



January 28, 2022

**Jefferson Parish  
Attn: Rae Lynn Hartman, Buyer I  
Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053**

Re: Invitation to Bid #5000137144 – One-time purchase of air filters for the Jefferson Parish Animal Shelter

Dear Rae Lynn Hartman,

Please find enclosed our response to your Invitation to Bid.

FilterBuy is a direct-to-consumer replacement air filter brand, headquartered in the Southeast of the United States and serving homes and businesses across the country. We are dedicated to providing high quality, U.S. manufactured products to our customers.

We built our business from the ground up with efficiency in mind. We have invested heavily in our technological infrastructure to provide you the quickest, seamless, most cost effective solution to buying air filtration products on the planet. We also are the direct manufacturer of the vast majority of products that we sell.

We are fanatical about customer service and are dedicated to offering you the best possible shopping experience. Our family-owned and operated company works around the clock to deliver clean, indoor air to our customers.

Thank you in advance for giving Filterbuy the opportunity to serve you.

Yours Truly,

A handwritten signature in blue ink that reads "Chelsea Gayden".

Chelsea Gayden  
Bid Coordinator  
Filterbuy



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

January 27, 2022

**ADDENDUM # 2**

Bid No.: 50-137144

Original Bid Opening Date: January 27, 2022  
New Bid Opening Date: January 31, 2022

**For: One-time purchase of air filters for the Jefferson Parish Animal Shelter**

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**REMOVE/REPLACE**

Remove the Addendum #1 bid forms in its entirety and replace with the attached bid forms "Revised Per Addendum #2".

Addendum #2 is being issued to clarify vendor questions.

1. Q- How many filters are you requesting per box?  
A- 12 filters per case.
2. Q- Can you confirm what MERV rating?  
A- Merv rating requested is a 7.

Sincerely,

Rae Lynn Hartman

Rae Lynn Hartman

Buyer I

Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda in the appropriate section on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

DATE: 1/20/2022

INVITATION TO BID  
THIS IS NOT AN ORDER

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BID NO.: 50-00137144

## JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: RSCOTT

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

## DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

1-2 weeks ARO

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

\* REVISED PER ADDENDUM #2\*

NUMBER: 2

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) N/A

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME:	Filterbuy Incorporated
SIGNATURE:	Bid Coordinator
(Must be signed here)	
PRINT OR TYPE NAME:	Chelsea Gayden
ADDRESS:	101 Pope St.
CITY, STATE:	Talladega, AL
ZIP:	35160
TELEPHONE:	(213) 915-8146
FAX:	(N/A)
EMAIL ADDRESS:	bids@filterbuy.com

TOTAL PRICE OF ALL BID ITEMS: \$ 1,361.04

DATE: 1/20/2022

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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00137144

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS	
1	6.00	BX	One time purchase of air filters for the Jefferson Parish Animal Shelter	\$71.64	\$429.84	MERV 8
			0010 FILTERS AIR CONDITIONING 20X24X2 PLEAT *12 filters per case	\$60.84	\$243.36	MERV 8
2	4.00	BX	0020 AIR CONDITIONING FILTERS 16X25X2 PLEAT *12 filters per case	\$69.24	\$276.96	MERV 8
			0030 AIR CONDITIONER FILTERS 18X20X2 PLEAT *12 filters per case	\$72.60	\$217.80	MERV 8
3	4.00	BX	0040 AIR CONDITIONER FILTERS 24X24X2 PLEAT *12 filters per case	\$68.76	\$137.52	MERV 8
			0050 AIR CONDITIONER FILTERS 20X25X2 PLEAT *12 filters per case	\$55.56	\$55.56	MERV 8
4	3.00	BX	0060 AIR CONDITIONER FILTERS 12X24X1 PLEAT *12 filters per case			
5	2.00	BX	DELIVER TO: 2701 LAPALCO BLVD. HARVEY, LA 70058 ATTN: KENNETH JAMISON			
6	1.00	BX	**MERV RATING FOR ALL REQUESTED FILTERS IS A 7**			Filterbuy is offering MERV 8 filters.
			*REVISED PER ADDENDUM #2*			

**FilterBuy**

101 Pope Street  
Talladega, AL 35160

# SALES QUOTE

QUOTE #10097

**PREPARED FOR****JEFFERSON PARISH**

Kenneth Jamison  
2701 Lapalco Blvd  
Harvey, LA 70058  
504-364-2650

**PREPARED DATE**

Jan 25, 2022

ITEM	QTY	PRICE	TOTAL
AFB20x24x2M8	72	\$5.97	\$429.84
AFB16x25x2M8	48	\$5.07	\$243.36
AFB18x20x2M8	48	\$5.77	\$276.96
AFB24x24x2M8	36	\$6.05	\$217.80
AFB20x25x2M8	24	\$5.73	\$137.52
AFB12x24x1M8	12	\$4.63	\$55.56
			<b>\$1,361.04</b>



### CORPORATE RESOLUTION

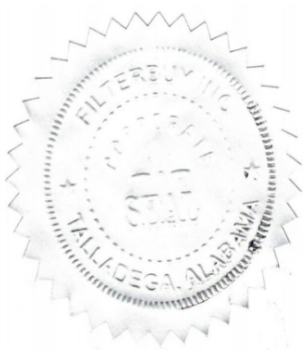
We, the undersigned, being all the directors of Filterbuy Incorporated (the "Corporation") consent and agree that the following corporate resolution was made on this 18th day of January, 2022 at 301 N JOHNSON AVE TALLADEGA, AL 35160.

We do hereby consent to the adoption of the following as if it was adopted at a regularly called meeting of the board of directors of this corporation. In accordance with State law and the bylaws of this corporation, by unanimous consent, the board of directors decided that Chelsea Gayden, be, and she hereby is, appointed and designated as Bid Coordinator of the Corporation, all with full power and authority to act in the name and on behalf of the Corporation in all negotiations, concerns and transactions with third parties, their employees or agents in connection with bidding, which actions shall include but not be limited to the execution of and affixation of the corporate seal to, all bids, papers, documents, affidavits, bond, sureties, purchase orders and notices issued pursuant to the provisions of any bid or contract, with each and every such act to be conclusive evidence of her authority therefore and the Corporation's ratification, approval, and confirmation and acceptance thereof as valid and binding upon the Corporation.

The officers of this corporation are authorized to perform the acts to carry out this corporate resolution.

<small>DocuSigned by:</small> <u>David Heacock</u> <small>0BDCC5D4B8704C4...</small>	<u>David Heacock</u>	<u>1/18/2022</u>
Signature of Chief Executive Officer	Printed Name	Date
<small>DocuSigned by:</small> <u>Dusty Brock</u> <small>460B617D8CA840C...</small>	<u>Dusty Brock</u>	<u>1/14/2022</u>
Signature of Chief Financial Officer	Printed Name	Date
<small>DocuSigned by:</small> <u>Gary McDowell</u> <small>2866B6532DBE4F0...</small>	<u>Gary McDowell</u>	<u>1/16/2022</u>
Signature of Chief Operating Officer	Printed Name	Date
<small>DocuSigned by:</small> <u>Kiran Mathura</u> <small>FC7CA9ED5480447...</small>	<u>Kiran Mathura</u>	<u>1/14/2022</u>
Signature of Director of Operations	Printed Name	Date

The Secretary of the Corporation, certifies that the above is a true and correct copy of the resolution that was duly adopted at a meeting of the dated meeting of the board of directors.



<small>DocuSigned by:</small> <u>Wendy Travis</u> <small>4B3819808A61411...</small>	<u>1/17/2022</u>
Signature of Secretary	Date
<u>Wendy Travis</u>	
Printed Name	