

## LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Jefferson Parish Purchasing  
200 Debigny Street, Suite 4400  
Gretna, LA 70053

BID FOR: David Drive Water Storage Tank Rehabilitation  
Bid Proposal No. 50-00136491  
A/E Project No. 20-1835B

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Meyer Engineers, Ltd. and dated: July 28, 2021

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) Addendum 1- 12/13/21 Addendum 2- 12/28/21

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

Nine hundred eighty five thousand eight hundred seventy seven Dollars (\$ 1,080,000.00 )

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$                      )

**Alternate No. 2** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$                      )

**Alternate No. 3** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$                      )

**NAME OF BIDDER:** Diamond Enterprise, Inc of Mississippi

**ADDRESS OF BIDDER:** 1560 Captain Gloster Drive / P.O. Box 1009  
Gloster Ms 39638

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 40294

**Name OF AUTHORIZED SIGNATORY OF BIDDER:** Archie W. Wilkins Sr

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** President

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** Archie W. Wilkins Sr.

**DATE:** 1/5/2022

### THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* **A CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public Work as prescribed by LA R.S. 38:2212(B)(5).

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.(A) attached to and made a part of this bid.

Public Works Bid

AFFIDAVIT

STATE OF Mississippi

PARISH/COUNTY OF Amite

BEFORE ME, the undersigned authority, personally came and appeared: Archie W.

Wilkins Sr., (Affiant) who after being by me duly sworn, deposed and said that  
Diamond Enterprise, Inc  
he/she is the fully authorized President of of Mississippi (Entity),  
the party who submitted a bid in response to Bid Number 50-00136491, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are NO campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the parish to the Affiant.

**Choice B**   X   There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Affiant further said:

Affiant personally has not been convicted of, nor has he/she entered into a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. No individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the Bidding Entity, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)



A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67, 16)
- (c) Theft of a business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Issuing worthless checks (R.S. 14:71)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Contractors; misapplication of payments (R.S. 14:202)
- (i) Malfeasance in office (R.S. 14:134)

The five-year prohibition provided for in this section shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded pursuant to these provisions. If evidence is submitted substantiating that a false attestation has been made and the project must be readvertised or the contract cancelled, the awarded entity making the false attestation shall be responsible to the public entity for the costs of rebidding, additional costs due to increased costs of bids and any and all delay costs due to the rebid or cancellation of this project.

*[The remainder of this page is intentionally left blank.]*

Affiant further said:

- (1) Entity is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.
- (2) Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the State of Louisiana.
- (3) Entity shall require all subcontractors to submit to the Entity a sworn affidavit verifying compliance with statements (1) and (2).

Archie W. Wilkins Sr.

Signature of Affiant

Archie W. Wilkins Sr

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 5 DAY OF Jan, 2022

Heather S Shelton

Notary Public

Heather S Shelton

Printed Name of Notary

102864

Notary/Bar Roll Number



My commission expires May 28, 2024



**Designation of Construction Contractor  
as Agent of a Governmental Entity  
Sales Tax Exemption Certificate**

\_\_\_\_\_, an agency of the United States government, or an agency, board, commission, or instrumentality of the State of Louisiana or its political subdivisions, including parishes, municipalities and school boards, does hereby designate the following contractor as its agent for the purpose of making sales tax exempt purchases on behalf of the governmental body:

Name of Contractor Diamond Enterprise, Inc of Mississippi		
Address 1560 Captain Gloster Drive / P.O. Box 1009		
City Gloster	State MS	ZIP 39638

This designation of agency shall be effective for purchases of component construction materials, taxable services and leases and rentals of tangible personal property for the following named construction project:

Construction Project David Drive Water Storage Water Tank Rehabilitation	Contract Number AE project # 20-1835B
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This designation and acceptance of agency is effective for the period

Bid Proposal # 50-00136491

Beginning Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)
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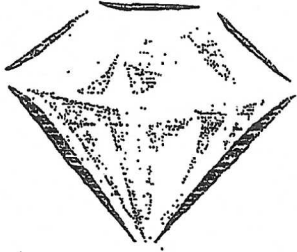
Purchases for the named project during this period by the designated contractor shall be considered as the legal equivalent of purchases directly by the governmental body. Any materials purchased by this agent shall immediately, upon the vendor's delivery to the agent, become the property of this government entity. This government entity, as principal, assumes direct liability to the vendor for the payment of any property, services, leases, or rentals made by this designated agent. This agreement does not void or supersede the obligations of any party created under any construction contract related to this project, including specifically any contractual obligation of the construction contractor to submit payment to the vendors of materials or services for the project.

This contractor-agent is not authorized to delegate this purchasing agency to others; separate designations of agency by this governmental entity are required for each contractor or sub-contractor who is to purchase on behalf of this governmental entity. The undersigned hereby certify that this designation is the entirety of the agency designation agreement between them. In order for a purchase for an eligible governmental entity through a designated agent to be eligible for sales tax exemption, the designation of agency must be made, accepted, and disclosed to the vendor before or at the time of the purchase transaction.

Designation of Agency			Acceptance of Agency		
Signature of Authorized Designator		Date (mm/dd/yyyy)	Signature of Contractor or Subcontractor Authorized Acceptor <i>Archie W. Wilkins Sr.</i>		Date (mm/dd/yyyy) 1/5/2022
Name of Authorized Designator			Name of Contractor's or Subcontractor's Acceptor Archie W. Wilkins Sr		
Name of Governmental Entity			Name of Contractor Diamond Enterprise, Inc. of Mississippi		
Address			Address 1560 Captain Gloster Drive / P.O. Box 1009		
City	State	ZIP	City Gloster	State MS	ZIP 39638

This designation of agency form, when properly executed by both the contractor and the governmental entity, shall serve as evidence of the sales tax exempt status that has been conferred onto the contractor. No other exemption certificate form is necessary to claim exemption from sales taxes. The agency agreement evidenced by this sales tax exemption certificate must be implemented at the time of contract execution with the governmental entity. The contract between the governmental entity and his agent must contain provisions to authenticate the conferment of agency.





DIAMOND ENTERPRISE, INC.

151 E. Main Street

Mailing: P.O. Box 1009, Gloster, MS 39638

Phone: 601-225-7488 Fax: 601-225-7595

CORPORATE RESOLUTION

I, RACHAEL L. STEVENS, do hereby certify that a meeting of the Board of Directors of DIAMOND ENTERPRISE, INC., (a corporate organized under the laws of Mississippi) duly called and held at 151 E. Main Street in the city of Gloster, State of Mississippi on the 6th day February, 2018 at which a quorum was present, and voting throughout, the following resolution, upon motion made, seconded and carried was duly adopted as the action of the Board and has not subsequently been modified or rescinded or in any way restricted and is now in full force and effect:

RESOLVED, that Archie W. Wilkins Sr. president of Diamond Enterprise, Inc., is hereby empowered and authorized to enter into contract agreements and to sign bid proposals, contracts, and other written documents as may be necessary to perform such agreements, and that this power shall include such agreements with Cities, States, Counties, and other governmental entities as well as with private organizations or individuals, and that her signature on such documents shall be evidence of the full and complete obligation of the Corporation to the terms and conditions of such Contract agreements.

WITNESS MY hand and seal of the corporation this 6th day of February, 2018.

Rachael L. Stevens  
SECRETARY

WITNESS Michelle Huggins

WITNESS Betty Landers



DIAMO-1

OP ID: RD

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/05/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Stiel Insurance of Acadiana 2205 W Pinhook Road, Ste 101 Lafayette, LA 70508 Dianne F. Wright	<b>337-233-5022</b>	<b>CONTACT NAME:</b> Rachael Dupre	
		<b>PHONE (A/C, No, Ext):</b> 337-233-5022	<b>FAX (A/C, No):</b> 337-233-3178
		<b>E-MAIL ADDRESS:</b> rdupre@stielins.com	
<b>INSURED</b> Diamond Enterprise, Inc. Archie Wilkins P.O. Box 1009 Gloster, MS 39638		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
		<b>INSURER A:</b> Mt. Hawley Insurance Company	37974
		<b>INSURER B:</b> Louisiana Workers Comp Corp	22350
		<b>INSURER C:</b> AmFed National Insurance Co	11208
		<b>INSURER D:</b> Allstate Insurance Company	19232
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						
A	<b>Contr Pollution</b>			NRG0000511	04/29/2021	04/29/2022	EACH OCCURRENCE \$ 1,000,000
				NRG0000511	04/29/2021	04/29/2022	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							CPL \$ 1,000,000
D	<b>AUTOMOBILE LIABILITY</b>			648937219	08/06/2021	08/06/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR			NRX0000535	04/29/2021	04/29/2022	EACH OCCURRENCE \$ 3,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 3,000,000
	DED RETENTION \$						Prod CoOp \$ 3,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			151631 (LA)	05/15/2021	05/15/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER \$ 1,000,000
C	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A	WC 221-0019227 (MS)	06/13/2021	06/13/2022	E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

GL: INCLUDES BLK WAIVER OF SUBROGATION AS REQUIRED BY WRITTEN CONTRACT, BLK ADD'L INSURED AS REQUIRED BY WRITTEN CONTRACT, 30 DAY NOTICE OF CANCELLATION MUST BE SPECIFICALLY ENDORSED  
LA WC: ARCHIE WILKINS SR. EXCLUDED FROM COVERAGE  
MS WC: ARCHIE WILKINS SR. EXCLUDED FROM COVERAGE

## CERTIFICATE HOLDER

## CANCELLATION

Jefferson Parish Purchasing  
200 Debigny St. Ste. 4400  
Gretna, LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**NOTEPAD:**

HOLDER CODE

INSURED'S NAME **Diamond Enterprise , Inc.****DIAMO-1****OP ID: RD**

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Date **01/05/2022**

Re:David Drive Water Storage tank rehabilitation - Bid proposal no. 50-  
00136491 - A/E Project No. 20-1835B