

Established 1967



DUFRENE SURVEYING & ENGINEERING INC.

P.O. BOX 753 — 1624 MANHATTAN BLVD. — HARVEY, LA. 70058
TELEPHONE (504)368-6390 FAX (504)368-6394
dufrenesurveying.com

August 3, 2023

Jefferson Parish
Technical Evaluation Committee

Attached is our Statement of Qualifications for SOQ #23-022 to Provide Professional Surveying Services on an as needed basis for Public Works Projects — Department of Engineering.

We have been providing surveying services in Jefferson Parish for over 50 years and look forward to continuing our services to the Parish Government.

Tildon J. Dufrene Jr., PE, PLS

Technical Evaluation Committee (TEC) Questionnaire
Instructions

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

PROVIDE PROFESSIONAL SURVEYING SERVICES ON AN AS NEEDED BASIS FOR PUBLIC WORKS PROJECTS- DEPARTMENT OF ENGINEERING SOQ # 23-022

B. Firm Name & Address:

Dufrene Surveying & Engineering, Inc.
 1624 Manhattan Blvd
 Harvey, LA 70058
 Mailing Address:
 P. O. Box 753
 Harvey, LA 70059

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Tildon J. Dufrene Jr., P. E., P.L.S.
 President
 504-368-6390

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Tildon J. Dufrene Jr., P. E., P.L.S.
 President
 504-368-6390

E. Please provide the number of employees whose primary function corresponds with each category:

4 ___ Administrative	___ Estimators	___ Specification Writers
___ Architects (Licensed)	___ Geologists	___ Structural Engineers
___ Chemical Engineers	___ Geotechnical Engineers	___ Graduate Engineers
1 ___ Civil Engineers	___ Interior Designers	___ Project Managers
___ Construction Inspectors	___ Landscape Architects	___ Clerical
___ Ecologists	7 ___ Land Surveyor	___ Grant/Funding Specialist
___ Electrical Engineers	___ Mechanical Engineers	___ Sanitary Engineers
___ Engineer Intern	___ Environmental Engineers	
2 ___ Professional Land Surveyors		14 TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES NO

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.
NONE

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:
YES NO**

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. NONE		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

14 _____

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Tildon J. Dufrene Jr., P.E., P.L.S. (President)

Project Assignment:

Project Manager

Name of Firm with which associated:

Dufrene Surveying & Engineering, Inc.

Years' experience with this Firm:

39 years

Education: Degree(s)/Year/Specialization:

Bachelor of Science/1976/Civil Engineering/Master of Engineering/1979/Civil Engineering

Active registration: Year first registered/discipline:

1979/Civil Engineering, Louisiana #18887
1986 Professional Land Surveyor, Louisiana #04563

Other experience and qualifications relevant to the proposed Project:

Mr. Tildon Dufrene Jr. is currently employed as a Civil Engineer & Land Surveyor. He has experience in performing survey of various types. Boundary surveys range in size from small individual lots, to several hundred-acre tracts. Coordination of topographic surveys for small commercial developments and several miles of levee of measurement surveys.

Mr. Dufrene has provided civil engineering design of drainage, sewer, water and roadway for several subdivisions in Jefferson, Plaquemines, Orleans, and St. Charles Parish.

Mr. Dufrene is active in and past president of the Louisiana Society of Professional Land Surveyors, and a member of ACSM, NSPS, ASCE, and LES.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Jonathan Dufrene
Project Assignment:
Project Manger
Name of Firm with which associated:
Dufrene Surveying & Engineering, Inc.
Years' experience with this Firm:
13 years
Education: Degree(s)/Year/Specialization:
BS/2007/Land Surveying
Active registration: Year first registered/discipline:
2015/Professional Land Surveyor/Louisiana #5158
Other experience and qualifications relevant to the proposed Project:
<p>Jonathan Dufrene is currently employed as a Professional Land Surveyor. He has experience in performing surveys of various types, including: Boundary Surveys, Topographic Surveys, ALTA Surveys, Right of Way Plans, legal descriptions, elevation certificates, and construction layout. Projects vary in size from small residential lots to hundred-acre tracts of land.</p> <p>Mr. Dufrene has completed many large survey projects for the Hurricane Protection System in Plaquemines Parish. These Right of Way Plans range in from 1 pumping station to 90+ parcels being acquired across a 2+ mile route. He also recently coordinated 16 miles of levee cross-sections for the S.E. LA Flood Protection Authority-West.</p> <p>Mr. Dufrene is a the President of the Louisiana Society of Professional Surveyors, and a member of NSPS.</p>

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
GRETNA LIBRARY WILLOW DRIVE GRETNA, LA JEFFERSON PARISH LIBRARY	TOPOGRAPHIC SURVEY OF THE PROPERTY FOR PARKING LOT EXPANSION. CIVIL DRAINAGE DESIGN FOR THE PARKING LOT	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
JUNE 2022	N/A	\$11,400

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
EAST JEFFERSON HIGH SCHOOL, METAIRIE, LA JEFFERSON PARISH SCHOOLS	TOPOGRAPHIC SURVEY OF THE CAMPUS	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
MAY 2022	N/A	\$32,000

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
HOPE HAVEN CONCERT MEADOWS BARATARIA BLVD MARRERO, LA	TOPOGRAPHIC SURVEY OF THE 16 ACRE SITE	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
DECEMBER 2022	N/A	\$24,000

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
LAKESIDE HOSPITAL S I-10 SERVICE ROAD METAIRIE, LA LCMC	ALTA/NSPS BOUNDARY SURVEY OF THE 8 ACRE SITE	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
DECEMBER 2022	N/A	\$19,000

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
WEST GROVE SUBDIVISION WESTWEGO, LA SUMMERVIEW DEVELOPMENT RYAN POWER 985-351-4814	BOUNDARY SURVEY. TOPOGRAPHIC SURVEY SUBDIVISION PLAN CIVIL PLANS FOR RESIDENTIAL DEVELOPMENT	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
JANUARY 2023	N/A	\$80,000

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
THE WATERS AT MANHATTAN APARTMENT COMPLEX CENTRAL PARK BLVD STOA CONSTRUCTION 225-414-1100	BOUNDARY SURVEY. RESUBDIVISION PLAN TOPOGRRAPHIC SURVEY. 16 ACRE SITE CIVIL DESIGN FOR DRAINAGE, SEWER, WATER, PAVEMENT. CONSTRUCTION LAYOUT	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
FEBRUARY 2023	N/A	\$140,000

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
ISLE BONNE PUMPING STATIONS BARATARIA BLVD ISLE BONNE LAFITTE LEVEE DISTRICT	TOPOGRAPHIC SURVEY FOR THE TWO PROPOSED DRAINAGE PUMPING STATIONS	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
JANUARY 2022	N/A	\$18,000

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
WEST CLOSURE COMPLEX HARVEY, LA SOUTHEAST LOUISIANA FLOOD CONTROL AUTHORITY - WEST	SCANNING OF THE CLOSURE COMPLEX GATES	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
MAY 2022	N/A	\$17,600

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
KINGFISH PARKING LOT GRETNA JEFFERSON PARISH GENERAL SERVICES (RYAN BABCOCK) 200 DERBIGNY GRETNA, LA 70053	BOUNDARY AND TOPOGRAPHIC SURVEY EXISTING PARKING ACROSS FROM PARISH GOVERNMENT COMPLEX, GRETNA	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
MARCH 2023	N/A	\$7,800

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
FISHER TEMPORARY SCHOOL 2590 BARATARIA BLVD, MARRERO JEFFERSON PARISH SCHOOLS	BOUNDARY AND TOPOGRAPHIC SURVEY OF THE CAMPUS	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
MARCH 2022	N/A	\$13,800

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. NONE	NONE	NONE
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Dufrene Surveying & Engineering, Inc., is a multi-disciplined land surveying and civil engineering firm. 1) We have the in-house personnel with the professional training and experience required to accomplish the desired tasks. 2) We have an in-house capacity of three Louisiana Registered Land Surveyors, AutoCAD drafters, and operate three full time survey crews providing the in-house capacity for timely completion of assignments. 3) Our firm is and has been located on the west bank of Jefferson Parish since 1967. 4) We do not now and have never had any litigation with Jefferson Parish. 5) During the 50+ years of being in business, we have successfully completed numerous surveys within Jefferson Parish for projects ranging in size from individual residential lots to several miles of roadways and levees. 6) We provide all our services with full time in-house personnel which includes three in-house professional land surveyors, three in-house survey crews, and two in-house CAD drafters. 7) We have provided services for Jefferson Parish for over 50 years. All services have been completed in a professional manner.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: Tildon J. Dufrene Jr.
 Title: President Date: August 3, 2023