



**Bid Number 50-00143087**

**Two Year Contract for Labor, Materials and Equipment Necessary for  
Grass Cutting and Trimming of all Jefferson Parish Water Facilities for  
the Jefferson Parish Department of Public Works - Water**

**Bid Due: SEPTEMBER 07, 2023 at 2:00 pm**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received on the Purchasing  
Department's eProcurement site by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053**

**Buyer Name: Donna M Evans, Buyer II  
Buyer Email: DMEVANS@jeffparish.net  
Buyer Phone: 504-364-2691**



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

August 31, 2023

### ADDENDUM #3

**Bid Number: 50-00143087**

**Bid Opening Date: September 07, 2023**

**Description of Bid: Two Year Contract for Labor, Material and Equipment for Grass Cutting and Trimming of all Jefferson Parish Water Facilities- Jefferson Parish Department of Water**

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### Clarification:

Bid has been revised to remove line 0060. Please see attached revised bid form..

### Questions:

1. Can a map of the boundaries of these properties be provided? If no, landscape plans or any other kind of site map that might give insight into where the property lines would be helpful. None available- most of the properties are located inside of a fence.
2. Where is the distinction between the Eastbank Water Plant and the EBOM Compound? The division of these two properties are unclear. The EBOM compound is located within the plant property. It's just a smaller fenced area inside our main fenced area
3. On Addendum 2, Waggaman Station at 6750 River Road is not listed, but its removal isn't mentioned in the addendum and that property isn't listed on that page on the original bid document either. However, on page 8 of the original bid document calls this location out as item number 6. Can you confirm if it is to be included or not? I show that this location was sold, so needs to be removed. Please remove line 0060.
4. At 320 Third Emanuel St, there are wooden pallets laid down on the turf in the satellite imagery. Are these a permanent fixture that needs to be mowed around, or only a temporary placement? There are no pallets at third Emanuel st. There are large concrete blocks that are stationary and do not need to be moved.
5. Regarding touring the activity areas with a water department representative, will this tour be done individually as each site is serviced, or as one large tour to all locations at the end of that week's services? we usually do this on a random basis as we do not typically have time to go out every week after the cuts. We have an employee check stations after they are cut. We do not need a vendor rep to accompany them

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



# JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

Sincerely,

Donna M. Evans  
Purchasing Specialist II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

BID NO.: 50-00143087

**BID FORM**  
Non Public Works**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ☒

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 77181**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Tri- Parish Land management LLCADDRESS: 212 Acadia Park Dr.CITY, STATE: Raceland, LA ZIP: 70394TELEPHONE: (985) 790-1433 FAX: ( ) N/AEMAIL ADDRESS: triparishland@gmail.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1 8/14/2023NUMBER: 2 8/28/2023NUMBER: 3 8/31/2023

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 220,482.00AUTHORIZED SIGNATURE: Mitzi S. DufreneTITLE: MemberMitzi S. Dufrene  
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	54.00	CUT	<p>TWO (2) YEAR CONTRACT FOR LABOR, MATERIALS AND EQUIPMENT NECESSARY FOR GRASS CUTTING AND TRIMMING OF ALL JEFFERSON PARISH WATER FACILITIES</p> <p>0010 GRASS CUTTING AND TRIMMING FOR WB WATER PLANT AT 4500 WESTBANK EXPRESSWAY</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>JEFFERSON PARISH WB WATER PLANT 4500 WESTBANK EXPRESSWAY MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 819.50	\$ 44,263.00
2	54.00	CUT	<p>TWO (2) YEAR CONTRACT FOR LABOR, MATERIALS AND EQUIPMENT NECESSARY FOR GRASS CUTTING AND TRIMMING OF ALL JEFFERSON PARISH WATER FACILITIES</p> <p>0020 GRASS CUTTING AND TRIMMING FOR WB OLD RIVER STATION AT 4602 RIVER ROAD</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>OLD RIVER STATION (WESTBANK) 4602 RIVER ROAD MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 60.00	\$ 3240.00
3	54.00	CUT	<p>0030 GRASS CUTTING AND TRIMMING FOR WB MARRERO ROAD TOWER AT 328 MARRERO ROAD</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>MARRERO ROAD TOWER (WB) 328 MARRERO ROAD MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 75.24	\$ 4062.96
4	54.00	CUT	<p>0040 GRASS CUTTING AND TRIMMING FOR WB BRIDGE CITY BOOSTER STATION AT 320 THIRD</p>	\$ 146.20	\$ 7894.80

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
5	54.00	CUT	<p>EMMANUEL STREET</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>BRIDGE CITY BOOSTER STATION (WB) 320 THIRD EMMANUEL STREET BRIDGE CITY, LA 70094</p> <p>ATTN: DAVID MAHNER 504-349-5085</p> <p>0050 GRASS CUTTING AND TRIMMING FOR WB DRAKE BOOSTER STATION AT DRAKE AVENUE AND HWY. 90 WEST</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>DRAKE BOOSTER STATION (WB) DRAKE AVENUE AND HWY. 90 WEST WESTWEGO, LA 70094</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 60. <sup>00</sup>	\$ 3240. <sup>00</sup>
6	54.00	CUT	<p>0070 GRASS CUTTING AND TRIMMING FOR WB FAIRMONT TOWER AT 451 FAIRMONT</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>FAIRMONT TOWER (WB) 451 FAIRMONT-LOT 7 AND 8 SQUARE 2 HOMEDALE SUBDIVISION HARVEY, LA 70058</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 70. <sup>54</sup>	\$ 3809. <sup>16</sup>
7	54.00	CUT	<p>0080 GRASS CUTTING AND TRIMMING FOR WB PATRIOT TOWER AT 1564 ALLO STREET</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>PATRIOT TOWER (WB) 1564 ALLO STREET LOT 21 SQUARE 3 MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER</p>	\$ 94. <sup>20</sup>	\$ 5,113. <sup>80</sup>

DATE: 8/31/2023

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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	54.00	CUT	<p>504-349-5085</p> <p>0090 GRASS CUTTING AND TRIMMING FOR WB WALL BLVD BOOSTER STATION AT 2005 HARVARD STREET WATER DEPT.-WB WATER PLANT-DAVID MAHNER LOCATION: WALL BLVD. BOOSTER STATION (WB) 2005 HARVARD STREET TERRYTOWN, LA 70056 ATTN: DAVID MAHNER 504-349-5085</p>	\$ <u>60.00</u>	\$ <u>3,240.00</u>
9	54.00	CUT	<p>0100 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 1 BOOSTER STATION AT 4.7 MILE SOUTH OF INTERSECTION OF HWY 45 AND LAFITTE LAROSE HWY. (PART OF STATE PARK) WATER DEPT.-WB WATER PLANT-DAVID MAHNER LOCATION: LAFITTE NO. 1 BOOSTER STATION (WB) 4.7 MILES SOUTH OF INTERSECTION OF HWY 45 AND LAFITTE LAROSE HWY MARRERO, LA 70072 ATTN: DAVID MAHNER 504-349-5085</p>	\$ <u>60.00</u>	\$ <u>3,240.00</u>
10	54.00	CUT	<p>0110 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 3 TOWER AT 512 HWY 45 WATER DEPT.-WB WATER PLANT-DAVID MAHNER LOCATION: LAFITTE NO. 3 TOWER (WB) 512 HWY. 45 LAFITTE, LA ATTN: DAVID MAHNER 504-349-5085</p>	\$ <u>60.00</u>	\$ <u>3,240.00</u>
11	54.00	CUT	<p>0120 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 2 BOOSTER STATION AT 486 HWY, 45 IN THE CURVE WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p>	\$ <u>82.09</u>	\$ <u>4,432.86</u>

DATE: 8/31/2023

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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	54.00	CUT	<p>LOCATION:</p> <p>LAFITTE NO. 2 BOOSTER STATION (WB) 486 HWY. 45 IN THE CURVE LAFITTE, LA</p> <p>ATTN: DAVID MAHNER 504-349-5085</p> <p>0130 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 4 BOOSTER STATION (GI) AT</p> <p>498 BOFFONE DR.</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>LAFITTE NO. 4 BOOSTER STATION (WB) 498 BOFFONE DR. BARATARIA, LA</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 138. <del>56</del>	\$ 7,482. <del>24</del>
13	54.00	CUT	<p>0140 GRASS CUTTING AND TRIMMING FOR EB WATER PLANT AT 3600 JEFFERSON HWY.</p> <p>WATER DEPT.-EB WATER PLANT-MERVIN GRAVES</p> <p>LOCATION:</p> <p>JEFFERSON PARISH EB WATER PLANT 3600 JEFFERSON HWY. JEFFERSON, LA 70121</p> <p>ATTN: MERVIN GRAVES 504-838-4398</p>	\$ 1,767. <del>34</del>	\$ 95,436. <del>36</del>
14	54.00	CUT	<p>0150 GRASS CUTTING AND TRIMMING FOR EB DAVID DRIVE TOWER AT 3198 DAVID DRIVE</p> <p>(CORNER OF DAVID DR. AND VETERANS)</p> <p>WATER DEPT.-EB WATER PLANT-MERVIN GRAVES</p> <p>LOCATION:</p> <p>DAVID DRIVE TOWER (EB) 3198 DAVID DRIVE (CORNER OF DAVID DRIVE AND VETERANS) METAIRIE, LA 70003</p> <p>ATTN: MERVIN GRAVES 504-838-4398</p>	\$ 65. <del>11</del>	\$ 3,515. <del>94</del>
15	54.00	CUT	<p>0160 GRASS CUTTING AND TRIMMING FOR EB CAUSEWAY TOWER AT 3300 S. I-10 SERVICE</p>	\$ 158. <del>92</del>	\$ 8,584. <del>38</del>



DATE: 8/31/2023

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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
16	54.00	CUT	RD. W WATER DEPT.-EB WATER PLANT-MERVIN GRAVES LOCATION: CAUSEWAY TOWER (EB) 3300 S. I-10 SERVICE RD. W METAIRIE, LA 70001 ATTN: MERVIN GRAVES 504-838-4398 0170 GRASS CUTTING AND TRIMMING FOR EB OUTSIDE MAINT.-3600 JEFFERSON HWY.	\$ 182.86	\$ 9,874.44
17	54.00	CUT	WATER DEPT.-EBOM-MARIO KENNEDY LOCATION: WATER DEPARTMENT EASTBANK OUTSIDE MAINTENANCE COMPOUND (PIPE YARD) 3600 JEFFERSON HWY. JEFFERSON, LA 70121 ATTN: MARIO KENNEDY 504-838-4334 0180 GRASS CUTTING AND TRIMMING FOR WB OUTSIDE MAINT.-1540 RIVER PARK RD	\$ 181.89	\$ 9,822.06
			WATER DEPT.-WBOM-MARIO KENNEDY LOCATION: WATER DEPARTMENT WESTBANK OUTSIDE MAINTENANCE 1540 RIVER PARK RD. BRIDGE CITY, LA 70094 ATTN: MARIO KENNEDY 504-838-4334		

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
Tri-Parish Land Management LLC  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Tri-Parish Land Management LLC  
INCORPORATED, DULY NOTICED AND HELD ON September 05, 2023,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Mitzi Dufrene, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

Mitzi Dufrene  
SECRETARY-TREASURER

09/05/2023  
DATE

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Terrebonne

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
Mitzi S. DuFrene, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized Member of Tri Parish Land Management (Entity),  
the party who submitted a bid in response to Bid Number 50-00143087, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required  
attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including  
the date and amount of each contribution, made to current or  
former elected officials of the Parish of Jefferson by Entity,  
Affiant, and/or officers, directors and owners, including  
employees, owning 25% or more of the Entity during the two-year  
period immediately preceding the date of this affidavit or the  
current term of the elected official, whichever is greater. Further,  
Entity, Affiant, and/or Entity Owners have not made any  
contributions to or in support of current or former members of the  
Jefferson Parish Council or the Jefferson Parish President through  
or in the name of another person or legal entity, either directly or  
indirectly.

Choice B ✓ there are **NO** campaign contributions made which would require  
disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ✓ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Mitzi S. Dahn  
Signature of Affiant

Mitzi S. Dahn  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

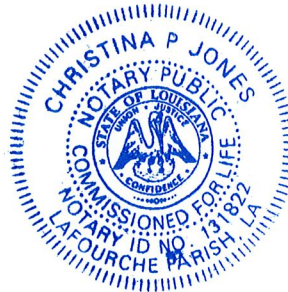
ON THE 6<sup>th</sup> DAY OF September, 2023.

Christina P. Jones  
Notary Public

Christina P. Jones  
Printed Name of Notary

131822  
Notary/Bar Roll Number

My commission expires AT Death.







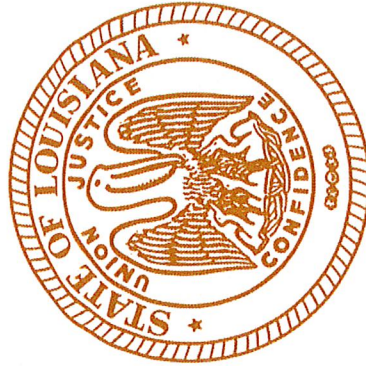
## State Licensing Board for Contractors

This is to Certify that:

TRI-PARISH LAND MANAGEMENT LLC  
212 Acadia Park Dr.  
Raceland, LA 70394

is duly licensed and entitled to practice the following classifications

SPECIALTY: CLEARING, GRUBBING AND SNAGGING; SPECIALTY: LANDSCAPING, GRADING AND  
BEAUTIFICATION



Expiration Date: August 23, 2024

License No: 77181

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 23rd day of August 2023

Will S. McCoy Director

Lee M. Dettl Chairman

Andy D. Dettl Treasurer

This License Is Not Transferrable

COMMERCIAL DIVISION  
225.925.4704

Administrative Services

225.932.5317 Fax

Corporations

225.932.5314 Fax

Uniform Commercial Code

225.932.5318 Fax

State of Louisiana  
Secretary of State



R. Kyle Ardoin  
SECRETARY OF STATE

July 10, 2023

The attached document of TRI-PARISH LAND MANAGEMENT LLC was received and filed  
on July 10, 2023.

WEB 45496556K

Rev 09/09

Mailing Address: P. O. Box 94125, Baton Rouge, LA 70804-9125  
Office Location: 8585 Archives Ave., Baton Rouge, LA 70809  
Web Site Address: [www.sos.la.gov](http://www.sos.la.gov)



**R. Kyle Ardoin**  
SECRETARY OF STATE

*The Secretary of State of the State of Louisiana, I do hereby Certify that*

a copy of the Articles of Organization and Initial Report of

**TRI-PARISH LAND MANAGEMENT LLC**

Domiciled at RACELAND, LOUISIANA,

Was filed and recorded in this Office on July 10, 2023,

And all fees having been paid as required by law, the limited liability company is authorized to transact business in this State, subject to the restrictions imposed by law, including the provisions of R.S. Title 12, Chapter 22.

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

July 10, 2023

*R. Kyle Ardoin*

*Secretary of State*

WEB 45496556K



Certificate ID: 11753253#3CF52

To validate this certificate, visit the following web site, go to Business Services, Search for Louisiana Business Filings, Validate a Certificate, then follow the instructions displayed.  
[www.sos.la.gov](http://www.sos.la.gov)



STATE OF LOUISIANA

ARTICLES OF ORGANIZATION

(R.S. 12:1301)

1. The name of this limited liability company is:  
TRI-PARISH LAND MANAGEMENT LLC

2. This company is formed for the purpose of:  
ENGAGING IN ANY LAWFUL ACTIVITY FOR WHICH LIMITED LIABILITY COMPANIES  
MAY BE FORMED

3. The duration of this limited liability company is: (may be perpetual):  
PERPETUAL

4. The company is:  
MEMBER-MANAGED

Other provisions:  
The filing of a false public record, with the knowledge of its falsity, is a crime, subjecting the  
filer to fine or imprisonment or both under R.S. 14:133.

BY TYPING MY NAME BELOW, I HEREBY CERTIFY THAT I AM THE ORGANIZER.  
ELECTRONIC SIGNATURE: MITZI DUFRENE (7/10/2023)  
TITLE: MEMBER

LIMITED LIABILITY COMPANY INITIAL REPORT

(R.S. 12:1305 (E))

The name of this limited liability company is:  
TRI-PARISH LAND MANAGEMENT LLC

The location and municipal address (not a P.O. Box only) of this limited liability company's  
registered office:  
212 ACADIA PARK DR.  
RACELAND, LA, 70394

Mailing Address:  
212 ACADIA PARK DR.  
RACELAND, LA, 70394

The full name and municipal address (not a P.O. Box only) of each of this limited liability  
company's registered agent(s) is/are:  
MITZI DUFRENE  
212 ACADIA PARK DR.  
RACELAND, LA, 70394

The name and municipal address (not a P.O. Box only) of the managers or members:  
MITZI DUFRENE (MEMBER)  
212 ACADIA PARK DR.  
RACELAND, LA, 70394

ANGELA COLOMBEL (MEMBER)

104 GEORGIA AVE  
MATHEWS, LA, 70375  
PERRY FALCON (MEMBER)  
814 LEVERT DR  
THIBODAUX, LA, 70301

The filing of a false public record, with the knowledge of its falsity, is a crime, subjecting the  
filer to fine or imprisonment or both under R.S. 14:133.

BY TYPING MY NAME BELOW, I HEREBY CERTIFY THAT I AM THE ORGANIZER.  
ELECTRONIC SIGNATURE: MITZI DUFRENE (7/10/2023)  
TITLE: MEMBER



**Agent Affidavit and Acknowledgement of Acceptance**

**Charter Number:** 45496556K

**Charter Name:** TRI-PARISH LAND MANAGEMENT LLC

The agent / agents listed below accept the appointment of registered agent for and on behalf of the Charter Name above.

Date Responded	Agent(s)	Agent(s) Electronic Signature
07/10/2023	MITZI DUFRENE	MITZI DUFRENE

R. Kyle Ardoin  
SECRETARY OF STATE

08/03/2023



State of Louisiana  
Secretary of State

COMMERCIAL DIVISION  
225.925.4704  
Administrative Services  
225.932.5317 Fax  
Corporations  
225.932.5314 Fax  
Uniform Commercial Code  
225.932.5318 Fax

ONLINE FILING  
triparshland@gmail.com

TRI-PARISH LAND MANAGEMENT LLC

It has been a pleasure to approve and place on file your Notice of Change. The appropriate evidence is attached for your files.

Payment of the filing fee is acknowledged by this letter.

In addition to email and text notifications, business owners now have the option to enroll in our secured business filings (SBF) service. This service is available online, at no charge, by filing a notarized affidavit. Upon enrollment, an amendment cannot be made to your entity without approval using your personal identification number. This is another way to protect your business from fraud and identity theft.

Please note that as of January 1, 2018, business owners in the following parishes will be required to file all available business documents online through geauxBIZ: Ascension, Bossier, Caddo, Calcasieu, East Baton Rouge, Jefferson, Lafayette, Livingston, Orleans, Ouachita, Rapides, St. Tammany, Tangipahoa and Terrebonne.

Online filing options are available if changes are necessary to your registration or if you need to file an annual report. Please visit our website at [GeauxBiz.com](http://GeauxBiz.com) for your future business needs.

Sincerely,

The Commercial Division  
WEB

Rev 09/09

Mailing Address: P. O. Box 94125, Baton Rouge, LA 70804-9125  
Office Location: 8585 Archives Ave., Baton Rouge, LA 70809  
Web Site Address: [www.sos.la.gov](http://www.sos.la.gov)

R. Kyle Ardoin  
SECRETARY OF STATE

State of Louisiana  
Secretary of State

COMMERCIAL DIVISION  
225.925.4704



August 3, 2023

Administrative Services

225.932.5317 Fax

Corporations

225.932.5314 Fax

Uniform Commercial Code

225.932.5318 Fax

The attached document of TRI-PARISH LAND MANAGEMENT LLC was received and filed on August 03, 2023.

WEB 45496556K

## **NOTICE OF CHANGE**

**Charter Number:** 45496556K

**Name:** TRI-PARISH LAND MANAGEMENT LLC

### **ADDRESSES:**

**The location and municipal address (not a P.O. Box only) of this limited liability company's registered office:**

212 ACADIA PARK DR.  
RACELAND, LA, 70394

**Mailing Address:**

212 ACADIA PARK DR.  
RACELAND, LA, 70394

### **AGENTS:**

**Agent Name:**

MITZI DUFRENE  
212 ACADIA PARK DR.  
RACELAND, LA, 70394

### **MEMBERS/MANAGERS:**

**Member/Manager Name:**

MITZI DUFRENE (MEMBER)  
212 ACADIA PARK DR.  
RACELAND, LA, 70394

ANGELA COLOMBEL (MEMBER)  
104 GEORGIA AVE  
MATHEWS, LA, 70375

PERRY FALCON (MEMBER)  
814 LEVERT DR  
THIBODAUX, LA, 70301

RONALD DUFRENE (MEMBER)  
212 ACADIA PARK DR  
RACELAND, LA, 70394

**The filing of a false public record, with the knowledge of its falsity, is a crime, subjecting the filer to fine or imprisonment or both under R.S. 14:133.**

TO BE ELECTRONICALLY SIGNED BY MEMBER OR MANAGER.

**ELECTRONIC SIGNATURE:** MITZI S. DUFRENE (8/3/2023)

**TITLE:** AGENT



HORTICULTURE REGISTRATION: RONALD JOSEPH DUFRENE JR

Date: 1/11/2023

LDAF ID: 51179

LICENSE(S): ARBORIST

23-1401

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

127

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 2/1/2023 through 1/31/2024 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): ARBORIST

23-1401

RONALD JOSEPH DUFRENE JR  
212 ACADIA DRIVE  
RACELAND LA 70394

*Mike Strain*  
Commissioner

LDAF ID: 51179

DISPLAY IN A PROMINENT PLACE.





HORTICULTURE REGISTRATION: **RONALD JOSEPH DUFRENE JR**

Date: 1/6/2023

LDAF ID: **51179**

LICENSE(S): **LANDSCAPE HORTICULTURIST 23-2523**

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

113

**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**  
**MIKE STRAIN DVM, COMMISSIONER**  
Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 2/1/2023 through 1/31/2024 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):


**LICENSE(S): LANDSCAPE HORTICULTURIST 23-2523**

**RONALD JOSEPH DUFRENE JR**  
212 ACADIA DRIVE  
RACELAND LA 70394

*Mike Strain*  
Commissioner

DISPLAY IN A PROMINENT PLACE

**LDAF ID: 51179**







# LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN D V M, COMMISSIONER

Agricultural & Environment Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3796 , FAX (225) 925-3760

License No. 004J1J

Date: 08/21/2023

TRI-PARISH LAND MANAGEMENT, LLC

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

## Louisiana Department of Agriculture & Forestry

Mike Strain DVM, Commissioner

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806

Be it known, that effective Aug 11, 2023 through Dec 31, 2023 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND OWNER OPERATOR**.

**TRI-PARISH LAND MANAGEMENT, LLC**

212 ACADIA PARK DRIVE  
RACELAND LA 70394

DISPLAY IN A PROMINENT PLACE.

License No: 004J1J

Commissioner

2341

## LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

Agricultural & Environmental Sciences  
5825 Florida Blvd., Suite 3003  
Baton Rouge, LA 70806



IMPORTANT  
OFFICIAL DOCUMENT ENCLOSED

TRI-PARISH LAND MANAGEMENT, LLC  
212 ACADIA PARK DRIVE  
RACELAND LA 70394



# LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN D V M, COMMISSIONER

Agricultural & Environment Sciences, 5825 Florida Blvd., Suite 1003, Baton Rouge, LA 70806, (225) 925-3796, FAX (225) 925-3760

IMPORTANT  
OFFICIAL DOCUMENT ENCLOSED

## COMMERCIAL APPLICATOR CARD

RONALD JOSEPH DUFRENE JR  
212 ACADIA DRIVE  
RACELAND LA 70394

This is your pesticide certification card. The holder of this card is authorized to perform the duties covered by your type of certification in the categories listed. This card must be renewed before the expiration date. The certification need to be recertified before the recertification date. Please use a "Permanent ink" type marker for signing in the space provided on the reverse side.

### Commercial Applicators

Card/USAPlants ID No.: 002GAH

RONALD JOSEPH DUFRENE JR  
212 ACADIA DRIVE  
RACELAND LA 70394

002GAH

Card Expires: 12/31/2023

### Phase(s) / Categories

6 - Right-Of-Way & Industrial Pest  
7D - School Employees

Please verify all information for correctness. If changes are necessary, please note them and promptly return to issuing agency.

Card and Test Problems/Questions: (225) 925-3796

**POST IN A  
CONSPICUOUS  
PLACE**

**Lafourche Parish Government  
State of Louisiana  
Occupational License**

**License Number**  
**10499**

**THIS LICENSE EXPIRES DECEMBER 31, 2023**

**Business Name and Address:**

TRI - PARISH LAND MANAGEMENT LLC  
212 ACADIA PARK DR.  
RACELAND, LA 70394

**Owner Name and Address:**

MITZI DUFRENE, ANGELA COLOMBEL  
PERRY FALCON  
212 ACADIA PARK DR.  
RACELAND, LA 70394

**BUSINESS TAX**

This is to certify that the person or firm named herein has paid into my hands full payment of tax as set out herein for the use and benefit of the Parish aforesaid, and is licensed to engage in the business of: **SERVICE.**

**2023**

**LAFOURCHE  
PARISH**  
GOVERNMENT

**Classification:** SERV

**ID:** 10181

**Date issued:** 07/31/2023

**Phone #:** 985-637-4967

By

*[Signature]*

Parish President

**This License is NOT Transferable**

FORM LLICV

tylerbusinessforms.com

877.749.2090

**RETAIN FOR  
YOUR  
RECORDS**

**Lafourche Parish Government  
State of Louisiana  
Occupational License**

**License Number**  
**10499**

**THIS LICENSE EXPIRES DECEMBER 31, 2023**

**BUSINESS TAX**

This is to certify that the person or firm named herein has paid into my hands full payment of tax as set out herein for the use and benefit of the Parish aforesaid, and is licensed to engage in the business of: **SERVICE.**

**Classification:** SERV

**ID:** 10181

**Date issued:** 07/31/2023

**Phone #:** 985-637-4967

By

*[Signature]*

Parish President

**2023**

**LAFOURCHE  
PARISH**  
GOVERNMENT

**Business Name and Address:**

TRI - PARISH LAND MANAGEMENT LLC  
212 ACADIA PARK DR.  
RACELAND, LA 70394

**Owner Name and Address:**

MITZI DUFRENE, ANGELA COLOMBEL  
PERRY FALCON  
212 ACADIA PARK DR.  
RACELAND, LA 70394



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Chabert Insurance Agency LLC 201 Canal Blvd Suite B Thibodaux LA 70301		<b>CONTACT NAME:</b> Stevi Dupre <b>PHONE (A/C, No, Ext):</b> (985) 448-0431 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> stevi@chabertinsurance.com	
<b>INSURED</b> Tri-Parish Land Management LLC 212 Acadia Drive Raceland LA 70394		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> EVANSTON INSURANCE COMPANY <b>INSURER B:</b> LOUISIANA CONSTRUCTION & INDUSTRY SIF <b>INSURER C:</b> PROGRESSIVE <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	3AA697275	08/02/2023	08/02/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED
	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			972177348	08/09/2023	08/09/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	30541-23	07/31/2023	07/31/2024	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Stevi Dupre

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# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

August 28, 2023

### ADDENDUM #2

**Bid Number: 50-00143087**

**Bid Opening Date: September 07, 2023**

**Description of Bid: Two Year Contract for Labor, Material and Equipment for Grass Cutting and Trimming of all Jefferson Parish Water Facilities- Jefferson Parish Department of Water**

---

#### Clarification:

Specifications have been revised to include coordinates on three (3) locations. Please see attached.

Sincerely,

A handwritten signature in blue ink that reads "Donna M. Evans".

---

Donna M. Evans  
Purchasing Specialist II

<p><b>Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.</b></p>
---

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

## **Lawn Maintenance Services**

**Highly recommend site visits to all locations. Vendor is responsible for all measurements.**

Contacts are as follows:

EB Water Plant - 3600 Jefferson Hwy., Bldg. D, Jefferson, LA 70121

Mervin Graves (504) 838-4398

WB Water Plant - 4500 Westbank Expressway, Marrero, LA 70072

David Mahner (504) 349-5085

EB Outside Maint.-3600 Jefferson Hwy., Jefferson, LA 70121

WB Outside Maint.-1540 River Park Rd., Bridge City, LA 70094

Mario Kennedy (504-838-4334)

### **License Requirements:**

**LA State Contractor's Commercial License: Landscaping, Grading, and Beautification**

### **Bonds:**

- **Performance Bond is required in the amount of 50% of the contract amount and due at the signing of the formal contract.**
- **Payment Bond is required in the amount of 50% of the contract amount and due at the signing of the formal contract.**
- **An Electronic Bid Bond in the amount of 5% of the total bid price is required with bid submission. The electronic bond number shall be in the appropriate field on the electronic bid envelope. Scanned copies of bonds will not be accepted.**

### **Bid for Complete Water Department Facilities – All 17 Locations**

**(Flat Rate per site including trimming based on 27 cuttings per year)**

The low bidder will be required to supply a list of equipment upon request.

By submitting this bid, the contractor certifies that it is qualified to perform all services under the contract in a workmanlike and professional manner. It further certifies that it has sufficient equipment and manpower available to accomplish all mowing and trimming on a regular basis and timely manner.

### **Scope of Work**

Areas where lawn maintenance is to take place include: (Approx. 998,348 square feet total per cut)  
(Vendor is responsible to visit sites, and get actual square footage)

### **Westbank**

<b>Westbank Water Plant</b>	<b>4500 Westbank Expressway</b>
<b>Old River Station</b>	<b>4602 River Road</b>
<b>Marrero Road Tower</b>	<b>328 Marrero Road</b>
<b>Bridge City Booster Station</b>	<b>320 Third Emmanuel Street</b>
<b>Drake Booster Station</b>	<b>Drake Ave. and Hwy. 90 West</b>
<b>Fairmont Tower</b>	<b>451 Fairmont-Lot 7 &amp; 8 Square 2-Homedale Subdivision</b>
<b>Patriot Tower</b>	<b>1564 Allo Street Lot 21 Square 3</b>
<b>Wall Blvd. Booster Station</b>	<b>2005 Harvard Street</b>
<b>Lafitte #1 Booster Station</b>	<b>4.7 miles south of intersection of Hwy 45 and Lafitte Larose Hwy.</b> (29.79947235749618, -90.12318790411541)
<b>Lafitte #2 Booster Station</b>	<b>1900 block of Hwy. 45 in the Curve (grass lot with no actual address)</b> (29.75022741450171, -90.13575212059828)
<b>Lafitte #3 Tower</b>	<b>3456 Jean Lafite Blvd.</b> (29.716015174266385, -90.11250129544825)
<b>Lafitte #4 Booster Station (GI Station)</b>	<b>498 Boffone Dr.</b>
<b>WB Outside Maintenance</b>	<b>1540 River Park Rd.</b>

### **Eastbank**

<b>Eastbank Water Plant</b>	<b>3600 Jefferson Hwy.</b>
<b>David Drive Tower</b>	<b>3198 David Drive (Corner of David Dr. and Veterans)</b>
<b>Causeway Tower</b>	<b>3300 S i-10 Service Rd. West</b>
<b>EBOM Compound (Pipe Yard)</b>	<b>3600 Jefferson Hwy.</b>

The contractor's responsibility shall be limited to the property line unless noted otherwise.

The contractor shall have mobile phones and provide the Water Department with numbers that will be answered at all times. These phones are to be used to provide immediate response to any questions or concerns that may arise. The contractor shall also supply a list of decision-making personnel.

Regarding trimming service, both labor and equipment are to be included with each trimming. String trimming will be performed around trees, bushes, and other landscaping in such a manner as to not damage them. String trimming will be performed around obstacles such as flag poles, fences, and the foundations of buildings as to maintain a generally neat appearance.

Any heavy clippings created from the mowing and trimming process will be blown from all paved surfaces. All trimming and mowing will be completed as needed and at Water Department direction.

All mowing and trimming will be at appropriate height and on agreed upon scheduled days.

Litter removal is not included. However, the contractor will attempt to remove minor amounts of litter that is noticed during the mowing and trimming process when possible.

The contractor shall be provided with a list of Water Department personnel authorized to direct services. No other authorization shall be honored.

Immediately after each of the lawn service events, the contractor's representative shall be available to tour the activity areas with a designated Water Department representative to review the work.

If any person employed on the work site, in the opinion of the Water Department staff, is intemperate, disorderly, incompetent, willfully negligent or dishonest in the performance of their duties, they shall be directed by the contractor to cease work and vacate the job site immediately.

If the contractor intends to subcontract any part of the work at any time during the contract term, then the submitted bid shall include a list of the names of the subcontractors that will be used to perform the work.

The contractor shall adequately protect the work, adjacent property, and the public, and shall be responsible for any damage or injury due to its neglect. The contractor shall be entirely responsible for all apparatus, equipment, and appurtenances it furnishes in connection with the work and special care shall be taken to protect all parts thereof in such a manner as may be necessary or as directed.

The contractor shall be responsible for conducting all activities on Water Department premises in accordance with the current provisions of the Occupational Safety and Health Act.





# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

August 14, 2023

### **ADDENDUM #1**

**Bid Number: 50-00143087**

**Bid Opening Date: September 07, 2023**

**Description of Bid: Two Year Contract for Labor, Material and Equipment for Grass Cutting and Trimming of all Jefferson Parish Water Facilities- Jefferson Parish Department of Water**

---

### **Clarification:**

Bid form has been revised Per Addendum 1. Please discard the previous bid form and use the attached Revised Per Addendum 1 bid form.

Sincerely,

A handwritten signature in blue ink that reads "Donna M. Evans".

---

Donna M. Evans  
Purchasing Specialist II

<b>Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.</b>
--

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)