

CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000121525 TWO YEAR CONTRACT TO SUPPLY VARIOUS PAINT AND
SUPPLIES, BRUSHES, ROLLERS ETC. TO BE USED BY ALL
DEPARTMENTS AND AGENCIES OF JEFFERSON PARISH.
Jefferson Parish Government**

Project documents obtained from www.CentralBidding.com

24-Nov-2017 08:17:40 AM



Bid Number 50 - 00121525

Two year contract to supply various paint and supplies, brushes, rollers etc. to be used by all departments and agencies of Jefferson Parish.

December 7, 2017 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Donna Reamey
Dreamey@Jeffparish.net
504-364-2684**

DATE: 11/22/2017
BID NO.: 50-00121525

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

BUYER: DREAMEY@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 12/07/2017 AND PUBLICLY OPENED THEREAFTER. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

DATE: 11/22/2017

BID NO.: 50-00121525

Page: 2

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office which will then respond in writing as soon as possible.

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1981).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

DATE: 11/22/2017

BID NO.: 50-00121525

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Page: 3

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

10,12,13,15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Property Notarized Affidavits Required** in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 11/22/2017

Page: 5

BID NO.: 50-00121525

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

1-3 Days

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: PPG Architectural Finishes, Inc.

ADDRESS: 1520 Edwards Avenue

CITY, STATE: Harahan, LA

ZIP: 70123

TELEPHONE: (504) 439-3317

FAX: (504) 734-8277

EMAIL ADDRESS: Jackler@ppg.com goltz@ppg.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 38,611.50 No Charge for Delivery

AUTHORIZED

SIGNATURE: Steve Zweig

Steve Zweig

TITLE: Segment Director

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 11/22/2017

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 6

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>TWO YEAR CONTACT TO SUPPLY VARIOUS PAINT AND SUPPLIES , BRUSHES, ROLLERS , ETC. TO BE USED BY ALL DEPARTMENTS AND AGENCIES OF JEFFERSON PARISH.</p> <p>For items with a name brand listed, other name brand are acceptable as long as quantities per package specifications and available colors and sizes are equal or better.</p>		
1	250.00	ONLY	<p>0010 - Roller covers, Sherwin Williams 173-9333 or equal Deluxe quality all flats Fabric: Knitted Melon Polyester Core: Phenolic Size: 9 Inch Nap 3/8 Inch</p> <p>WBC63239</p>		
2	50.00	ONLY	<p>0020 - 3/4 inch Nap Roller Covers Sherwin Williams 173-4318 or equal</p> <p>Deluxe Quality all flats Fabric: Knitted melon polyester Core: Phenolic Size: 9 Inch NAP 3/4 Inch</p> <p>WBC63259</p>	3.51	877.50
3	500.00	ONLY	<p>0030 - 3/16 inch Nap Roller Covers Sherwin Williams 173-4912 or equal</p> <p>Premium quality all enamels smoothie Fabric: Knitted Yellow polyester Core: Phenolic Size: 9 Inch NAP 3/16 Inch</p> <p>WBC11804</p>	4.19	209.50
4	500.00	ONLY	<p>0040 - Latex/oil flats Roller Covers -</p> <p>Sherwin Williams 173-9333 or equal Premium quality latex/oil flats Fabric: Knitted yellow polyester Core: Phenolic Size: 9 Inch NAP 3/8 Inch</p> <p>PPG09301</p>	3.69	1845.00
5	10.00	ONLY	<p>0050 - Latex/oil flat Roller covers -</p> <p>Sherwin Williams 173-4318 or equal Premium quality latex/oil flats Fabric: Knitted yellow polyester Core: Phenolic Size: 9 Inch NAP 3/4 Inch</p> <p>PPG59303</p>	2.79	1395.00
6	125.00	ONLY	<p>0060 - Latex/oil flats Roller Covers</p>	3.39	33.90

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	10.00	ONLY	Sherwin Williams 173-4409 or equal Premium quality latex/oil flats Fabric: Knitted yellow polyester Core: Phenolic Size: 9 Inch NAP 1 Inch WBC63269	5.39	673.75
8	200.00	ONLY	0070 - Latex/Oil Flat Roller Cover Sherwin Williams 173-4326 or equal Premium quality latex/oil flats Fabric: Knitted yellow polyester Core: Phenolic Size: 9 Inch NAP 1-1/4 Inch PPG59304	4.49	44.90
9	50.00	ONLY	0080 - All Paint Roller Covers Sherwin Williams 173-1777 or equal Fabric: Woven white synthetic Core: Phenolic Size: 9 Inch NAP 3/8 Inch PPG29310	2.87	574.00
10	50.00	ONLY	0090 - All Paint Roller Cover Sherwin Williams 173-1785 or equal Fabric: Woven white synthetic Core: Phenolic Size: 9 Inch NAP 1/2 Inch PPG59311	3.30	165.00
11	350.00	ONLY	0100 - Roller Covers The Performer Wooster R283 SHERWIN WILLIAMS 173-4300 or equal Size: 9 Inch With 1/2 Inch Nap Core: Plastic WBC67719	3.22	161.00
12	350.00	ONLY	0110 - Roller Covers The Performer Wooster R284 SHERWIN WILLIAMS 173-4318 or equal Size: 9 Inch With 3/4 Inch Nap Core: Plastic WBC67729	3.14	1099.00
13	200.00	ONLY	0120 - Professional Roller Frames Super/Pro Design, Sherwin Williams 171-5150 or equal 5 wire gauge end caps Plastic 5/16 Inch shank Chromed handle, satin wood Size: 9 Inches WBC66269	6.98	2443.00
			0130 - Metal Paint Roller Trays Rust Resistant Bright Steel Ladder-Lock		

DATE: 11/22/2017

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 8

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
14	250.00	ONLY	<p>Legs Ribbed Bottom Sherwin Williams 173-5349 or equal Width: 11 inches</p> <p>WBC60181</p> <p>0140 - Metal Paint Roller Trays Hefty Deep Well Tray</p>	3.59	718.00
15	25.00	ONLY	<p>Sherwin Williams 173-5380 or equal Extra Heavy Gauge Bright Steel, Ladder Lock Legs, Ribbed Bottom, 1/2 Gallon Capacity Width: 13 inches</p> <p>WBC66348</p> <p>0150 - Plastic Bow Sided Deep Well Leaktite Roller Tray</p>	7.99	1997.50
16	100.00	ONLY	<p>No. 9966-025 SHERWIN WILLIAM 170-9385 or equal</p> <p>WBC64471</p> <p>0160 - Trim Roller Frame Cover Sherwin Williams 170-0509 or equal</p>	3.59	89.75
17	50.00	PK	<p>Synthetic Frame Jet With Threaded Handle Smooth to Semi-Rough Surfaces Size: 3 Inch</p> <p>WBC60113</p> <p>0170 - Replacement Covers Twin Pack Replacement Covers For</p>	4.49	449.00
18	100.00	ONLY	<p>Sherwin Williams 173-5539 or equal Roller Fabric Synthetic Size: 3 Inch</p> <p>WBC60123</p> <p>0180 - Flat Sash China Bristle Brush Rubberset 111-2</p>	3.29	164.50
19	200.00	ONLY	<p>Hardwood Handle, Square Tapered Ferrule Brush Size - 2 Inch Width Size - 9/16 Inch Length Size - 3 Inch Handle Size - 9 Inch SHERWIN WILLIAMS 171-3528 or equal</p> <p>PPG28498</p> <p>0190 - Angular Sash China Bristle Brush</p>	4.39	439.00
20	50.00	ONLY	<p>Rubberset 113-2 Hardwood Handle 100% Tapered Double Thick Brush Size - 2 Inch Width Size - 9/16 Inch Length Size - 2-3/4 Inches Handle Length - 9 Inches SHERWIN WILLIAMS 171-3619 or equal</p> <p>PPG628503</p> <p>0200 - Flat Sash Brush Model No.: 8020-01-596-4245</p>	4.59	918.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
21	150.00	ONLY	Water Based, Birch Wood Handle, Brush Size: 3 Inch Width Size: 1 1/16 Inch Length Size: 10-1/4 Inch PPG27495	6.00	300.00
22	100.00	ONLY	0210 - Flat Sash China Bristle Brush Rubberset 114-4 Hardwood Handle Square Tapered Ferrule Brush Size - 4 Inches Width Size - 7/8 Inch Length Size - 4 Inches Handle Length - 8 Inches PPG28501 SHERWIN WILLIAMS 180-9938 or equal	8.99	1348.50
23	250.00	ONLY	0220 - Tossaway Quality Flat Sash Square 2 Inch Wooster Magikoter Brush Bristling Material: Grey China Bristle Trim: Square Handle: Assorted Colors - Plastic Ferrule: Bright Tim No. 9704-031 - Brush No. 1119 Size: 2 Inches, Width 5/16 Inch Length: 1 3/4 Inches WBC10644 SHERWIN WILLIAMS 171-1647 or equal	2.89	289.00
24	2,500.00	ONLY	0230 - Tossaway Quality Derby Square 1 Inch Wooster Magikoter Paint Brush Bristling Material: Grey China Bristle Trim: Square Handle: Plastic Ferrule: Bright Tim No. 9991-061 - Brush No. 1113 Size: 1 Inch Width: 5/16 Inch Length: 1-3/4 Inch WBC13772 SHERWIN WILLIAMS 171-1621 or equal	0.67	167.50
25	2,200.00	ONLY	0240 - Tossaway Quality Derby Square 2 Inch Wooster Magikoter Brushes Bristling Material: Grey China Bristle Trim: Square Handle: Plastic Ferrule: Bright Tin No. 9991-063 - Brush No. 1113 Size: 2 Inch Width: 5/16 Inch Length: 1-3/4 Inch SHERWIN WILLIAMS 171-1647 or equal	0.99	2475.00

DATE: 11/22/2017

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 10

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	225.00	ONLY	Bristling Material: Grey China Bristle Trim: Square Handle: Assorted Colors, Plastic Ferrule: Bright Tin No. 9991-065 - Brush No. 1113 Size: 3 Inch Width: 5/16 Inch Length: 1-3/4 Inch SHERWIN WILLIAMS 171-1662 or equal WBC13776	1.59	3498.00
27	50.00	ONLY	0260 - Tossaway Quality Spiffy 1 Inch Rubberset 4410 Gen Brushes Filament Material: Black Amalon Trim: Square Handle: Plastic Ferrule: Bright Tin No. 9991-076 Brush No. 3114 Size: 1 Inch Width: 5/16 Inch Length: 1-3/4 Inch SHERWIN WILLIAMS 182-0562 or equal WBC12892	0.67	150.75
28	75.00	ONLY	0270 - Tossaway quality Spiffy 2 Inch Rubberset 4420 Gen Brushes Filament Material: Black Amalon Trim: Square Handle: Plastic Ferrule: Bright Tin No. 9991-078 Brush No. 3114 Size: 2 Inch Width: 5/16 Inch Length: 1-3/4 Inch SHERWIN WILLIAMS 182-0570 or equal WBC12894	0.93	46.50
29	100.00	ONLY	0280 - Tossaway Quality Spiffy 3 Inch Rubberset 4430 Gen Brushes Filament Material: Black Amalon Trim: Square Handle: Plastic Ferrule: Bright Tin No. 9991-080 Brush No. 3114 Size: 3 Inch Width: 5/16 Inch Length: 1-3/4 Inch SHERWIN WILLIAMS 182-0588 or equal WBC12896	1.59	119.25
			0290 - Exterior House Brush 4 Inch Sherwin Williams 182-0596 or equal Super Promotional Brush Beavertail Handle, Chisel Trimmed Fully Processed Painting Tip Size: 4 Inch Width: 7/8 inch Length: 4 Inch PPG28496	7.69	769.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
30	300.00	ONLY	0300 - Angle Sash Brush Model No.: 8020-01-596-4244 Water Based, Birch Wood Handle, Brush Size: 2 Inch Width Size: 9/16 Inch Length Size: 11-1/2 Inch PPG27491	4.29	1287.00
31	50.00	ONLY	0310 - Angle Sash Brush Model No.: 8020-01-596-4247 Water Based, Birch Wood Handle, Brush Size: 2-1/2 Inch Width Size: 3/4 Inch Length Size: 12-1/2 Inch PPG27492	5.19	259.50
32	50.00	ONLY	0320 - Amber Fong Angle Sash 1-1/2 Inch Wooster Magikoter Bristling Material: Brown China Bristle No. 9991-123, 1-1/2 Inch, No. 1233 SHERWIN WILLIAMS 858-1506 or equal WBC13723	2.89	57.80
33	20.00	ONLY	0330 - Fiberglass Poles 6 Foot-12 Foot Mr. Long Arm Fiberglass, 5000 Series, No. 9959-011, Product No. 5212 6 Foot - 12 Foot Extension Handle SHERWIN WILLIAMS 180-9110 or equal	21.57	431.40
34	5.00	ONLY	0340 - Fiberglass Poles 8 Foot-16 Foot Roller Pole Mr. Long Arm Fiberglass 5000 Series, No. 9959-012, Product No. 5216 8 Foot - 16 Foot Extension Handle SHERWIN WILLIAMS 180-9128 or equal	29.99	149.95
35	5.00	ONLY	0350 - Extension Pole 2 Foot - 4 Foot Wooster Magikoter Extension Pole Threaded, Sherlock Extension Pole with the Thumb-Release Position Lock Aluminum Hexagonal Inner Pole and Fiber- glass Outer Pole, Vinyl Handle Grip Size: 2 Foot - 4 Foot No. 9991-021 Cast Metal Tip, No. R054 SHERWIN WILLIAMS 180-9084 or equal WBC66388	17.99	89.95
36	40.00	ONLY	0360 - Extension Poles 6 Foot - 12 Foot Wooster Magikoter Extension Poles Threaded Sherlock Extension Pole with		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
37	40.00	ONLY	Thumb-Release Position Lock, Aluminum Hexagonal Inner Pole and Fiberglass Outer Pole, Vinyl Handle Grip, Size: 6 Foot - 12 Foot Cast Metal Tip No. 9991-023, No. R056 SHERWIN WILLIAMS 180-9110 or equal WBC66408	29.99	1199.60
38	5.00	CS	0370 - Bucket Spreader Screen 5 Gallon, 10 Inch SHERWIN WILLIAMS 180-1281 or equal PPR00210	1.89	75.60
39	2.00	PKG	0380 - Disposable Overalls Reaves Size: X-Large 25 Per Case SHERWIN WILLIAMS 957-7131 or equal TRC09905	4.99	24.95
40	50.00	EA	0390 - Paint Strainers Nylon 5 Gallon Reaves Paint Strainers Nylon Per 5 Gallon 172 Mesh 25 Per Package No. 9960-008 SHERWIN WILLIAMS 589-9640 or equal TFI11513	41.99	83.98
41	5.00	EA	0400 - Hyde Putty Knife 1-1/2 Inch Steel Nylon Soft Grip Hammerhead Handle SHERWIN WILLIAMS 6500-91622 or equal WAR90108	4.09	204.50
42	20.00	EA	0410 - Hyde 6 In 1 Painters Tool Full Tong, Brass, Nylon Soft Grip SHERWIN WILLIAMS 155-6471 or equal	3.49	17.45
43	700.00	EA	0420 - Hyde Putty Knife, 2 Inch Flexible Full Tong Brass Non-Marking, Non-Magnetic Nylon Handle SHERWIN WILLIAMS 155-6463 or equal WAR90110	4.59	91.80
44	250.00	EA	0430 - GE Silicone II Bathroom, Tub, Tile Sealant, 100 Percent Silicone Rubber, Clear, 10 Ounce Tube No. GE 5040 SHERWIN WILLIAMS 934-7712 or equal 1419/EA	4.89	3423.00
			0440 - Plastic Tray Liner For Paint Trays		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
45	400.00	EA	Size: 9 Inch WBC64461 SHERWIN WILLIAMS 163-6153 or equal	0.99	247.50
46	75.00	EA	0450 - WeatherTite 101 Plus Siliconized Acrylic Latex White Meets The Requirements of ASTM C-834 Type OP, Grade -18 Degrees Celsius. 10.1 Fluid Ounce Cartridge SHERWIN WILLIAMS 162-7595 or equal 1413/EA	1.39	556.00
47	5.00	PK	0460 - Ratchet Caulking Gun Solid Ratchet Action Assures Positive Thrust, Built-In Spout Cutter, Nozzle Clean-Out Tool in Handle Size: 1/10 SHERWIN WILLIAMS 155-1969 or equal NBC71021	5.29	396.75
48	10.00	PK	0470 - Garnet Sandpaper, 9 Inch x 11 Inch, 25 To A Pack, 3M Pro-Pak, Grit 220A, Item No. 99411NA SHERWIN WILLIAM 422-7500 or equal MMM99412	9.24	46.20
49	10.00	PK	0480 - Garnet Sandpaper, 9 Inch x 11 Inch, 25 To A Pack, 3M Pro-Pak, Grit 180A, Item No. 99412NA SHERWIN WILLIAMS 489-6312 or equal MMM99425	11.55	115.50
50	10.00	PK	0490 - 3M Pro-Pak Tri-M-Ite Fre-Cut 9 Inch X 11 Inch, 25 To A Pack, Grit 320A, Item No. 88620NA or equal MMM86260	11.55	115.50
51	10.00	PK	0500 - 3M Pro-Pak Tri-M-Ite Fre-Cut 9 Inch X 11 Inch, 25 To A Pack, Grit 220A, Item No. 99425NA SHERWIN WILLIAMS 796-4018 or equal MMM99425	13.77	137.70
52	10.00	PK	0510 - 3M Pro-Pak Tri-M-Ite Fre-Cut 9 Inch X 11 Inch, 25 To A Pack, Grit 180A, Item No. 88624NA SHERWIN WILLIAMS 462-4508 or equal MMM88580	13.59	135.90

DATE: 11/22/2017

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 14

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
53	10.00	PK	Grit 120C, Item No. 88580NA, or equal MMM99429	18.44	184.40
54	10.00	QT	0530 - 3M Pro-Pak Tri-M-Itte Fre-Cut 9 Inch X 11 Inch, 25 To A Pack, Grit 100C, Item No. 99429NA or equal MMM99429	18.44	184.40
55	10.00	EA	0540 - DAP Vinyl Spackling RTU Heavy Duty Formula, Ready Mixed And Creamy Smooth, Bright White, Fast Drying Color: White, Size: Quart, Item No. 12132 SHERWIN WILLIAMS 151-2631 or equal CFP31904	10.99	109.90
56	50.00	EA	0550 - DAP Plastic Wood Filler High Performance, Solvent-Based Wood Filler That Hardens To Act And Look Like Real Wood, Interior/Exterior, Color: Natural, Size: 4 Ounce, Item No. 21502 SHERWIN WILLIAMS 151-7151 or equal DAP211502	3.79	37.90
57	250.00	EA	0560 - ScotchBlue Painter's Tape Tape Removes Cleanly Without Adhesive Transfer Or Surface Damage For Up To 14 Days, Size: 1 Inch X 60 Yards Item No. 2090-1A SHERWIN WILLIAMS 821-8026 or equal MMM03681	3.49	174.50
58	350.00	EA	0570 - ScotchBlue Painter's Tape Tape Removes Cleanly Without Adhesive Transfer Or Surface Damage For Up To 14 Days, Size: 1-1/2 Inch x 60 Yards Item No. 2090-1.5A SHERWIN WILLIAMS 965-8337 or equal MMM03682	5.39	1347.50
59	100.00	EA	0580 - ScotchBlue Painter's Tape Tape Removes Cleanly Without Adhesive Transfer Or Surface Damage For Up To 14 Days, Size: 2 Inch X 60 Yards Item No. 2090-2A SHERWIN WILLIAMS 821-8034 or equal MMM03683	6.29	2201.50
			0590 - Scotch Masking Tape For Production Painting 2020 Beige High Adhesion Masking Tape For Production Paint Masking Applications Such As Taping Or Hanging.		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
60	50.00	EA	Size: 1-1/2 Inch X 60 Yards, Item No. 202-1.5A SHERWIN WILLIAMS 100-4183 or equal MMM33143 0600 - Scotch Masking Tape for Production Painting 2020 Beige	2.69	269.00
61	10.00	EA	High Adhesion Masking Tape For Production Paint Masking Applications Such As Taping Or Hanging. Size: 2 Inch X 60 Yards, Item No. 202-2A SHERWIN WILLIAMS 100-4191 or equal MMM33144 0610 - Canvas Drop Cloths, 8 Ounce Premium Contractor Grade Heavy Weight	3.59	179.50
62	15.00	EA	Canvas, 9 X 12, Item No. 58901 SHERWIN WILLIAMS 974-3717 or equal PPG28722 0620 - Canvas Drop Cloths, 8 Ounce Premium Contractor Grade Heavy Weight	17.99	179.99
63	15.00	EA	Canvas, 12 X 15, Item No. 58903 SHERWIN WILLIAMS 113-6811 or equal PPG59327 0630 - Canvas Drop Cloths, 8 Ounce Premium Contractor Grade Heavy Weight	34.99	524.85
64	10.00	EA	Canvas, 4 X 12, Item No. 58907 SHERWIN WILLIAMS 949-1366 or equal PPG28723 0640 - Canvas Drop Cloths, 8 Ounce Premium Contractor Grade Heavy Weight	13.89	208.35
65	80.00	EA	Canvas, 4 X 15, Item No. 58908 SHERWIN WILLIAMS 161-9147 or equal MMM00409 0650 - All Purpose Sanding Sponges 3-3/4 Inch X 2-5/8 Inch X 1 Inch	13.89	138.90
66	60.00	EA	Full Size, For Dry Or Wet Sanding, Fine Grit, Item No. CP001 SHERWIN WILLIAMS 154-1846 or equal MMM00409 0660 - All Purpose Sanding Sponges 3-3/4 Inch X 2-5/8 Inch X 1 Inch	1.84	147.20
			Full Size, For Dry Or Wet Sanding, Medium Grit, Item No. CP002 SHERWIN WILLIAMS 153-5400 or equal MMM00408	1.44	86.40

DATE: 11/22/2017

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 16

BID NO.: 50-00121525

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
67	10.00	BX	0670 - All Purpose Sanding Sponges Value Pack, 12 Packs Per Box, 3-3/4 Inch X 2-5/8 Inch X 1 Inch Full Size, For Dry Or Wet Sanding, Fine Grit, Item No. CP001-12P SHERWIN WILLIAMS 413-1611 or equal PPG59330		
68	10.00	BX	0680 - All Purpose Sanding Sponges Value Pack, 12 Packs Per Box, 3-3/4 Inch X 2-5/8 Inch X 1 Inch Full Size, For Dry Or Wet Sanding, Medium Grit, Item No. CP002-12P SHERWIN WILLIAMS 413-1637 or equal PPG59329	1.44	14.44
				1.44	14.44

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

***** See Attached*****

SECRETARY-TREASURER

DATE

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that David J. Cole, President of PPG Architectural Finishes, Inc. (the "Corporation"), hereby appoints Steve Zweig, Director -- Stores for the Corporation, for and in his name, to act as his attorney with respect to the execution and delivery of any documents required or related to federal, state and local government and public education bids (including, without limitation, contracts, requests for quotes, request for bids, requests for proposals) within the United States by the Corporation, his execution thereof to be conclusive evidence of such approval. This Power of Attorney shall expire on December 31, 2018.

By: _____

Name: David J. Cole

Title: President

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October 2017.

WITNESS:

Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: Steve Zweig
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Segment Director of PPG AF (Entity),
the party who submitted a bid in response to Bid Number 50-00121525 to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required
attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X

there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A

Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X

There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

Steve Zweig
Printed Name of Affiant

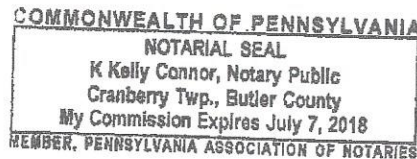
SWORN AND SUBSCRIBED TO BEFORE ME
ON THE _____ DAY OF _____, 20____

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires



STANDARD INSURANCE REQUIREMENTS – PUBLICLY ADVERTISED BIDS

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the advertised bid. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office with the concurrence of the Director of Risk Management.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda C. Patel
Director

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

Other Changes Continued:

- For all advertised sealed bids, written evidence of signature authority must be included with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must produce final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

Bidders should reference the "Additional Requirements" section of the bid instructions and/or the "Important Notice to Bidders" included in the bid package for specific requirements to respond accordingly.

For more information, please call Jefferson Parish Purchasing at 504-364-2678.