



**HERTZ EQUIPMENT RENTAL CORPORATION**  
27500 Riverview Center Blvd., Bldg 7, Ste. 100  
Bonita Springs, FL 34134

April 27, 2016

Jefferson Parish Purchasing Department  
200 Derby Street  
General Government Building, Suite 4400  
Greta, LA 70053

RE: Bid Number 50 - 116305

To Whom it May Concern,

Thank you for giving Hertz Equipment Rental Corporation (HERC) the opportunity to provide information regarding the above-mentioned Bid.

Enclosed for your review are the following:

- One (1) Original Bid Document

If you have any questions please feel free to contact John Bienvenu, Specialty Sales Rep, at (504) 481-8241 or you may contact me directly team at (239)-301-1189 or [zmiller@hertz.com](mailto:zmiller@hertz.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Zach Miller", is written over a light blue horizontal line.

Zach Miller  
Sales Analyst



**Bid Number 50 - 116305**

One time purchase of a six inch open diesel trailer mounted pump for  
the Jefferson Parish Dept. of Sewerage.

**APRIL 28, 2016 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received in the Purchasing  
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Donna Reamey  
Dreamey@Jeffparish.net  
504-364-2684**

**SPECIFICATIONS**  
**SIX INCH OPEN DIESEL TRAILER**  
**MOUNTED PUMP FOR JEFFERSON PARISH**  
**DEPARTMENT OF SEWERAGE**

**PART ONE - GENERAL**

**1.1 PROJECT SCOPE**

1.1.1 Requirements for providing a six inch diesel driven trailer mounted sewerage pump.

**1.2 GENERAL**

1.2.1 The specifications herein state the minimum requirements of the Jefferson Parish Department of Sewerage. All bids must be regular in every respect. Unauthorized conditions, limitations, or provisions will not be considered. The Parish may consider as "irregular" or "non-responsive", any bid not prepared and submitted in accordance with the bid documents and specifications. It shall be the bidder's responsibility to carefully examine each item of the specification.

1.2.2 EQUIVALENT PRODUCT: Bids will be accepted for consideration on any make and model that is equal to or superior to the specified 2016 Godwin Drive Prime<sup>®</sup> NC150 (6 inch) trailer mounted pump or equal, as interpreted by the Jefferson Parish Department of Sewerage. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence, but will require an explanation at each deviation or substitution.

1.2.3 INTERPRETATIONS: No oral interpretations will be given to any bidder as to the meaning of the specification documents. Every request for information must be made in writing to the Jefferson Parish Purchasing Division. Based upon such inquiry, Jefferson Parish may choose to issue an Addendum, in accordance with public bid laws.

1.2.4 GENERAL SPECIFICATIONS: Units described shall be new, unused, and of the current year's production. Unit shall be of the latest design, in current production, completely serviced, ready for work, and shall include all standard and optional equipment as specified herein.

1.2.5 Bidders must have a fully stocked parts and service facility available to Jefferson Parish. Jefferson Parish shall have the right to inspect the facility and its

adequacy to fulfill this requirement.

### **1.3 SYSTEM DESCRIPTION**

- 1.3.1 Pump specified in this section will be a portable, trailer mounted diesel pump set.
- 1.3.2 Pump shall be fitted with a fully automatic priming system capable of repeated priming from a completely dry pump casing.
- 1.3.3 The pump and accessories shall be supplied by the pump manufacturer.
- 1.3.4 The pump offered shall be the manufacturer's standard production model.

### **1.4 DESIGN REQUIREMENTS**

- 1.4.1
  - OPERATING SPEED (MAXIMUM) 2200 RPM
  - IMPELLER DIAMETER 10.8 INCHES
  - SUCTION SIZE 6 INCHES
  - DISCHARGE SIZE 6 INCHES
  - MAXIMUM SUCTION LIFT 28 FEET
  - MAXIMUM DUTY POINT 1200 GPM AT 125 feet TDH
  - (INCLUDING A 15 foot SUCTION LIFT)
  - SECOND DUTY POINT 1100 GPM AT 75 feet TDH
  - (INCLUDING A 20 foot SUCTION LIFT)
  - MAXIMUM SHUTOFF HEAD 165 FEET

### **1.5 REFERENCES**

- 1.5.1 ANSI B16.1 - Standard for Cast Iron Pipe Flanges and Flanged Fittings.

**PART TWO - PRODUCTS**

- 2.1 PUMP

- 2.1.1 The pump shall be a Model NC150, size 6" x 6", as manufactured by GODWIN PUMPS, Bridgeport, New Jersey, or equal. If quoting an equal, bidder must submit the specifications on the unit being quoted within 10 days after the bid opening date.

- 2.2 EQUIPMENT

- 2.2.1 CASING, SUCTION COVER: Pump castings shall be cast iron. Pump design shall incorporate a direct suction flow path that is in axial alignment with the impeller eye. There shall be no turns, chambers, or valves between the suction flange and the impeller eye.

- 2.2.2 IMPELLER: The impeller shall be of (ASTM A-48, Class 35B grey cast iron or ASTM A-532 (Alloy III A) 25% chrome cast iron), dynamically balanced, semi-open, multi-vane, back swept, screw-shaped, non-clog design. The impeller leading edges shall be mechanically self-cleaned automatically upon each rotation as they pass across a spiral groove located on the volute suction. The screw-shaped leading edges of the impeller shall be hardened to Rc 45, and shall be capable of handling solids, fibrous materials, heavy sludge, and other matter normally found in wastewater. The screw shape of the impeller inlet shall provide an inducing effect for the handling of up to 5% sludge and rag-laden wastewater. The impeller to volute clearance shall be readily adjustable by the means of a single trim screw. The impellers shall be locked to the shaft, held by an impeller bolt, and shall be coated with alkyd resin primer.

- 2.2.3 WEARPLATES: Shall be fully adjustable and replaceable, fabricated of cast iron. Wear plate clearances shall have no relationship to the ability of the pump to achieve a prime.

- 2.2.4 BEARINGS AND SHAFTS: Pump shall be fitted with a bearing bracket to contain the shaft and bearings. Bearings shall be tapered roller bearings of adequate size to withstand imposed loads for sustained pumping at maximum duty points. Minimum ISO L<sub>10</sub> bearing life to be 100,000 hours. Impeller shafts shall be fabricated of 1.5% chromium alloy.
- 2.2.5 SEALS: Seals shall be high pressure, mechanical, self-adjusting type, with silicon carbide faces capable of withstanding suction pressures to 40 psi. The mechanical seal shall be cooled and lubricated in an oil bath reservoir, requiring no maintenance or adjustment. Pump shall be capable of running dry, with no damage, for periods of up to twenty-four hours. All metal parts shall be of stainless steel. Elastomers shall be Viton.
- 2.2.6 PUMP SUCTION AND DISCHARGE FLANGES: Shall be cast iron ANSI (B16.1) Class 150, flat faced.
- 2.2.7 PUMP GASKETS: Shall be compressed fiber and/or Teflon.
- 2.2.8 PUMP O RINGS: Shall be Buna-N.
- 2.2.9 PRIMING SYSTEM: Pump shall be fitted with a fully automatic priming system, incorporating a twin-cylinder compressor and air ejector assembly. No vacuum pumps will be accepted. The self-lubricated, self-cooled compressor shall be mounted on the pump bearing bracket and belt driven by the pump shaft. The priming system shall require no fail-safe protection float gear, or any adjusting at high or low suction lifts. Pumps with self-priming chambers modified with vacuum priming systems will not be accepted as equal. The pump must be capable of running totally dry for periods of up to 24 hours, then re-priming and returning to normal pumping volumes. Pump and priming system is capable of priming the pump from a completely dry pump casing. The pump shall be capable of static suction lifts to 28 vertical feet, at sea level. It shall also be capable of operation using extended suction lines. Equipment acceptance shall be contingent upon the pump's ability to run continuously at full speed in a completely dry condition for periods up to 24 hours.
- 2.2.10 CHECK VALVE: Pump shall be supplied with an integral ball-type check valve mounted on the discharge of the pump, allowing unrestricted flow from the impeller. The check valve shall prevent in-line return of flow when the pump is shut off. Non-return valve elastomers shall be Nitrile rubber and shall be field replaceable.

2.2.11 DRIVE UNIT: The drive unit shall be a diesel water-cooled engine. The engine shall drive the pump by use of direct-connected intermediate drive plate. Starter shall be 12VDC electric. Safety shut down switches for low oil pressure and high temperature shall be integrated into the engine control panel. Unit shall include a tachometer and an hour meter. Drive unit shall be a JCB model TCAB-55 final Tier 4, or equal, rated at 74HP (continuous) at 2200 R.P.M. A certified continuous-duty engine curve shall be supplied to the owner/engineer.

2.2.12 GOVERNOR: Governor shall be electronic type. Engine speed shall be adjustable to operate the pump between maximum and minimum design operation speeds.

2.2.13 FUEL SOURCE: Integral skid fuel tank capacity shall be sufficient to provide at least twenty hours of operating time at full load. The engines shall be capable of operating satisfactorily on commercial grade of distilled No. 2 fuel oil.

2.2.14 EXHAUST: Exhaust system shall include critical grade silencer.

2.2.15 TRAILER: The pump and engine shall be mounted on a two wheeled, pneumatic type, single-axle trailer, incorporating a structural steel integral fuel tank of sixty gallons, giving up to twenty-four hours of nominal running time. The chassis will be constructed of a heavy-duty rolled mild steel channel of 4 x 2 x 3/16 section. The fuel tank shall be equipped with drain plugs and large inspection/cleaning access plate. Trailer shall be equipped with fenders, electric brakes, front and rear support stands, lifting bar, safety chains, and side and rear reflectors. Trailer design shall be in compliance with applicable D.O.T. regulations.

2.2.16 FACTORY PAINTING: Pump, engine, and base shall be shop primed and finish painted at the place of manufacturer. Materials and dry film thickness for priming and finish paint shall be in accordance with customer specifications.

## 2.3 AUTOMATIC STARTING CONTROL SYSTEM

2.3.1 The engine shall be equipped with a factory installed PrimeGuard microprocessor-based controller, as supplied by Godwin Pumps of America, Inc. It shall be designed to start/stop the engine at a signal supplied by high and low level floats or a 4-20 mA transducer.

## 2.3.2 ENGINE / PUMP CONTROL SPECIFICATIONS

The engine shall be started, stopped, and controlled by a PrimeGuard high performance state of the art digital controller, as supplied by Godwin Pumps of America, Inc. The controller shall be weather proof enclosed, and contain an external weatherproof 12-position keypad accessible without the need to remove or open any protective cover or enclosure. It shall be designed to start/stop the engine at a signal supplied by high and low level floats or a 4-20 mA transducer. The PrimeGuard controller shall provide the following functions without modification, factory recalibration, or change of chips or boards, by simply accessing the keypad.

2.3.2.1 The keypad shall be a capacitive touch sensing system. No mechanical switches will be acceptable. The keypad shall operate in extreme temperatures, with gloves, through ice, snow, mud, grease, etc. and maintain complete weather-tight sealing of the PrimeGuard controller.

2.3.2.2 In automatic mode, the unit shall conserve energy and go to “sleep”.

2.3.2.3 The PrimeGuard controller shall function interchangeably from float switches, pressure switch, or transducer, as well as manual start/stop by selection at the keypad. No other equipment or hardware changes are required.

2.3.2.4 The start function can be programmed to provide three (3) separate functions each day for seven days (i.e. a start, exercise cycle), OR, on three separate days at different times, and for a varying length of time, all via the keypad.

2.3.2.5 Manual-Automatic Button:

2.3.2.5.1 In Manual Mode, manual “Start” button shall start engine and engine shall continue to run until “Stop” button is depressed, or an emergency shutdown occurs.

2.3.2.5.2 In Automatic Mode, start/stop sequencing shall be initiated by either one (1) high-level N/O and one (1) low-level N/C narrow angler float switches, pressure switch, transducer, or a signal from a digital input.

2.3.2.6 The controller shall integrate the engine safety shut-off for low and high oil temperature, and provide over-speed protection.

2.3.2.7 The controller shall include standard, field-adjustable parameters for engine cycle crank timer, and shutdown time delay.

2.3.2.8 The PrimeGuard controller shall have only one circuit board with eight built-in relays. Three (3) of the relays shall be programmable to output desired parameter on display and to be used as dry-contacts for communication with the Jefferson Parish SCADA system, all via the keypad without changing relays, chips, printed circuits, or any hardware or software.

2.3.2.9 Standard components shall consist of (24) digital inputs, (7) analog inputs, (1) magnetic pick-up input, (8) 20-amp form "C" relays, (1) RS232 port, (1) RS485 port, (1) RS232/RS485 port, (1) J1939 port, and (1) 64X128 pixel full graphic LCD display with backlight.

2.3.2.10 The industrially-hardened PrimeGuard Controller shall withstand Vibration of 3 g, 3 axis, frequency swept 10-1000 Hz, in an operating temperature Range of 4° to 176° Fahrenheit (-20° to 80° Celsius) and an operating humidity range of 0-95% Non-Condensing.

**2.4 OPTIONS**

2.4.1 FLOATS: The unit shall be supplied with one (1) float assembly, including one (1) high-level N/O and one (1) low-level N/C narrow angle float switch, which shall integrate with the engine control panel via a single multi-pin plug.

2.4.2 DOT LIGHT: The trailer shall include a DOT approved lighting package.

2.4.3 250 Hour Filter Kits For Diesel Engines: NC150 JCB TCAB-55 Engine. Includes: Oil, Fuel, Air, and Compressor Air Filter Kits.

2.4.4 1 to 2 Year Recommended Spare Parts Kit for Pumps: NC150 Diesel Driven Open Unit.

**PART THREE - EXECUTION**

**3.1 MANUFACTURERS SERVICES**

3.1.1 The manufacturer shall furnish the services of a competent factory representative to do the following:

3.1.1.1 Inspect the system prior to delivery, supervise the start up and testing of the system, and certify the system has been properly furnished and is ready for operation.

3.1.1.2 Instruct the owner's operating personnel in the proper operation and maintenance of the system for a period of not less than one-half day.

**3.2 TOOLS AND SPARE PARTS**

3.2.1 The manufacturer shall furnish the following on delivery of the pumping system.

3.2.1.1 A recommended list of spare parts.

3.2.1.2 An Operations and Maintenance manual for the pump and engine.

**3.3 WARRANTY**

3.3.1 The manufacturer shall furnish the following to the owner:

3.3.1.1 A copy of the engine manufacturer's parts and labor warranty.

3.3.1.2 A one-year Parts and Labor Warranty issued by the manufacturer on the trailer mounted pump. This warranty must cover all pump parts, including the mechanical seal.

DATE: 4/12/2016

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00116305

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

BUYER: DREAMEY@jeffparish.net

**BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 4/28/2016 AND PUBLICLY OPENED THEREAFTER.**

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside: the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**  
**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS, JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.  
13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LA R.S. 37:2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collision Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in USA-RS 38:2212.9; USA-RS 38:2212.10; USA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collision Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department. See USA-RS 38:2212.10; USA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO  X \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_ N/A \_\_\_\_\_ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 12/31/2016

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

3 weeks ARO

**LOUISIANA CONTRACTOR'S LICENSE NO.:** (if applicable) \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Hertz Equipment Rental Corporation

ADDRESS: 1421 MacArthur Avenue

CITY, STATE: Harvey, LA ZIP: 70058

TELEPHONE: ( 504 ) 371-6631 FAX: (     ) \_\_\_\_\_

EMAIL ADDRESS: hercbids@hertz.com / jphenvenu@hertz.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 38,903.00

AUTHORIZED SIGNATURE: Kyle Scott

Kyle Scott

Vice President

Printed Name

TITLE: \_\_\_\_\_

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116305

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	EA	<p>ONE TIME PURCHASE OF A SIX INCH OPEN DIESEL TRAILER MOUNTED PUMP FOR THE JEFFERSON PARISH DEPT. OF SEWERAGE</p> <p>0010 - Godwin 6 inch NC150M Dri-Prime trash pump diesel driven JCB TCAE-55 FT4 engine                      Open unit - trailer mounted - 60 gallon fuel tank                      Prime guard control panel                      Prime guard floats for automatic controls                      250 hour filter kit                      1 to 2 year recommended spare parts kit</p> <p>"SEE SPECIFICATIONS ATTACHED"</p> <p>Pump Model 6NNW                      Eng model # 4JJ1T                      Isuzu engine - tier 4 model                      Pump is "waste warrior" cutter, non-clog pump</p>	\$38,903.00	\$38,903.00

CONSENT IN LIEU OF MEETING OF THE  
BOARD OF DIRECTORS OF  
**HERTZ EQUIPMENT RENTAL CORPORATION**

THE UNDERSIGNED, being all of the members of the Board of the Directors (the "Board") of Hertz Equipment Rental Corporation, Inc., a corporation organized under the laws of the State of Delaware (the "Corporation"), DO HEREBY CONSENT, pursuant to Section 141(f) of the General Corporation Law of the State of Delaware, to the adoption of the following resolutions with the same force and effect as if they had been unanimously adopted at a duly convened meeting of the Board and direct that this written consent be filed with the minutes of the proceedings of the Board:

**Resignation of Officers**

RESOLVED, that the resignations of the following persons as officers of the Corporation are hereby accepted and confirmed:

<u>NAME</u>	<u>OFFICE</u>	<u>RESIGNATION DATE</u>
Douglas Denard	Vice President, Field Operations	November 5, 2015
David B. Friedman	Vice President	July 31, 2015
Evan Repousis	Assistant Treasurer and Director of Finance	September 30, 2015
Timothy Ritz	Vice President	November 5, 2015

**Appointment of Officers**

RESOLVED, that the following persons be, and they hereby are, elected to the respective offices indicated below to serve at the pleasure of the Board in accordance with the Bylaws:

<u>NAME</u>	<u>OFFICE</u>
Maryann Maryjas	General Counsel
Christian Cunningham	Chief Human Resources Officer
Barbara Brasier	Chief Financial Officer
Kyle Scott	Vice President, Finance
Randall J. White	Vice President, Labor Relations Counsel

[Signature Page to Follow]

IN WITNESS WHEREOF, the undersigned have executed this consent as of the date indicated below.

December 1, 2015

  
Lawrence H. Silber

\_\_\_\_\_  
Thomas C. Kennedy

\_\_\_\_\_  
John P. Yague

## Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF Florida

~~PARISH/COUNTY OF~~ Lee

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_

Kyle Scott, (Affiant) who after being by me duly sworn, deposed and said that  
Vice President Hertz Equipment Rental Corporation  
of \_\_\_\_\_ (Entity),

he/she is the fully authorized \_\_\_\_\_ of \_\_\_\_\_  
the party who submitted a bid in response to Bid Number 50-116305, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

- Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.
- Choice B    x there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B  There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Kyle Scott  
Signature of Affiant

Kyle Scott  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 28th DAY OF April, 2016.

[Signature]  
Notary Public  
Bryan Fernandez  
Printed Name of Notary

FF 211222  
Notary/Bar Roll Number

My commission expires 3-17-19.

