



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000129606 ONE YEAR CONTRACT FOR THE SUPPLY OF TONER AS  
NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS, AGENCIES &  
MUNICIPALITIES.**

Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

13-May-2020 10:59:35 AM



**Bid Number 50 - 129606**

**ONE (1) YEAR CONTRACT FOR THE SUPPLY OF TONER AS NEEDED FOR  
ALL JEFFERSON PARISH DEPARTMENTS, AGENCIES & MUNICIPALITIES.**

**MAY 14, 2020 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received in the Purchasing  
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Donna Reamey  
Dreamey@Jeffparish.net  
504-364-2684**



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

### **PURCHASING DEPARTMENT ANNOUNCEMENT**

Due to Covid-19 safety precautions, all public bid openings have been suspended. The bid opening will continue and be made available via phone conference. Advertised bids will be accepted through Central Bidding or manual submission.

Manually-submitted bids will only be accepted from 1:30 – 1:59 p.m. on the day of the bid opening or by appointment. If submitting on the day of the bid opening, bidders must submit at the General Government Building. The Purchasing Department will have a table set up to receive sealed bids at the entrance inside of the building.

The bid opening will be made available by calling the following:

**Dial-in Number:** (504) 323-1800

**Meeting ID:** 181357

The bid opening will begin at 2:30 p.m.

While the Purchasing Department is closed to the public, if you have any questions, please contact the department at (504) 364-2678 or e-mail [purchasing@jeffparish.net](mailto:purchasing@jeffparish.net) for assistance.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

**One year contract for the supply of Toner and Ink Cartridges as needed for all Jefferson Parish Departments.**

The quantities of this bid are estimated and can be more or less than indicated on this solicitation. The toner cartridges required in this bid solicitation are required to be **Original Equipment Manufacturer – remanufacturer cartridges or surplus cartridges will not be accepted.** During the term of the contract item(s) that become no longer available from the manufacturer maybe advised to be removed from the contract. However, Jefferson Parish Purchasing will require proof from the manufacturer that the item is no longer available. Contract vendor may not supply substitute items on the contract without prior approval from the Purchasing Department. The OEM product bid must be the product supplied at the bid response price.

**Online Orders:** The Purchasing Department reserves the right to supply the successful vendor with purchase order numbers in lieu of hard copies (or e-copies of purchase orders).

**Delivery:** This is a requirements contract, which means the contract can be used by Jefferson Parish Government departments and branches of government for which we coordinate purchases. Delivery is required to various locations on an as needed basis. Each purchase order will indicate the delivery address for that order. Delivery of each contract order will be required within one week after receipt of the order.

**Invoices:** The successful vendor must invoice individual departments.

**Freight:** Freight charges should be included in the cost of items; if not then freight must be indicated that it will be added to each delivery/invoice. This information is stated in instruction 13. Freight charges should be estimated on your bid response for tabulation purposes, example freight is estimated as \$5.00 per order. If freight is not noted then your bid is tabulated and accepted as freight included in your line item bid price. Vendors are not allowed to add freight after the fact to the bid response or contract.

DATE: 4/28/2020  
BID NO.: 50-00129606

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: DREAMEY@jeffparish.net

**BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 5/14/2020 AND PUBLICLY OPENED THEREAFTER.**

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**10,12,13,15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations or warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

DATE: 4/28/2020

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BID NO.: 50-00129606

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ✓

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF May 30 2021

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

2-3 Days ARO  
N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Ace Office Supplies  
ADDRESS: 631 Triumph Ct, Suite 5  
CITY, STATE: Orlando, FL ZIP: 32805  
TELEPHONE: (407) 523-6446 FAX: (407) 523-6348  
EMAIL ADDRESS: abhkamani2002@aceoffice supply.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 205,076.96

AUTHORIZED SIGNATURE: Bahul Kamani

TITLE: President

Bahul Kamani

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			ONE YEAR CONTRACT FOR THE SUPPLY OF TONER AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS, AGENCIES, & MUNICIPALITIES.		
1	1.00	EA	0010 DRUM UNIT, DR350 BROTHER	115.37	115.37
2	1.00	EA	0020 DRUM UNIT, DR400 BROTHER	155.40	155.40
3	1.00	EA	0030 CARTRIDGE, LC71BK, BLACK BROTHER	No Bid	
4	2.00	EA	0040 CARTRIDGE, LC203BKXL, BLACK BROTHER	No Bid	
5	2.00	EA	0050 CARTRIDGE, LC203CLXL, CYAN/YELLOW/MAGENTA BROTHER	No Bid	
6	1.00	EA	0060 CARTRIDGE, TN310B, BLACK BROTHER	52.50	52.50
7	1.00	EA	0070 CARTRIDGE, TN310C, CYAN BROTHER	57.83	57.83
8	1.00	EA	0080 CARTRIDGE, TN310M, MAGENTA BROTHER	57.83	57.83
9	1.00	EA	0090 CARTRIDGE, TN310Y, YELLOW BROTHER	57.83	57.83
10	1.00	EA	0100 CARTRIDGE, TN350, BLACK BROTHER	62.87	62.87
11	1.00	EA	0110 CARTRIDGE, TN420, BLACK BROTHER	No Bid	
12	1.00	EA	0120 CARTRIDGE, TN430, BLACK BROTHER	No Bid	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
13	1.00	EA	0130 CARTRIDGE, TN450, BLACK BROTHER	50.30	50.30
14	2.00	EA	0140 CARTRIDGE, TN460, BLACK BROTHER	79.80	159.60
15	1.00	EA	0150 CARTRIDGE, TN540, BLACK BROTHER	No Bid	
16	1.00	EA	0160 CARTRIDGE, TN570, BLACK BROTHER	No Bid	
17	1.00	EA	0170 CARTRIDGE, TN650, BLACK BROTHER	100.84	100.84
18	1.00	EA	0180 CARTRIDGE, TN720, BLACK BROTHER	59.01	59.01
19	2.00	EA	0190 CARTRIDGE, TN750, BLACK BROTHER	92.66	185.32 BRM 92.66
20	1.00	EA	0200 CARTRIDGE, 0263B001, BLACK CANON (104)	72.98	72.98
21	1.00	EA	0210 CARTRIDGE, 3500B001, BLACK CANON (128)	77.64	77.64
22	1.00	EA	0220 CARTRIDGE, 2659B001, YELLOW CANON (118)	107.04	107.04
23	1.00	EA	0230 CARTRIDGE, 2660B001, MAGENTA CANON (118)	107.04	107.04
24	1.00	EA	0240 CARTRIDGE, 2661B001, CYAN CANON (118)	107.04	107.04
25	1.00	EA	0250 CARTRIDGE, 2662B001, BLACK CANON (118)	107.04	107.04

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	4.00	EA	0270 CARTRIDGE, CL211XL, COLOR CANON	No Bid	
27	2.00	EA	0280 CARTRIDGE, PG210XL, BLACK CANON	No Bid	
28	1.00	EA	0290 CARTRIDGE, 310-7889, BLACK DELL (DG898)	No Bid	
29	1.00	EA	0300 CARTRIDGE, 310-7890, BLACK DELL (JD746)	↓	
30	1.00	EA	0310 CARTRIDGE, 310-7891, CYAN DELL (GD900)		
31	1.00	EA	0320 CARTRIDGE, 310-7892, CYAN DELL (GD907)		
32	1.00	EA	0330 CARTRIDGE, 310-7893, MAGENTA DELL (KD566)		
33	1.00	EA	0340 CARTRIDGE, 310-7894, MAGENTA DELL (KD566)		
34	1.00	EA	0350 CARTRIDGE, 310-7895, YELLOW DELL (JD750)		
35	1.00	EA	0360 CARTRIDGE, 310-7896, YELLOW DELL (GD908)		
36	1.00	EA	0370 CARTRIDGE, 310-8092, BLACK DELL (PF030)		
37	1.00	EA	0380 CARTRIDGE, 310-8093, BLACK DELL (PF028)		
38	1.00	EA	0390 CARTRIDGE, 310-8094, CYAN DELL (PF029)		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
39	1.00	EA	0400 CARTRIDGE, 310-8095, CYAN DELL (RF012)	No Bid - BRN <del>183.35</del>	<del>183.35</del>
40	1.00	EA	0410 CARTRIDGE, 310-8096, MAGENTA DELL (RF013)	No Bid	
41	1.00	EA	0420 CARTRIDGE, 310-8097, MAGENTA DELL (MF790)	No Bid	
42	1.00	EA	0430 CARTRIDGE, 310-8098, YELLOW DELL (NF556)	235.87	235.87
43	1.00	EA	0440 CARTRIDGE, 310-8402, YELLOW DELL (NF555)	No Bid	
44	1.00	EA	0450 CARTRIDGE, 310-8707, BLACK DELL (MW558)	128.10	128.10
45	10.00	EA	0460 CARTRIDGE, 330-2209, BLACK DELL (HX756)	103.95	1039.50
46	1.00	EA	0470 CARTRIDGE, 330-9523, BLACK DELL (2MMJP)	92.76	92.76
47	1.00	EA	0480 CARTRIDGE, 331-9797, BLACK DELL (T6J1J)	98.70	98.70
48	1.00	EA	0490 CARTRIDGE, 593-BBBJ, BLACK DELL (C7D6F)	178.50	178.50
49	1.00	EA	0500 CARTRIDGE, 593-BBOW, BLACK DELL (N7DWF)	69.30	69.30
50	1.00	EA	0510 CARTRIDGE, 593-BBOX, CYAN DELL (P3HJK)	103.95	103.95
51	1.00	EA	0520 CARTRIDGE, 593-BBOY, MAGENTA DELL (5PG7P)	103.95	103.95

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
52	1.00	EA	0530 CARTRIDGE, 593-BBOZ, YELLOW DELL (3P7C4)	No Bid	
53	1.00	EA	0540 CARTRIDGE, 593-BBXZ, MAGENTA DELL (9MKKY)		
54	1.00	EA	0550 CARTRIDGE, 593-BBYC, CYAN DELL (8HM13)		
55	1.00	EA	0560 CARTRIDGE, 593-BBYF, BLACK DELL (W3GR6)		
56	1.00	EA	0570 CARTRIDGE, 596-BBYE, YELLOW DELL (FKRWV)		
57	1.00	EA	0630 CARTRIDGE, T060120S, BLACK EPSON (60)		
58	1.00	EA	0640 CARTRIDGE, T125120-S, BLACK EPSON (125)		
59	1.00	EA	0650 CARTRIDGE, T125220-S, CYAN EPSON (125)		
60	1.00	EA	0660 CARTRIDGE, T125320-S, MAGENTA EPSON (125)		
61	1.00	EA	0670 CARTRIDGE, T125420-S, YELLOW EPSON (125)		
62	12.00	EA	0680 CARTRIDGE, T126120, BLACK EPSON (126)		
63	6.00	EA	0690 CARTRIDGE, T126520, CYAN/YELLOW/MAGENTA EPSON (126) 3-PK		
64	1.00	EA	0700 CARTRIDGE, T786120-S, BLACK EPSON (786)		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
65	1.00	EA	0710 CARTRIDGE, T786220-S, CYAN EPSON (786)	No Bid	
66	1.00	EA	0720 CARTRIDGE, T786320-S, MAGENTA EPSON (786)		
67	1.00	EA	0730 CARTRIDGE, T786420-S, YELLOW EPSON (786)		
68	1.00	EA	0740 CARTRIDGE, TO60220S, CYAN EPSON (60)		
69	1.00	EA	0750 CARTRIDGE, TO60320S, MAGENTA EPSON (60)		
70	1.00	EA	0760 CARTRIDGE, TO60420S, YELLOW EPSON (60)		
71	1.00	EA	0770 CARTRIDGE, B3B30FN, CYAN, MAGENTA, YELLOW HEWLETT PACKARD (920) COMBO-PK		
72	1.00	EA	0780 CARTRIDGE, C2P05AN, BLACK HEWLETT PACKARD (62XL)		
73	1.00	EA	0790 CARTRIDGE, C2P07AN, TRI-COLOR HEWLETT PACKARD (62XL)		
74	2.00	EA	0800 CARTRIDGE, C2P23AN, BLACK HEWLETT PACKARD (934XL)		
75	2.00	EA	0810 CARTRIDGE, C2P24AN, CYAN HEWLETT PACKARD (935XL)		
76	2.00	EA	0820 CARTRIDGE, C2P25AN, MAGENTA HEWLETT PACKARD (935XL)		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
77	2.00	EA	0830 CARTRIDGE, C2P26AN, YELLOW HEWLETT PACKARD (935XL)	No Bid	
78	1.00	EA	0840 CARTRIDGE, C4127X, BLACK HEWLETT PACKARD (27X)	155.90	155.90
79	1.00	EA	0850 CARTRIDGE, C4129X, BLACK HEWLETT PACKARD (29X)	No Bid	
80	1.00	EA	0860 CARTRIDGE, C4820A, BLACK PRINT HEAD HEWLETT PACKARD (80)	222.60	222.60
81	1.00	EA	0870 CARTRIDGE, C4821A, CYAN PRINT HEAD HEWLETT PACKARD (80)	222.60	222.60
82	1.00	EA	0880 CARTRIDGE, C4822A, MAGENTA PRINT HEAD HEWLETT PACKARD (80)	222.60	222.60
83	1.00	EA	0890 CARTRIDGE, C4823A, YELLOW PRINT HEAD HEWLETT PACKARD (80)	222.60	222.60
84	1.00	EA	0900 CARTRIDGE, C4836A, CYAN HEWLETT PACKARD (11)	No Bid	
85	1.00	EA	0910 CARTRIDGE, C4837A, MAGENTA HEWLETT PACKARD (11)	No Bid	
86	1.00	EA	0920 CARTRIDGE, C4838A, YELLOW HEWLETT PACKARD (11)	No Bid	
87	1.00	EA	0930 CARTRIDGE, C4844A, BLACK HEWLETT PACKARD (10)	No Bid	
88	1.00	EA	0940 CARTRIDGE, C4846A, CYAN HEWLETT PACKARD (80)	No Bid	
89	1.00	EA	0950 CARTRIDGE, C4847A, MAGENTA HEWLETT PACKARD (80)	No Bid	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
90	1.00	EA	0960 CARTRIDGE, C4848A, YELLOW HEWLETT PACKARD (80)	No Bid	
91	1.00	EA	0970 CARTRIDGE, C4871A, BLACK HEWLETT PACKARD (80)	✓	
92	4.00	EA	0980 CARTRIDGE, C6656AN, BLACK HEWLETT PACKARD (56)	✓	
93	1.00	EA	0990 CARTRIDGE, C6657AN, TRI-COLOR HEWLETT PACKARD (57)	✓	
94	1.00	EA	1000 CARTRIDGE, C6658AN, PHOTO COLOR HEWLETT PACKARD (58)	✓	
95	1.00	EA	1010 CARTRIDGE, C7115A, BLACK HEWLETT PACKARD (15A)	✓	
96	1.00	EA	1020 CARTRIDGE, C7115X, BLACK HEWLETT PACKARD (15X)	✓	
97	1.00	EA	1030 CARTRIDGE, C8061X, BLACK HEWLETT PACKARD (61X)	165.90	165.90
98	1.00	EA	1040 CARTRIDGE, C8543X, BLACK HEWLETT PACKARD (43X)	281.40	281.40
99	1.00	EA	1050 CARTRIDGE, C8767WN, BLACK HEWLETT PACKARD (96)	No Bid	
100	4.00	EA	1060 CARTRIDGE, C9353FN, BLACK/TRI-COLOR HEWLETT PACKARD (96/97 2-PACK)	✓	
101	1.00	EA	1070 CARTRIDGE, C9363WN, TRI-COLOR HEWLETT PACKARD (97)	✓	
102	1.00	EA	1080 CARTRIDGE, C9370A, PHOTO BLACK HEWLETT PACKARD (72)	70.75	70.75

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
103	2.00	EA	1090 CARTRIDGE, C9371A, CYAN HEWLETT PACKARD (72)	70.75	141.50
104	2.00	EA	1100 CARTRIDGE, C9372A, MAGENTA HEWLETT PACKARD (72)	70.75	141.50
105	2.00	EA	1110 CARTRIDGE, C9373A, YELLOW HEWLETT PACKARD (72)	70.75	141.50
106	2.00	EA	1120 CARTRIDGE, C9374A, GRAY HEWLETT PACKARD (72)	70.75	141.50
107	1.00	EA	1130 CARTRIDGE, C9380A, GRAY & PHOTO BLACK HEWLETT PACKARD (72)	74.18	74.18
108	1.00	EA	1140 CARTRIDGE, C9383A, CYAN/MAGENTA HEWLETT PACKARD (72)	74.18	74.18
109	1.00	EA	1150 CARTRIDGE, C9384A, YELLOW & MATTE BLACK HEWLETT PACKARD (72)	74.18	74.18
110	1.00	EA	1160 CARTRIDGE, C9396AN, BLACK HEWLETT PACKARD (88XL)	No Bid	
111	2.00	EA	1170 CARTRIDGE, C9403A, MATTE BLACK HEWLETT PACKARD (72)	70.35	140.70
112	1.00	EA	1180 CARTRIDGE, C9464A, MATTE BLACK HEWLETT PACKARD (91)	No Bid	
113	1.00	EA	1190 CARTRIDGE, C9465A, PHOTO BLACK HEWLETT PACKARD (91)	No Bid	
114	1.00	EA	1200 CARTRIDGE, C9466A, LIGHT GRAY HEWLETT PACKARD (91)	No Bid	
115	1.00	EA	1210 CARTRIDGE, C9467A, CYAN HEWLETT PACKARD (91)	No Bid	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
116	1.00	EA	1220 CARTRIDGE, C9468A, MAGENTA HEWLETT PACKARD (91)	No Bid	
117	1.00	EA	1230 CARTRIDGE, C9469A, YELLOW HEWLETT PACKARD (91)	No Bid	
118	1.00	EA	1240 CARTRIDGE, C9470A, LIGHT CYAN HEWLETT PACKARD (91)	No Bid	
119	1.00	EA	1250 CARTRIDGE, C9471A, LIGHT MAGENTA HEWLETT PACKARD (91)	No Bid	
120	1.00	EA	1260 CARTRIDGE, C9518A, MAINTENANCE CARTRIDGE (91)	99.00	99.00
121	1.00	EA	1270 CARTRIDGE, C9720A, BLACK HEWLETT PACKARD (641A)	177.45	177.45
122	1.00	EA	1280 CARTRIDGE, C9721A, CYAN HEWLETT PACKARD (641A)	204.75	204.75
123	1.00	EA	1290 CARTRIDGE, C9722A, YELLOW HEWLETT PACKARD (641A)	204.75	204.75
124	1.00	EA	1300 CARTRIDGE, C9723A, MAGENTA HEWLETT PACKARD (641A)	204.75	204.75
125	6.00	EA	1310 CARTRIDGE, C9730A, BLACK HEWLETT PACKARD (645A)	263.68	1582.08
126	7.00	EA	1320 CARTRIDGE, C9731A, CYAN HEWLETT PACKARD (645A)	359.47	2516.29
127	7.00	EA	1330 CARTRIDGE, C9732A, YELLOW HEWLETT PACKARD (645A)	359.47	2516.29
128	6.00	EA	1340 CARTRIDGE, C9733A, MAGENTA HEWLETT PACKARD (645A)	359.47	2156.82

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
129	1.00	EA	1350 IMAGE TRANSFER KIT, C9734B HEWLETT PACKARD (645A)	No Bid	
130	1.00	EA	1360 CARTRIDGE, CB316WN, BLACK HEWLETT PACKARD (564)		
131	1.00	EA	1370 CARTRIDGE, CB318WN, CYAN HEWLETT PACKARD (564)		
132	1.00	EA	1380 CARTRIDGE, CB319WN, MAGENTA HEWLETT PACKARD (564)		
133	1.00	EA	1390 CARTRIDGE, CB320WN, YELLOW HEWLETT PACKARD (564)		
134	2.00	EA	1400 CARTRIDGE, CB323WN, CYAN HEWLETT PACKARD (564XL)		
135	2.00	EA	1410 CARTRIDGE, CB324WN, MAGENTA HEWLETT PACKARD (564XL)		
136	2.00	EA	1420 CARTRIDGE, CB325WN, YELLOW HEWLETT PACKARD (564XL)		
137	1.00	EA	1430 CARTRIDGE, CB336WN, BLACK HEWLETT PACKARD (74XL)		
138	1.00	EA	1440 CARTRIDGE, CB338WN, TRI-COLOR HEWLETT PACKARD (75XL)		
139	3.00	EA	1450 CARTRIDGE, CB436A, BLACK HEWLETT PACKARD (36A)		
140	1.00	EA	1460 CARTRIDGE, CB540A, BLACK HEWLETT PACKARD (125A)	75.51	75.51
141	4.00	EA	1470 CARTRIDGE, CB541A, CYAN HEWLETT PACKARD (125A)	69.39	277.56

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
142	7.00	EA	1480 CARTRIDGE, CB542A, YELLOW HEWLETT PACKARD (125A)	69.39	485.73
143	4.00	EA	1490 CARTRIDGE, CB543A, MAGENTA HEWLETT PACKARD (125A)	69.39	277.56
144	2.00	EA	1500 CARTRIDGE, CC364A, BLACK HEWLETT PACKARD (64A)	160.65	321.30
145	3.00	EA	1510 CARTRIDGE, CC364X, BLACK HEWLETT PACKARD (64X)	259.95	779.85
146	8.00	EA	1530 CARTRIDGE, CC530A, BLACK HEWLETT PACKARD (304A)	115.50	924.00
147	8.00	EA	1560 CARTRIDGE, CC531A, CYAN HEWLETT PACKARD (304A)	113.40	907.20
148	9.00	EA	1580 CARTRIDGE, CC532A, YELLOW HEWLETT PACKARD (304A)	113.40	1020.60
149	10.00	EA	1590 CARTRIDGE, CC533A, MAGENTA HEWLETT PACKARD (304A)	113.40	1134.00
150	1.00	EA	1610 CARTRIDGE, CD972AN, CYAN HEWLETT PACKARD (920XL)	No Bid	
151	1.00	EA	1620 CARTRIDGE, CD973AN, MAGENTA HEWLETT PACKARD (920XL)		
152	1.00	EA	1630 CARTRIDGE, CD974AN, YELLOW HEWLETT PACKARD (920XL)		
153	2.00	EA	1640 CARTRIDGE, CD975AN, BLACK HEWLETT PACKARD (920XL)		
154	2.00	EA	1650 CARTRIDGE, CE410A, BLACK HEWLETT PACKARD (305A)	78.73	157.46

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
155	1.00	EA	1656 IMAGE FUSER KIT 110V - CE246A, HEWLETT PACKARD	299.00	299.00
156	1.00	EA	1657 IMAGE FUSER KIT, 200V, CE247A HEWLETT PACKARD	No Bid	No Bid
157	1.00	EA	1658 IMAGE TRANSFER KIT, CE249A, HEWLETT PACKARD	280.50	280.50
158	1.00	EA	1660 CARTRIDGE, CE255A, BLACK HEWLETT PACKARD (55A)	136.50	136.50
159	1.00	EA	1670 CARTRIDGE, CE250A, BLACK HEWLETT PACKARD (504A)	122.85	122.85
160	1.00	EA	1680 CARTRIDGE, CE251, CYAN HEWLETT APCKARD (504A)	227.85	227.85
161	1.00	EA	1690 CARTRIDGE, CE252, YELLOW HEWLETT PACKARD (504A)	227.85	227.85
162	1.00	EA	1700 CARTRIDGE, CE253, MAGENTA HEWLETT PACKARD (504A)	227.85	227.85
163	10.00	EA	1710 CARTRIDGE, CE255A, BLACK HEWLETT PACKARD (55A)	141.70	1,417.00
164	1.00	EA	1720 CARTRIDGE, CE255X. BLACK HEWLETT PACKARD (55X)	212.10	212.10
165	4.00	EA	1730 CARTRIDGE, CE260A, BLACK HEWLETT PACKARD (648A)	148.05	592.20
166	3.00	EA	1740 CARTRIDGE, CE261A, CYAN HEWLETT PACKARD (648A)	257.25	771.75

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
167	2.00	EA	1750 CARTRIDGE, CE262A, YELLOW HEWLETT PACKARD (648A)	257.25	514.50
168	2.00	EA	1760 CARTRIDGE, CE263A, MAGENTA HEWLETT PACKARD (648A)	257.25	514.50
169	1.00	EA	1761 TONER COLLECTION UNIT, CE265A HEWLETT PACKARD	29.95	29.95
170	5.00	EA	1770 CARTRIDGE, CE270A, BLACK HEWLETT PACKARD (650A)	225.75	1128.75
171	5.00	EA	1780 CARTRIDGE, CE271A, CYAN HEWLETT PACKARD (650A)	347.55	1,737.75
172	3.00	EA	1790 CARTRIDGE, CE272A, YELLOW HEWLETT PACKARD (650A)	347.55	1,042.65
173	3.00	EA	1800 CARTRIDGE, CE273A, MAGENTA HEWLETT PACKARD (650A)	347.55	1,042.65
174	24.00	EA	1810 CARTRIDGE, CE278A, BLACK HEWLETT PACKARD (78A)	73.34	1,760.16
175	1.00	EA	1820 CARTRIDGE, CE278D, BLACK HEWLETT PACKARD (78A)	131.25	131.25
176	10.00	EA	1830 CARTRIDGE, CE285A, BLACK HEWLETT PACKARD (85A)	64.05	640.50
177	1.00	EA	1840 CARTRIDGE, CE287A, BLACK HEWLETT PACKARD (87A)	No Bid	
178	2.00	EA	1850 CARTRIDGE, CE310A, BLACK HEWLETT PACKARD (126A)	49.13	98.26
179	2.00	EA	1860 CARTRIDGE, CE311A, CYAN HEWLETT PACKARD (126A)	54.60	109.20

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
180	2.00	EA	1870 CARTRIDGE, CE312A, YELLOW HEWLETT PACKARD (126A)	54.60	109.20
181	2.00	EA	1880 CARTRIDGE, CE313A, MAGENTA HEWLETT PACKARD (126A)	54.60	109.20
182	3.00	EA	1890 CARTRIDGE, CE320A, BLACK HEWLETT PACKARD (128A)	66.51	199.53
183	3.00	EA	1900 CARTRIDGE, CE321A, CYAN HEWLETT PACKARD (128A)	63.26	189.78
184	3.00	EA	1910 CARTRIDGE, CE322A, YELLOW HEWLETT PACKARD (128A)	63.26	189.78
185	3.00	EA	1920 CARTRIDGE, CE323A, MAGENTA HEWLETT PAKCARD (128A)	63.26	189.78
186	36.00	EA	1930 CARTRIDGE, CE390A, BLACK HEWLETT PACKARD (90A)	160.65	5783.40
187	6.00	EA	1940 CARTRIDGE, CE390X, BLACK HEWLETT PACKARD (90X)	263.68	1582.08
188	6.00	EA	1950 CARTRIDGE, CE400A, BLACK HEWLETT PACKARD (507A)	138.60	831.60
189	17.00	EA	1960 CARTRIDGE, CE400X, BLACK HEWLETT PACKARD (507X)	182.31	3,099.27
190	12.00	EA	1970 CARTRIDGE, CE401A, CYAN HEWLETT PACKARD (507A)	198.79 <del>283.51</del> BRY	2,385.48
191	11.00	EA	1980 CARTRIDGE, CE402A, YELLOW HEWLETT PACKARD (507A)	198.79	2,186.69
192	13.00	EA	1990 CARTRIDGE, CE403A, MAGENTA HEWLETT PACKARD (507A)	198.79	2,584.27

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
193	21.00	EA	2000 CARTRIDGE, CE410A, BLACK HEWLETT PACKARD	76.83	1613.43
194	40.00	EA	2010 CARTRIDGE, CE410X, BLACK HEWLETT PACKARD	92.70	3708.00
195	44.00	EA	2020 CARTRIDGE, CE411A, CYAN HEWLETT PACKARD	107.12	4713.28
196	44.00	EA	2040 CARTRIDGE, CE412A, YELLOW HEWLETT PACKARD (410A)(305A)	107.12	4713.28
197	36.00	EA	2060 CARTRIDGE, CE413A, MAGENTA HEWLETT PACKARD (304A, 305A, 410A)	107.12	3856.32
198	22.00	EA	2080 CARTRIDGE, CE505A, BLACK HEWLETT PACKARD (05A)	80.34	1767.48
199	4.00	EA	2090 CARTRIDGE, CE505X, BLACK HEWLETT PACKARD (05X)	151.95	607.80
200	13.00	EA	2110 CARTRIDGE, CE740A, BLACK HEWLETT PACKARD (307A)	136.95	1780.35
201	9.00	EA	2120 CARTRIDGE, CE741A, CYAN HEWLETT PACKARD (307A)	243.95	2195.55
202	8.00	EA	2130 CARTRIDGE, CE742A, YELLOW HEWLETT PACKARD (307A)	243.95	1951.60
203	7.00	EA	2140 CARTRIDGE, CE743A, MAGENTA HEWLETT PACKARD (307A)	243.95	1707.65
204	1.00	EA	2229 MAINTENANCE KIT, CF064A, 110V HEWLETT PACKARD	320.10	320.10
205	1.00	EA	2230 CARTRIDGE, CF210A, BLACK HEWLETT PACKARD (131)	63.00	63.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
206	1.00	EA	2240 CARTRIDGE, CF211A, CYAN HEWLETT PACKARD (131A)	79.80	79.80
207	1.00	EA	2250 CARTRIDGE, CF212A, YELLOW HEWLETT PACKARD (131A)	79.80	79.80
208	1.00	EA	2260 CARTRIDGE, CF213A, MAGENTA HEWLETT PACKARD (131A)	79.80	79.80
209	1.00	EA	2270 CARTRIDGE, CF214X, BLACK HEWLETT PACKARD (14X)	203.94	203.94
210	73.00	EA	2280 CARTRIDGE, CF217A, BLACK HEWLETT PACKARD (17A)	56.28	4108.44
211	33.00	EA	2290 CARTRIDGE, CF226A, BLACK HEWLETT PACKARD (26A)	107.28	3540.24
212	56.00	EA	2300 CARTRIDGE, CF226X, BLACK HEWLETT PACKARD (26X)	172.33	9650.48
213	11.00	EA	2310 CARTRIDGE, CF226XD, BLACK HEWLETT PACKARD (26X)	317.95	3497.45
214	6.00	EA	2320 CARTRIDGE, CF230A, BLACK HEWLETT PACKARD (30A)	58.24	349.44
215	3.00	EA	2330 CARTRIDGE, CF230X, BLACK HEWLETT PACKARD (30X)	86.98	260.94
216	4.00	EA	2340 CARTRIDGE, CF237A, BLACK HEWLETT PACKARD (37A)	160.65	642.60
217	5.00	EA	2342 CARTRIDGE, CF251AM, YELLOW, CYAN, MAGENTA, 3 PACK, HEWLETT PACKARD (410A)	277.20	1386.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
218	5.00	EA	2345 CARTRIDGE, CF258X, BLACK, HEWLETT PACKARD, (58X)	187.92	939.60
219	98.00	EA	2350 CARTRIDGE, CF280A, BLACK HEWLETT PACKARD (80A)	93.73	9185.54
220	6.00	EA	2360 CARTRIDGE, CF280X, BLACK HEWLETT PACKARD (80X)	164.85	989.10
221	2.00	EA	2370 CARTRIDGE, CF280XD, BLACK HEWLETT PACKARD (80X) 2-PK	291.90	583.80
222	1.00	EA	2380 CARTRIDGE, CF281A, BLACK HEWLETT PACKARD (81A)	159.49	159.49
223	22.00	EA	2390 CARTRIDGE, CF283A, BLACK HEWLETT PACKARD (83A)	59.78	1315.16
224	24.00	EA	2400 CARTRIDGE, CF283AD, BLACK HEWLETT PACKARD (83A) 2-PK	105.00	2520.00
225	14.00	EA	2410 CARTRIDGE, CF283X, BLACK HEWLETT PACKARD (83X)	74.38	1041.32
226	1.00	EA	2420 CARTRIDGE, CF287A, BLACK HEWLETT PACKARD (87A)	200.55	200.55
227	3.00	EA	2430 CARTRIDGE, CF287X, BLACK HEWLETT PACKARD (87X)	267.60	802.80
228	1.00	EA	2440 CARTRIDGE, CF3237A, BLACK HEWLETT PACKARD (37A)	160.65	160.65
229	1.00	EA	2450 CARTRIDGE, CF325X, BLACK HEWLETT PACKARD (25X)	268.80	268.80
230	2.00	EA	2460 CARTRIDGE, CF350A, BLACK HEWLETT PACKARD (130A)	52.50	105.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
231	1.00	EA	2470 CARTRIDGE, CF351A, CYAN HEWLETT PACKARD (130A)	No Bid	
232	1.00	EA	2480 CARTRIDGE, CF352A, YELLOW HEWLETT PACKARD (130A)	✓	
233	1.00	EA	2490 CARTRIDGE, CF353A, MAGENTA HEWLETT PACKARD (130A)	✓	
234	7.00	EA	2500 CARTRIDGE, CF360A, BLACK HEWLETT PACKARD (508A)	143.74	1006.18
235	8.00	EA	2510 CARTRIDGE, CF360X, BLACK HEWLETT PACKARD (508X)	200.55	1604.40
236	10.00	EA	2520 CARTRIDGE, CF361A, CYAN HEWLETT PACKARD (508A)	180.22	1802.20
237	2.00	EA	2530 CARTRIDGE, CF361X, CYAN HEWLETT PACKARD (508X)	272.89	545.78
238	8.00	EA	2540 CARTRIDGE, CF362A, YELLOW HEWLETT PACKARD (508A)	180.22	1441.76
239	2.00	EA	2550 CARTRIDGE, CF362X, YELLOW HEWLETT PACKARD (508X)	272.89	545.78
240	7.00	EA	2560 CARTRIDGE, CF363A, MAGENTA HEWLETT PACKARD (508A)	180.22	BRM 54 1261.44
241	2.00	EA	2570 CARTRIDGE, CF363X, MAGENTA HEWLETT PACKARD (508X)	272.89	545.78
242	4.00	EA	2580 CARTRIDGE, CF370AM, CYAN/YELLOW/ MAGENTA HEWLETT PACKARD (305A) 3-PK	302.40	1209.60
243	2.00	EA	2590 CARTRIDGE, CF380A, BLACK HEWLETT PACKARD (312A)	85.05	170.10

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
244	16.00	EA	2600 CARTRIDGE, CF380X, BLACK HEWLETT PACKARD (312X)	103.95	1663.20
245	11.00	EA	2610 CARTRIDGE, CF381A, CYAN HEWLETT PACKARD (312A)	114.43	1258.73
246	15.00	EA	2620 CARTRIDGE, CF382A, YELLOW HEWLETT PACKARD (312A)	114.43	1716.45
247	10.00	EA	2630 CARTRIDGE, CF383A, MAGENTA HEWLETT PACKARD (312A)	114.43	1144.30
248	1.00	EA	2640 CARTRIDGE, CF400A, BLACK HEWLETT PACKARD (201A)	63.00	63.00
249	7.00	EA	2650 CARTRIDGE, CF400X, BLACK HEWLETT PACKARD (201X)	85.05	595.35
250	1.00	EA	2660 CARTRIDGE, CF401A, CYAN HEWLETT PACKARD (201A)	74.55	74.55
251	6.00	EA	2670 CARTRIDGE, CF401X, CYAN HEWLETT PACKARD (201X)	93.45	560.70
252	1.00	EA	2680 CARTRIDGE, CF402A, YELLOW HEWLETT PACKARD (201A)	74.55	74.55
253	6.00	EA	2690 CARTRIDGE, CF402X, YELLOW HEWLETT PACKARD (201X)	93.45	560.70
254	2.00	EA	2700 CARTRIDGE, CF403A, MAGENTA HEWLETT PACKARD (201A)	74.55	149.10
255	1.00	EA	2710 CARTRIDGE, CF403X, MAGENTA HEWLETT PACKARD (201X)	93.45	93.45
256	74.00	EA	2720 CARTRIDGE, CF410A, BLACK HEWLETT PACKARD (410X)	78.22	5788.28

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
257	35.00	EA	2730 CARTRIDGE, CF410X, BLACK HEWLETT PACKARD (410X)	129.78	4542.30
258	22.00	EA	2740 CARTRIDGE, CF410XD, BLACK HEWLETT PACKARD (410X) 2-PK	No Bid	
259	60.00	EA	2750 CARTRIDGE, CF411A, CYAN HEWLETT PACKARD (410A)	100.94	6056.40
260	44.00	EA	2760 CARTRIDGE, CF411X, CYAN HEWLETT PACKARD (410X)	175.10	7704.40
261	56.00	EA	2770 CARTRIDGE, CF412A, YELLOW HEWLETT PACKARD (410A)	100.94	5652.64
262	47.00	EA	2780 CARTRIDGE, CF412X, YELLOW HEWLETT PACKARD (410X)	175.10	8229.70
263	63.00	EA	2790 CARTRIDGE, CF413A, MAGENTA HEWLETT PACKARD (410A)	100.94	6359.22
264	37.00	EA	2800 CARTRIDGE, CF413X, MAGENTA HEWLETT PACKARD (410X)	175.10	6478.70
265	4.00	EA	2810 CARTRIDGE, CF440AM, CYAN/YELLOW/ MAGENTA HEWLETT PACKARD (312A) 3-PK	No Bid	
266	8.00	EA	2820 CARTRIDGE, CF500A, BLACK HEWLETT PACKARD (202A)	56.70	453.60
267	9.00	EA	2830 CARTRIDGE, CF500X, BLACK HEWLETT PACKARD (202X)	85.05	765.45
268	7.00	EA	2840 CARTRIDGE, CF501A, CYAN HEWLETT PACKARD (202A)	67.20	470.40
269	5.00	EA	2850 CARTRIDGE, CF501X, CYAN HEWLETT PACKARD (202X)	89.25	446.25

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
270	7.00	EA	2860 CARTRIDGE, CF502A, YELLOW HEWLETT PACKARD (202A)	67.20	470.40
271	5.00	EA	2870 CARTRIDGE, CF502X, YELLOW HEWLETT PACKARD (202X)	89.25	446.25
272	7.00	EA	2880 CARTRIDGE, CF503A, MAGENTA HEWLETT PACKARD (202A)	67.20	470.40
273	5.00	EA	2890 CARTRIDGE, CF503X, MAGENTA HEWLETT PACKARD (202X)	89.25	446.25
274	1.00	EA	2900 CARTRIDGE, CF510A, BLACK HEWLETT PACKARD (204A)	44.12	44.12
275	1.00	EA	2910 CARTRIDGE, CF511A, CYAN HEWLETT PACKARD (204A)	48.33	48.33
276	1.00	EA	2920 CARTRIDGE, CF512A, YELLOW HEWLETT PACKARD (204A)	48.33	48.33
277	1.00	EA	2930 CARTRIDGE, CF513A, MAGENTA HEWLETT PACKARD (204A)	48.33	48.33
278	1.00	EA	3590 CARTRIDGE, CH563WN, BLACK HEWLETT PACKARD (61XL)	No Bid	
279	2.00	EA	3600 MAINTENANCE TONER, CH649A HEWLETT PACKARD (761)	No Bid	
280	1.00	EA	3610 CARTRIDGE, CM749A, BLACK HEWLETT PACKARD (950)	No Bid	
281	1.00	EA	3611 CARTRIDGE, 951 TRI-COLOR (CM749A) HEWLETT PACKARD	No Bid	
282	2.00	EA	3620 CARTRIDGE, CM992A, YELLOW HEWLETT PACKARD (761)	No Bid	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
283	2.00	EA	3630 CARTRIDGE, CM993A, MAGENTA HEWLETT PACKARD (761)	No Bid	
284	2.00	EA	3640 CARTRIDGE, CM994A, CYAN HEWLETT PACKARD (761)		
285	2.00	EA	3650 CARTRIDGE, CM995A, GRAY HEWLETT PACKARD (761)		
286	2.00	EA	3660 CARTRIDGE, CM996A, DARK GRAY HEWLETT PACKARD (761)		
287	2.00	EA	3670 CARTRIDGE, CM997A, MATTE BLACK HEWLETT PACKARD (761)		
288	1.00	EA	3680 CARTRIDGE, CN045A, BLACK HEWLETT PACKARD (950XL)		
289	5.00	EA	3690 CARTRIDGE, CN045AN, BLACK HEWLETT PACKARD (950XL)		
290	1.00	EA	3700 CARTRIDGE, CN046A, CYAN HEWLETT PACKARD (951XL)		
291	1.00	EA	3710 CARTRIDGE, CN046AN, CYAN HEWLETT PACKARD (951XL)		
292	1.00	EA	3720 CARTRIDGE, CN047A, MAGENTA HEWLETT PACKARD (951XL)		
293	1.00	EA	3730 CARTRIDGE, CN047AN, MAGENTA HEWLETT PACKARD (951XL)		
294	1.00	EA	3740 CARTRIDGE, CN048A, YELLOW HEWLETT PACKARD (951XL)		
295	1.00	EA	3750 CARTRIDGE, CN048AN, YELLOW HEWLETT PACKARD (951XL)		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
296	1.00	EA	3760 CARTRIDGE, CN049AN, BLACK HEWLETT PACKARD (950)	No Bid	
297	1.00	EA	3770 CARTRIDGE, CN050AN, CYAN HEWLETT PACKARD (951)		
298	1.00	EA	3780 CARTRIDGE, CN051AN, MAGENTA HEWLETT PACKARD (951)		
299	1.00	EA	3790 CARTRIDGE, CN052AN, YELLOW HEWLETT PACKARD (951)		
300	10.00	EA	3800 CARTRIDGE, CN053AN, BLACK HEWLETT PACKARD (932XL)		
301	9.00	EA	3810 CARTRIDGE, CN054AN, CYAN HEWLETT PACKARD (933XL)		
302	8.00	EA	3820 CARTRIDGE, CN055AN, MAGENTA HEWLETT PACKARD (933XL)		
303	12.00	EA	3830 CARTRIDGE, CN056AN, YELLOW HEWLETT PACKARD (933XL)		
304	1.00	EA	3840 CARTRIDGE, CN057AN, BLACK HEWLETT PACKARD (932)		
305	1.00	EA	3850 CARTRIDGE, CN058AN, CYAN HEWLETT PACKARD (933)		
306	1.00	EA	3860 CARTRIDGE, CN059AN, MAGENTA HEWLETT PACKARD (933)		
307	1.00	EA	3870 CARTRIDGE, CN060AN, YELLOW HEWLETT PACKARD (933)		
308	1.00	EA	3880 CARTRIDGE, CN621AM, BLACK HEWLETT PACKARD (970)		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
309	1.00	EA	3890 CARTRIDGE, CN622AM, CYAN HEWLETT PACKARD (971)	No Bid	
310	1.00	EA	3900 CARTRIDGE, CN623AM, MAGENTA HEWLETT PACKARD (971)		
311	1.00	EA	3910 CARTRIDGE, CN624AM, YELLOW HEWLETT PACKARD (971)		
312	2.00	EA	3920 CARTRIDGE, CN625AM, BLACK HEWLETT PACKARD (970XL)		
313	1.00	EA	3930 CARTRIDGE, CN626AM, CYAN HEWLETT PACKARD (971XL)		
314	2.00	EA	3940 CARTRIDGE, CN627AM, MAGENTA HEWLETT PACKARD (971XL)		
315	2.00	EA	3950 CARTRIDGE, CN628AM, YELLOW HEWLETT PACKARD (971XL)		
316	1.00	EA	3960 CARTRIDGE, CN684WN, BLACK HEWLETT PACKARD (564XL)		
317	1.00	EA	3970 CARTRIDGE, CZ129A, BLACK HEWLETT PACKARD (711)	34.95	34.95
318	1.00	EA	3980 CARTRIDGE, CZ130A, CYAN HEWLETT PACKARD (711)	29.95	29.95
319	1.00	EA	3990 CARTRIDGE, CZ131A, MAGENTA HEWLETT PACKARD (711)	29.95	29.95
320	1.00	EA	4000 CARTRIDGE, CZ132A, YELLOW HEWLETT PACKARD (711)	29.95	29.95
321	1.00	EA	4010 CARTRIDGE, CR314FN, CYAN/MAGENTA/ YELLOW HEWLETT PACKARD (951)3-PK	No Bid	No Bid

DATE: 4/28/2020

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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
322	2.00	EA	4020 CARTRIDGE, D8J07A, CYAN HEWLETT PACKARD (980)	No Bid	
323	2.00	EA	4030 CARTRIDGE, D8J08A, MAGENTA HEWLETT PACKARD (980)		
324	2.00	EA	4040 CARTRIDGE, D8J09A, YELLOW HEWLETT PACKARD (980)		
325	2.00	EA	4050 CARTRIDGE, D8J10A, BLACK HEWLETT PACKARD (980)		
326	2.00	EA	4060 CARTRIDGE, F6T84AN, BLACK HEWLETT PACKARD (972XL)		
327	7.00	EA	4070 CARTRIDGE, F6U19AN, BLACK HEWLETT PACKARD (952XL)		
328	1.00	EA	4080 CARTRIDGE, F9J95A, MAGENTA HEWLETT PACKARD (745)		
329	1.00	EA	4090 CARTRIDGE, F9J96A, YELLOW HEWLETT PACKARD (745)		
330	1.00	EA	4100 CARTRIDGE, F9J97A, CYAN HEWLETT PACKARD (745)		
331	1.00	EA	4110 CARTRIDGE, F9J98A, PHOTO BLACK HEWLETT PACKARD (745)		
332	1.00	EA	4120 CARTRIDGE, F9J99A, MATTE BLACK HEWLETT PACKARD (745)		
333	1.00	EA	4130 CARTRIDGE, F9K00A, CHROMATIC RED HEWLETT PACKARD (745)		
334	1.00	EA	4140 CARTRIDGE, LOR39AN, BLACK HEWLETT PACKARD (956XL)		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
335	2.00	EA	4150 CARTRIDGE, LOR98AN, CYAN HEWLETT PACKARD (972X)	No Bid	
336	1.00	EA	4160 CARTRIDGE, LOS49AN, CYAN HEWLETT PACKARD (952)		
337	1.00	EA	4170 CARTRIDGE, LOS52AN, MAGENTA HEWLETT PACKARD (952)		
338	1.00	EA	4180 CARTRIDGE, LOS55AN, YELLOW HEWLETT PACKARD (952)		
339	5.00	EA	4190 CARTRIDGE, LOS61AN, CYAN HEWLETT PACKARD (952XL)		
340	9.00	EA	4200 CARTRIDGE, LOS64AN, MAGENTA HEWLETT PACKARD (952XL)		
341	6.00	EA	4210 CARTRIDGE, LOS67AN, YELLOW HEWLETT PACKARD (952XL)		
342	2.00	EA	4220 CARTRIDGE, LOS01AN, MAGENTA HEWLETT PACKARD (972X)		
343	2.00	EA	4230 CARTRIDGE, LOS04AN, YELLOW HEWLETT PACKARD (972X)		
344	1.00	EA	4231 CARTRIDGE, N9H65FN, CYAN/YELLOW/ MAGENTA HEWLETT PACKARD (935) 3-PK		
345	1.00	EA	4240 CARTRIDGE, N9K27AN, CYAN/YELLOW/ MAGENTA HEWLETT PACKARD (952) 3-PK		
346	1.00	EA	4250 CARTRIDGE, Q1338A, BLACK HEWLETT PACKARD (38A)	180.30	180.30
347	1.00	EA	4260 CARTRIDGE, Q1339A, BLACK HEWLETT PACKARD (39A)	No Bid	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
348	1.00	EA	4270 CARTRIDGE, Q2610A, BLACK HEWLETT PACKARD (10A)	No Bid	
349	8.00	EA	4280 CARTRIDGE, Q2612A, BLACK HEWLETT PACKARD (12A)	79.67	597.36
350	1.00	EA	4290 CARTRIDGE, Q2624A, BLACK HEWLETT PACKARD (05A)	No Bid	
351	1.00	EA	4300 CARTRIDGE, Q2624X, BLACK HEWLETT PACKARD (05A)	No Bid	
352	1.00	EA	4310 CARTRIDGE, Q3960A, BLACK HEWLETT PACKARD (122A)	No Bid	
353	1.00	EA	4320 FUSER KIT, Q3984A HEWLETT PACKARD	No Bid	
354	1.00	EA	4330 CARTRIDGE, Q5942A, BLACK HEWLETT PACKARD (42A)	171.15	171.15
355	1.00	EA	4340 CARTRIDGE, Q5942X, BLACK HEWLETT PACKARD (42X)	254.41	254.41
356	16.00	EA	4350 CARTRIDGE, Q5949A, BLACK HEWLETT PACKARD (49A)	94.71	1515.36
357	1.00	EA	4370 CARTRIDGE, Q5949X, BLACK HEWLETT PACKARD (49X)	173.25	173.25
358	6.00	EA	4380 CARTRIDGE, Q5950A, BLACK HEWLETT PACKARD (643A)	No Bid 189.92	No Bid 1139.52
359	4.00	EA	4390 CARTRIDGE, Q5951A, CYAN HEWLETT PACKARD (643A)	No Bid	
360	3.00	EA	4400 CARTRIDGE, Q5952A, YELLOW HEWLETT PACKARD (643A)	✓	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
361	3.00	EA	4410 CARTRIDGE, Q5953A, MAGENTA HEWLETT PACKARD (643A)	No Bid	
362	1.00	EA	4420 CARTRIDGE, Q6000A, BLACK HEWLETT PACKARD (124A)	88.20	88.20
363	1.00	EA	4430 CARTRIDGE, Q6001A, CYAN HEWLETT PACKARD (124A)	96.81	96.81
364	2.00	EA	4440 CARTRIDGE, Q6002A, YELLOW HEWLETT PACKARD (124A)	96.81	193.62
365	1.00	EA	4450 CARTRIDGE, Q6003A, MAGENTA HEWLETT PACKARD (124A)	96.81	96.81
366	10.00	EA	4460 CARTRIDGE, Q6470A, BLACK HEWLETT PACKARD (501A)	No Bid	
367	1.00	EA	4470 CARTRIDGE, Q6470AC, BLACK HEWLETT PACKARD (501A)		
368	1.00	EA	4480 CARTRIDGE, Q6471A, CYAN HEWLETT PACKARD (502A)		
369	1.00	EA	4490 CARTRIDGE, Q6472A, YELLOW HEWLETT PACKARD (502A)		
370	1.00	EA	4500 CARTRIDGE, Q6473A, MAGENTA HEWLETT PACKARD (502A)		
371	1.00	EA	4510 CARTRIDGE, Q6511A, BLACK HEWLETT PACKARD (11A)	137.55	137.55
372	1.00	EA	4520 CARTRIDGE, Q7516A, BLACK HEWLETT PACKARD (16A)	No Bid	
373	1.00	EA	4530 CARTRIDGE, Q7533A, BLACK HEWLETT PACKARD (53A)	No Bid	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
374	1.00	EA	4540 CARTRIDGE, Q7551A, BLACK HEWLETT PACKARD (51A)	132.24	132.24
375	1.00	EA	4550 CARTRIDGE, Q7551X, BLACK HEWLETT PACKARD (51X)	226.80	226.80
376	1.00	EA	4560 CARTRIDGE, Q7553A, BLACK HEWLETT PACKARD (53A)	92.53	92.53
377	5.00	EA	4570 CARTRIDGE, Q7553X, BLACK HEWLETT PACKARD (53X)	170.10	850.50
378	1.00	EA	4580 CARTRIDGE, Q7553XD, BLACK HEWLETT PACKARD (53X) 2-PK	No Bid	
379	1.00	EA	4590 CARTRIDGE, Q7560A, BLACK HEWLETT PACKARD (314A)	No Bid	
380	1.00	EA	4600 CARTRIDGE, Q7561A, CYAN HEWLETT PACKARD (314A)	No Bid	
381	1.00	EA	4610 CARTRIDGE, Q7562A, YELLOW HEWLETT PACKARD (314A)	No Bid	
382	1.00	EA	4620 CARTRIDGE, Q7563A, MAGENTA HEWLETT PACKARD (314A)	No Bid	
383	1.00	EA	4630 CARTRIDGE, Q7581A, CYAN HEWLETT PACKARD (501A)	No Bid	
384	1.00	EA	4640 CARTRIDGE, Q7582A, YELLOW HEWLETT PACKARD (501A)	No Bid	
385	1.00	EA	4650 CARTRIDGE, Q7583A, MAGENTA HEWLETT PACKARD (501A)	No Bid	
386	20.00	EA	4651 CARTRIDGE, W2020X, BLACK, HEWLETT PACKARD (414X)	No Bid	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
387	20.00	EA	4652 CARTRIDGE, W2021X, CYAN, HEWLETT PACKARD, (414X)	No Bid	
388	20.00	EA	4653 CARTRIDGE, W2022X, YELLOW, HEWLETT PACKARD, (414X)	✓	
389	20.00	EA	4654 CARTRIDGE, W2023X, MAGENTA, HEWLETT PACKARD, (414X)	✓	
390	1.00	EA	5200 CARTRIDGE, 39V1642, BLACK IBM	✓	
391	1.00	EA	5240 CARTRIDGE, 1T02K30US0, BLACK KYOCERA (TK-477)	✓	
392	1.00	EA	5250 CARTRIDGE, 1T02ML0US0, BLACK KYOCERA (TK-1142)	✓	
393	6.00	EA	5260 CARTRIDGE, 1T02NK0US0, BLACK KYOCERA (TK-6327)	✓	
394	1.00	EA	5270 CARTRIDGE, 80C1HC0, CYAN LEXMARK (CX510)	95.89	95.89
395	1.00	EA	5280 CARTRIDGE, 80C1HK0, BLACK LEXMARK (CX510)	86.38	86.38
396	1.00	EA	5290 CARTRIDGE, 80C1HM0, MAGENTA LAXMARK (CX510)	95.89	95.89
397	1.00	EA	5300 CARTRIDGE, 80C1HY0, YELLOW LEXMARK (CX510)	95.89	95.89
398	1.00	EA	5310 CARTRIDGE, 80C1XC0, CYAN LEXMARK (801XC)	111.30	111.30
399	1.00	EA	5320 CARTRIDGE, 80C1XK0, BLACK LAXMARK (801XK)	122.85	122.85

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
400	1.00	EA	5330 CARTRIDGE, 80C1XM0, MAGENTA LEXMARK (801XM)	112.00 BRN <del>95.89</del>	112.00 BRN <del>95.89</del>
401	1.00	EA	5340 CARTRIDGE, 80C1XY0, YELLOW LEXMARK (801XY)	112.00	112.00
402	1.00	EA	5350 CARTRIDGE, C734A1CG, CYAN LEXMARK	222.48	222.48
403	1.00	EA	5360 CARTRIDGE, C734A1KG, BLACK LEXMARK	141.75	141.75
404	1.00	EA	5370 CARTRIDGE, C734A1YG, YELLOW LEXMARK	222.48	222.48
405	1.00	EA	5380 CARTRIDGE, C734A2MG, MAGENTA LAXMARK	No Bid	
406	1.00	EA	5390 CARTRIDGE, C734X24G, PHOTOCONDUCTOR LAXMARK	No Bid	
407	1.00	EA	5400 CARTRIDGE, X746H2KG, BLACK LEXMARK (X746)	✓	
408	1.00	EA	5410 CARTRIDGE, X748H1CG, CYAN LEXMARK (X748)	✓	
409	1.00	EA	5420 CARTRIDGE, X748H1MG, MAGENTA LEXMARK (X748)	✓	
410	1.00	EA	5430 CARTRIDGE, X748H1YG, YELLOW LEXMARK (X748)	✓	
411	1.00	EA	5440 CARTRIDGE, 1060077716, BLACK OCE (PLOTWAVE 300 TONER KIT)	No Bid	
412	1.00	EA	5450 - C9384A MATTE BLACK - YELLOW, HP (72)	No Bid	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129606

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
413	1.00	EA	5460 - C9397A PHOTO BLACK, HP (72)	No Bid	
414	1.00	EA	5470 - C9398A CYAN, HP (72)		
415	1.00	EA	5480 - C9399A MAGENTA, HP (72)		
416	1.00	EA	5490 - C9400A YELLOW, HP (72)		
417	1.00	EA	5500 - C9401A GRAY, HP (72)		
418	1.00	EA	5510 - C934XL BLACK, HP		
419	1.00	EA	5520 - 935XL TRICOLOR, HP		
420	1.00	EA	5530 - W2020A, BLACK (414A), HP		
421	1.00	EA	5540 - W2021A, CYAN (414A), HP		
422	1.00	EA	5550 - W2022A, YELLOW (414A), HP		
423	1.00	EA	5560 - W2023A, MAGENTA (414A), HP		
424	1.00	EA	5570 - C9391AN, CYAN (88XL), HP		
425	1.00	EA	5580 - C9392AN, MAGENTA (88XL), HP		
426	1.00	EA	5590 - C9393AN, YELLOW (88XL), HP		

## CORPORATE RESOLUTION

*See 2020 Florida Annual Report*

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

\_\_\_\_\_  
SECRETARY-TREASURER

\_\_\_\_\_  
DATE

**2020 FLORIDA PROFIT CORPORATION ANNUAL REPORT**

DOCUMENT# H39167

**Entity Name:** AMITESH, INC.

**Current Principal Place of Business:**

1955 KATIE HILL WAY  
WINDERMERE, FL 34786

**Current Mailing Address:**

1955 KATIE HILL WAY  
WINDERMERE, FL 34786

**FEI Number:** 59-2522444

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

WEISS, MICHAEL N.  
44 WEST FLAGLER STREET  
SUITE #200  
MIAMI, FL 33130 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:**

\_\_\_\_\_  
Electronic Signature of Registered Agent

\_\_\_\_\_  
Date

**Officer/Director Detail :**

Title S  
Name KAMANI, PRATIMA  
Address 1955 KATIE HILL WAY  
City-State-Zip: WINDERMERE FL 34786

Title P  
Name KAMANI, BAKUL  
Address 1955 KATIE HILL WAY  
City-State-Zip: WINDERMERE FL 34786

Title VP  
Name KAMANI, AMIT B  
Address 1955 KATIE HILL WAY  
City-State-Zip: WINDERMERE FL 34786

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes, and that my name appears above, or on an attachment with all other like empowered.

**SIGNATURE:** BAKUL KAMANI

**PRESIDENT**

**02/04/2020**

\_\_\_\_\_  
Electronic Signature of Signing Officer/Director Detail

\_\_\_\_\_  
Date

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF Florida

PARISH/COUNTY OF Orange

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_

Pratima Kumari, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Seceretary of Ace Office Supplies (Entity), the party who submitted a bid in response to Bid Number 50-129806 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ✓ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Pratima B. Kamani  
Signature of Affiant

Pratima Kamani  
Printed Name of Affiant

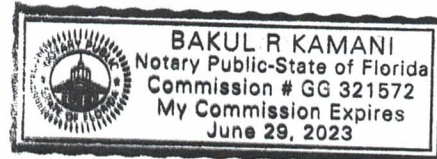
SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 12th DAY OF May, 2020.

Bakul R Kamani  
Notary Public

Bakul Kamani  
Printed Name of Notary

GG 321572  
Notary/Bar Roll Number

My commission expires June 23, 2023.



## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

---

**For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected.** The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name the **Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### ☐ **WORKER'S COMPENSATION INSURANCE** - See Declaration Affidavit

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note:** If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☐ **COMPREHENSIVE AUTOMOBILE LIABILITY** - See Declaration Affidavit

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note:** This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

**Insurance Declaration Affidavit  
Worker's Compensation**

AFFIDAVIT

STATE OF Florida

PARISH/COUNTY OF Orange

BEFORE ME, the undersigned authority, personally came and appeared, Pratima Kamani, (Affiant) who after being duly sworn, deposed and said that he/she is the fully authorized Seceretary of Ace Office Supplies (Entity), the party who submitted a Proposal/Contract/Bid/RFP/SOQ No. 50-129606, to Jefferson Parish.

Affiant further said:

- (1) That affiant has no employees in which Worker's Compensation Insurance is required pursuant to state law.
- (2) That if affiant hires employees such that they would be required under state law to obtain Worker's Compensation Insurance, affiant will notify Jefferson Parish and obtain the proper coverage.

Pratima B Kamani  
Signature of Affiant

Pratima Kamani  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

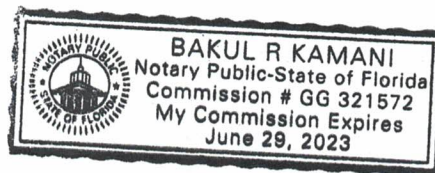
ON THE 12th DAY OF May, 2020.

Bakul R Kamani  
Notary Public

Bakul Kamani  
Printed Name of Notary

GG 321572  
Notary/Bar Roll Number

My commission expires June 29, 2023



**Insurance Declaration Affidavit  
Automotive**

AFFIDAVIT

STATE OF Florida

PARISH/COUNTY OF Orange

BEFORE ME, the undersigned authority, personally came and appeared, Pratima Namani, (Affiant) who after being duly sworn, deposed and said that he/she is the fully authorized Seceratory of Ace Office Supplies (Entity), the party who submitted a Proposal/Contract/Bid/RFP/SOQ No. 50-129606, to Jefferson Parish.

Affiant further said:

- (1) That entity does not own automobiles or use automobiles in the furtherance of the services provided under the contract.
- (2) That if the entity obtains automobiles or begins to use automobiles in the furtherance of the services provided under the contract, affiant will notify Jefferson Parish and obtain the proper coverage.

Pratima B. Namani  
Signature of Affiant

Pratima Namani  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

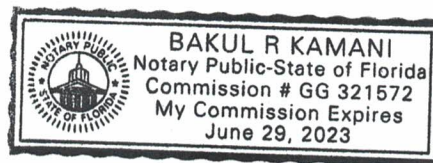
ON THE 12th DAY OF May, 20 20.

Bakul R Kamani  
Notary Public

Bakul Namani  
Printed Name of Notary

GG 321572  
Notary/Bar Roll Number

My commission expires June 29, 2023





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Carla Huddleston	<b>CONTACT</b> <b>NAME:</b> Sentry Customer Service	
	<b>PHONE</b> (A/C, No, Ext): 800-473-6879	<b>FAX</b> (A/C, No): 800-514-7191
<b>INSURED</b> Amitesh Inc Ace Office Supplies 631 Triumph Ct Ste 5 Orlando, FL 32805-1251	<b>EMAIL</b> ADDRESS: businessproducts_direct@sentry.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A :</b> Sentry Insurance a Mutual Company	
	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	
<b>NAIC #</b> 24988		

## COVERAGES

CERTIFICATE NUMBER: 1269304

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			2568948002	11/14/2019	11/14/2020	EACH OCCURRENCE	\$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 6,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 4,000,000
	OTHER:							\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS ONLY							\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR						AGGREGATE	\$
	<b>EXCESS LIAB</b>							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED							\$
	RETENTION \$							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N						OTH-ER	
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

Amitesh Inc  
Ace Office Supplies  
631 Triumph Ct Ste 5  
Orlando, FL 32805-1251

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*John Hyland*

ACORD 25 (2016/03)

2568948

Sentry Insurance a Mutual Company

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Page 1 of 2

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08/16/2019

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# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

January 2020

### **Changes to Jefferson Parish Bidding Information**

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**Probable Construction Cost:** Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

**Insurance Requirement:** **All bidders** must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)