



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000142721 Three (3) Year Contract to Provide Janitorial Services for the  
Jefferson Parish Library Department East Bank and West Bank Various  
Locations**

Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

01-Aug-2023 11:59:28 AM



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

July 7, 2023

### **ADDENDUM #1**

**Bid Number: 50-00142721**

**Bid Opening Date: July 25, 2023**  
**Postponed Bid Opening Date: August 1, 2023**

Three (3) Year Contract to Provide Janitorial Services for the Jefferson Parish Library Department East Bank and West Bank Various Locations

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#### **Change:                      Questions and Answers**

**Question 1:** I would like to check on Line Item #20, the quantity. Should it be 36 or 1? And should U/M be MO or Each?

**Answer:** Item 20 should be 1 each.

**Question 2:** Do any of the libraries participate in recycling? YES or NO

a. If the answer to 4 above is YES, please identify which libraries participate in recycling?

**Answer:** No

**Question 3:** Who is responsible to replace broken or damaged restroom dispensers, Successful bidder, or Jefferson Parish?

**Answer:** The Library Department

**Question 4:** On page 14 of 30, Section 16.0 Performance & Ratings, it states in part: "Any rating of less than 90 percent will be unacceptable as per the terms and scope of the work in this contract".

- A.** Has the current contractor that provides service to the libraries monthly payment been reduced for lack of/poor service? If so, how much monthly payment reduction for the year 2022 and 2023 was deducted?
- B.** Will the contractor be allowed a reasonable cure time to resolve any janitorial service issues before a deduction will be made on its monthly payment? YES or NO
- C.** If the answer to (8b) above is YES, please provide the reasonable cure time that the contractor will be allowed to resolve janitorial service issues.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

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DIRECTOR

**Answer A:** This would be available through a Public Record Request.

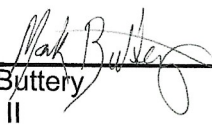
**Answer B and C:** Refer to Sections 10.3 (Log Book for Complaints, Inspection & Discovery),  
Section 12.0 (Performance Guaranty), Section 16.0 (Performances & Ratings)

**Question 5:** Before any contractor monthly payment reduction, will there be a dispute resolution process in place, or an administrative process for resolving any differences?

**Answer:** Refer to Sections 10.3 (Log Book for Complaints, Inspection & Discovery),  
Section 12.0 (Performance Guaranty), Section 16.0 (Performances & Ratings)

**\*\*\*Bidders must use the revised bid form attached to this addendum "As Per Addendum #1" \*\*\***

Sincerely,

  
Mark Buttery  
Buyer II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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DATE: 7/05/2023

"As Per addendum #1

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BID NO.: 50-00142721

**BID FORM**  
Non Public Works**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO XMAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 9/30/2026.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

10/01/2023

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Kimyata Bell DBA Clean Slate Cleaning GroupADDRESS: 8516 Huntingdon Ridge LaneCITY, STATE: Montgomery, Alabama ZIP: 36117TELEPHONE: ( 334 ) 233-9246 FAX: ( ) N/AEMAIL ADDRESS: cleanslate7@outlook.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1NUMBER: 2

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 1,702,049.94AUTHORIZED SIGNATURE: Kimyata BellKimyata BellTITLE: Owner

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.



DATE: 7/05/2023

"As Per addendum #1

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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142721

SEALED BID

| ITEM<br>NUMBER | QUANTITY  | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS     |
|----------------|-----------|-----|---|----------------------|------------|
| 1              | 36.00     | MO  | <p>Three (3) Year Contract to Provide Janitorial Services for the Jefferson Parish Library Department East Bank and West Bank Various Locations.</p> <p>0010 - EBR - Provide separate monthly pricing for janitorial</p> <p>services at the following location:<br/>Eastbank Regional Library/<br/>Administration Building<br/>4747 W. Napoleon Ave.<br/>Metairie, Louisiana 70001<br/>(approx 135,000 SQ FT)</p> <p>ATTACHMENT "A"</p> <p>** AS PER THE ATTACHED SPECIFICATIONS **</p> | \$ 5,676             | \$ 204,336 |
| 2              | 10,608.00 | HR  | <p>0020 - EBR- J - Provide hourly cost for janitorial service at the East</p> <p>Bank Regional Library and Administrative Offices for Monday through Thursday - beginning at 9:00 am until 9:00 pm (12 hours per day), Friday and Saturday beginning at 9:00 am until 5:00 pm (8 hours per day), and Sunday beginning at 1:00 pm until 5:00 pm (4 hours per day) for a total of 68 hours per week.</p>  | \$ 22.00             | \$ 233,376 |
| 3              | 36.00     | MO  | <p>0030 - GRT - Provide separate monthly pricing for janitorial services</p> <p>at:<br/>Gretna Library<br/>102 Willow Drive<br/>Gretna, Louisiana 70053<br/>(APPROX 5,600 SQ FT)</p> <p>ATTACHMENT "K"</p>  | \$ 1,554             | \$ 55,944  |
| 4              | 36.00     | MO  | <p>0040 - HAR - Provide separate monthly pricing for janitorial services</p> <p>at:<br/>Harahan Library<br/>219 Soniat Avenue<br/>Harahan, Louisiana 70123<br/>(APPROX 3,000 SQ FT)</p> <p>ATTACHMENT "B"</p>   | \$ 1,544             | \$ 55,584  |
| 5              | 36.00     | MO  | <p>0050 - LAF - Provide separate monthly pricing for janitorial services</p>  | \$ 1,551             | \$ 55,836  |

DATE: 7/05/2023

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142721

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS    |
|----------------|----------|-----|---|----------------------|-----------|
|                |          |     | at:<br>Lafitte Library<br>4917 City Park Drive<br>Suite B<br>Lafitte, Louisiana 70067<br>(APPROX 4,500 SQ FT)<br><br>ATTACHMENT "L" |                      |           |
| 6              | 36.00    | MO  | 0060 - LKS - Provide separate monthly pricing for janitorial services   | \$ 2,451             | \$ 88,236 |
|                |          |     | at:<br>Lakeshore Library<br>1000 W. Esplanade Avenue<br>Metairie, Louisiana 70005<br>(APPROX 7,680 SQ FT)<br><br>ATTACHMENT "E"     |                      |           |
| 7              | 36.00    | MO  | 0070 - LOA - Provide separate monthly pricing for janitorial services   | \$ 1,553             | \$ 55,908 |
|                |          |     | at:<br>Live Oak Library<br>125 Acadia Drive<br>Waggaman, LA 70094<br>(APPROX 5,412 SQ FT)<br><br>ATTACHMENT "M"                     |                      |           |
| 8              | 36.00    | MO  | 0080 - NKL - Provide separate monthly pricing for janitorial services   | \$ 2,499             | \$ 89,964 |
|                |          |     | at:<br>North Kenner Library<br>630 W. Esplanade Avenue<br>Kenner, La. 70065<br>(APPROX 9,350 SQ FT)<br><br>ATTACHMENT "D"           |                      |           |
| 9              | 36.00    | MO  | 0090 - MET - Provide separate monthly pricing for janitorial services   | \$ 2,498             | \$ 89,928 |
|                |          |     | at:<br>Old Metairie Library<br>2350 Metairie Road<br>Metairie, La. 70001<br>(APPROX 10,000 SQ FT)<br><br>ATTACHMENT "F"             |                      |           |
| 10             | 36.00    | MO  | 0100 - ROS - Provide separate monthly pricing for janitorial services   | \$ 1,558             | \$ 56,088 |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142721

SEALED BID

| ITEM<br>NUMBER | QUANTITY  | U/M | DESCRIPTION OF ARTICLES  | UNIT PRICE<br>QUOTED | TOTALS    |
|----------------|-----------|-----|--|----------------------|-----------|
|                |           |     | at:<br>Rosedale Library<br>4036 Jefferson Highway<br>Jefferson, LA 70121<br>(APPROX 7,138 SQ FT)<br><br>ATTACHMENT "G"                               |                      |           |
| 11             | 36.00     | MO  | 0110 - TER - Provide separate monthly pricing for janitorial services  | \$ 1,559             | \$ 56,124 |
|                |           |     | at:<br>Terrytown Library<br>680 Heritage Avenue<br>Terrytown, LA 70056<br>(APPROX 7,625 SQ FT)<br><br>ATTACHMENT "N"                                 |                      |           |
| 12             | 36.00     | MO  | 0120 - WGN - Provide separate monthly pricing for janitorial services  | \$ 1,555             | \$ 55,980 |
|                |           |     | at:<br>Wagner Library<br>6646 Riverside Drive<br>Metairie, LA 70003<br>(APPROX 6,400 SQ FT)<br><br>ATTACHMENT "H"                                    |                      |           |
| 13             | 36.00     | MO  | 0130 - WES - Provide separate monthly pricing for janitorial services  | \$ 1,557             | \$ 56,052 |
|                |           |     | at:<br>Westwego Library<br>635 Fourth Street<br>Westwego, LA 70094<br>(APPROX 7,183 SQ FT)<br><br>ATTACHMENT "O"                                     |                      |           |
| 14             | 36.00     | MO  | 0140 - WBR - Provide separate monthly pricing for janitorial services  | \$ 2,588             | \$ 93,168 |
|                |           |     | at:<br>Jane OBrien Chatelain Westbank<br>Regional Library<br>2751 Manhattan Blvd.<br>Harvey, LA 70058<br>(APPROX 35,000 SQ FT)<br><br>ATTACHMENT "I" |                      |           |
| 15             | 10,608.00 | HR  | 0150 - WBR - J -Provide hourly cost for janitorial service at the Jane OBrien Chatelain West Bank  | \$ 9.00              | \$ 95,472 |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142721

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES  | UNIT PRICE<br>QUOTED | TOTALS    |
|----------------|----------|-----|--|----------------------|-----------|
|                |          |     | <p>Regional Library, for<br/>Monday through Thursday;<br/>beginning at 9:00 am until<br/>9:00 pm (12 hours per day);<br/>Friday and Saturday beginning at<br/>9:00 am until 5:00 pm (8 hours<br/>per day), and Sunday beginning<br/>at 1:00 pm until 5:00 pm<br/>(4 hours per day) for a total<br/>of 68 hours per week.</p> |                      |           |
| 16             | 36.00    | MO  | <p>0160 - RVR - Provide separate monthly<br/>pricing for janitorial services</p> <p>at:<br/>River Ridge Library<br/>8825 Jefferson Highway<br/>River Ridge, Louisiana 70123<br/>(APPROX 10,000 SQFT)</p> <p>ATTACHMENT "C"</p>   | \$ 2,498             | \$ 89,928 |
| 17             | 36.00    | MO  | <p>0170 - BTR - Provide separate monthly<br/>pricing for janitorial services</p> <p>at:<br/>Belle Terre Library<br/>5550 Belle Terre Road<br/>Marrero, Louisiana 70072<br/>(APPROX 7,375 SQ FT)</p> <p>ATTACHMENT "J"</p>  | \$ 1,557             | \$ 56,052 |
| 18             | 36.00    | MO  | <p>0180 - AVD - Provide separate monthly<br/>pricing for janitorial services</p> <p>at:<br/>Avondale Library<br/>Corner of Highway 90 and Avondale<br/>Garden Road<br/>(APPROX 4,500 SQ FT)</p> <p>NOTE: This building is in the design<br/>phase and may open during<br/>this contract period.</p>                          | \$ 1,551             | \$ 55,836 |
| 19             | 36.00    | MO  | <p>0190 - e-Branch - Provide separate<br/>monthly pricing for janitorial</p> <p>services at:<br/>e-Branch<br/>11312 Jefferson Highway<br/>River Ridge, Louisiana 70123<br/>(APPROX 4,000 SQ FT)</p> <p>Note: This library is en the early<br/>design phase of construction<br/>and should open during this</p>               | \$ 1,548             | \$ 55,728 |



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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142721

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS       |
|----------------|----------|-----|---|----------------------|--------------|
|                |          |     | contract.   |                      |              |
| 20             | 1.00     | EA  | 0200 - Provide a square footage cost for the addition or deletion of<br><br>square footage to be cleaned at any of the buildings to be covered under this contract.<br><br>Belle Terre Library (7,375 SQFT)<br>Charles A. Wagner Library (6,400 SQFT)<br>Eastbank Regional Library/Administration Building (135,000 SQFT)<br>Gretna Library (5,600 SQFT)<br>Harahan Library (3,000 SQFT)<br>Lafitte Library - (4,500 SQFT)<br>Lakeshore Library - (7,680 SQFT)<br>Live Oak Library (5,412 SQFT)<br>North Kenner Library (9,350 SQFT)<br>Old Metairie Library (10,000 SQFT)<br>Rosedale Library (7,138 SQFT)<br>Terrytown Library (7,625 SQFT)<br>Westwego Library (7,183 SQFT)<br>Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT)<br>River Ridge Library (10,000 SQFT)<br>Avondale Library (4,500 SQFT)<br>eBranch - Jefferson Highway (4,000 SQFT)   | \$ .01               | \$ 2,697.63  |
| 21             | 1.00     | EA  | 0210 - Provide a square footage cost for Sunday cleaning (on request)<br><br>at any of the buildings to be covered under this contract.<br><br>Prior approval from the Library Property Manager would be necessary.<br><br>The buildings covered are as follows (all SQFT amounts are approximate):<br>Belle Terre Library (7,375 SQFT)<br>Charles A. Wagner Library (6,400 SQFT)<br>Eastbank Regional Library/Administration Building (135,000 SQFT)<br>Gretna Library (5,600 SQFT)<br>Harahan Library (3,000 SQFT)<br>Lafitte Library - (4,500 SQFT)<br>Lakeshore Library - (7,680 SQFT)<br>Live Oak Library (5,412 SQFT)<br>North Kenner Library (9,350 SQFT)<br>Old Metairie Library (10,000 SQFT)<br>Rosedale Library (7,138 SQFT)<br>Terrytown Library (7,625 SQFT)<br>Westwego Library (7,138 SQFT)<br>Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT)<br>River Ridge Library (10,000 SQFT)<br>Avondale Library (4,500 SQFT) | \$ .12               | \$ 32,371.56 |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142721

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS       |
|----------------|----------|-----|---|----------------------|--------------|
| 22             | 1.00     | EA  | <p>eBranch - Jefferson Highway (4,000 SQFT)</p> <p>0220 - Provide a square footage cost for emergency cleaning after regular hours, ie, fire, smoke, water, vandalism, etc at any of the buildings under this contract.</p> <p>The buildings covered are as follows (all SQFT amounts are approximate):</p> <p>Belle Terre Library (7,375 SQFT)<br/> Charles A. Wagner Library (6,400 SQFT)<br/> Eastbank Regional Library/Administration Building (135,000 SQFT)<br/> Gretna Library (5,600 SQFT)<br/> Harahan Library (3,000 SQFT)<br/> Lafitte Library - (4,500 SQFT)<br/> Lakeshore Library - (7,680 SQFT)<br/> Live Oak Library (5,412 SQFT)<br/> North Kenner Library (9,350 SQFT)<br/> Old Metairie Library (10,000 SQFT)<br/> Rosedale Library (7,138 SQFT)<br/> Terrytown Library (7,625 SQFT)<br/> Westwego Library (7,183 SQFT)<br/> Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT)<br/> River Ridge Library (10,000 SQFT)<br/> Avondale Library (4,500 SQFT)<br/> eBranch - Jefferson Highway (4,000 SQFT)</p> | \$ .10               | \$ 26,976.30 |
| 23             | 1.00     | EA  | <p>0230 - Provide a square footage cost for hot water extraction carpet cleaning, at any of the buildings to be covered under this contract, on an as-needed basis.</p> <p>The buildings covered are as follows (all SQFT amounts are approximate):</p> <p>Belle Terre Library (7,375 SQFT)<br/> Charles A. Wagner Library (6,400 SQFT)<br/> Eastbank Regional Library/Administration Building (135,000 SQFT)<br/> Gretna Library (5,600 SQFT)<br/> Harahan Library (3,000 SQFT)<br/> Lafitte Library - (4,500 SQFT)<br/> Lakeshore Library - (7,680 SQFT)<br/> Live Oak Library (5,412 SQFT)<br/> North Kenner Library (9,350 SQFT)<br/> Old Metairie Library (10,000 SQFT)<br/> Rosedale Library (7,138 SQFT)<br/> Terrytown Library (7,625 SQFT)<br/> Westwego Library (7,183 SQFT)<br/> Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT)</p>   | \$ .15               | \$ 40,464.45 |

"As Per addendum #1

DATE: 7/05/2023

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142721

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES  | UNIT PRICE<br>QUOTED | TOTALS |
|----------------|----------|-----|--|----------------------|--------|
|                |          |     | River Ridge Library (10,000 SQFT)<br>Avondale Library (4,500 SQFT)<br>eBranch - Jefferson Highway (4,000 SQFT) |                      |        |

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF ORLEANS

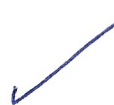
BEFORE ME, the undersigned authority, personally came and appeared: KIMYATA  
BELL, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized Owner of Clean Slate  
Cleaning Group (Entity),  
the party who submitted a bid in response to Bid Number 56-00142721, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.


Choice B  there are **NO** campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B**  \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Kimota Bell  
Signature of Affiant

Kimota Bell  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 19<sup>th</sup> DAY OF July, 2023.

Sarah Campbell  
Notary Public

SARAH CAMPBELL  
Printed Name of Notary

136225  
Notary/Bar Roll Number

My commission expires LIFETIME  
COMMISSION

