

Canon

CANON SOLUTIONS AMERICA

Canon Solutions America, Inc.

telephone 504-837-4993

fax 504-832-1695

FAX TRANSMITTAL COVER SHEET

Date: 10-28-16To: Misty CamardekeCompany: Jefferson Parish Purchasing

City: _____

Fax No. (504) 364-2693From: Ron HuguetTotal pgs 6

10/14/2016 12:59 Jefferson Parish Purchasing

RECEIVED 10/14/2016 12:48
(FAX) 504-364-2693

P.001/008



Bid Number 50-00118007

THREE (3) YEAR CONTRACT FOR MAINTENANCE AND SUPPORT OF
TWO (2) COPIERS FOR THE JEFFERSON PARISH DEPARTMENT OF
GENERAL SERVICES

BID DUE: OCTOBER 28, 2016 AT 11:00 AM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053

Buyer Name: Misty A. Camardelle
Buyer Email: mcamardelle@jeffparish.net
Buyer Phone: 504-364-2683
FAX: 504-364-2693

Canon

CANON SOLUTIONS AMERICA

Canon Solutions America, Inc.
One Canon Park
Melville, NY 11747Phone: 800.815.4000
www.csa.canon.com

October 28, 2016

Misty A. Camardelle
Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053

Dear Ms. Camardelle:

On behalf of Canon Solutions America, Inc., I would like to thank you for allowing us to respond to your Invitation to Bid - Bid Number 50-00118007 for Three (3) Year Contract for Two (2) Copiers for the Jefferson Parish Department of General Services (ITB). I believe that you will find our company, products and services to be of considerable value to your organization.

Canon Solutions America, Inc. is bidding in accordance with our standard agreements, and therefore, we are enclosing them for your review. Upon selection, we welcome the opportunity to discuss contractual terms and conditions in greater detail to arrive at a mutually beneficial agreement taking into consideration the provisions of our agreements and your ITB requirements.

I am pleased to delegate Ron Huguet, Senior Account Executive of Canon Solutions America, Inc., as the main contact for the Jefferson Parish Purchasing Department. His contact information is as follows:

Ron Huguet
Senior Account Executive
Canon Solutions America, Inc.
2323 Edenborn Avenue
Metairie, LA 70001
T: 504.837.4993
E: rhuguet@csa.canon.com

Sincerely,

*Dawn Rouse*Dawn Rouse
Senior Director, Strategic Pricing

A Canon U.S.A. Company



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
10/29/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh USA, Inc. 1166 Avenue of the Americas New York, NY 10036 Attn: NewYork.Certs@marsh.com Fax: 212-948-0600		CONTACT NAME: PHONE (A/C No. Ext): FAX (A/C No.): E-MAIL: ADDRESS:	
INSURED CANON SOLUTIONS AMERICA, INC. ONE CANON PARK MELVILLE, NY 11747		INSURER(S) AFFORDING COVERAGE INSURER A: Sampo Japan Insurance Company of America NAIC # 11126 INSURER B: Tokio Marine America Insurance Company NAIC # 10945 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: NYC-007408298-13 REVISION NUMBER: 7

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:		CLL8404741-05	11/01/2015	11/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 1,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		ACV40995R0 (MA) JTA40003D0 (AOS)	11/01/2015 11/01/2015	11/01/2016 11/01/2016	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ COMPI/COLL DED \$ 1,000 EACH OCCURRENCE \$ AGGREGATE \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	WCD40058G0 (AOS) WCR40003D0 (HI)	11/01/2015 11/01/2015	11/01/2016 11/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Evidence of Insurance

CERTIFICATE HOLDER
CANCELLATION

Canon Solutions America, Inc. One Canon Park Melville, NY 11747	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. William Mollica
-----------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

William H. Mollica

10/14/2016 13:01 Jefferson Parish Purchasing

RECEIVED 10/14/2016 12:48
(FAX) 504-364-2693

P.005/008

DATE: 10/14/2016

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 4

BID NO.: 60-00118007

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 6
GRETN, LA. 70064-0006
504-364-2678

VENDOR: 27116 BLANK BID COPY VENDOR.

BUYER: MCAMARD

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work is to be done in a workman-like manner, according to standard practices. Any deviations or alterations from the specifications must be indicated and backup documentation supplied with your quotation.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK _____

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK _____

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME:	CANON Solutions America
SIGNATURE:	<i>[Signature]</i>
(Must be signed here)	TITLE: SALES Associate
PRINT OR TYPE NAME	REN HUGNET
ADDRESS:	2323 EDENBORN AVE
CITY, STATE:	NEW ORLEANS, LA
TELEPHONE:	504 837-4983
ZIP:	70001
FAX:	504 832-1595
EMAIL ADDRESS:	rhugnet@CSA.CANON.COM
TOTAL PRICE OF ALL BID ITEMS: \$ 7,560.00 - SEE PAGE 6 -	

10/14/2016 13:01 Jefferson Parish Purchasing

RECEIVED 10/14/2016 12:48
(FAX) 5043642693

P.006/008

DATE: 10/14/2016

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page: 5

BID NO.: 50-00118007

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	58.00	MO	THREE (3) YEAR CONTRACT FOR MAINTENANCE AND SUPPORT OF TWO (2) COPIERS FOR THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES 0010 - MAINTENANCE AND SUPPORT FOR A CANNON IMAGE RUNNER ADVANCED 8205 SERIAL NO.: KZT00575 MAINTENANCE TO INCLUDE TWO PREVENTATIVE MAINTENANCE SERVICES PER YEAR AND ALL PARTS, LABOR, TONER, FUSER UNITS AND FEEDING WHEELS. PREVENTATIVE MAINTENANCE CAN BE COINCIDENT WITH SERVICE CALLS.	\$105. ⁰⁰ PER UNIT PER MONTH	\$210. ⁰⁰ PER MONTH
2	36.00	MO	0020 - MAINTENANCE AND SUPPORT FOR A CANNON IMAGE RUNNER ADVANCED 8205 SERIAL NO.: KZT00579 MAINTENANCE TO INCLUDE TWO PREVENTATIVE MAINTENANCE SERVICES PER YEAR AND ALL PARTS, LABOR, TONER, FUSER UNITS AND FEEDING WHEELS. PREVENTATIVE MAINTENANCE CAN BE COINCIDENT WITH SERVICE CALLS.		\$7,560. ⁰⁰ Per both units - 36 months
3	1,000.00	EA	0030 - CHARGE FOR EXTRA COPIES ON (2) TWO OF THE FOLLOWING COPIERS: CANNON IMAGE RUNNER ADVANCED 8205 SERIAL NO.: KZT00575 & KZT00579 MONTHLY COPY ALLOWANCE: 25,000 EACH	\$0.0042 PER IMAGE	

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10/28/2016 10:31 A... PDF File