

DATE: 11/17/2022

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00140480

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: SFOLSE

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

7-10 DAYS

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: NO ADDENDA

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) N/A

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME:

SIR CHARLES INVESTMENTS, INC.

OWNER/MANAGING MEMBER

SIGNATURE:

(Must be signed here)

TITLE:

PRINT OR TYPE NAME:

BRITTNY CHARLES

ADDRESS:

196 TRAVIS DRIVE

CITY, STATE:

AVONDALE, LA

ZIP:

70094

TELEPHONE:

(504) 553-6853

FAX:

( )

EMAIL ADDRESS:

INFO@SIRCHARLESINV.COM

TOTAL PRICE OF ALL BID ITEMS: \$ 5,250.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00140480

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	10.00	EA	<p>ONE TIME PURCHASE OF TWIN BED FRAMES FOR THE JEFFERSON PARISH EB CONSOLIDATED FIRE DEPARTMENT</p> <p>0001 SINGLETON STANDARD TWIN BED FRAME MFR: ESS UNIVERSAL, ITEM NO. D1-39</p> <p>TO BE DELIVERED TO EASTBANK CONSOLIDATED FIRE 834 SOUTH CLEARVIEW PARKWAY JEFFERSON, LA 70123</p> <p><u>PLEASE SEE ATTACHED SPECIFICATION</u></p>	\$ 525.00	\$ 5,250.00

## **CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
SIR CHARLES INVESTMENTS  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF SIR CHARLES INVESTMENTS  
INCORPORATED, DULY NOTICED AND HELD ON 11/18/2022,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT BRITTNY CHARLES, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



\_\_\_\_\_  
**SECRETARY-TREASURER**

**11/18/2022**

\_\_\_\_\_  
**DATE**

# Response

Bid No. 5000140480

## One time Purchase of Twin Bed Frames for The Jefferson Parish Eastbank Consolidated Fire Department

Prepared for: Shanna Folse  
Jefferson Parish Purchasing Dept.  
[sfolse@jeffparish.net](mailto:sfolse@jeffparish.net) 504.364.2680

Prepared by: Brittney Charles  
Managing Member/Owner  
[info@sircharlesinv.com](mailto:info@sircharlesinv.com) 504.553.6853

Sir Charles Investments, Inc.

196 Travis Drive  
Avondale, LA 70094  
[info@sircharlesinv.com](mailto:info@sircharlesinv.com)

(PH) 504-553-6853

11/17/2022

**Open: NOV 17, 2022 09:00AM**

**Close: NOV 29, 2022 11:00AM**



November 17, 2022

Jefferson Parish Purchasing Department  
Buyer: Shanna Folse  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
sfolse@jeffparish.net

**BID NUMBER- 50-00140480 One time Purchase of Twin Bed Frames for The Jefferson Parish Eastbank Consolidated Fire Department**

Dear Selection Committee,

Sir Charles Investments is pleased to submit the attached proposal for the above referenced project. The Parish's request is to fulfill a One(1) Time Purchase of ten (10) bed frames for the Eastbank Consolidated Fire Department . We believe that you'll agree that we have created a plan that is mindful of budget, quality, and timeliness. Sir Charles' has a great working relationship with Jefferson Parish and looks forward to working with the parish in the future.

The Sir Charles team will be led by Ms. Brittny Charles. As a local firm based in Avondale and having worked with the Parish in the past, Sir Charles is exceedingly familiar with Jefferson Parish. As residents and neighbors of Jefferson and surrounding areas, we understand the importance for the Parish to choose not only the most qualified firm, but one that maintains a local mindset, as well. If selected, Sir Charles will represent the Parish's best interest in existing and future projects. Please allow submission of this proposal to serve as Sir Charles's intent to be bound by the terms of this submittal.

Thank you for the opportunity to submit this proposal. If you have any questions, please do not hesitate to contact me at (504) 553-6853 or [info@sircharlesinv.com](mailto:info@sircharlesinv.com).

Sincerely,  
Brittny Charles  
Sir Charles Investments, Inc

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# Document Requirements

- Bid Form
- Corporate Resolution/SOS Proof of Managing Member
  - Bid Quote Quantity/Price Sheet

# Additional Requirements

- Requirement #13- **ACKNOWLEDGED**

Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

# Evaluation/Bid Specifications

**ONE TIME PURCHASE OF TWIN BED FRAMES FOR THE JEFFERSON  
PARISH EB CONSOLIDATED FIRE DEPARTMENT**

**0001 SINGLETON STANDARD TWIN BED FRAME  
MFR: ESS UNIVERSAL, ITEM NO. D1-39**

**QUANTITY: 10**

# Delivery Address

**TO BE DELIVERED TO:  
EASTBANK CONSOLIDATED FIRE  
834 SOUTH CLEARVIEW PARKWAY  
JEFFERSON, LA 70123**

## **Referrals**

Visionaire Construction, LLC.  
3413 44<sup>TH</sup> St.  
Metairie, LA. 70001

Evo Construction, LLC.  
6125 Mandeville St.  
New Orleans, LA. 70122  
504.915.0148

Day 1 Development  
7838 Venice Blvd.  
New Orleans, LA. 70128