

DATE: 4/14/2021

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BID NO.: 50-00134250

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF May 11, 2023

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

May 11, 2023

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

**LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)**

27770

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: SEMS, Inc.

ADDRESS: 11628 S. Choctaw Dr.

CITY, STATE: Baton Rouge, LA ZIP: 70815

TELEPHONE: ( 225 ) 924-2002 FAX: ( 225 ) 924-2004

EMAIL ADDRESS: amorgan@semsinc.net

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \$1,375.74

AUTHORIZED SIGNATURE: 

Adam Morgan

TITLE: President

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134250

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	GL	TWO (2) YEAR CONTRACT TO PROVIDE ON AN AS NEEDED BASIS, COLLECTION OF USED/ WASTE MOTOR FLUIDS FROM JEFFERSON PARISH FACILITIES FOR THE DEPARTMENT OF ENVIRONMENTAL AFFAIRS	\$0.95	\$0.95
			0010 Waste Motor Oil and other Lubricating Oils Recycling, includes all  labor, equipment, transportation, testing and incidentals	\$4.09	\$4.09
2	1.00	GL	0020 Waste Oil Contaminated with Gasoline		
			Unit price to include labor, equipment transportation and proper disposal of waste	\$40.75	\$40.75
3	1.00	DRUM	0030 Waste Oil Filter Recycling/Disposal includes removal/disposal of 55 gallon		
			drums, all labor, equipment, transportation, testing and incidentals	\$1.25	\$1.25
4	1.00	GL	0040 Waste Anti-Freeze Recycling Includes all labor, equipment,  transportation, testing and incidentals	\$2.25	\$2.25
5	1.00	GL	0050 Waste Anti-Freeze contaminated with motor oil		
			Unit price to include labor, equipment, transportation and proper disposal of waste	\$3.25	\$3.25
6	1.00	GL	0060 Waste Anti-Freeze contaminated with gasoline		
			Unit price to include labor, equipment, transportation and proper disposal of waste	\$185.00	\$185.00
7	1.00	DRUM	0070 Waste Gasoline Recycling, includes removal/disposal of 55 gallon drums, all		
			labor, equipment, transportation, testing and incidentals		
8	1.00	GL	0080 Waste Gasoline Contaminated with Water	\$3.20	\$3.20
			Unit price to include labor, equipment		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134250

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	1.00	DRUM	transportation and proper disposal of waste  0090 Replacement Drum for Waste Gasoline	\$110.00	\$110.00
10	1.00	DRUM	Unit price should include labor, equipment, transportation to supply Jefferson Parish with an empty drum at the site  0100 Replacement Drum for Waste Used Oil Filters	\$110.00	\$110.00
11	1.00	DRUM	Unit price should include labor, equipment, transportation to supply Jefferson Parish an empty drum at the site  0110 Emergency Facility Support Services	\$750.00	\$750.00
12	1.00	EA	Includes removal of Hazardous Materials during an emergency situation and a trip fee to replace drum after emergency  0120 Waste Oil- Stop Fee/or Transportation Fee for pick up when price of oil falls at a determined amount based on price of oil at that time	\$165.00	\$165.00
Total					\$1,375.74

**Non-Public Works Bid****AFFIDAVIT**STATE OF LouisianaPARISH/COUNTY OF East Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: Adam M Morgan  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized President of SEMS, Inc. (Entity),  
the party who submitted a bid in response to Bid Number 5000134250 to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required  
attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.


Choice B X \_\_\_\_\_ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

Adam M. Morgan  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 7th DAY OF May, 2021.

  
\_\_\_\_\_  
Notary Public

Laurie Penno  
\_\_\_\_\_  
Printed Name of Notary

59943  
\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires @death.



**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
SEMS, Inc.  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF SEMS, Inc.  
INCORPORATED, DULY NOTICED AND HELD ON 5/7/2021,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Adam M. Morgan, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
SECRETARY-TREASURER

5-7-2021

\_\_\_\_\_  
DATE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> BXS Insurance P O Box 3809 Baton Rouge LA 70821-3809		<b>CONTACT NAME:</b> William McKnight <b>PHONE (A/C, No, Ext):</b> 225-336-3200 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> rebecca.singley@bxsi.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Westchester Surplus Lines Ins.	
		<b>INSURER B:</b> ACE Property & Casualty Insurance Co	
		<b>INSURER C:</b> Colony Insurance Company	
		<b>INSURER D:</b> Louisiana Work Comp Corporation	
		<b>INSURER E:</b> Old Republic Insurance Co.	
		<b>INSURER F:</b> Federal Insurance Company	

**COVERAGES****CERTIFICATE NUMBER:** 256573716**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> POLLUTION <input checked="" type="checkbox"/> PROFESSIONAL GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			G46824945004	10/15/2020	10/15/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			H08467110	10/15/2020	10/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			EXO307628	10/15/2020	10/15/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
D E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	76926 WC116364 (OTHER STATES)	10/15/2020 10/15/2020	10/15/2021 10/15/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A F	Pollution Professional Equipment Rented/Leased/Borrowed			G46824945004 45467346	10/15/2020 10/15/2020	10/15/2021 10/15/2021	Each Condition/Aggreg Each Claim/Aggregate Limit \$1mm / \$2mm \$1mm / \$2mm 500,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Subject to policy terms, conditions, and exclusions; certificate holder shall be considered an Additional Insured on the General Liability, Contractors Pollution, Auto Liability and Excess Liability policies, with a Waiver of Subrogation in their favor on the General Liability, Contractors Pollution, and Auto Liability when required by written contract.

Coverage for the additional insured is primary and non-contributory for the Additional Insured on the General Liability, Contractors Pollution, Auto Liability, and Excess Liability, when required by contract.

Workers Compensation:  
See Attached...

**CERTIFICATE HOLDER****CANCELLATION 30 Days**

Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Bldg., Suite 4400  
Gretna LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY BXS Insurance		NAMED INSURED SEMS Inc. 11628 South Choctaw Drive Baton Rouge LA 70815	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Blanket Waiver of Subrogation when required by written contract. Blanket Alternate Employer when required by written contract. Longshore and Harbor Workers Compensation Act Coverage.

Excess Liability is follow form and is Excess of General Liability, Contractors Pollution, Professional Liability, Auto Liability, and Employers Liability.

Equipment Rented/Leased Deductibles - \$1,000 Per Occurrence, \$5,000 Per Occurrence for Cranes/Asphalt Batch Plant Equipment.  
Equipment Rented/Leased includes Blanket Loss Payee, when required by contract.

Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are additional insured's on the General Liability and Auto Liability policies, when required by written contract.