



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

March 3, 2023

ADDENDUM # 1

Bid No.: 50-00141400

Bid Opening: March 8, 2023 at 11AM

5000141400 - Furnish Labor, Materials and Equipment to Provide and Install a New Monument Style Sign for Jefferson Parish Parkways

Question: There is an in discrepancy between the Bid Documents (5000141400) and the drawing. Under the notes the drawing states that the sign will be Double Sided, but the bid documents say single sided. Please clarify.

Answer: The sign should be Double Sided.

Remove and Replace: Please remove Bid Pages 5 and 6 and the Bid Specification Pages. Please replace with Revised per Addendum #1 Bid Pages 5 and 6 and the Revised Bid Specifications.

Sincerely,

Brenda M. Bellow
Buyer I
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET

DATE: 3/03/2023

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00141400

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: BBELLOW

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	45 DAYS
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	7 DAYS
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	2 DAYS

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: ALL REQUIRED INFO INCLUDED IN ADDENDA INCLUDED IN
NUMBER: BID AS REQUESTED BY BUYER.
NUMBER: _____
NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) NOT REQUIRED

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME:	<u>*INCLUDED IN BID AS REQUESTED BY BUYER. IMAGINE SIGNS & GRAPHICS LLC</u>
SIGNATURE: (Must be signed here)	TITLE: <u>OWNER / MANAGER</u>
PRINT OR TYPE NAME:	<u>MICHAEL A. WILSON</u>
ADDRESS:	<u>68467 HWY 59 SUITE 6</u>
CITY, STATE:	ZIP: <u>70471</u>
TELEPHONE:	FAX: <u>()</u>
EMAIL ADDRESS:	<u>mike@imaginesigngraphics.com</u>

TOTAL PRICE OF ALL BID ITEMS: \$ 10,945.00

REVISED PER ADDENDUM #1

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00141400

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>FURNISH LABOR, MATERIALS AND EQUIPMENT TO PROVIDE AND INSTALL A NEW MONUMENT STYLE SIGN FOR JEFFERSON PARISH PARKWAYS</p> <p>0010 Meadowbrook Sign</p> <p>Labor, materials, freight and necessary essentials to provide and install one (1) new, Double Sided, polystyrene monument style sign, as per the associated plans, located within the center median of Lapalco Boulevard near the intersection of Bannerwood Drive in Gretna, Louisiana.</p> <p>*See Revised Specifications and Plans**</p> <p>*INCLUDED IN BID AS REQUESTED BY BUYER.</p> <p>ALL INFO IN ADDENDA MERGED INTO ORIGINAL BID AS REQUESTED.</p> <p>REVISED PER ADDENDUM #1</p>	<p>\$ 10,945.00</p>	<p>\$ 10,945.00</p>

LABOR & MATERIALS TO INSTALL A MONUMENT STYLE SIGN

BID # 5000141400

Section 1.0 – Pre-Bid Conference:

There will be no pre-bid conference for this bid. All prospective bidders are encouraged to visit the site prior to submitting a bid.

Section 2.0 – Scope:

We extend this bid to cover all labor, materials, freight and necessary essentials to provide and install one (1) new, Double-Sided, polystyrene monument style sign, as per the associated plans, located within the center median of Lapalco Boulevard near the intersection of Bannerwood Drive in Gretna, Louisiana.

Section 4.0 – Existing Site:

Jefferson Parish shall field determine the exact location of the proposed sign. Minor grading and site dressing may be required to ensure the area is returned to its preconstruction condition.

The Contractor is responsible for getting all existing utilities marked prior to construction.

The Contractor shall not be responsible for acquiring a DOTD permit for this project.

No landscape or electrical work is included with this bid.

Section 5.0 – Bid Specifications:

- Provide and install one (1) new Double-Sided polystyrene monument style sign in accordance with the associated plans.
- The Contractor shall be required to provide submittals on the polystyrene sign to the Jefferson Parish Parkways Department for approval prior to ordering the sign.
- No electrical work is included in this bid.
- No permits shall be required by the Contractor.
- The Contractor shall be responsible to return the site to its original condition once work is complete.

Section 6.0 - Hours of Work:

Work shall be performed during non-holiday weekdays between the hours of 8:00 am and 4:00 pm. The Contractor shall provide the Jefferson Parish Parkways Department with a minimum twenty-four (24) notice prior to the start of work. Once the installation is complete, the Contractor shall contact the Jefferson Parish Parkways Department to schedule a final inspection of the work.

Section 7.0 – Cleaning Area and Safety:

The job site must be clean and free of all litter and debris daily and upon completion of the contract. The Contractor shall fence off his work when he is not on site working. Equipment and material storage shall not be permitted on site. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

Section 8.0 – Warranty:

The Contractor shall warrant his materials and workmanship for a period of one (1) year after final acceptance of the project.

Section 9.0 – Pre-Construction Conference and Notice to Proceed:

A Pre-Construction Conference will not be necessary for this project. The Contractor shall provide the Jefferson Parish Parkways Department with a minimum twenty-four (24) hour notice of when work will begin. A Jefferson Parish Parkways Department employee will meet the Contractor at the site to answer any questions. No work shall be performed until the successful bidder receives a written “Notice to Proceed” or “Purchase Order” from the Jefferson Parish.