

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: JEFFERSON PARISH PURCHASING
200 DERBIGNY STREET, SUITE 4400
GRETNA, LA 70053

(Owner to provide name and address of owner)

BID FOR: JOHNNY BRIGHT GYMNASIUM INTERIOR
RENOVATIONS AND IMPROVEMENTS
A/E PROJ. #20-2134

BID PROPOSAL NO. 50-00140872

(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: MEYER ENGINEERS, LTD. and dated NOVEMBER 28, 2022.

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1, 2

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:

Four Hundred Eighty Eight Thousand and no/100 Dollars (\$ 488,000.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$ N/A)

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$ N/A)

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$ N/A)

NAME OF BIDDER: Hubb's Properties, LLC

ADDRESS OF BIDDER: 37093 White Road
Prairieville, LA 70769

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 67037

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Burnell Moliere

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: Vice - President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: 

DATE: 3/15/2023

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A **CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.



03-15-2023

Bid Bond in Accordance with Contract Specifications

SLA03158893

Hubb's Properties, LLC

Bond Number

Principal Name

37093 White Road, Prairieville, LA, 70769, US

Principal Address

Principal Signature

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

Owner/Obligee Name

Owner/Obligee Address

Bond Information

03-16-2023

Bid Date

The Gray Casualty & Surety Company

Surety

241756

Contractor Vendor ID Number

50-00140872

Contract ID Number

Johnny Bright Gymnasium Interior Renovations & Improvements

Description of Job

Amount of Bid Security

Bid Security Maximum

5%

Bid Security Percentage

Randolph A Brunson

Attorney-in-Fact

R.A. Brunson, Inc.

Bond Entered and Executed By

Primary Agency

Attorney-In-Fact Signature

Know all men by these presents that The Gray Casualty & Surety Company, a Corporation duly organized under the laws of the State of LA, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.





37093 White Road, Prairieville, LA 70769
Phone (225) 229-0435 Fax (225) 673-8081

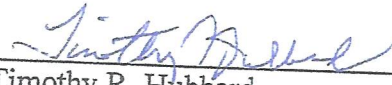
Email HubbsProperties@live.com Website www.HubbsProperties.com
Contractors License Numbers: Commercial 67037 – Residential 89219

RESOLUTION OF BOARD OF DIRECTORS

A meeting of the Board of Directors of **Hubb's Properties, LLC** was held on the 5th day of August 2022 at the domicile of the corporation in the parish of **Ascension Louisiana** after due notice with all members present and voting. The following resolution was adopted unanimously.

BE IT RESOLVED that the said **Burnell K Moliere** be hereby authorized to sign and execute on behalf of **Hubb's Properties, LLC** any and all documents in order to carry out the RFP's, ITB's, IFB's and any other instrument, notarial document and other documents in order to carry out the purpose of this resolution to foster Business Development and Sales and is authorized to sign contracts and do any and all other things as in the sole discretion of said officer, maybe fitting or proper to carry out his resolution and be authorized to appear before any Notary Public to effect this purpose on behalf of **Hubb's Properties, LLC**

I, Timothy R. Hubbard, the undersigned President of Hubb's Properties, LLC do hereby certify that the above and foregoing is a true and correct copy of and excerpt of the minutes of a meeting of the Board of Directors, held at the domicile of the corporation on the 5th day of August 2022 With all members present and voting.


Timothy R. Hubbard
Owner/President of Hubb's Properties, LLC

Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF St. John the Baptist

BEFORE ME, the undersigned authority, personally came and appeared: Burnell Moliere, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Vice-President of Hubb's Properties, LLC (Entity), the party who submitted a bid in response to Bid Number 50-00140872, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ☒ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the parish to the Affiant.

Choice B ☒ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

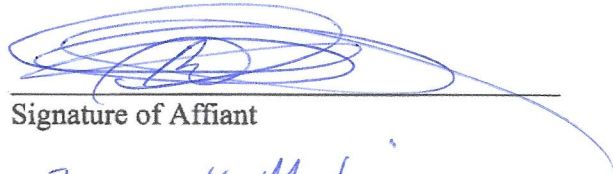
Affiant further said:

Affiant personally has not been convicted of, nor has he/she entered into a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. No individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the Bidding Entity, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)


Affiant further said:

- (1) Entity is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.
- (2) Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the State of Louisiana.
- (3) Entity shall require all subcontractors to submit to the Entity a sworn affidavit verifying compliance with statements (1) and (2).


Signature of Affiant

Burnell Moliere
Printed Name of Affiant
(ID Presented - LA DL # ending 0969)

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 15TH DAY OF MARCH, 2023.


Notary Public Michelle L. Sweeney
NOTARY PUBLIC
LA Commission #58124

Printed Name of Notary

#58124

Notary/Bar Roll Number

My commission expires Lifetime Commission



CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Hubb's Properties, LLC
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Hubb's Properties, LA
INCORPORATED, DULY NOTICED AND HELD ON 3-10-23,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Buenwell Molier, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Timothy Hubbert
SECRETARY-TREASURER

3-10-23
DATE



**Designation of Construction Contractor
as Agent of a Governmental Entity
Sales Tax Exemption Certificate**

Jefferson Parish

Legal Name of Governmental Entity

, an agency of the United States government, or an agency, board, commission, or instrumentality of the State of Louisiana or its political subdivisions, including parishes, municipalities and school boards, does hereby designate the following contractor as its agent for the purpose of making sales tax exempt purchases on behalf of the governmental body:

| | | |
|---|--------------------|---------------------|
| Name of Contractor <u>Hubb's Properties, LLC</u> | | |
| Address <u>37093 White Rd.</u> | | |
| City <u>Prairieville</u> | State <u>LA</u> | ZIP <u>70769</u> |

This designation of agency shall be effective for purchases of component construction materials, taxable services and leases and rentals of tangible personal property for the following named construction project:

| | |
|---|---|
| Construction Project <u>Johnny Bright Gymnasium Interior Renovations & Improvement Bid No. 50-00140872</u> | Contract Number <u>Project No. 20-2134</u> |
|---|---|

This designation and acceptance of agency is effective for the period

| | |
|--|--|
| Beginning Date (mm/dd/yyyy) <u>03/15/2023</u> | End Date (mm/dd/yyyy) <u>12/31/2023</u> |
|--|--|

Purchases for the named project during this period by the designated contractor shall be considered as the legal equivalent of purchases directly by the governmental body. Any materials purchased by this agent shall immediately, upon the vendor's delivery to the agent, become the property of this government entity. This government entity, as principal, assumes direct liability to the vendor for the payment of any property, services, leases, or rentals made by this designated agent. This agreement does not void or supersede the obligations of any party created under any construction contract related to this project, including specifically any contractual obligation of the construction contractor to submit payment to the vendors of materials or services for the project.

This contractor-agent is not authorized to delegate this purchasing agency to others; separate designations of agency by this governmental entity are required for each contractor or sub-contractor who is to purchase on behalf of this governmental entity. The undersigned hereby certify that this designation is the entirety of the agency designation agreement between them. In order for a purchase for an eligible governmental entity through a designated agent to be eligible for sales tax exemption, the designation of agency must be made, accepted, and disclosed to the vendor before or at the time of the purchase transaction.

| Designation of Agency | | | Acceptance of Agency | | |
|------------------------------------|-------|-------------------|--|-------|-------------------|
| Signature of Authorized Designator | | Date (mm/dd/yyyy) | Signature of Contractor or Subcontractor Authorized Acceptor | | Date (mm/dd/yyyy) |
| Name of Authorized Designator | | | Name of Contractor's or Subcontractor's Acceptor | | |
| Name of Governmental Entity | | | Name of Contractor | | |
| Address | | | Address | | |
| City | State | ZIP | City | State | ZIP |

This designation of agency form, when properly executed by both the contractor and the governmental entity, shall serve as evidence of the sales tax exempt status that has been conferred onto the contractor. No other exemption certificate form is necessary to claim exemption from sales taxes. The agency agreement evidenced by this sales tax exemption certificate must be implemented at the time of contract execution with the governmental entity. The contract between the governmental entity and his agent must contain provisions to authenticate the conferment of agency.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|------------------------------|--|
| PRODUCER JR Banks Insurance and Consulting 6232 Renoir Avenue Baton Rouge, LA 70805 | 225-256-3290 225-238-3689 | CONTACT NAME: Jennifer Banks PHONE (A/C, No, Ext): 225-256-3290 FAX (A/C, No): 225-238-3689 E-MAIL ADDRESS: jrbanksic@gmail.com |
| INSURED Hubb's Properties, LLC 37093 White Road Prairieville, LA 70769 | | INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company INSURER B: Louisiana Construction & Industry Workers INSURER C: Progressive INSURER D: INSURER E: INSURER F: |

| | | |
|---|---------------------|------------------|
| COVERAGES | CERTIFICATE NUMBER: | REVISION NUMBER: |
| THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. | | |

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR / WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-------------------------------------|---------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | X | SBUIC1803809 | 07/08/22 | 07/08/23 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 |
| C | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | X | 960545786 | 02/10/23 | 08/10/23 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ OCCUR CLAIMS-MADE | | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> N/A | 11754-22 | 04/22/22 | 04/22/23 | X WC STATU-TORY LIMITS E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Contractor

CERTIFICATE HOLDER

Johnny Bright Gymnasium Interior Renovation and Improvement
c/o Jefferson Parish
3401 Cleary Ave., Metairie, LA 70002
Project No. 20-2134; Bid No. 50-00140892
Department of Recreation

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Jennifer P. Banks

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