



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**SOQ 21-017 PROVIDE INVESTIGATIVE SERVICES**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

01-Jul-2021 10:51:03 AM

## General Professional Services Questionnaire

### General Professional Services Questionnaire Instructions

- The General Professional Services Questionnaire shall be used for all professional services except outside legal services and architecture, engineering, or survey projects.
- **The General Professional Services Questionnaire must be completely filled out. Complete ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be dated and signed by an authorized representative of the Firm.
- All subcontractors must be listed in the appropriate section of the Questionnaire. All subcontractors must provide a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.
- Failure to properly complete this General Professional Services Questionnaire will result in the proposal being deemed not qualified pursuant to Section 2-928(a) of the Jefferson Parish Code of Ordinances, and the proposal will not be evaluated or scored.
- Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no “conflicts of interest” related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

## General Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

SOQ 21-017 PROVIDE INVESTIGATIVE SERVICES, Resolution No. 137768

**B. Firm Name & Address:**

Genesis Information Services, Inc.  
9029 Jefferson Highway, Suite D-109  
New Orleans, LA 70123

**C. Name, title, & contact information of Firm Representative, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, with at least five (5) years of experience in the applicable field required for this Project:**

Neille Kelly- Owner- (504) 252-9133  
Kelly Jeanne Debenport- Firm Representative- (504) 256-0894  
Dwayne JeanJacques- Director of Investigations- (504) 252-9133  
Brent McCoy- Director of Operations- (504) 554-0281

**D. Address of principal office where Project work will be performed:**

Genesis Information Services, Inc.  
9029 Jefferson Highway, Suite D-109  
New Orleans, LA 70123

**E. Is this submittal by a JOINT-VENTURE? Please check:**

YES \_\_\_\_\_ NO

If marked "No" skip to Section H. If marked "yes" complete Sections F-G.

**F. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages is necessary.**

1.

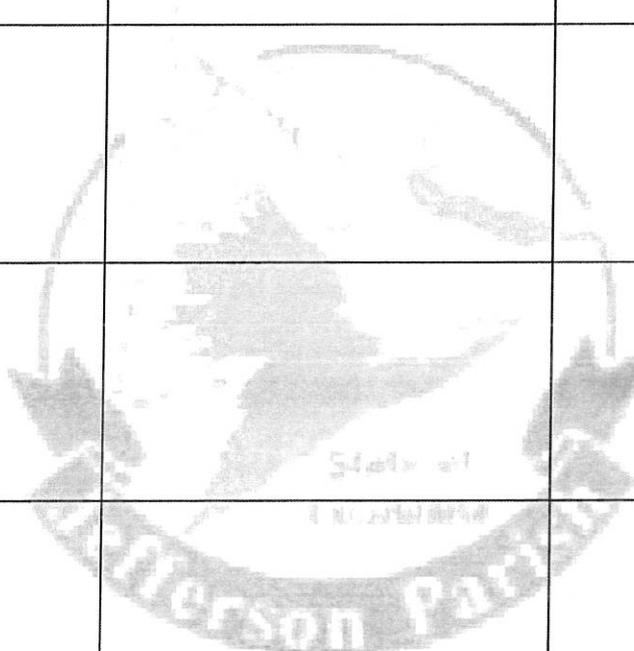
2.

## General Professional Services Questionnaire

G. Has this JOINT-VENTURE previously worked together? Please check: YES \_\_\_\_\_ NO \_\_\_\_\_

H. List all subcontractors anticipated for this Project. Please note that **all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. None		
2.		
3.		
4.		
5.		



## General Professional Services Questionnaire

**I. Please specify the total number of support personnel that may assist in the completion of this Project:**  
 10 \_\_\_\_\_

**J. List any professionals that may assist in the completion of this Project. If necessary, please attach additional documentation that demonstrates the employment history and experience of the Firm's professionals that may assist in the completion of this Project (i.e. resume). Please attach additional pages if necessary.**

### PROFESSIONAL NO. 1

**Name & Title:**

Dwayne JeanJacques, Director of Investigations

**Name of Firm with which associated:**

Genesis Information Services, Inc

**Description of job responsibilities:**

Provide leadership in the area of investigations, including managing functions. Develop and implement guidelines and practices for conduct of effective investigations. Conduct investigations in very high priority and complex cases. Manages the investigation function efficiently in order to meet the needs and expectations of the client including the timely execution of investigations.

**Years' experience with this Firm:**

10 Years

April 2011- Present

**Education: Degree(s)/Year/Specialization:**

Bachelor's Degree in Criminal Justice/ Sociology at Dillard University, New Orleans, LA. (May 1992)

Completed forty (40) hour Louisiana State Board course, plus meets required continued education

**Other experience and qualifications relevant to the proposed Project:**

SIU Investigator | Jacksonville, FL | Nov. 2008 – April 2011

- Conducted special investigations, including cases of suspected fraud, Worker's Compensation, Jones' Act, and Property and Casualty Investigations;

Investigations, Claims Services, Property Manag. New Orleans, LA. | Oct. 2005 – Nov. 2008

- Conducted various investigations and claims, including Jones' Act and Worker's Compensation case preparation, Process serving, and surveillance. Management of personal, commercial, and rental properties including collections and evictions, supervision of all on-site employees and contractors, regular property inspections, property renovations and construction; investigative services including criminal and civil investigations, process services court filings, locate and asset investigations, and document retrievals;

Manager of Investigations | Metairie, LA. | April 1998 – August 2005

- Manage and supervise investigators including preparation of reports, conduct various types of investigations and claims, prepare marketing strategies, Jones' Act and Worker's Compensation case preparation, Process Serving, and surveillance;

## General Professional Services Questionnaire

<b>PROFESSIONAL NO. 2</b>
<b>Name &amp; Title:</b> Kyle Ehrenreich, Private Investigator
<b>Name of Firm with which associated:</b> Genesis Information Services, Inc.
<b>Description of job responsibilities:</b> Conduct thorough and comprehensive investigations related to fraud through surveillance, activity checks, and background checks. Obtain quality surveillance video, still photography, and recorded/written statements. Collect, analyze, and summarize case documentation to prepare and write concise and detailed investigation reports in a timely manner. Provide professional testimony in civil and criminal matters.
<b>Years' experience with this Firm:</b> 11 Years 2010- Present
<b>Education: Degree(s)/Year/Specialization:</b> Louisiana Private Investigators Course - State Board, 2000 w/continuing ed. Criminal Justice - Delgado Community College, 1996 Peace Officer Academy- Slidell Regional Public Safety Academy, 1994 Combat Lifesaver - U.S. Army, Fort Hood TX, 1992 23 College Credit Hours- U.S. Army, Fort Hood TX, 1990-94
<b>Other experience and qualifications relevant to the proposed Project:</b> Executive Protection for Hurricane Katrina and field interviews. Cinematography with now extensive work utilizing the Canon 5DMII Video Editor with Imovie, IDVD and Final Cut Pro and Motion Currently attending school in Video Capture and Editing Specialized training and operation for Steadicam Video 12 years experience in obtaining several styles of video and utilizing Editing Equipment Licensed private investigator for the State of Louisiana since 2004. Continuing education in the criminal justice field Combat Experience with 82nd Airborne/Special Forces with Combat Medic Training Extensive knowledge in both Windows and Macintosh Operating systems 15 Years Training Martial Arts Excellent communication and public relations skills

## General Professional Services Questionnaire

<b>PROFESSIONAL NO. 3</b>
<b>Name &amp; Title:</b>
Brent McCoy, Director of Operations
<b>Name of Firm with which associated:</b>
Genesis Information Services, Inc.
<b>Description of job responsibilities:</b>
Provide knowledge and the daily leadership in regards to all worker comp cases. Implement guidelines and practices to conduct investigations effectively. Make sure all investigations are conducted under a manner that follows the guidelines of the Louisiana State Board of Private Investigator Examiners. Conduct all investigations in a timely manner and within the giving budget. Oversee and manage several licensed private investigators in the state of Louisiana to make sure they are working there cases properly. Update the clients day to day and keep them informed on what is going with their cases.
<b>Years' experience with this Firm:</b>
5 years July, 1st, 2016- February 2020- Field Investigator February, 2020- Present- Director of Operations
<b>Education: Degree(s)/Year/Specialization:</b>
2 years of college-Southeastern University Completed 40 hours Louisiana State Board course, plus meets required continued education
<b>Other experience and qualifications relevant to the proposed Project:</b>
Terrell Miceli Investigations, Field Investigator   Slidell, La.   June 1994-September 2015 Conducted special investigations, including cases of suspected fraud, Workers Compensation, Longshore, Liability and Jones Act. Also worked Domestic cases, Process Service and Locates.  Terrell Miceli Investigations, Vice President   Slidell, LA.   September, 2015-July, 2016 Conducted the day to day business of the company including opening new cases, updating the clients, managed several private investigators in several states, made the final videos to send to the clients, closed all cases when the investigation was done, billing and payroll. Went to conferences and functions to get new business all while still doing my day to day job.

## General Professional Services Questionnaire

<b>PROFESSIONAL NO. 4</b>
<b>Name &amp; Title:</b>
Kelly Jeanne Debenport, Firm Representative
<b>Name of Firm with which associated:</b>
Genesis Information Services, Inc.
<b>Description of job responsibilities:</b>
Plan, implement and supervise the company's job proposal and strategies. Serve clients by providing product and service information and resolving product and service problems. Prepares product or service reports by collecting and analyzing customer information. Contributes to team effort by accomplishing related results as needed.
<b>Years' experience with this Firm:</b>
6 years 2015- Present
<b>Education: Degree(s)/Year/Specialization:</b>
Bachelor's Degree in Marketing at Louisiana State University Completed 40 hours Louisiana State Board course, plus meets required continued education.
<b>Other experience and qualifications relevant to the proposed Project:</b>
Experience with holding and persuing contracts with the Jefferson Parish, Orleans Parish, and the State of Louisiana.

## General Professional Services Questionnaire

<b>PROFESSIONAL NO. 5</b>
<b>Name &amp; Title:</b> Heather Cambre, Private Investigator
<b>Name of Firm with which associated:</b> Genesis Information Services, Inc.
<b>Description of job responsibilities:</b> Conduct Background Checks, gathering intelligence, and preparing reports.
<b>Years' experience with this Firm:</b> 11 Years 2010- Present
<b>Education: Degree(s)/Year/Specialization:</b> Completed 40 hours Louisiana State Board course, plus meets required continued education.
<b>Other experience and qualifications relevant to the proposed Project:</b> Has worked and specialized in manual social media investigations.

## General Professional Services Questionnaire

**K. List all prior projects that best illustrate the Firm's qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
Jefferson Parish School Board Worker's Compensation Claim Investigation (SR)  Reference: Jane Patton- Jefferson Parish School Board Risk Manager, (504) 349-7879.	Conduct surveillance on the subject to verify activity level.  Case was settled due to our surveillance work.
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
Three Days Per Case	\$650 per day (8 Hours per day) plus additional cost of resources needed.

### PROJECT NO. 2

<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
Dean Food's Theft Case  Due to client confidentiality we are unable to provide a direct contact for this project.	Conduct continual surveillance on Dean Food's parking lot to determine if anyone is stealing products from the trucks parked in the lot.
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
one week (7 Days)	\$800 per day (24 hours) plus additional cost of resources needed.

## General Professional Services Questionnaire

<b>PROJECT NO. 3</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
(RB) Worker's Compensation Claim Investigations  Reference: Drew Aucoin-Aucoin Claims, (504) 388-0494.	Conduct surveillance on the subject to verify activity level.  The Claimant was asking for a \$1 Million settlement; the case ended with a \$0 settlement due to our surveillance work.
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
Three Days Per Case	\$650 per day (8 Hours per day) plus additional cost of resources needed.

<b>PROJECT NO. 4</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
Worker's Compensation Claim Investigation (TK)  Reference: Katie Raiford-LUBA Worker's Comp., (225) 389-5822.	Conduct three days of surveillance on the subject to verify activity level. Per the client, the subject is supposedly limping severely and claims that he can hardly bear weight on the right leg. The subject claims that his back pain is severe all across the lower back own his right gluteal area worse that the left and that he cannot even walk to the mailbox.  "Due to Genesis surveillance coverage, we are able to pursue settling this claim and closing this file." - a quote from the adjuster of this claim upon reviewing our surveillance work.
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
Three Days Per Case	\$650 per day (8 Hours per day) plus additional cost of resources needed.

## General Professional Services Questionnaire

<b>PROJECT NO. 5</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
<p>New Orleans Fire Department- Department's liability, worker's compensation, and fraudulent claims</p> <p>Due to client confidentiality we are unable to provide a direct contact for this project.</p>	<p>Conduct surveillance on the subject to verify activity level.</p>
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
<p>Three Days Per Case</p>	<p>\$650 per day (8 Hours per day) plus additional cost of resources needed.</p>

<b>PROJECT NO. 6</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
<p>New Orleans Police Department Department's liability, worker's compensation, and fraudulent claims</p> <p>Due to client confidentiality we are unable to provide a direct contact for this project.</p>	<p>Conduct surveillance on the subject to verify activity level.</p>
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
<p>Three Days Per Case</p>	<p>\$650 per day (8 Hours per day) plus additional cost of resources needed.</p>

## General Professional Services Questionnaire

<b>PROJECT NO. 7</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
Jefferson Parish liability, worker's compensation, and fraudulent claims through CCMSI  Reference: Esty Durst-CCMSI, (504) 883-8469.	Conduct surveillance on the subject to verify activity level.  Conduct a civil and criminal background investigation.
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
Three Days Per Case	\$650 per day (8 Hours per day) plus additional cost of resources needed.

<b>PROJECT NO. 8</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
St. Charles Parish School Board Claims Department  Reference: John Cain- St. Charles Parish School Board Risk Manager, (985) 785-6289.	Conduct surveillance on the subject to verify activity level.  Conduct a civil and criminal background investigation.
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
Three Days Per Case	\$800 per day (8 Hours per day) plus additional cost of resources needed.

## General Professional Services Questionnaire

<b>PROJECT NO. 9</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
Lafayette Parish Consolidated Government Liability, worker's compensation, and fraudulent claims  Reference: Suzanne Siner-Lafayette Parish Consolidated Government Risk Management, (337) 291-8290.	Conduct surveillance on the subject to verify activity level.  Conduct a civil and criminal background investigation.
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
Three days for each case	\$650 per day (8 Hours per day) plus additional cost of resources needed.

<b>PROJECT NO. 10</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
St. Tammany Parish Government Government's liability, worker's compensation, and fraudulent claims  Due to client confidentiality we are unable to provide a direct contact for this project.	Conduct surveillance on the subject to verify activity level.  Conduct a civil and criminal background investigation.
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
Three days for each case	\$650 per day (8 Hours per day) plus additional cost of resources needed.

## General Professional Services Questionnaire

**L. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. None		
2.		
3.		
4.		

**M. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Genesis Information Services has over 50 years of combined experience in surveillance and investigations. This company was started for one purpose; to reduce Fraud for companies in the Gulf South. We specialize in assisting businesses with intelligence gathering, surveillance, investigations and fraud prevention. Our goals are to protect assets, improve employee productivity, and to mitigate risk by providing local services that are customized to our clients' needs.

The cornerstone of Genesis is a team who has dedicated their lives to helping businesses safeguard assets, uncover fraud and wrongdoing, and maintain a safe and productive workplace environment.

We provide hands-on experience, expertise and resources to serve our clients anytime, anywhere in the Gulf South. Together we can begin to help you manage and protect your company's greatest assets: people, property and information - it all adds up to Genesis Information Services.

**N. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature: *Kelly Jeanne Debenport* Print Name: Kelly Jeanne Debenport

Title: Firm Representative Date: 07/01/2021



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Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

06-Jul-2021 11:23:08 AM

**PROPOSED RATE FORM**  
**Investigative Services**  
**For Jefferson Parish Department of Human Resource Management**  
**2021**

Background check (including but not limited to: Social Security check, Criminal Data base Check, National State Sex Offender Registries, TransUnion Credit, & Parish/Criminal	\$65/ Hour
Surveillance	\$65/ Hour
Local Subpoena Service	\$ amount per # of attempts- \$200 for 3 attempts
Out of area Subpoena Service	\$ amount per # of attempts- \$200 for 3 attempts
Driver's License & Driving Record Search	\$ 50
Database Search-ID Verification	\$60
Vehicle Registration Search	\$25
Data Search verification	\$60

*Please also include any additional fees not listed but are associated with the cost of conducting background checks, surveillance, and fraud & theft investigations.*

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# GENESIS INFORMATION SERVICES, INC. STATEMENT OF QUALIFICATIONS

## OVERVIEW

Genesis Information Services has over 50 years of combined experience in surveillance and investigations. This company was started for one purpose; to reduce Fraud for companies in the Gulf South. We specialize in assisting businesses with intelligence gathering surveillance, investigations and fraud prevention. Our goals are to protect assets, improve employee productivity, and to mitigate risk by providing local services that are customized to our clients' needs.

The cornerstone of Genesis is a team who has dedicated their lives to helping businesses safeguard assets, uncover fraud and wrongdoing, and maintain a safe and productive workplace environment.

From world-wide corporations to small businesses and law firms, our clients' needs are first and foremost in everything we do. Although we serve a wide range of industries, all of our clients have a common goal of reducing the risks of operating in a changing world. Our standards demand quality service, delivered on time, with strict confidentiality. We view each client relationship as a long-term partnership, and we are committed to providing quality service to meet your needs.

We provide hands-on experience, expertise and resources to serve our clients anytime, anywhere in the Gulf South. Together we can begin to help you manage and protect your company's greatest assets: people, property and information - it all adds up to Genesis Information Services.

## The Objective

- Providing investigative services including, but not limited to, surveillance, background investigations, fraud investigations, and theft investigations through the Department of Human Resource Management for circumstances related to payroll fraud, abuse of leave, or other benefits, theft and improper use of Parish equipment and resources, etc.

## Professional Training & Expertise

- Any and all professionals assisting in completion of this project have completed the Louisiana Private Investigators Course and are registered with the State Board.
- Any and all professionals assisting in completion of this project have taken the necessary continuing education involved in retention of Private Investigation license.
- Any and all professionals assisting in completion of this project have proceeded through the necessary training needed to produce reliable surveillance and investigation work.
- Any and all professionals assisting in complete of this project have experience in conducting surveillance, background investigations, fraud investigations, and theft investigations.

## Past Performance

Due to ongoing investigations and client confidentiality agreements, we are unable to provide specific names of projects and cases conducted; however, a summary of services and the nature of requests will be provided below.

- Genesis Information Services, Inc. has conducted several surveillance and background check investigations regarding liability, worker's compensation, and fraudulent claims at the request of Jefferson Parish School Board.
  - The investigations were conducted within the allotted time frame, and final reports were sent to client in a timely manner.
  - Some Worker's Compensation cases were settled at much lower prices due to the nature of Genesis Information Services, Inc.'s video.
  - Reference: Jane Patton- Jefferson Parish School Board Risk Manager, (504) 349-7879.
  
- Genesis Information Services, Inc. has conducted a theft investigation at the request of Dean Food's in Hammond, Louisiana.
  - Continual surveillance was conducted on Dean Food's parking lot to determine if anyone was stealing products from the trucks parked in the lot.
  - The investigations were conducted within the allotted time frame, and final reports were sent to client in a timely manner.
  - Due to client confidentiality, we are unable to provide a direct contact for this project.
  
- Genesis Information Services, Inc. conducted surveillance for a fraudulent Worker's Compensation claim (RB).
  - The claimant was asking a \$1 Million settlement. The case ended with a \$0 settlement due to Genesis Information Services, Inc.'s surveillance work.
  - Reference: Drew Aucoin- Aucoin Claims, (504) 388-0494.
  
- Genesis Information Services, Inc. conducted surveillance for a fraudulent Worker's Compensation claim (TK).
  - "Due to Genesis surveillance coverage, we are able to pursue settling this claim and closing this file"- a quote from the adjuster of this claim upon reviewing our surveillance work.
  - Reference: Katie Raiford- LUBA Worker's Comp., (225) 389-5822.
  
- Genesis Information Services, Inc. has conducted several surveillance and background checks investigations regarding the New Orleans Fire Department's liability, worker's compensation, and fraudulent claims.
  - The investigations were conducted within the allotted time frame, and final reports were sent to client in a timely manner.
  - Due to client confidentiality, we are unable to provide a direct contact for this project.
  
- Genesis Information Services, Inc. has conducted several surveillance and background checks investigations regarding the New Orleans Police Department's liability, worker's compensation, and fraudulent claims.
  - The investigations were conducted within the allotted time frame, and final reports were sent to client in a timely manner.
  - Due to client confidentiality, we are unable to provide a direct contact for this project.

- Genesis Information Services, Inc. has conducted several surveillance and background check investigations regarding Jefferson Parish liability, worker's compensation, and fraudulent claims at the request of CCMSI.
  - The investigations were conducted within the allotted time frame, and final reports were sent to client in a timely manner.
  - Reference: Esty Durst- CCMSI, (504) 883-8469.
  
- Genesis Information Services, Inc. has conducted several surveillance and background check investigations regarding liability, worker's compensation, and fraudulent claims at the request St. Charles Parish School Board.
  - The investigations were conducted within the allotted time frame, and final reports were sent to client in a timely manner.
  - Reference: John Cain- St. Charles Parish School Board Risk Manager, (985) 785-6289.
  
- Genesis Information Services, Inc. has conducted several surveillance and background checks investigations regarding the Lafayette Parish Consolidated Government's liability, worker's compensation, and fraudulent claims.
  - The investigations were conducted within the allotted time frame, and final reports were sent to client in a timely manner.
  - Reference: Suzanne Siner- Lafayette Parish Consolidated Government Risk Management, (337) 291-8290.
  
- Genesis Information Services, Inc. has conducted several surveillance and background checks investigations regarding the St. Tammany Parish Government's liability, worker's compensation, and fraudulent claims.
  - The investigations were conducted within the allotted time frame, and final reports were sent to client in a timely manner.
  - Due to client confidentiality, we are unable to provide a direct contact for this project.

**Please see the highlight video CD included in the brochure to view actual claimant activity video conducted by Genesis Information Services, Inc. investigators.**

### **Technical Capabilities/ Specification of Equipment Utilized**

Our investigators are trained to discreetly observe and document the general daily activities of persons under investigation. We use state-of-the-art digital video equipment, including but not limited to pinhole cameras for discreet close-ups. Our surveillance operatives are able to gather video evidence from a distance of over one mile, or as close as six inches. Close-up photographs are taken for identification purposes. All video documentation adheres to the rule of "reasonable expectation of privacy", which means it will be admissible as evidence in the court of law. All investigators are equipped with digital video cameras as well as covert video cameras for gathering the difficult evidence.

Prior to any surveillance, pre-surveillance file preparation is done including address verification, telephone directory searches, vehicle registration searches and a copy of a driver license photograph is obtained. This is done to verify the current location of the claimant, to identify any vehicles he/she may be operating and to verify that we have the right person on video.

Information gathered during investigations will be returned to client in a comprehensive report that outlines the perceptions and observations of the claimant, as well as information developed during the scope of the investigation.

Comprehensive reports can be returned to client in form of CD, hard copy paper, Website link, or any other form preferred by client.

## Timely Completion of Requested Project

Our execution strategy incorporates proven methodologies, extremely qualified personnel, and a highly responsive approach to managing deliverables. All investigations are completed within the scope of allotted provided by client. Genesis Information Services, Inc. has a total of twenty investigators in the New Orleans, Louisiana area; as well as an operation team of 10 people to assist in the completion of comprehensive reports.

## Financial Strength of Firm

Genesis Information Services, Inc. has seen an extensive increase in sales each year since their inception in 2010. They have also had an increase of two employees per year since inception in 2010. Please see attached profit and loss sheet from this previous year.

## PRICING

Services Cost for Surveillance Investigations	Price
Surveillance	\$65/ Hour
Travel	No Charge
Driver's License	\$50
Database- Data Search- ID Verification	\$60
Social Media Check	No Charge
Vehicle Registration Search	\$25
Services Cost for Background Checks, Fraud Investigations, and Theft Investigations	
Background Check	\$65/ Hour
Data Search- ID Verification	\$60
Social Media Check	\$125
Driving Record	\$75
Travel	\$.55/ Mile
Copies Expense	Varies

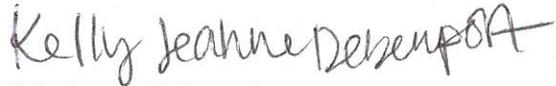
**Disclaimer: The prices listed in the preceding table are an estimate for the services discussed. This summary is not a warranty of final price. Estimates are subject to change if project specifications are changed or costs for outsourced services change before a contract is executed.**

## CONCLUSION

We look forward to working with Jefferson Parish and supporting your efforts to reduce payroll fraud, abuse of leave, or other benefits, theft and improper use of Parish equipment and resources, etc. We are confident that we can meet the challenges ahead and stand ready to partner with you in delivering an effective solution.

If you have questions on this proposal, feel free to contact Kelly Jeanne Debenport at your convenience by email at [kelly@genesisisinc.com](mailto:kelly@genesisisinc.com) or by phone at (504)252-9133.

Thank you for your consideration,

A handwritten signature in black ink that reads "Kelly Jeanne Debenport". The signature is written in a cursive, flowing style.

Kelly Jeanne Debenport  
*Firm Representative*

No 12513

UNITED STATES OF AMERICA



State of Louisiana  
Board of Private Investigator Examiners

Certifies that it has registered and authorized to practice in the State of Louisiana

GENESIS INFORMATION SERVICES, INC.

Agency located at

1517 EDWARDS AVE. # 1

Address

HARRAHAN, LA 70123

City

State

Zip

DWAYNE MICHAEL JEANJAQUES  
and it's registered agent

Private Investigator

In Testimony Whereof, this Certificate has been issued by the authority of this Board

Certificate No. 7739-082211-LA

Issued AUGUST 22, 2011

This certificate shall expire and be surrendered unless annually renewed according to the Louisiana State Board of Private Investigator Examiners.

*Don Marshall*

Chairman of the Board

*Pat England*

Executive Director

JOHN BEL EDWARDS  
GOVERNOR



State of Louisiana  
Board of Private Investigator Examiners

LOUISIANA STATE BOARD OF PRIVATE  
INVESTIGATOR EXAMINERS

This is to certify that

**Neille Bernard Kelly**

is a licensed PRIVATE INVESTIGATOR representing

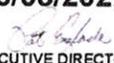
**Genesis Information Services, Inc**

**Harahan, LA**

Exp: **06/08/2022**

**LIC# 7424-060810-LA**

**DL# 005483949LA**

  
EXECUTIVE DIRECTOR



LANCE WALLACE  
WALTER T. ASMUSSEN  
KENNETH LANDRY  
MARCAL POUILLARD  
ANNETTE KOVAC  
JONATHAN MITCHELL  
PAUL DUGAS  
PAT ENGLADE  
EXECUTIVE DIRECTOR

Dear Investigator,

We have received your annual renewal licensing fees for your Louisiana Private Investigator license. Enclosed is your new identification card. Upon receipt of this letter and new card, please forward your old card or cards to the Board Office at the address below.

If the information on your license certificate is still current, it is valid and should be on display in the office of your agency. If the information on your license certificate is not current, please contact us so it may be updated.

Should you have any questions, please feel free to contact the Board Office @ (225) 763-3556.

Sincerely,

A handwritten signature of Pat Englade in cursive.

Pat Englade  
Executive Director

LOUISIANA STATE BOARD OF PRIVATE  
INVESTIGATOR EXAMINERS

This is to certify that

**Dwayne Michael Jeanjacques**

is a licensed PRIVATE INVESTIGATOR representing

**Genesis Information Services, Inc**

**Harahan, LA**

Exp: **08/22/2021**

**LIC# 7739-082211-LA**

**DL# 005278478LA**

*Pat Galbreath*  
EXECUTIVE DIRECTOR



LOUISIANA STATE BOARD OF PRIVATE  
INVESTIGATOR EXAMINERS

This is to certify that

**Kyle Joe Ehrenreich**

is a licensed PRIVATE INVESTIGATOR representing

**Genesis Information Services, Inc**

**Harahan, LA**

Exp: **02/15/2022**

**LIC# 3944-021599-LA**

*Pat Engle*  
EXECUTIVE DIRECTOR

**DL# 6508516LA**



LOUISIANA STATE BOARD OF PRIVATE  
INVESTIGATOR EXAMINERS

This is to certify that

**Brent L McCoy**

is a licensed PRIVATE INVESTIGATOR representing



**Genesis Information Services, Inc**  
**Harahan, LA** Exp: **10/15/2021**

LIC# 9427-101518-LA

DL# 005465290LA

*[Signature]*  
EXECUTIVE DIRECTOR



JOHN BEL EDWARDS  
GOVERNOR



State of Louisiana  
Board of Private Investigator Examiners

LOUISIANA STATE BOARD OF PRIVATE  
INVESTIGATOR EXAMINERS

This is to certify that

**Kelly Jeanne Debenport**

is a licensed PRIVATE INVESTIGATOR representing

**Genesis Information Services, Inc**  
**Harahan, LA** Exp: **10/19/2021**

**LIC# 9433-101918-LA**

**DL# 010221991LA**



*Pat Englade*  
EXECUTIVE DIRECTOR



LANCE WALLACE  
WALTER T. ASMUSSEN  
KENNETH LANDRY  
MARCAL POUILLARD  
ANNETTE KOVAC  
JONATHAN MITCHELL  
PAUL DUGAS  
PAT ENGLADE  
EXECUTIVE DIRECTOR

Dear Investigator,

We have received your annual renewal licensing fees for your Louisiana Private Investigator license. Enclosed is your new identification card. Upon receipt of this letter and new card, please forward your old card or cards to the Board Office at the address below.

If the information on your license certificate is still current, it is valid and should be on display in the office of your agency. If the information on your license certificate is not current, please contact us so it may be updated.

Should you have any questions, please feel free to contact the Board Office @ (225) 763-3556.

Sincerely,

Pat Englade  
Executive Director

JOHN BEL EDWARDS  
GOVERNOR



**State of Louisiana**  
**Board of Private Investigator Examiners**

LOUISIANA STATE BOARD OF PRIVATE  
INVESTIGATOR EXAMINERS

This is to certify that

**Heather Ashley Cambre**

is a licensed PRIVATE INVESTIGATOR representing

**Genesis Information Services, Inc**

**Harahan, LA**

**Exp: 06/12/2021**

**LIC# 9016-120116-LA**

**DL# 010677973LA**



*Pat Englade*  
EXECUTIVE DIRECTOR



LANCE WALLACE  
WALTER T. ASMUSSEN  
KENNITH LANDRY  
MARCAL POUILLARD  
ANNETTE KOVAC  
JONATHAN MITCHELL  
PAUL DUGAS  
PAT ENGLADE  
EXECUTIVE DIRECTOR

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Should you have any questions, please feel free to contact the Board Office @ (225) 763-3556.

Sincerely,

A handwritten signature in cursive script that reads "Pat Englade".

Pat Englade  
Executive Director

ACKNOWLEDGMENT OF NO ADDITIONAL SUBCONTRACTORS

A copy of this acknowledgment must be attached to each and every pay request.

The pay request submitted has no additions or substitutions of subcontractors to this contract or contract amendment other than those disclosed in the attached affidavit executed on 03/09/21 which is attached to this Acknowledgement.

Kuzj Debra  
Signature

4/7/21  
Date

Any change of subcontractors, excluding full time employees, who assist in providing services for the project, requires Jefferson Parish Council approval and submission of a new affidavit

Updated: 2.27.14



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

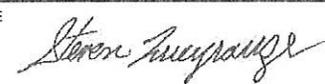
<b>PRODUCER</b> Eagan Insurance Agency, Inc. P.O. BOX 8590  Metairie LA 70011		<b>CONTACT NAME:</b> Marc Eagan <b>PHONE (A/C, No, Ext):</b> 504-836-9600 <b>FAX (A/C, No):</b> 504-836-9621 <b>E-MAIL ADDRESS:</b> eagancl@eaganins.com	
<b>INSURED</b> Genesis Information Services, Inc. Genesis Information Services, Inc. 9029 Jefferson Hwy Ste. D-109 Harahan LA 70123		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> La Restaurant Assn Self Insurers Fund <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N Y	N/A	21-64013000	01/01/2021	01/01/2022 <input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ \$1,000,000.00 E.L. DISEASE - EA EMPLOYEE \$ \$1,000,000.00 E.L. DISEASE - POLICY LIMIT \$ \$1,000,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate Holder: The Parish of Jefferson, its Districts, Departments, and Agencies under the direction of the Parish President and the Parish Council.  
Locations: L001/9029 Jefferson Hwy Ste 1    Excluded Officers: Kelly, Neille Ann

<b>CERTIFICATE HOLDER</b>  Jefferson Parish Human Resources  1221 Elmwood Park Blvd., #517 Jefferson LA 70123	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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