



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000144101 Two (2) Year Contract for Certified Laboratory Analytical
Services for the Jefferson Parish Department of Environmental Affairs
Jefferson Parish Government**

Project documents obtained from www.CentralBidding.com

03-Jan-2024 04:48:28 PM



Bid Number 50-00144101

**Two (2) Year Contract for Certified Laboratory Analytical Services for
the Jefferson Parish Department of Environmental Affairs**

BID DUE: January 10, 2024 AT 11:00 AM

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received on the Purchasing
Department's eProcurement site, www.jeffparishbids.net, by the bid due date
and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Purchasing Specialist I: Jill Truelove
Email: Jill.Truelove@jeffparish.net
Phone: 504-364-2682**

**INVITATION TO BID
THIS IS NOT AN ORDER**

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DATE: 12/27/2023

BID NO.: 50-00144101

**JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678**

VENDOR: 27118 BLANK BID COPY VENDOR

**PURCHASING SPECIALIST:
JTRUELOVE@jeffparish.net**

Bids will be received until 11:00 AM, 1/10/2024 via online at www.jeffparishbids.net.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2602(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 and/or Resolution No. 141125 as amended. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at purchasing.jeffparish.net and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder by the bidder placing the Addendum number in the appropriate section. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1990).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE
CORRESPONDING INSTRUCTIONS BELOW.

10, 12, 13

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37:2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies). When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is an as needed basis contract. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications as per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 12/27/2023

INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00144101

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

PURCHASING SPECIALIST:
JTRUELOVE

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

Immediately

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: 2

NUMBER: 3

NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

***** ALL BIDDERS MUST COMPLETE SECTION BELOW *****

FIRM NAME:

Waypoint Analytical Louisiana, Inc.

SIGNATURE:

(Must be signed here)

Dwayne B Coco

TITLE:

Regional Sales Manager

PRINT OR TYPE NAME:

Dwayne Coco

ADDRESS:

5401 Tarevella Road

CITY, STATE:

Marrero, LA

ZIP:

70072

TELEPHONE:

(337) 658-0044

FAX:

(504) 371-8560

EMAIL ADDRESS:

dcoco@waypointanalytical.com

TOTAL PRICE OF ALL BID ITEMS: \$ 93,613.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144101

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	100.00	JOB	<p>Two (2) Year Contract for Certified Laboratory Analytical Services for the Jefferson Parish Department of Environmental Affairs</p> <p>0001 BIOCHEMICAL OXYGEN DEMAND (BOD5) ANALYSIS</p> <p>UNIT: mg/L</p>	\$ 29	\$ 2900
2	12.00	JOB	<p>TWO (2) YEAR CONTRACT FOR CERTIFIED LABORATORY ANALYTICAL SERVICES TO PERFORM SAMPLE ANALYSIS PER THE ATTACHED SPECIFICATIONS AND TESTING REQUIREMENTS FOR THE DEPARTMENT OF ENVIRONMENTAL AFFAIRS.</p> <p>0002 BIOCHEMICAL OXYGEN DEMAND (BOD7) UNIT: mg/L</p>	\$ 29	\$ 348
3	100.00	JOB	<p>0003 TOTAL SUSPENDED SOLIDS (TSS) UNIT: mg/L</p>	\$ 11	\$ 1100
4	30.00	JOB	<p>0004 TOTAL DISSOLVED SOLIDS (TDS) UNIT: mg/L</p>	\$ 11	\$ 330
5	5.00	JOB	<p>0005 E COLI UNIT: Colonies/100 ml</p>	\$ 35	\$ 175
6	54.00	JOB	<p>0006 ENTEROCOCCI UNIT: COLONIES/100 ml</p>	\$ 35	\$ 1890
7	54.00	JOB	<p>0007 ENTEROCOCCI UNIT: MPN</p>	\$ 35	\$ 1890
8	10.00	JOB	<p>0008 FECAL COLIFORM UNIT: colonies/100 ml</p>	\$ 35	\$ 350
9	130.00	JOB	<p>0009 CHEMICAL OXYGEN DEMAND (COD) UNIT:mg/L</p>	\$ 26	\$ 3380
10	100.00	JOB	<p>0010 OIL AND GREASE (O&G) UNIT: mg/L</p>	\$ 45	\$ 4500

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144101

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
11	30.00	JOB	0011 TOTAL PHOSPHATE Z UNIT: mg/L	\$ 15	\$ 450
12	25.00	JOB	0012 TOTAL AMMONIA UNIT: mg/L	\$ 25	\$ 625
13	30.00	JOB	0013 TOTAL KJELDAHL NITROGEN (TKN) UNIT: mg/L	\$ 25	\$ 750
14	30.00	JOB	0014 NITRITE (NO2) UNIT: mg/L	\$ 15	\$ 450
15	30.00	JOB	0015 NITRATE (NO3) UNIT: mg/L	\$ 15	\$ 450
16	10.00	JOB	0016 ORTHO PHOSPHATE UNIT: mg/L	\$ 20	\$ 200
17	20.00	JOB	0017 CaCO3 UNIT: mg/L	\$ 10	\$ 200
18	20.00	JOB	0018 TOTAL ALUMINUM UNIT: ug/l	\$ 7	\$ 140
19	110.00	JOB	0019 TOTAL ANTIMONY UNIT: ug/l	\$ 7	\$ 770
20	110.00	JOB	0020 TOTAL ARSENIC UNIT: ug/l	\$ 7	\$ 770
21	110.00	JOB	0021 TOTAL BARIUM UNIT: mg/l	\$ 7	\$ 770
22	110.00	JOB	0022 TOTAL BERYLLIUM UNIT: ug/l	\$ 7	\$ 770
23	120.00	JOB	0023 TOTAL CADMIUM UNIT: ug/l	\$ 7	\$ 840

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144101

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
24	110.00	JOB	0024 TOTAL CHROMIUM UNIT: ug/l	\$ 7	\$ 770
25	20.00	JOB	0025 CHROMIUM (3+) UNIT: ug/l	\$ 0	\$ 0
26	20.00	JOB	0026 CHROMIUM (6+) UNIT: ug/l	\$ 25	\$ 500
27	90.00	JOB	0027 TOTAL COBALT UNIT: ug/l	\$ 7	\$ 630
28	120.00	JOB	0028 TOTAL COPPER UNIT: ug/l	\$ 7	\$ 840
29	120.00	JOB	0029 TOTAL LEAD UNIT: ug/l	\$ 7	\$ 840
30	30.00	JOB	0030 TOTAL MERCURY (LO-LEVEL MERCURY) UNIT: ug/l	\$ 75	\$ 2250
31	110.00	JOB	0031 TOTAL MERCURY UNIT: ug/l	\$ 20	\$ 2200
32	110.00	JOB	0032 TOTAL MOLYBDENUM UNIT: ug/l	\$ 7	\$ 770
33	120.00	JOB	0033 TOTAL NICKEL (FRESHWATER) UNIT: ug/l	\$ 7	\$ 840
34	110.00	JOB	0034 TOTAL SELENIUM UNIT: ug/l	\$ 7	\$ 770
35	110.00	JOB	0035 TOTAL SILVER UNIT: ug/l	\$ 7	\$ 770
36	110.00	JOB	0036 TOTAL THALLIUM UNIT: ug/l	\$ 7	\$ 770

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144101

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
37	90.00	JOB	0037 TOTAL TIN UNIT: ug/l	\$ 7	\$ 630
38	120.00	JOB	0038 TOTAL ZINC UNIT: ug/l	\$ 7	\$ 840
39	160.00	JOB	0039 TOTAL CYANIDE UNIT: ug/l	\$ 26	\$ 4160
40	160.00	JOB	0040 PHENOLICS, TOTAL RECOVERABLE (4AAP) UNIT: ug/l	\$ 25	\$ 4000
41	35.00	JOB	0041 CHLORIDE UNIT: ug/l	\$ 10	\$ 350
42	35.00	JOB	0042 SULFATE UNIT: ug/l	\$ 15	\$ 525
43	15.00	JOB	0043 BASE/NEUTRAL COMPOUNDS UNIT: ug/l	\$ 100	\$ 1500
44	15.00	JOB	0044 ACID COMPOUNDS UNIT: ug/l	\$ 100	\$ 1500
45	25.00	JOB	0045 VOLATILES UNIT: ug/l	\$ 60	\$ 1500
46	18.00	JOB	0046 PESTICIDES UNIT: ug/l	\$ 75	\$ 1350
47	35.00	JOB	0047 POLYCHLORINATED BIPHENYLS (PCBs) UNIT: ug/l	\$ 50	\$ 1750
48	12.00	JOB	0048 HERBICIDES UNIT: ug/l	\$ 125	\$ 1500
49	12.00	JOB	0049 3-CHLOROPHENOL UNIT: ug/l	\$ 75	\$ 1500

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144101

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
50	12.00	JOB	0050 4-CHLOROPHENOL UNIT: ug/l	\$ 75	\$ 1500
51	12.00	JOB	0051 2,3 DICHLOROPHENOL UNIT: ug/l	\$ 75	\$ 1500
52	12.00	JOB	0052 2,5 DICHLOROPHENOL UNIT: ug/l	\$ 75	\$ 1500
53	12.00	JOB	0053 2,6 DICHLOROPHENOL UNIT: ug/l	\$ 75	\$ 1500
54	12.00	JOB	0054 3,4 DICHLOROPHENOL UNIT: ug/l	\$ 75	\$ 1500
55	12.00	JOB	0055 2,4 D UNIT: ug/l	\$ 125	\$ 1500
56	12.00	JOB	0056 2,4,5 TP (SILVEX) UNIT: ug/l	\$ 125	\$ 1500
57	12.00	JOB	0057 DIOXIN UNIT: ng/l	\$ 450	\$ 5400
58	6.00	JOB	0058 TOTAL RESIDUAL CHLORINE UNIT: mg/l	\$ 10	\$ 60
59	3.00	JOB	0059 BTEX UNIT: ug/l	\$ 45	\$ 135
60	20.00	JOB	0060 TCLP-ZERO HEADSPACE EXTRACTION (ZHE UNIT:	\$ 22	\$ 440
61	20.00	JOB	0061 TCLP VOLATILES UNIT: mg/l	\$ 60	\$ 1200
62	20.00	JOB	0062 TCLP SEMI VOLATILES UNIT: mg/l	\$ 130	\$ 2600

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144101

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
63	20.00	JOB	0063 TCLP PESTICIDES UNIT: mg/l	\$ 75	\$ 1500
64	20.00	JOB	0064 TCLP HERBICIDES UNIT: mg/l	\$ 125	\$ 2500
65	20.00	JOB	0065 TCLP PCBs UNIT: ug/kg	\$ 50	\$ 1000
66	20.00	JOB	0066 TCLP METALS TO INCLUDE: ARSENIC BARIUM, CADMIUM, CHROMIUM, LEAD, MERCURY, SELENIUM AND SILVER. UNIT: mg/l	\$ 65	\$ 1300
67	20.00	JOB	0067 TOTAL CYANIDE UNIT: mg/kg	\$ 26	\$ 520
68	20.00	JOB	0068 TOTAL PHENOL UNIT: mg/kg	\$ 25	\$ 500
69	20.00	JOB	0069 PERCENT SOLIDS UNIT: %	\$ 10	\$ 200
70	20.00	JOB	0070 PAINT FILTER TEST UNIT: Pass or Fail	\$ 15	\$ 300
71	20.00	JOB	0071 REACTIVE CYANIDE UNIT: mg/kg	\$ 25	\$ 500
72	20.00	JOB	0072 REACTIVE SULFIDE UNIT:mg/kg	\$ 25	\$ 500
73	20.00	JOB	0073 CORROSIVITY UNIT: s.u.	\$ 10	\$ 200
74	20.00	JOB	0074 CLOSED CUP FLASH POINT UNIT: degrees F	\$ 25	\$ 500

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144101

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
75	10.00	JOB	0075 TOTAL PETROLEUM HYDROCARBONS (TPH) UNIT: mg/L	\$ 35	\$ 350
76	10.00	JOB	0075 TOTAL PETROLEUM HYDROCARBONS (TPH) OIL UNIT: mg/l	\$ 32	\$ 320
77	5.00	JOB	0076 TOTAL PETROLEUM HYDROCARBONS (TPH) DIESEL UNIT: mg/l	\$ 32	\$ 160
78	5.00	JOB	0077 TOTAL PETROLEUM HYDROCARBONS (TPH) GASOLINE UNIT: mg/l	\$ 32	\$ 160
79	5.00	JOB	0078 FLUORIDE UNIT: mg/l	\$ 23	\$ 115
80	2.00	JOB	0079 FINGERPRINT (W/EXPLANATION OF FINDINGS)	\$ 225	\$ 550
81	125.00	JOB	0080 SAMPLE DISPOAL	\$ 0	\$ 0
82	25.00	JOB	0081 EXPEDITED ANALYSIS	\$ 200	\$ 5000

Bid 50-00144101

Two (2) Year Contract for Certified Laboratory Analytical Services to Perform Sample Analysis for the Jefferson Parish Department of Environmental Affairs

The Jefferson Parish Department of Environmental Affairs is seeking a Laboratory to serve on a contractual basis as back-up support to perform laboratory analyses on samples including but not limited to wastewater, stormwater, groundwater, soil, and sludge. In the event the Parish Water Quality Laboratory and or Bacteriology Laboratory cannot perform required analyses due to unavailability of laboratory staff, missing or broken equipment or any other unforeseeable conditions, said support lab would perform such analyses.

Analyses shall be performed using any EPA approved method that achieves the required MQL and which is currently listed in 40 CFR Part 136 and provided that the Quality Assurance /Quality Control (QA/QC) requirements of the method that identifies the analyte are achieved. All QA/QC data shall be submitted with the analytical results. All analyses are to be completed in a standard 10 to 15-day turnaround. Analytical results must be provided no later than 21 days following receipt of the samples. Occasionally samples will be submitted with a request for expedited analysis or "rush turnaround". In this instance a 5-day turnaround for analysis completion and immediate analysis results may be requested.

Environmental laboratories submitting bids must be accredited in the state of Louisiana under the Louisiana Environmental Laboratory Accreditation Program (LELAP) for the specified parameter. The original laboratory contracted to perform the requested scope of testing must ensure that if any samples are subcontracted to a second environmental laboratory; that the second laboratory is also accredited to perform the requested scope of testing.

Any instances beyond that of a force majeure causing samples to not arrive at a subcontracted laboratory intact and within the holding time (such as a wrong address provided to the courier, FedEx, etc. by the main laboratory) shall constitute a penalty. The main contracted laboratory shall be penalized by analyzing the replacement sample free of charge.

- The penalty for a second incidence would be analyzing the replacement sample free of charge in addition to a monetary fine of twenty-five dollars (\$25).
- The penalty for a third incidence would be analyzing the replacement sample free of charge in addition to a monetary fine of fifty dollars (\$50).
- Additional incidences shall result in analyzing the replacement sample free of charge in addition to further escalating monetary fines in increments of twenty-five dollars (\$25).

Bid 50-00144101

**Two (2) Year Contract for Certified Laboratory Analytical Services to Perform Sample Analysis
for the Jefferson Parish Department of Environmental Affairs**

If the successful bidder is located outside of the New Orleans metropolitan area, the bidder must furnish all containers and pay all shipping costs for these analyses or include the cost of shipping in the bid and the bidder must be able to meet the holding times for the required analytes. If the successful bidder has a local laboratory they intend to use for receipt of samples via drop off or courier service; the day(s) of the week and hours of the day for sample pick-up via courier shall be submitted with bid submission. Failure to submit this information with bid submission will result in a bid rejection.

Upon commencement of the laboratory contract, the successful bidding laboratory shall have personnel on site to receive samples directly from the Environmental field staff. The laboratory personnel shall inspect the samples as they receive them (in the presence of the Environmental staff), record the sample condition as per the Chain of custody (COC) and account for each sample bottle present prior to signing the COC.

Upon signing the COC a copy of the COC shall be presented to the Environmental field staff. If the receiving laboratory is a satellite or sub-contracted laboratory, the main contracted laboratory shall by way of email (IndustrialPretreatment@jeffparish.net) notify the Environmental Affairs Industrial Pretreatment Division of receipt of samples at the time of their receipt. The sample condition and temperature shall be included in this email. If the transport of the samples to a sub-contracted lab is by courier, FedEx, etc., the tracking number shall be provided to the Environmental Affairs Industrial Pretreatment Division in the form of an email upon shipment by the main contracted laboratory.

The attached pages are a list of testing requirements required to satisfy the Wastewater Treatment Plant NPDES permits, the Industrial Pretreatment Program, Storm Water Program, and any emergency testing to satisfy Public Service requests or Inter-departmental assistance. The approximate number of analyses per parameter is based upon the approximate number of analyses required or anticipated annually.

Payment under this contract shall be for the actual number of samples and the type of analyses requested at the agreed upon submitted unit prices. Invoices for billing shall be submitted at the same time interval as the final assembled analysis reports. Invoice pricing, once set by the contract, cannot change for the duration of the contracts term and must be honored.

Bid 50-00144101

Two (2) Year Contract for Certified Laboratory Analytical Services to Perform Sample Analysis for the Jefferson Parish Department of Environmental Affairs

JEFFERSON PARISH DEPARTMENT OF ENVIRONMENTAL AFFAIRS List of Sampling Analytes

Parameter	unit	Method	Approximate # of Analysis per year	Standard Turnaround	Expedited Turn Around
				For all except where noted.	
Biochemical Oxygen Demand (BOD ₅)	mg/L	5210B	100	10 Business Days	5 Business Days
Biochemical Oxygen Demand (BOD ₇)	mg/L	5210B	12		
Total Suspended Solids (TSS)	mg/L	2540D	100		
Total Dissolved Solids (TDS)	mg/L	2540C	30		
E. Coli	colonies/ 100 ml	IDEX 9223	5		
Enterococci	colonies/ 100 ml	ASTM D6503	54		
or		ASTM D6503			
Enterococci	MPN	D6503	54		
Fecal Coliform	colonies/ 100 ml	Collilert 18	10		
Chemical Oxygen Demand (COD)	mg/L	5220D	130		
Oil and Grease (O&G)	mg/L	1664	100		
Total Phosphate	mg/L	4500PE	30		
Total Ammonia	mg/L	4500NH3D	25		
Total Kjeldahl Nitrogen (TKN)	mg/L	4500N-ORG	30		
Nitrite (NO ₂)	mg/L	300	30		
Nitrate (NO ₃)	mg/L	300	30		
Ortho Phosphate	mg/L	4500	10		
CaCO ₃	mg/L	2340C	20		
Total Aluminum	µg/l	200 series	20		
Total Antimony	µg/l	200 series	110		
Total Arsenic	µg/l	200 series	110		
Total Barium	µg/l	200 series	110		
Total Beryllium	µg/l	200 series	110		
Total Cadmium	µg/l	200 series	120		
Total Chromium	µg/l	200 series	110		
Chromium (3+)	µg/l	Calculation	20		
Chromium (6+)	µg/l	3500	20		
Total Cobalt	µg/l	200 series	90		
Total Copper	µg/l	200 series	120		
Total Lead	µg/l		120		
Total Mercury (Lo-level Mercury)	ng/l	*EPA Method 1631E	30		
Total Mercury	µg/l	*EPA Method 245.1	110		
Total Molybdenum	µg/l	200 series	110		
Total Nickel (Freshwater)	µg/l	200 series	120		
Total Selenium	µg/l	200 series	110		
Total Silver	µg/l	200 series	110		
Total Thallium	µg/l	200 series	110		
Total Tin	µg/l	200 series	90		
Total Zinc	µg/l	200 series	120		
Total Cyanide	µg/l	4500	160		
Phenolics, Total Recoverable (4AAP)	µg/l	420.1	160		
Chloride	µg/l	410.4	35		
Sulfate	µg/l	300	35		
Base/Neutral Compounds	µg/l	625	15		
Acid Compounds	µg/l	625	15		
Volatiles	µg/l	624	25		
Pesticides	µg/l	608	18		
Polychlorinated biphenyls (PCBs)	µg/l	608	35		
Herbicides	µg/l	8151	12		
3-Chlorophenol	µg/l	625	12		
4-Chlorophenol	µg/l	625	12		
2,3-Dichlorophenol	µg/l	625	12		
2,5-Dichlorophenol	µg/l	625	12		

**Two (2) Year Contract for Certified Laboratory Analytical Services to Perform Sample Analysis
for the Jefferson Parish Department of Environmental Affairs**

[illegible]

Bid 50-00144101

**Two (2) Year Contract for Certified Laboratory Analytical Services to Perform Sample Analysis
for the Jefferson Parish Department of Environmental Affairs**

APPENDIX A
REQUIRED MQLs

PARAMETER	MQL (µg/l)
METALS	
Aluminum (Total)	2.5
Antimony (Total)	60
Arsenic (Total)	5
Barium (Total)	100
Beryllium (Total)	0.5
Cadmium (Total)	1
Chromium (3+)	10
Chromium (6+)	10
Chromium (Total)	10
Copper (Total)	3
Lead (Total)	2
Mercury (Total) Lo level	0.0005
Mercury (Total)	0.2
Molybdenum (Total)	30
Nickel (Total) (Freshwater)	5
Selenium (Total)	5
Silver (Total)	0.5
Thallium (Total)	0.5
Zinc (Total)	20
Cyanide (Total)	10
Phenolics, Total Recoverable (4AAP)	5
Volatile Compounds	
Acrolein	50
Acrylonitrile	20
Benzene	10
Bromodichloromethane	10
Bromoform	10
Carbon Tetrachloride	2
Chlorobenzene	10
Chlorodibromomethane	10
Chloroethane	50
Chloroform	10
2-Chloroethyl vinyl ether	10
Dichlorobromomethane	10
1,1-Dichloroethane	10
1,1-Dichloroethylene	10
1,2-Dichloroethane	10
1,2-Dichloropropane	10
1,3-Dichloropropylene	10
1,2-trans-Dichloroethylene	10
Ethylbenzene	10
Methy Bromide (Bromomethane)	50
Methyl Chloride (Chloromethane)	50
Methylene Chloride	20
1,1,2,2-Tetrachloroethane	10
Tetrachloroethylene	10
Toluene	10
1,1,1-Trichloroethane	10
1,1,2-Trichloroethane	10
Trichloroethylene	10
Vinyl Chloride	10
Acid Compounds	
2-Chlorophenol	10
2,4-Dichlorophenol	10
2,4-Dimethylphenol	10
4,6-Dinitro-o-Cresol	50
2,4-Dinitrophenol	50

Bid 50-00144101

**Two (2) Year Contract for Certified Laboratory Analytical Services to Perform Sample Analysis
for the Jefferson Parish Department of Environmental Affairs**

APPENDIX A
REQUIRED MQLs

PARAMETER	MQL (µg/l)
2-Nitrophenol	20
4-Nitrophenol	50
p-Chloro-m-Cresol	10
Pentachlorophenol	5
Phenol	10
2,4,6-Trichlorophenol	10
PESTICIDES	
Aldrin	0.01
Chlorodane	0.2
4,4'-DDD	0.1
4,4'-DDE	0.1
4,4'-DDT	0.02
Dieldrin	0.02
Alpha-Endosulfan	0.01
Beta-Endosulfan	0.02
Endosulfan Sulfate	0.1
Endrin	0.02
Endrin Aldehyde	0.1
Heptachlor	0.01
Heptachlor Epoxide	0.01
Alpha-BHC	0.05
Beta-BHC	0.05
Gamma-BHC (Lindane)	0.05
Delta-BHC	0.05
PCB-1016	0.2
PCB-1221	0.2
PCB-1232	0.2
PCB-1242	0.2
PCB-1248	0.2
PCB-1254	0.2
PCB-1260	0.2
Toxaphene	0.3
BASE/NEUTRAL	
Acenaphthene	10
Acenaphthylene	10
Anthracene	10
Benzidine	50
Benzo(a)anthracene	5
Benzo(a)pyrene	5
Benzo(ghi)perylene	20
Benzo(b)fluoranthene	10
Benzo(k)fluoranthene	5
Butylbezl Phthalate	10
Bis(2-chloroethoxy) Methane	10
Bis(2-chloroethyl) Ether	10
Bis(2-chloroisopropyl) Ether	10
Di(2-ethylhexyl)Phthalate (DEHP)	10
4-Bromophenyl Phenyl Ether	10
4-Chlorophenyl Phenyl Ether	10
2-Chloronaphthalene	10
Chrysene	5
Dibenzo(a,h)anthracene	5
3,3'-Dichlorobenzidine	5
Diethyl Phthalate	10
Dimethyl Phthalate	10
2,4-Dinitrotoluene	10
2,6-Dinitrotoluene	10
Di-n-butyl Phthalate	10
Di-n-octyl-Phthalate	10

Bid 50-00144101**Two (2) Year Contract for Certified Laboratory Analytical Services to Perform Sample Analysis
for the Jefferson Parish Department of Environmental Affairs****APPENDIX A
REQUIRED MQLs**

PARAMETER	MQL (µg/l)
1,2-Diphenylhydrazine	20
Fluoranthene	10
Fluorene	10
Hexachlorobenzene	5
Hexachlorobutadiene	10
Hexachlorocyclopentadiene	10
Hexachloroethane	20
Indeno(1,2,2-cd)pyrene	5
Isophorone	10
Naphthalene	10
Nitrobenzene	10
n-Nitrosodimethylamine	50
n-Nitrosodi-n-Propylamine	20
n-Nitrosodiphenylamine	20
Phenanthrene	10
Pyrene	10
1,2,4-Trichlorobenzene	10
1,2-Dichlorobenzene	10
1,3-Dichlorobenzene	10
1,4-Dichlorobenzene	10
NONCONVENTIONAL	
3-Chlorophenol	10
4-Chlorophenol	10
2,3-Dichlorophenol	10
2,5-Dichlorophenol	10
2,6-Dichlorophenol	10
3,4-Dichlorophenol	10
2,4-D	10
2,4,5-TP (Silvex)	4
Dioxin (2,3,7,8-TCDD)	0.00001

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.