" L X 7.62" W</p> <p>WHITE PAGES - 300 SHEETS - SINGLE SIDE, OLIVE GREEN CANVAS WITH RED FABRIHIDE CORNERS INCLUDES NUMBERED, ACID-FREE PAGES WITH RED AND BLUE RECORD RULING</p> <p>SUPPLIED: 1 EACH MANUF: BOORUM &amp; PEASE PART NO. BOR6718300R</p>	\$54.60 each Line Item 26	\$1,528.80
27	69.00	BX	<p>0170 Envelopes, #55 clasp, 28 lb Size: 6" x 9"</p>	\$8.30 box Alternate Item Bid Line Item 27	\$572.70

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 10

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
28	14.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Business Source Part: BSN 36660  0180 Envelopes, #75 clasp, 28 lb, Size: 7 1/2" x 10 1/2"	\$11.30 box Alternate Item Bid Line Item 28	\$158.20
29	75.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Business Source Part no. BSN36662  0200 Envelopes, #90 clasp, 28 lb Size: 9" x 12"	\$8.50 box Alternate Item Bid Line Item 29	\$637.50
30	48.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Business Source Part no. BSN36663  0210 Envelopes, #93 clasp, 28 lb Size: 9 1/2" x 12 1/2"	\$14.20 box Alternate Item Bid Line Item 30	\$681.60
31	25.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Business Source Part no. BSN36664  0220 Envelopes, Inter-Departmental, two sided, 28 lb, string/button  Size: 10" x 13"	\$32.40 box Alternate Item Bid Line Item 31	\$810.00
32	4.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Business Source Part no. BSN42255  0221 Envelopes, Inter-department one sided, String/Button  Size: 9" x 12"	\$40.20 box Line Item 32	\$160.80
33	27.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Quality Park Part no. QUA63462  0230 Envelopes, Clasp, 28lb, Size: 10" x 13"	\$10.50 box Alternate Item Bid Line Item 33	\$283.50
34	85.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Business Source Part no. BSN36665  0240 Envelopes, clasp, 28lb, Size: 10" x 15"	\$15.70 box Alternate Item Bid Line Item 34	\$1,334.50

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 11

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
35	2.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Business Source Part no. BSN36666  0250 Envelopes, gummed seal, 32lb Size: 10" x 15"	\$54.40 box Line Item 35	\$180.80
36	32.00	BX	Color: Cameo Supplied: 100 to a box Manuf: Quality Park Products Part no. QUA54416  0260 Envelopes, Clasp #110, 28lb, Size: 12"x 15 1/2"	\$19.30 box Alternate Item Bid Line Item 36	\$617.60
37	5.00	BX	Supplied: 100 to a box Color: Brown Kraft Manuf: Business Source Part no. BSN36667  0270 Envelopes, #10 standard window,- 24 lb  Size: 9 1/2" x 4 1/8" Supplied: 500 to a box Color: White Manuf: Business Source Part no. BSN42251	\$17.60 box Alternate Item Bid Line Item 37	\$88.00
38	23.00	BX	0280 Envelopes, Security Tint, #10 business, 24 lb, woven, peel & seal  gummed, no window Size: 9.50" x 4.13" Color: White Supplied: 500 to a box Manuf: Business Source Part no. BSN36682	\$45.30 box Alternate Item Bid Line Item 38	\$1,041.90
39	283.00	BX	0290 Envelopes, regular commercial, gummed, woven, no window  Size: 9.50" x 4.12" Color: White Supplied: 500 to a box Manuf: Business Source Part no. BSN42250	\$12.40 box Alternate Item Bid Line Item 39	\$3,509.20
40	14.00	EA	0320 Calculator, Printing Adapter Powered/battery (AA)  Color: White Manuf: Sharp Part no. SHREL1750V	\$50.20 Line Item 40	\$702.80



DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 12

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
41	14.00	PK	0321 Calculator, receipt paper single ply	\$6.60 pack Alternate Item Bid Line Item 41	\$92.40
42	12.00	EA	Size: 2.25" x 150ft Color: White Supplied: 12 rolls to a pack Manuf: Business Source Part no. BSN28650	\$3.50 each Alternate Item Bid Line Item 42	\$42.00
43	11.00	EA	0410 Hole puncher, two-hole adjustable - Sheet Capacity: 30  Manuf: Business Source Part no. BSN65626	\$24.40 each Alternate Item Bid Line Item 43	\$268.40
44	19.00	EA	0420 Hole puncher, two-hole heavy-duty Sheet capacity: 60  Manuf: Business Source Part no. BSN62896	\$80.20 each Line Item 44	\$1,523.80
45	81.00	EA	0430 Hole puncher, Heavy-duty 3 hole adjustable punch heads  Sheet Capacity: 40 Manuf: Swingline Part no. SWI74357	\$0.30 each Alternate item bid Line Item 45	\$24.30
46	71.00	EA	0450 Staple Remover, grip style with metal jaws with durable plastic grip  Color: Black Manuf: Business Source Part no. BSN65650	\$3.70 each Line Item 46	\$262.70
47	5.00	EA	0460 Staple Remover, magnetic push style Neoprene  Color: Black Manuf: Bostitch Part no: BOS40000MBLK	\$10.00 each Line Item 47	\$50.00
48	95.00	EA	0470 Staple Remover, Heavy-Duty - Metal, spring loaded lever  Manuf: Swingline Part no: SWI37201	\$2.90 each Alternate Item Bid Line Item 48	\$275.50
			0480 Stapler, staple capacity 210, plastic body with all metal working body		

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 13

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
49	26.00	EA	Sheet capacity: 20 Color: Black Manuf: Business Source Part no. BSN65648  0490 Stapler, electric, Sheet Capacity: 45	\$60.10 Each Line Item 49	\$1,562.60
50	25.00	EA	Staple Capacity: 210 Staple Size 1/4" Full Strip Color: Black Manuf: Bostitch Part no. BOSB8EVALVE  0500 Stapler, Heavy Duty, all metal construction	\$30.10 each Line Item 50	\$752.50
51	409.00	BX	Sheet capacity: 130 Staple capacity: 210 full strip Staple sizes: 1/4", 3/8", 1/2", 5/8" Color: Black Manuf: Bostitch Part no: BOSB310HDS  0501 Staples, standard, 210 per strip, 1/4" leg 1/2" crown, chisel point	\$0.70 box Alternate Item Bid Line Item 51	\$286.30
52	5.00	EA	Color: Silver Capacity of 30 sheets Supplied: 5000 to a box Manuf: Business Source Part no. BSN65649  0520 REPORT COVER, PRESSBOARD SIZE: 8 1/2" X 11"	\$1.90 each Line Item 52	\$9.50
53	5.00	EA	SUPPLIED: 1 EACH CAPACITY: 3 INCH COLOR: EXECUTIVE RED MANUF: ACCO PART NO. ACC25979  0530 REPORT COVER, PRESSBOARD SIZE: 8 1/2" X 11"	\$1.90 each Line Item 53	\$9.50
54	5.00	EA	SUPPLIED: 1 EACH CAPACITY: 3 INCH COLOR: RED MANUF: ACCO PART NO. ACC25978  0540 REPORT COVER, PRESSBOARD SIZE: 8 1/2" X 11"	\$1.90 each Line Item 54	\$9.50
			SUPPLIED: 1 EACH CAPACITY: 3 INCH		

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 14

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
55	110.00	EA	COLOR: DARK GREEN MANUF: ACCO PART NO. ACC25976  0550 REPORT COVER, PRESSBOARD SIZE: 8 1/2" X 11"	\$1.90 each Line Item 55	\$209.00
56	2.00	EA	SUPPLIED: 1 EACH CAPACITY: 3 INCH COLOR: LIGHT BLUE MANUF: ACCO PART NO. ACC25972  0560 REPORT COVER, PRESSBOARD SIZE: 8 1/2" X 11"	\$1.90 each Line Item 56	\$3.80
57	50.00	EA	SUPPLIED: 1 EACH CAPACITY: 3 INCH COLOR: DARK BLUE MANUF: ACCO PART NO. ACC25973  0570 REPORT COVER, PRESSBOARD SIZE: 8 1/2" X 11"	\$1.70 each Line Item 57	\$85.00
58	36.00	EA	SUPPLIED: 1 EACH CAPACITY: 3 INCH COLOR: BLACK MANUF: ACCO PART NO. ACC25971  0580 REPORT COVER, PRESSGUARD WITH FASTNERS	\$3.70 each Line Item 58	\$133.20
59	43.00	BX	SUPPLIED: 1 EACH SIZE: 8 1/2" X 14" CAPACITY: 2 INCH COLOR: RED MANUF: SMEAD PART NO. SMD81732  0619 Sheet Protector, Top-loading nonglare, polypropylene, 3 holes,  Size: 8 1/2" x 11" Supplied: 100 to a box Manuf: C-line Part no. CLI62048	\$10.70 box Alternate Item Bid Line Item 59	\$460.10
60	36.00	EA	0620 BINDER, 1 INCH D-RING, 2 INTERNAL POCKETS  SIZE: LETTER 8 1/2" X 11" SUPPLIED: 1 EACH COLOR: BLACK MANUF: BUSINESS SOURCE	\$2.70 Alternate Item Bid Line Item 60	\$97.20



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
61	76.00	EA	PART NO. BSN33105  0630 BINDER, 2 INCH D-RING,2 INTERNAL POCKETS  SIZE: LETTER 8 1/2" X 11" SUPPLIED: 1 EACH COLOR: BLACK MANUF: BUSINESS SOURCE PART NO. BSN33109	\$3.90 each Alternate Item Bid Line Item 61	\$296.40
62	7.00	EA	0640 BINDER, 3 INCH D-RING,2 INTERNAL POCKETS  SIZE: LETTER 8 1/2" X 11" SUPPLIED: 1 EACH COLOR: BLACK MANUF: BUSINESS SOURCE PART NO. BSN33113	\$5.40 each Alternate Item Bid Line Item 62	\$37.80
63	13.00	EA	0650 BINDER, 4 INCH D-RING,2 INTERNAL POCKETS  SIZE: LETTER 8 1/2" X 11" SUPPLIED: 1 EACH COLOR: BLACK MANUF: BUSINESS SOURCE PART NO. BSN33117	\$6.00 each Alternate Item Bid Line Item 63	\$78.00
64	18.00	EA	0660 Binder, 1/2 inch view, Round Ringer Fasteners with two internal pockets  with two internal pockets Size:Letter 8 1/2" x 11" Sheet Capacity: 125 Color: White Supplied: 1 each Manuf: Buisness Source Part no: BSN09951	\$1.60 each Alternate Item Bid Line Item 64	\$28.80
65	69.00	EA	0670 BINDER, 1 INCH VIEW, ROUND RING, TWO INTERNAL POCKETS  SIZE: LETTER 8 1/2" X 11" SUPPLIED: 1 EACH COLOR: WHITE MANUF: BUSINESS SOURCE PART NO. BSN09953	\$1.60 each Alternate Item Bid Line Item 65	\$110.40
66	44.00	EA	0680 Binder, 1 1/2 inch view, round ring with two internal pockets  Size: Letter 8 1/2" x 11" Color: White Supplied: 1 each Manuf: Business Source	\$2.30 each Alternate Item Bid Line Item 66	\$101.20

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 16

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
67	85.00	EA	Part no. BSN09955  0690 Binder, 2 inch view, round ring with two internal pockets  Size: Letter 8 1/2" x 11" Color: White Supplied: 1 each Manuf: Business Source Part no. BSN09957	\$2.80 each Alternate Item Bid Line Item 67	\$238.00
68	20.00	EA	0700 Binder, 3 inch view, round ring with two internal pockets  Size: Letter 8 1/2" x 11" Color: White Supplied: 1 each Manuf: Business Source Part no. BSN09959	\$3.50 each Alternate Item Bid Line Item 68	\$70.00
69	4.00	CTN	0730 BOX, BANKERS, STAXONSTEEL SIZE: 15"W 24"D 10.50" H INTERNAL  EXTERNAL: 17"W 25.5"D 11.1" H MEDIA SUPPORT SIZE: LEGAL INTERLOCKING CLOSURE, HEAVY DUTY, STACKABLE COLOR: STEEL-CHARCOAL SUPPLIED: 6 BOXES TO A CARTON MANUF: FELLOWS PART NO: FEL00512	\$180.70 CTN Line Item 69	\$722.80
70	6.00	CTN	0731 BOX, BANKERS, STAXONSTEEL SIZE: 12"W 24"D 10.50" H INTERNAL  EXTERNAL: 17"W 25.5"D 11.1" H MEDIA SUPPORT SIZE: LETTER INTERLOCKING CLOSURE, HEAVY DUTY, STACKABLE COLOR: STEEL-CHARCOAL SUPPLIED: 6 BOXES TO A CARTON MANUF: FELLOWS PART NO: FEL00511	\$165.80 CTN Line Item 70	\$994.80
71	32.00	CTN	0732 BOX, BANKERS,R-KIVE MEDIA SIZE: LETTER/LEGAL  12" W 15"D 10"H INTERNAL 12.8"W 16.5"D 10.4"H EXTERNAL LIFT OFF CLOSURE HEAVY DUTY STACKABLE COLOR: WOODGRAIN SUPPLIED: 4 BOXES TO A CARTON MANUF: FELLOWS PART NO. FEL0072506	\$24.00 CTN Line Item 71	\$768.00
72	78.00	CTN	0740 BOX, FILE STORAGE, MEDIA SIZE: LETTER/LEGAL	\$34.90 CTN Line Item 72	\$2,722.20

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 17

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
73	5.00	CTN	12" W 15"D 10"H LIFT-OFF CLOSURE MEDIUM DUTY STACKABLE COLOR: WHITE SUPPLIED: 12 BOXES TO A CARTON MANUF: BUSINESS SOURCE PART NO. BSN26758	\$66.00 CTN LINE ITEM 73	\$330.00
74	86.00	CTN	0741 BOX, FILE STORAGE, MEDIA SIZE: LETTER  12" W 24"D 10"H STRING/BUTTON TIE CLOSURE MEDIUM DUTY STACKABLE COLOR: WHITE SUPPLIED: 12 BOXES TO A CARTON MANUF: BUSINESS SOURCE PART NO. BSN26756	\$69.40 CTN LINE ITEM 74	\$5,968.40
75	25.00	CTN	0750 BOX, FILE STORAGE, MEDIA SIZE: LEGAL  15" W 24"D 10"H STRING/BUTTON TIE CLOSURE MEDIUM DUTY STACKABLE COLOR: WHITE SUPPLIED: 12 BOXES TO A CARTON MANUF: BUSINESS SOURCE PART NO. BSN26757	\$38.00 CTN Line Item 75	\$950.00
76	90.00	BX	0770 BOX, FILE STORAGE, MEDIA SIZE: LETTER/LEGAL  12" W 15"D 10"H LIFT-OFF CLOSURE MEDIUM DUTY STACKABLE COLOR: WHITE SUPPLIED: 12 BOXES TO A CARTON MANUF: BUSINESS SOURCE PART NO. BSN32450	\$11.00 Box Alternate Item Bid Line Item 76	\$990.00
77	58.00	BX	0910 POCKET, FILE, LEGAL SIZE 8 1/2" X 14"  5 1/4" EXPANSION COLOR: REDDROPE SUPPLIED: 10 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN65795	\$21.70 Box Alternate Item Bid Line Item 77	\$1,258.60
			0920 POCKET, FILE, LETTER SIZE 8 1/2" X 11"		



DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 18

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
78	17.00	BX	3 1/2" EXPANSION COLOR: REDDROPE SUPPLIED: 25 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN65791	\$25.80 Box Alternate Item Bid Line Item 78	\$438.60
79	45.00	BX	0930 POCKET, FILE, LEGAL SIZE 8 1/2" X 14"		
			3 1/2" EXPANSION COLOR: REDDROPE SUPPLIED: 25 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN65794	\$16.70 Box Alternate Item Bid Line Item 79	\$751.50
80	97.00	EA	0950 POCKET, FILE, FLAT STRAIGHT CUT TAB SIZE: LETTER 8 1/2" X 11"		
			SUPPLIED: 100 TO A BOX COLOR: MANILA MANUF: BUSINESS SOURCE PART NO. BSN65796	\$4.70 each Line Item 80	\$455.90
81	32.00	BX	0990 WALLET, EXPANDING FOR FILES, FLAP WITH ELASTIC CORD CLOSURE		
			SIZE: 10" X 15" SHEET SIZE EXPANSION: 3 1/2" AND HOLD UP TO 400 SHEETS COLOR: REDROPE (LEATHER LOOK) SUPPLIED: 1 EACH MANUF: SMEAD PART NO. SMD71456	\$9.40 Box Alternate Item Bid Line Item 81	\$300.80
82	5.00	BX	1020 HANGING FILE FOLDER, 1/5 CUT TABS SIZE: LEGAL 8 1/2" X 14"		
			COLOR: GREEN SUPPLIED: 25 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN43570	\$6.80 Box Alternate Item Bid Line Item 82	\$34.00
83	62.00	BX	1021 HANGING FILE FOLDER, 1/5 CUT TABS SIZE: LETTER 8 1/2" X 11"		
			COLOR: GREEN SUPPLIED: 25 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN17533	\$8.00 Box Alternate Item Bid Line Item 83	\$496.00
			1030 FOLDER, FILE, VERTICAL 1/2" CUT ASSORTED POSITION TAB,  LETTER 8 1/2" X 11" SHEET SIZE, FOLDER THICKNESS 11 PT.,		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
84	21.00	BX	COLOR: MANILA SUPPLIED: 100 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN17524  1031 FOLDER, FILE, VERTICAL 1/2" CUT ASSORTED POSITION TAB,	\$10.50 box Alternate item bid Line Item 84	\$220.50
85	115.00	BX	LEGAL 8 1/2" X 14" SHEET SIZE, FOLDER THICKNESS 11 PT., COLOR: MANILA SUPPLIED: 100 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN99718  1050 FOLDER, FILE, VERTICAL 1/3" CUT, ASSORTED POSITION TAB,	\$7.10 box Alternate item bid Line Item 85	\$816.50
86	109.00	BX	LETTER 8 1/2" X 11" SHEET SIZE, FOLDER THICKNESS 11 PT., COLOR: MANILLA SUPPLIED: 100 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN17525  1051 FOLDER, FILE, VERTICAL 1/3" CUT, ASSORTED POSITION TAB,	\$10.00 box Alternate item bid Line Item 86	\$1,090.00
87	53.00	BX	LEGAL 8 1/2" X 14" SHEET SIZE, FOLDER THICKNESS 11 PT., COLOR: MANILLA SUPPLIED: 100 TO A BOX MANUF: BUSINESS SOURCE PART NO: BSN17526  1070 FOLDER, FILE WITH 2 PRONG FASTENERS 1/3 TAB CUT VERTICAL IN ASSORTED	\$29.90 box Line Item 87	\$1,584.70
88	16.00	BX	POSITION SIZE: LEGAL COLOR: MANILA SUPPLIED: 50 TO A BOX MANUF: SMEAD PART NO: SMD19537  1080 FOLDER, FILE WITH 1 PRONG FASTENER 1/3 TAB CUT VERTICAL IN ASSORTED	\$16.70 box Alternate Item Bid Line Item 88	\$267.20
89	18.00	BX	POSITION SIZE: LEGAL COLOR: MANILA SUPPLIED: 50 TO A BOX MANUF: SPARCO PART NO: SPRSP17230  1081 FOLDER, FILE, END TAB, LETTER SIZE 8 1/2" X 11" SHEET SIZE,	\$21.60 box Alternate Item Bid Line Item 89	\$388.80

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
90	14.00	BX	2 INCH FASTENERS, 11 POINT COLOR: MANILA SUPPLIED: 50 TO A BOX MANUF: SPARCO PART NO. SPRSP17262	\$38.60 box Line Item 90	\$540.40
91	2.00	BX	1082 FOLDER, FILE, END TAB, WITH 2 FASTENERS, WITH SHELF MASTER REINFORCED  TAB SIZE: 3/4" FOLDER CAPACITY LEGAL 8 1/2" X 14" SHEET SIZE 11 POINT FOLDER THICKNESS COLOR: BLUE SUPPLIED: 50 TO A BOX MANUF: SMEAD PART NO. SMD28040	\$38.60 box Line Item 91	\$77.20
92	4.00	BX	1083 FOLDER, FILE, END TAB, WITH 2 FASTENERS, WITH SHELF MASTER REINFORCED  TAB SIZE: 3/4" FOLDER CAPACITY LEGAL 8 1/2" X 14" SHEET SIZE 11 POINT FOLDER THICKNESS COLOR: GREEN SUPPLIED: 50 TO A BOX MANUF: SMEAD PART NO. SMD28140	\$38.60 box Line Item 92	\$154.40
93	22.00	BX	1084 FOLDER, FILE, END TAB, WITH 2 FASTENERS, WITH SHELF MASTER REINFORCED  TAB SIZE: 3/4" FOLDER CAPACITY LEGAL 8 1/2" X 14" SHEET SIZE 11 POINT FOLDER THICKNESS COLOR: RED SUPPLIED: 50 TO A BOX MANUF: SMEAD PART NO. SMD28740	\$45.00 box Line Item 93	\$990.00
94	5.00	BX	1110 FOLDER, FILE, PRESSBOARD WITH 2 PRONG FASTNERS IN POSITIONS 1 AND 3  1/3 TAB CUT ASSORTED POSTION 2 INCH EXPANSION SIZE: LEGAL COLOR: GRAY/GREEN SUPPLIED: 25 TO A BOX MANUF: NATURE SAVER PART NO: NATSP17235	\$48.20 box Alternate Item Bid Line Item 94	\$241.00



DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 21

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
95	5.00	BX	1/3 TAB CUT ASSORTED POSTION 1 INCH EXPANSION SIZE: LEGAL COLOR: GRAY/GREEN SUPPLIED: 25 TO A BOX MANUF: NATURE SAVER PART NO: NATSP17234	\$32.70 box Line Item 95	\$163.50
96	5.00	BX	1120 FOLDER, FILE, PRESSBOARD CLASSIFICATION WITH SafeSHIELD  FASTENERS, 2/5 TAB CUT, 1 DIVIDER, SIZE: LEGAL COLOR: RED SUPPLIED: 10 TO A BOX MANUF: SMEAD PART NO: SMD18775	\$32.40 box Line Item 96	\$162.00
97	7.00	PK	1130 FOLDER, FILE, PRESSBOARD CLASSIFICATION WITH SafeSHIELD  FASTENERS, 2/5 TAB CUT, 1 DIVIDER, SIZE: LEGAL COLOR: GRAY/GREEN SUPPLIED: 10 TO A BOX MANUF: SMEAD PART NO: SMD18776	\$7.80 pack Alternate Item Bid Line Item 97	\$54.60
98	5.00	BX	1209 LABELS, RECTANGLE, FULL SHEET FOR LASER PRINTERS  Size: 8.50" x 11" Color: White Supplied: 100 in a pack Manuf: Business Source Part no. BSN26119	\$13.50 box Line Item 98	\$67.50
99	5.00	BX	1210 LABELS, RECTANGLE, COLOR CODING, SIZE: 1" W X 2.62" L  30 LABELS TO ONE SHEET/750 LABELS IN PK COLOR: YELLOW MANUF: AVERY PART NO: AVE6972	\$3.80 box Line Item 99	\$19.00
100	5.00	BX	1211 LABELS, RECTANGLE, COLOR CODING, SIZE: 1" W X 3" L  SHEETS 4" X 6" 200 LABELS IN A PACK COLOR: NEON GREEN MANUF: AVERY PART NO: AVE05494	Item Discontinued per Manufacturer. No Replacement Available Line Item 100	
			1212 LABELS, RECTANGLE, COLOR CODING, SIZE: 1" W X 3" L		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
101	42.00	PK	SHEETS 4" X 6" - 200 LABELS TO A PACK COLOR: RED MANUF: AVERY PART NO: AVE05493	\$5.30 pack Alternate Item Bid Line Item 101	\$222.60
102	36.00	EA	1230 LABELS, RECTANGLE MAILING, 1"W 2.63" L  COLOR: WHITE SUPPLIED: 3000 LABELS TO A PACK MANUF: BUSINESS SOURCE PART NO: BSN21050	\$3.80 each Line Item 102	\$136.80
103	322.00	EA	1299 NOTEBOOK, ONE SUBJECT, COLLEGE RULED, WIRE BOUND, WHITE PAPER,  DURABLE POLY FRONT COVER AND COMES IN ASSORTED COLORS, 100 SHEET COUNT, PERFORATED SHEETS, 2 POCKET DIVIDERS TO STORE LOOSE PAPERS SIZE: 8 1/2 X 11 SUPPLIED: 1 EACH MANUF: ACCO BRANDS CORP, MEAD PART NO: MEA06206	\$1.10 each Alternate Item Bid Line Item 103	\$365.20
104	557.00	EA	1300 NOTEBOOK, STENO, WIRE BOUND, GREGG RULED  SIZE: 6" X 9" - 60 SHEETS COLOR: White sheets SUPPLIED: 1 EACH MANUF: BUSINESS SOURCE PART NO. BSN26740	\$1.10 each Alternate Item Bid Line Item 104	\$612.70
105	56.00	DZ	1301 NOTEBOOK, STENO, WIRE BOUND, GREGG RULED  SIZE: 6" X 9" - 60 SHEETS COLOR: GREEN TINT SHEETS SUPPLIED: 1 EACH MANUF: BUSINESS SOURCE PART NO. BSN90650	\$6.20 dozen Alternate Item Bid Line Item 105	\$347.20
106	24.00	DZ	1320 PAD, LEGAL JR, WRITING, PEFORATED PAGES  SIZE: 8" X 5" - 50 SHEETS COLOR: WHITE RULED SHEETS SUPPLIED: 12/DOZEN MANUF: BUSINESS SOURCE PART NO. BSN63110	\$13.50 dozen Alternate Item Bid Line Item 106	\$324.00
			1330 PAD, LEGAL RULED, WRITING, PEFORATED PAGES  SIZE: 8 1/2" X 14" - 50 SHEETS		

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 23

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
107	39.00	DZ	COLOR: WHITE RULED SHEETS SUPPLIED: 12/DOZEN MANUF: BUSINESS SOURCE PART NO. BSN63109  1340 PAD, LEGAL RULED, WRITING, PERFORATED PAGES	\$13.50 dozen Alternate Item Bid Line Item 107	\$526.50
108	20.00	DZ	SIZE: 8 1/2" X 14" - 50 SHEETS COLOR: CANARY RULED SHEETS SUPPLIED: 12/DOZEN MANUF: BUSINESS SOURCE PART NO. BSN63106  1350 PAD, LEGAL RULED, WRITING, PERFORATED PAGES	\$9.10 dozen Alternate item bid Line Item 108	\$182.00
109	105.00	DZ	SIZE: 8.50" X 11.75" - 50 SHEETS COLOR: CANARY RULED SHEETS SUPPLIED: 12/DOZEN MANUF: BUSINESS SOURCE PART NO. BSN63105  1360 PAD, LEGAL RULE, WRITING, PEFORATED PAGES	\$8.90 dozen Alternate Item Bid Line Item 109	\$934.50
110	41.00	BX	SIZE: 8.50" X 11.75" - 50 SHEETS COLOR: WHITE RULED SHEETS SUPPLIED: 12/DOZEN MANUF: BUSINESS SOURCE PART NO. BSN63108  1369 FASTENERS, COMPLETE PRONG SET, SILVER/STEEL	\$1.30 box Alternate Item Bid Line Item 110	\$53.30
111	352.00	DZ	SIZE: 2.75" LENGTH SHEET CAPACITY: 480 SUPPLIED: 50 TO A BOX MANUF: SPARCO PART NO: SPRR20  1370 CLIPS, Binder, Small 3/4inch width Supplied: 12 to a box/ 1 dozen	\$0.30 dozen Alternate Item Bid Line Item 111	\$105.60
112	340.00	DZ	Color: black/silver Manuf: Business Source Part no: BSN36550  1380 CLIPS, Binder, Medium 1 1/4" Supplied: 12 to a box/ 1 dozen	\$0.60 dozen Alternate Item Bid Line Item 112	\$204.00
113	108.00	DZ	Color: black/silver Manuf: Business Source Part no: BSN36551  1390 CLIPS, Binder, large, 2 inch width Supplied: 12 to a box/ 1 dozen	\$0.50 dozen Alternate Item Bid Line Item 113	\$54.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
114	105.00	PK	Color: black/silver Manuf: Business Source Part no: BSN36552  1400 CLIPS, PAPER, STEEL, SIZE: SMALL NO. 1	\$1.50 pack Alternate Item Bid Line Item 114	\$157.50
115	91.00	PK	SUPPLIED: 10 BOXES OF 1000 IN A BOX TO A PACK MANUF: BUSINESS SOURCE PART NO. BSN65638  1410 CLIPS, PAPER, STEEL SIZE: JUMBO	\$4.70 pack Alternate Item Bid Line Item 115	\$145.70
116	22.00	PK	SUPPLIED: 10 BOXES OF 1000 IN A BOX TO A PACK MANUF: BUSINESS SOURCE PART NO. BSN65639  1550 FLAGS, ADHESIVE, REPOSITIONABLE, RECTANGLE,	\$3.10 pack Alternate Item Bid Line Item 116	\$68.20
117	36.00	PK	DIMENSIONS: 1.75"W X 1" L COLOR: GREEN SUPPLIED: 2 POPUP DISPENSERS IN A PACK 100 PER PACK  MANUF: SPARCO PART NO: SPR19262	\$8.50 pack Line Item 117	\$306.00
118	32.00	PK	1560 FLAGS, ADHESIVE, REPOSITIONABLE, RECTANGLE  WITH PRINTED ARROWS "SIGN HERE" SUPPLIED: 50 FLAGS OF EACH RED, YELLOW, BLUE, GREEN PLUS 48 1/2" WIDE ARROW FLAGS FOR A TOTAL OF 248 IN A PACK DIMENSIONS: 1"W X 1.70" L  MANUF: 3M POST-IT PART NO: MMM680SH4VA	\$1.80 pack Alternate Item Bid Line Item 118	\$57.60
119	21.00	PK	1570 FLAGS, ADHESIVE, REPOSITIONABLE, RECTANGLE,  DIMENSIONS: 1.75"W X 1" L COLOR: YELLOW SUPPLIED: 2 POPUP DISPENSERS IN A PACK 100 PER PACK  MANUF: SPARCO PART NO: SPR19259	\$1.80 pack Alternate Item Bid Line Item 119	\$37.80
			1580 FLAGS, ADHESIVE, REPOSITIONABLE, SIZE: 1.75" X 1" RECTANGLE		



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
120	190.00	PK	COLOR: RED SUPPLIED: 2 POPUP DISPENSERS TO 1 PACK 100 PER PACK MANUF: SPARCO PART NO: SPR19260	\$1.30 pack Alternate Item Bid Line Item 120	\$247.00
121	24.00	PK	1590 NOTES, SELF-ADHESIVE, REPOSITIONABLE  Color: Yellow Size: 1.5" x 2", rectangle Supplied: 12 pads to 1 pack; 100 sheets per pad Manuf: BUSINESS SOURCE Part no. BSN36610	\$4.60 pack Alternate Item Bid Line Item 121	\$110.40
122	235.00	PK	1600 NOTES, SELF-ADHESIVE, REPOSITIONABLE  Color: Yellow Size: 3" x 5", rectangle Supplied: 12 pads to 1 pack; 100 sheets per pad Manuf: Business Source Part no. BSN36613	\$2.60 pack Alternate Item Bid Line Item 122	\$611.00
123	26.00	PK	1610 NOTES, SELF-ADHESIVE, REPOSITIONABLE  Color: Yellow Size: 3" X 3" SQUARE Supplied: 12 pads to 1 pack; 100 sheets per pad Manuf: BUSINESS SOURCE Part no. BSN36612	\$7.80 pack Alternate Item Bid Line Item 123	\$202.80
124	64.00	PK	1620 NOTES, SELF-ADHESIVE, REPOSITIONABLE, RULED  Color: YELLOW - RULED Size: 4" X 6" RECTANGLE Supplied: 12 pads to 1 pack; 100 sheets per pad Manuf: BUSINESS SOURCE Part no. BSN36618	\$5.90 pack Alternate Item Bid Line Item 124	\$377.60
125	214.00	DZ	1630 NOTES, SELF-ADHESIVE, REPOSITIONABLE, RULED  Color: PASTEL COLORS - RULED Size: 4" X 6" RECTANGLE Supplied: 5 pads to 1 pack; 100 sheets per pad Manuf: BUSINESS SOURCE Part no. BSN16501	\$0.70 dozen Alternate Item Bid Line Item 125	\$149.80
			1720 Pencil, #2 Lead, wood, yellow barrel with eraser		

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 26

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
126	14.00	BX	Supplied: 12 each/dozen Manuf: Business Source Part no. BSN37507  1730 Pencil, Golf, Wood, Lead, yellow barrel, pre-sharpened,  Size: 3.5" L Supplied: 144 to a box  MANUF: INTEGRA PART NO. ITA30980	\$4.10 box Alternate Item Bid Line Item 126	\$57.40
127	7.00	DZ	1740 Pencil, Mechanical, refillable, black and clear color, with metal clip,  Lead Diameter: 0.7mm Supplied: 12 each/dozen Manuf: Zebra Part no. ZEB52410	\$3.40 dozen Line item 127	\$23.80
128	2.00	DZ	1760 Pencil, Mechanical, refillable, black and clear, with metal clip  Lead Diameter: 0.5mm Supplied: 12 each/dozen  Manuf: ZEBRA Part no. ZEB52310	\$3.40 dozen Line Item 128	\$6.80
129	227.00	DZ	1770 PEN, MEDIUM POINT, FROST BARREL, BLUE INK, NO-SLIP COMFORTABLE RUBBER  GRIP, INK: BLUE SUPPLIED: 12 EACH/DOZEN  MANUF: BIC PART NO. BICGSMG11BE	\$1.80 dozen Line Item 129	\$408.60
130	277.00	DZ	1780 PEN, MEDIUM POINT, FROST BARREL, BLACK INK, NO-SLIP COMFORTABLE RUBBER  GRIP, INK: BLACK SUPPLIED: 12 EACH/DOZEN  MANUF: BIC PART NO. BICGSMG11BK	\$1.80 dozen Line Item 130	\$498.60
131	11.00	EA	1830 PEN, GEL, ROLLERBALL, WITH POCKET CLIP, WITH RUBBER GRIP  SIZE: 1MM POINT INK COLOR: BLUE GEL	\$20.60 each Alternate Item Bid Line Item 131	\$226.60

DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 27

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
132	148.00	EA	SUPPLIED: 1 EACH MANUF: SANFORD, LP (UNI-BALL) PART NO: SAN65801  1840 PEN, GEL, RETRACTABLE, WITH RUBBER GRIP WITH POCKET CLIP	\$1.90 each Alternate Item Bid Line Item 132	\$281.20
133	198.00	EA	SIZE: 1MM POINT INK: BLUE GEL SUPPLIED: 1 EACH MANUF: SANFORD, LP (UNI-BALL) PART NO. SAN65871  1850 PEN, GEL LIQUID, RETRACTABLE, RUBBER GRIP	\$1.90 each Line Item 133	\$376.20
134	418.00	EA	SIZE: 0.7MM POINT; MEDIUM POINT TYPE INK COLOR: BLACK GEL SUPPLIED: 1 EACH MANUF: PENTEL OF AMERICA PART NO. PENBL77A  1860 PEN, GEL LIQUID, RETRACTABLE, RUBBER GRIP	\$1.90 each Line Item 134	\$794.20
135	250.00	EA	SIZE: 0.7MM POINT; MEDIUM POINT TYPE INK COLOR: BLUE GEL SUPPLIED: 1 EACH MANUF: PENTEL OF AMERICA PART NO. PENBL77C  1870 PEN, GEL LIQUID, RETRACTABLE, RUBBER GRIP	\$1.90 each Line Item 135	\$475.00
136	92.00	DZ	SIZE: 0.7MM POINT; MEDIUM POINT TYPE INK COLOR: RED GEL SUPPLIED: 1 EACH MANUF: PENTEL OF AMERICA PART NO. PENBL77B  1880 PEN, GEL, RETRACTABLE, RUBBER GRIP, WITH POCKET CLIP	\$13.00 dozen Line Item 136	\$1,196.00
137	132.00	DZ	SIZE: 0.7MM POINT INK COLOR: BLACK SUPPLIED: 12 EACH/DOZEN MANUF: PILOT PART NO. PIL31020  1881 PEN, GEL, RETRACTABLE, WITH LATEX FREE RUBBER GRIP	\$13.00 dozen Line Item 137	\$1,716.00
			FINE POINT, 0.7MM COLOR: BLUE SUPPLIED: 12 EACH/DOZEN MANUF: PILOT		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
138	50.00	DZ	PART NO. PIL31021  1940 PEN, RETRACTABLE, RUBBER GRIP, SIZE: 0.7MM POINT  INK COLOR: BLUE SUPPLIED: 12 EACH/DOZEN MANUF: PILOT PART NO. PIL32211	\$8.50 dozen Line Item 138	\$425.00
139	64.00	DZ	1950 PEN, RETRACTABLE, NON-SLIP GRIP WITH METAL CLIP  POINT SIZE: 0.7MM COLOR: RED SUPPLIED: 12 EACH/DOZEN MANUF: PILOT PART NO. PIL30002	\$13.00 dozen Line Item 139	\$832.00
140	34.00	DZ	1960 PEN, RETRACTABLE, NON-SLIP GRIP WITH METAL CLIP  POINT SIZE: 0.7MM COLOR: BLUE SUPPLIED: 12 EACH/DOZEN MANUF: PILOT PART NO. PIL30001	\$13.00 dozen Line Item 140	\$442.00
141	15.00	DZ	1970 PEN, RETRACTABLE, NON-SLIP GRIP WITH METAL CLIP  POINT SIZE: 0.7MM COLOR: BLACK SUPPLIED: 12 EACH/DOZEN MANUF: PILOT PART NO. PIL30000	\$13.00 dozen Line Item 141	\$195.00
142	39.00	DZ	1980 PEN, RUBBER GRIP, RETRACTABLE, POINT SIZE: 1 MM  INK COLOR: BLUE SUPPLIED: 12 EACH/DOZEN MANUF: PILOT PART NO: PIL32221	\$8.50 dozen Line Item 142	\$331.50
143	67.00	DZ	2140 MARKER, PERMANENT, FINE POINT, COLOR: BLACK  SUPPLIED: 12 EACH/DOZEN MANUF: INTEGRA PART NO. ITA30016	\$4.10 dozen Alternate Item Bid Line Item 143	\$274.70
144	192.00	EA	2150 MARKER, PERMANENT, FINE POINT, COLOR: BLACK	\$1.00 each Alternate Item Bid Line Item 144	\$192.00
				\$10.50 dozen Alternate Item Bid Line 145	\$693.00



DATE: 4/21/2020

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 29

BID NO.: 50-00130704

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
145	66.00	DZ	<p>SUPPLIED: 1 EACH MANUF: SANFORD, LP (SHARPIE) PART NO. SAN30051</p> <p>2180 HIGHLIGHTER, LIQUID, Color: Fluorescent Yellow</p> <p>Point: Chisel Style Supplied: 12 each/dozen Manuf: Integra Part No: ITA30006</p>	\$6.50 dozen Line Item 146	\$286.00
146	44.00	DZ	<p>2190 HIGHLIGHTER, BROAD POINT TYPE, CHISEL POINT STYLE</p> <p>COLOR: YELLOW SUPPLIED: 12 EACH/DOZEN MANUF: SANFORD, LP (SHARPIE) PART NO: SAN25005</p>		
147	1.00	EA	2200 BOARDS AND EASELS	20% OFF DISCOUNT OF THE MSRP LINE ITEM 147	
148	1.00	EA	<p>2210 CONUMABLES (EX: PENS, POST-ITS, FLAGS, TABS - PLEASE NOTE THIS CATEGORY DOES NOT INCLUDE ANY ITEM FOR HUMAN CONSUMPTION)</p>	20% OFF DISCOUNT OF THE MSRP LINE ITEM 148	
149	1.00	EA	<p>2220 EQUIPMENT (EX: SHREDDERS, ELECTRIC STAPLERS, LAMINATORS, ETC. - PLEASE NOTE THIS CATEGORY DOES NOT INCLUDE COMPUTER RELATED ITEMS)</p>	20% OFF DISCOUNT OF THE MSRP LINE ITEM 149	
150	1.00	EA	2230 FOLDERS, BINDERS & ACCESSORIES	20% OFF DISCOUNT OF THE MSRP LINE ITEM 150	

Non-Public Works Bid

AFFIDAVIT

STATE OF Colorado

PARISH/COUNTY OF El Paso

BEFORE ME, the undersigned authority, personally came and appeared: Kimberly

A. Knight, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Secretary of Access Products Inc (Entity), the party who submitted a bid in response to Bid Number 50-00130704, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B XX there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B XX \_\_\_\_\_ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Kimberly A. Knight

Signature of Affiant

Kimberly A. Knight

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 7th DAY OF May, 2020.

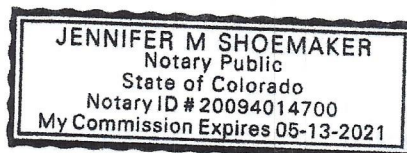
Jennifer M. Shoemaker  
Notary Public

Jennifer M. Shoemaker

Printed Name of Notary

20094014700

Notary/Bar Roll Number



My commission expires May 13, 2021.





ACCEPRO-01

AMERCIER

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/27/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> CB Insurance, LLC 1 South Nevada Ave., Suite 230 Colorado Springs, CO 80903	<b>CONTACT NAME:</b> Alecia Mercier, CIC, CPIA, CISR		
	<b>PHONE (A/C, No, Ext):</b> (719) 477-4256 4256	<b>FAX (A/C, No):</b>	
	<b>E-MAIL ADDRESS:</b> alecia.mercier@centralbancorp.com		
<b>INSURED</b>  Access Products, Inc. dba Imaging Systems 4192 Center Park Dr Colorado Springs, CO 80916	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Sentinel Insurance Company LTD		
	<b>INSURER B:</b> Hartford Accident & Indemnity Co.		
	<b>INSURER C:</b> Pinnacol Assurance		41190
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			34 SBA PP1683 SC	9/30/2019	9/30/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			34 UEC ZT9358	9/30/2019	9/30/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			34 SBA PP1683 SC	9/30/2019	9/30/2020	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y/N <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	4174917	10/1/2019	10/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Insured's Copy	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Sandra McAllister</i>

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD