

November 30, 2021

Jefferson Parish, LA  
General Government Building  
Purchasing Dept – Suite 4400  
200 Derbigny Street  
Gretna, LA 70053

RE: Bid No.: 50-00136291 – Powdered Activated Carbon  
Due: December 2, 2021 at 2pm

To Whom It May Concern,

Thank you for the opportunity to bid on your requirements for powdered activated carbon. Cabot Norit Americas Inc. offers its HYDRODARCO® B powdered activated carbon for use in your potable water system. Our price will be held firm for the term of our agreement.

Enclosed is our Product Datasheet that describes specifications and lists typical properties of HYDRODARCO® B. This product complies with AWWA B600 guidelines and is certified under ANSI/NSF Standard 61. HYDRODARCO® B is manufactured by Cabot Norit Americas in Marshall, Texas from domestically mined lignite coal and Cabot Norit Americas' manufacturing facilities are ISO 9001:2000 Quality Certified.

**I kindly request a copy of the bid tabulation when they become available. You may send them to my attention, along with all bid / contract correspondence.** Please contact me at 903.923.1046 if I can be of assistance. We look forward to an opportunity to serve your activated carbon needs.

Sincerely,

Cabot Norit Americas Inc.



Amber Lewis  
Inside Sales  
[Amber.lewis@cabotcorp.com](mailto:Amber.lewis@cabotcorp.com)  
Phone: 903.923.1046  
Fax: 903.923.1035

Enclosures: Complete Bid Form  
Product Datasheet  
Certificate of Insurance (Evidence Only)  
W-9

Material Safety Datasheet  
NSF Certification  
Secretary Certificate



**BID NUMBER- 50-00136291**

**Two (2) Year Contract for Bulk Activated Carbon for The Jefferson Parish Water Department**

**BID DUE: December 2, 2021 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, [www.jeffparishbids.net](http://www.jeffparishbids.net), by the bid due date and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: SHANNA FOLSE  
Buyer Email: [sfolse@jeffparish.net](mailto:sfolse@jeffparish.net)  
Buyer Phone: 504-364-2680**

## **Bulk Powdered Activated Carbon**

**For a 2 year contract**

**Bid #50-00136291**

- A. The powdered activated carbon must meet the requirements of the latest version of American Water Works Association Standard B600, must have a phenol value of 1.8 - 3.2 g/L, and must be certified for use in drinking water under National Sanitation Foundation Standard 60.
- B. Each vendor must bid only one PAC product, clearly indicating the product name on the bid. A technical information sheet on the product must accompany the bid.
- C. Shippers must provide the necessary properly sized equipment to quickly unload their product into the designated storage tanks at the delivery site. Vendors must verify compatibility of their hose connections with our tanks before bidding (contact plant superintendents at 504-838-4398 for East Bank and 504-349-5085 for West Bank). Delivery trucks must provide their own source of air if it is required for unloading. The East Bank Water Treatment Plant is located at 3600 Jefferson Highway, Jefferson, LA 70121. The West Bank Water Treatment Plant is located at 4500 West Bank Expressway, Marrero, LA 70072.
- D. The bulk broad spectrum powdered activated carbon must be delivered freight prepaid in 20-ton shipments to both the East and West Bank Water Treatment Plants as required and within 7 calendar days after the order is placed.
- E. Approximate total quantity for the 2-year contract is 400 tons. Quantity listed is for bidding purposes only and is not to be construed as the actual quantity to be purchases over the 2-year contract period. Actual requirements may be more or less than the quantity listed.

DATE: 11/03/2021  
BID NO.: 50-00136291

INVITATION TO BID  
THIS IS NOT AN ORDER

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**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

BUYER: SFOLSE@jeffparish.net

**BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 12/02/2021 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.**

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

**Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)**

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### **INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.**

**This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.

**10, 12, 13, 15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.



DATE: 11/03/2021

BID NO.: 50-00136291

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**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO   X  

MAXIMUM ESCALATION PERCENTAGE REQUESTED   0   %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF: term of contract (2 Years).

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

7-10 Days ARO

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Cabot Norit Americas Inc.

ADDRESS: 3200 University Ave

CITY, STATE: Marshall, TX ZIP: 75670

TELEPHONE: ( 903 ) 923-1046 FAX: (    )

EMAIL ADDRESS: amber.lewis@cabotcorp.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: None

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \$712,000 / \$1,780 per ton

AUTHORIZED SIGNATURE: Amber Lewis on behalf of Tim Wruble

Printed Name

TITLE: VP, Commercial Director

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.**

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00136291

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	400.00	TN	<p>TWO (2) YEAR CONTRACT FOR BULK ACTIVATED CARBON FOR THE JEFFERSON PARISH WATER DEPARTMENT</p> <p>0010 - TWO YEAR CONTRACT FOR THE SUPPLY OF BULK POWDERED ACTIVATED CARBON FOR BROAD SPECTRUM ORGANICS REMOVAL (DELIVERED FREIGHT PREPAID IN 20 TON SHIPMENTS TO BOTH EASTBANK AND WESTBANK WATER TREATMENT PLANTS AS REQUIRED).</p> <p>DELIVERY LOCATIONS:</p> <p>EASTBANK WATER PLANT 3600 JEFFERSON HIGHWAY JEFFERSON, LA 70121</p> <p>WESTBANK WATER PLANT 4500 WESTBANK EXPRESSWAY MARRERO, LA 70072</p>	\$1,780 per ton	\$712,000.00

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Non-Public Works Bid**

**AFFIDAVIT**

**STATE OF** Texas

**PARISH/COUNTY OF** Harrison

BEFORE ME, the undersigned authority, personally came and appeared: Amber Lewis  
, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized Inside Sales of Cabot Norit Americas Inc. (Entity),  
the party who submitted a bid in response to Bid Number 50-00136291, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A**        Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B**   X   there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B**   X   There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

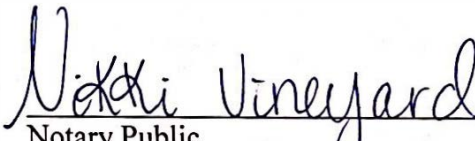
*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
Signature of Affiant

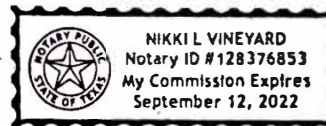
Amber Lewis on Behalf of Timothy Wruble  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 30<sup>th</sup> DAY OF November, 2021.

  
Notary Public

Nikki Vineyard  
Printed Name of Notary

1283716853  
Notary/Bar Roll Number



My commission expires September 12<sup>th</sup>, 2022

**\*Please see attached Secretary Certificate\*\***

## **CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

---

INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

---

**SECRETARY-TREASURER**

---

**DATE**

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

---

### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### ☒ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**



rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

## HYDRODARCO® B

Powdered Activated Carbon

### WHY CABOT

Cabot Norit Activated Carbon is a premier activated carbon manufacturer respected for experienced people, diverse products and strong customer relationships. Cabot's history of innovation, product performance, technical expertise and customer focus ensure that you receive the right products and solutions for your specific purification needs.



HYDRODARCO B powdered activated carbon is produced by steam activation of lignite coal under carefully controlled conditions. It is finely milled to obtain a high degree of suspension in the process fluid and has a very high capacity for adsorption of organics that cause taste and odor problems in water supplies.

#### Treatment of Potable Water Supplies

HYDRODARCO B powdered activated carbon is primarily used for the removal of tastes, odors and other organics from potable water supplies. It is the most effective water treatment carbon available for the removal of tannins and humic acids. These are precursors of trihalomethanes and are major contributors to color and taste. HYDRODARCO B powdered activated carbon is especially effective for removing the extremely odorous compounds geosmin and methylisoborneol from raw surface waters.

HYDRODARCO B powdered activated carbon meets the physical and performance requirements of AWWA B600 standards for powdered activated carbon as measured by Cabot test methods. The product is Kosher certified and meets NSF/ANSI Standard 61 with a maximum use level of 250 mg/L.

### SPECIFICATIONS

Iodine number	min. 500	-
Molasses decolorizing efficiency (RE)	min. 75	-
Mesh size (U.S. Sieve Series) less than 100 mesh	min. 99	%
Mesh size (U.S. Sieve Series) less than 200 mesh	min. 95	%
Mesh size (U.S. Sieve Series) less than 325 mesh	min. 90	%
Moisture (as packed)	max. 8	%

### GENERAL CHARACTERISTICS

Tannin value	200	mg/l
Bulk density, tamped apparent	0.51	g/ml
	32	lb/ft³
pH, water extract	Alkaline	-

# HYDRODARCO® B

Powdered Activated Carbon

## NOTES

1. For important product safety, health, environmental and regulatory information, please refer to the Safety Data Sheet (SDS) which is available upon request.
2. General characteristics reflect representative values of product parameters and are not to be used as purchase specifications.
3. All analyses based on standard test methods and specifications are guaranteed values based on lot-to-lot quality control, as covered by Cabot Norit Activated Carbon's ISO 9001 certification.

## PACKAGING

### This product is available in:

- 40 lb bag, 50 bags per pallet for a net pallet weight of 2000 lb
- Woven polypropylene bulk bag with a plastic liner 900 lb net
- Bulk trailer

Product availabilities depend on the type of packaging.



**NORTH AMERICA**  
Cabot Norit Americas, Inc.  
3200 University Avenue  
Marshall, Texas 75670  
USA  
**T** +1 800 641 9245  
**F** +1 903 923 1035

**EUROPE, MIDDLE EAST & AFRICA**  
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Astronaut 34  
3824 MJ Amersfoort  
THE NETHERLANDS  
**T** +31 33 4648911  
**F** +31 33 4617429

**ASIA PACIFIC**  
Cabot China Ltd.  
558 Shuangbai Road  
Shanghai 201108  
CHINA  
**T** +86 21 5175 8800  
**F** +86 21 6434 5532

**SOUTH AMERICA**  
Cabot Brasil Industria e Comercio Ltda.  
Rua do Paraíso 148 – 5 andar  
Sao Paulo 04103-000  
BRAZIL  
**T** +55 11 2144 6400  
**F** +55 11 3253 0051

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## OFFICIAL LISTING

NSF International Certifies that the products appearing on this Listing conform to the requirements of  
NSF/ANSI Standard 61 - Drinking Water System Components - Health Effects

This is the Official Listing recorded on April 24, 2018.

**Cabot Norit Americas Inc.**  
**3200 University Avenue**  
**P.O. Box 790**  
**Marshall, TX 75671**  
**903-923-1000**

**Facility: Marshall, TX**

		Process Media	
Trade Designation	Size	Water Contact Temp	Water Contact Material
Granular Activated Carbon			
DARCO® 4x12 <sup>[1]</sup>	4 x 12 mesh	CLD 23	GAC
DARCO® 12x20 <sup>[1]</sup>	12 x 20 mesh	CLD 23	GAC
DARCO® 12x40 <sup>[1]</sup>	12 x 40 mesh	CLD 23	GAC
DARCO® 20x40 <sup>[1]</sup>	20 x 40 mesh	CLD 23	GAC
DARCO® 80x325 <sup>[1]</sup>	80 x 325 mesh	CLD 23	GAC
DARCO® 20x50 <sup>[1]</sup>	20 x 50 mesh	CLD 23	GAC
Hydrodarco® <sup>[2] [3]</sup>	[4]	CLD 23	GAC
HYDRODARCO® 3000 <sup>[1]</sup>	8 x 30 mesh	CLD 23	GAC
HYDRODARCO® 4000 <sup>[1]</sup>	12 x 40 mesh	CLD 23	GAC
HYDRODARCO® 816 <sup>[1]</sup>	8 x 16 mesh	CLD 23	GAC
HYDRODARCO® 820 <sup>[1]</sup>	8 x 20 mesh	CLD 23	GAC
Powdered Activated Carbon			
DARCO® S-51 <sup>[1]</sup>	NA	CLD 23	PAC
DARCO® S-51 FF <sup>[1]</sup>	NA	CLD 23	PAC
DARCO® S-51 HF <sup>[1]</sup>	NA	CLD 23	PAC
Hydrodarco® <sup>[2] [5]</sup>	[6]	CLD 23	PAC
HYDRODARCO® B <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® C <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® EXP 385 <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® P <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® R <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® W <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® O <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® AL <sup>[1]</sup>	NA	CLD 23	PAC
HYDRODARCO® S <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® B SP <sup>[1]</sup>	[6]	CLD 23	PAC
HYDRODARCO® LX <sup>[8] [9]</sup>	[6]	CLD 23	PAC
HYDRODARCO® M <sup>[7]</sup>	[6]	CLD 23	PAC
HYDRODARCO® FX <sup>[1]</sup>	[6]	CLD 23	PAC

NOTE: Certified for water treatment plant applications.

This product has not been evaluated for point of use applications.

Note: Additions shall not be made to this document without prior evaluation and acceptance by NSF International.



- [1] Carbon source is lignite coal.
- [2] Suffix may include any alpha/numeric combination representing custom blends.
- [3] The carbon source is bituminous and/or lignite coal.
- [4] Certified for the following mesh sizes: 4 x 12, 6 x 10, 8 x 16, 8 x 20, 8 x 30, 10 x 20, 12 x 20, 12 x 40, 20 x 40, 20 x 50, 80 x 325.
- [5] The carbon source is bituminous coal, lignite coal, wood chips and/or wood char.
- [6] Certified for the following mesh sizes: -100, -200, and -325.
- [7] The carbon source is coal and wood.
- [8] X - Any alpha/numeric characters.
- [9] The carbon source is coal.

Facility: Pryor, OK

Process Media		Water Contact Temp	Water Contact Material
Trade Designation	Size		
<b>Powdered Activated Carbon</b> <sup>[1] [2]</sup>			
NORIT PAC 200	200 mesh	CLD 23	PAC
NORIT PAC 20B	200 mesh	CLD 23	PAC
NORIT PAC 20BF	325 mesh	CLD 23	PAC
<b>Granular Activated Carbon</b> <sup>[1]</sup>			
Norit GAC 1020	10 x 20 mesh	CLD 23	GAC
NORIT GAC 1030AW	10 x 30 mesh	CLD 23	GAC
Norit GAC 1240	12 x 40 mesh	CLD 23	GAC
Norit GAC 1240 Plus	12 x 40 mesh	CLD 23	GAC
Norit GAC 1240 Plus AQ	12 x 40 mesh	CLD 23	GAC
Norit GAC 1240 Plus N	12 x 40 mesh	CLD 23	GAC
NORIT GAC 1240 PLUS NR	12 x 40 mesh	CLD 23	GAC
Norit GAC 250	20 x 50 mesh	CLD 23	GAC
Norit GAC 300	8 X 30 mesh	CLD 23	GAC
Norit GAC 30S	8 x 30 mesh	CLD 23	GAC
Norit GAC 400	12 x 40 mesh	CLD 23	GAC
Norit GAC 400 Plus	12 x 40 mesh	CLD 23	GAC
Norit GAC 40S	12 x 40 mesh	CLD 23	GAC
Norit GAC 40SAB	12 x 40 mesh	CLD 23	GAC
Norit GAC 610	6 x 10 mesh	CLD 23	GAC
Norit GAC 816	8 x 16 mesh	CLD 23	GAC
Norit GAC 820	8 x 20 mesh	CLD 23	GAC
Norit GAC 820E	8 x 20 mesh	CLD 23	GAC
Norit GAC 830	8 x 30 mesh	CLD 23	GAC
Norit GAC 830 Plus	8 x 30 mesh	CLD 23	GAC

[1] The carbon source is bituminous coal.

[2] This product is Certified with a maximum use level of 250 mg/L.

NOTE: Certified for water treatment plant applications.

This product has not been evaluated for point of use applications.

Note: Additions shall not be made to this document without prior evaluation and acceptance by NSF International.

Prepared in accordance with the United States Hazard Communication  
Standard: 29 CFR 1910.1200 (2012)

Revision date: 13-May-2015

## 1. IDENTIFICATION OF THE SUBSTANCE/PREPARATION AND OF THE COMPANY/UNDERTAKING

Product name: HYDRODARCO® B

Product code: HDB

Synonyms: Activated carbon

Recommended use: Liquid and vapor applications (purification, decolorization, separation, catalyst and deodorization)

Restrictions on use: No information available.

Supplier:

Cabot Corporation  
157 Concord Road  
Billerica, MA 01821  
UNITED STATES  
Tel: 1-978-663-3455  
Fax: 1-978-670-6955

Emergency Telephone Number: US: CHEMTREC 1-800-424-9300 or 1-703-527-3887  
International CHEMTREC: +1 703-741-5970 or +1-703-527-3887

## 2. HAZARDS IDENTIFICATION

### Classification

OSHA Regulatory Status: This chemical is considered hazardous by the United States 2012 OSHA Hazard Communication Standard (29 CFR 1910.1200).

### Label Elements

Pictogram: None

Signal Word: WARNING

Hazard statements: May form combustible dust concentrations in air

**Precautionary Statements -  
Prevention**

- Keep away from all ignition sources including heat, sparks and flame
- Prevent dust accumulations to minimize explosion hazard

**Hazards not otherwise classified (HNOC)**

Odorless black granules or powder. Avoid contact with skin and eyes. Avoid breathing dust. Activated carbon (especially when wet) can deplete oxygen from air in enclosed spaces, and dangerously low levels of oxygen may result. Prior to entering a confined space that contains or previously contained activated carbon, the space should be evaluated for oxygen and carbon monoxide concentrations, and any other hazards, by a qualified person.

Workers should also take appropriate precautions when dealing with spent (used) activated carbons which may exhibit hazardous properties associated with the adsorbed materials.

Avoid dust formation. Powdered material may form an explosible dust-air mixture. If transferring product under pressure, avoid generation of dust if an ignition source is present.

Activated carbons have high surface area which may cause self-heating during oxidation. See Section 5.

Do not generate dust because airborne respirable crystalline silica may be generated.

**Potential health effects**

Principle Routes of Exposure:	Inhalation, Eye contact, Skin Contact
Eye Contact:	May cause mechanical irritation. Avoid contact with eyes.
Skin Contact:	May cause mechanical irritation. Avoid contact with skin.
Inhalation:	Dust may be irritating to respiratory tract. Provide appropriate local exhaust ventilation at machinery and at places where dust can be generated. See also Section 8.
Ingestion:	Adverse health effects are not known or expected under normal use.
Carcinogenicity:	See Section 11.
Target Organ Effects:	Lungs, Eyes, Skin
Medical Conditions Aggravated by Exposure:	Asthma, Respiratory disorder, Skin disorders
Potential Environmental Effects:	No special environmental precautions required. See also Section 12.

**3. COMPOSITION/INFORMATION ON INGREDIENTS**

Synonyms: Activated carbon.

Chemical name	CAS No	weight-%	Trade secret
Activated Carbon	7440-44-0	100	

This product, which is manufactured from a naturally occurring raw material(s), contains <10% total crystalline silica (quartz, CASRN 14808-60-7).

#### 4. FIRST AID MEASURES

##### FIRST AID MEASURES

Skin Contact	Wash thoroughly with soap and water. Seek medical attention if symptoms develop.
Eye contact	Flush eyes immediately with large amounts of water for 15 minutes. Seek medical attention if symptoms develop.
Inhalation	If cough, shortness of breath or other breathing problems occur, move to fresh air. Seek medical attention if symptoms persist. If necessary, restore normal breathing through standard first aid measures.
Ingestion	Do not induce vomiting. If conscious, give several glasses of water. Never give anything by mouth to an unconscious person.

##### Most important symptoms and effects, both acute and delayed

Symptoms:	The most important known symptoms and effects are described in Section 2 and/or in Section 11.
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##### Indication of any immediate medical attention and special treatment needed

Note to physicians:	Treat symptomatically.
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#### 5. FIRE-FIGHTING MEASURES

Suitable Extinguishing Media:	Use foam, carbon dioxide (CO <sub>2</sub> ), dry chemical or water spray. A fog is recommended if water is used.
Unsuitable Extinguishing Media:	DO NOT USE a solid water stream as it may scatter and spread fire. In the event of a fire, spreading large amounts of activated carbon is not recommended due to the risk of creating uncontrolled dust emissions.
Specific hazards arising from the chemical:	<p>Burning produces irritant fumes. If transferring product under pressure, avoid generation of dust if an ignition source is present.</p> <p>Activated carbons have high surface area which may cause self-heating during oxidation. An adequate air gap between packages of activated carbon is recommended to reduce risk of propagation of the event. Activated carbon is difficult to ignite and tends to burn slowly (smolder) without producing smoke or flame.</p>
Hazardous combustion products:	Used activated carbon may produce additional combustion products which are based on the substance(s) adsorbed. Materials allowed to smolder for long periods in enclosed spaces may produce amounts of carbon monoxide which reach the lower explosive limit (carbon monoxide LEL = 12.5% in air). Carbon monoxide (CO). Carbon dioxide (CO <sub>2</sub> ).
Protective equipment and precautions for firefighters:	In the event of fire, wear self-contained breathing apparatus. Wear suitable protective equipment.

#### 6. ACCIDENTAL RELEASE MEASURES

##### Personal precautions, protective equipment and emergency procedures



Personal precautions: Avoid dust formation. Ensure adequate ventilation. Use personal protective equipment. See also Section 8.

Environmental Precautions:

Environmental Precautions: No special environmental precautions required. Local authorities should be advised if significant spillages cannot be contained.

Methods and material for containment and cleaning up

Methods for containment: Prevent further leakage or spillage if safe to do so.

Methods for cleaning up: Avoid dry sweeping and use water spraying or vacuum cleaning systems to prevent airborne dust generation. Use of a vacuum with high efficiency particulate air (HEPA) filtration is recommended. Do not create a dust cloud by using a brush or compressed air. Pick up and transfer to properly labelled containers. Spent granular activated carbon may be recyclable. Dispose of virgin (unused) carbon (surplus or spillage) in a facility permitted for non-hazardous wastes. Spent (used) carbon should be disposed of in accordance with applicable laws. Do not reuse empty bags: dispose of in a facility permitted for non-hazardous wastes. See Section 13.

## 7. HANDLING AND STORAGE

Precautions for safe handling

Advice on safe handling: Avoid contact with skin and eyes. Avoid dust formation. Do not breathe dust. Provide appropriate local exhaust ventilation at machinery and at places where dust can be generated. Do not create a dust cloud by using a brush or compressed air. Dust may form explosible mixture in air.

Activated carbons have high surface area which may cause self-heating during oxidation. Take precautionary measures against static discharges. All metal parts of the mixing and processing equipment must be earthed/grounded. Ensure all equipment is electrically earthed/grounded before beginning transfer operations. Fine dust is capable of penetrating electrical equipment and may cause electrical shorts. If hot work (welding, torch cutting, etc.) is required the immediate work area must be cleared of product and dust.

Conditions for safe storage, including any incompatibilities

Storage Conditions: Keep in a dry, cool and well-ventilated place. Keep away from heat and sources of ignition. Do not store together with strong oxidizing agents. Keep in properly labeled containers. Activated carbon is difficult to ignite and tends to burn slowly (smolder) without producing smoke or flame. Dust deposits should not be allowed to accumulate on surfaces, as these may form an explosible mixture if they are released in the atmosphere in sufficient concentrations. Prior to entering a confined space that contains or previously contained activated carbon, the space should be evaluated for oxygen and carbon monoxide concentrations, and any other hazards, by a qualified person.

Incompatible materials: Strong oxidizing agents. Strong acids.

## 8. EXPOSURE CONTROLS/PERSONAL PROTECTION

Exposure guidelines: .

Exposure limits for components or similar components are stated below.

Dust, or Particulates Not Otherwise Specified:	Austria MAK:	10 mg/m <sup>3</sup> , STEL 2x30 min, Inhalable dust 5 mg/m <sup>3</sup> , TWA, Inhalable dust
	Belgium:	10 mg/m <sup>3</sup> , TWA, Inhalable 3 mg/m <sup>3</sup> TWA, Respirable
	Canada (Saskatchewan):	10 mg/m <sup>3</sup> , TWA, Inhalable 3 mg/m <sup>3</sup> TWA, Respirable
	China:	8 mg/m <sup>3</sup> , TWA 10 mg/m <sup>3</sup> , STEL
	France:	10 mg/m <sup>3</sup> , TWA Inhalable dust 5 mg/m <sup>3</sup> , TWA Respirable dust
	Germany - TRGS 900:	10 mg/m <sup>3</sup> , TWA, Inhalable 3 mg/m <sup>3</sup> , Respirable fraction
	Hong Kong:	10 mg/m <sup>3</sup> , TWA
	Ireland:	10 mg/m <sup>3</sup> , TWA, Total inhalable 4 mg/m <sup>3</sup> , TWA, Respirable
	Italy:	10 mg/m <sup>3</sup> , TWA, Inhalable 3 mg/m <sup>3</sup> , TWA, Respirable
	Japan:	3 mg/m <sup>3</sup> TWA, Respirable
	Malaysia:	10 mg/m <sup>3</sup> , TWA, Inhalable 3 mg/m <sup>3</sup> , TWA, Respirable
	The Netherlands:	3.5 mg/m <sup>3</sup> , Inhalable
	Spain:	10 mg/m <sup>3</sup> , VLA, Inhalable 3 mg/m <sup>3</sup> , VLA, Respirable
	Sweden:	10 mg/m <sup>3</sup> , NGV, Total inhalable 5 mg/m <sup>3</sup> , NGV, Respirable
	United Kingdom - WEL:	10 mg/m <sup>3</sup> , TWA, Total Inhalable dust 4 mg/m <sup>3</sup> , TWA, Respirable dust
	US ACGIH - PNOS:	10 mg/m <sup>3</sup> , TWA, Inhalable 3 mg/m <sup>3</sup> , TWA, Respirable
	US OSHA - PEL:	15 mg/m <sup>3</sup> , TWA, Total dust 5 mg/m <sup>3</sup> , TWA, Respirable

Silica, Crystalline (Quartz) CAS RN 14808-60-7:	Austria MAK:	0.15 mg/m <sup>3</sup> , TWA (Respirable)
	Belgium:	0.1 mg/m <sup>3</sup> , TWA (Alveolar fraction)
	Denmark:	0.1 mg/m <sup>3</sup> , TWA (Respirable)
	Finland:	0.05 mg/m <sup>3</sup> , TWA (Respirable)
	France:	0.1 mg/m <sup>3</sup> , VME (Alveolar fraction)
	Ireland:	0.1 mg/m <sup>3</sup> , TWA (Respirable)
	Italy:	0.025 mg/m <sup>3</sup> , TWA (Respirable)
	Japan:	(3 mg/m <sup>3</sup> )/( 1.19%SiO <sub>2</sub> + 1) (Respirable)
	Switzerland:	0.15 mg/m <sup>3</sup> , TWA (Respirable)
	UK WEL:	0.1 mg/m <sup>3</sup> , TWA (Respirable)
	US OSHA PEL:	(10 mg/m <sup>3</sup> ) / (%SiO <sub>2</sub> + 2) (Respirable) (30 mg/m <sup>3</sup> )/( %SiO <sub>2</sub> + 2) (Total)
	US ACGIH TLV:	0.025mg/m <sup>3</sup> (Respirable)

MAK: Maximale Arbeitsplatzkonzentration (Maximum Workplace Concentration)

NGV: Nivå Gräns Värde (Level Limit Value)

PEL: Permissible Exposure Limit

STEL: Short Term Exposure Limit

TLV: Threshold Limit Value

TRGS: Technische Regeln für Gefahrstoffe (Technical Rule for Hazardous Materials)

TWA: Time Weighted Average

US ACGIH: United States American Conference of Governmental Industrial Hygienists

US OSHA: United States Occupational Safety and Health Administration

VLA: Valore Limite Ambientale (Environmental Limit Value)

WEL: Workplace Exposure Limit

**Engineering Controls:** Ensure adequate ventilation to maintain exposures below occupational limits. Provide appropriate local exhaust ventilation at machinery and at places where dust can be generated.

#### Personal protective equipment [PPE]

**Respiratory Protection:** Approved respirator may be necessary if local exhaust ventilation is not adequate.

**Hand Protection:** Wear suitable gloves.

**Eye/face Protection:** Wear eye/face protection. Wear safety glasses with side shields (or goggles).

**Skin and Body Protection:** Wear suitable protective clothing. Wash clothing daily. Work clothing should not be allowed out of the workplace.

**Other:** Handle in accordance with good industrial hygiene and safety practice. Emergency eyewash and safety shower should be located nearby.

## 9. PHYSICAL AND CHEMICAL PROPERTIES

*Information given is based on data obtained from this substance or from similar substances.*

Physical State:	Solid	Odor:	Generally odorless. May produce slight sulfur smell when wet.
Appearance:	Powder	Odor threshold:	Not Applicable
Color:	Black		

<u>Property</u>	<u>Values</u>	<u>Remarks • Method</u>
pH:		Not Applicable
Melting point/freezing point:		Not Applicable
Boiling point / boiling range:		Not Applicable
Evaporation Rate:		Not Applicable
Vapor pressure:		Not Applicable
Vapor Density:		Not Applicable
Density:		No information available
Bulk Density:	25 - 35 lbs/ft <sup>3</sup>	
Specific Gravity at 20°C:		No information available
Water solubility:		Insoluble
Solubility(ies):		No information available
Partition Coefficient (n-octanol/water):		No information available
Decomposition temperature:		No information available
Viscosity:		No information available
Kinematic viscosity:		No information available
Dynamic viscosity:		No information available
Oxidizing Properties:		Not Applicable
Softening point:		No information available
VOC content (%):		Not Applicable
% Volatile (by Volume):		No information available
% Volatile (by Weight):		No information available
Surface Tension:		No information available
Explosive properties:		Dust may form explosible mixture in air
Flash Point:		Not Applicable
Flammability (solid, gas):		No information available
Flammability Limit in Air:		No information available
Explosion Limits in Air - Upper (g/m <sup>3</sup> ):		No information available
Explosion Limits in Air - Lower (g/m <sup>3</sup> ):	50 g/m <sup>3</sup>	ASTM E-1515
Autoignition Temperature:		No information available
Minimum Ignition Temperature:	480 - 500 °C	ASTM E-1491
Minimum Ignition Energy:	> 500 mJ	ASTM E-2019 and IEC 61241-2-3
Ignition Energy:		No information available
Maximum Absolute Explosion Pressure:	7.9 bar	ASTM E-1226
Maximum Rate of Pressure Rise:	415 bar/sec	ASTM E-1226
Burn Velocity:		No information available
Kst Value:	113 bar.meter/second	ASTM E-1226
Dust Explosion Classification:	ST1	

## 10. STABILITY AND REACTIVITY

Reactivity:	May react exothermically upon contact with strong oxidizers.
Stability:	Stable under recommended handling and storage conditions.
Possibility of hazardous reactions:	None under normal processing.
Hazardous polymerization:	Hazardous polymerization does not occur.

Conditions to avoid:	Keep away from heat and sources of ignition. Avoid dust formation. Activated carbon (especially when wet) can deplete oxygen from air in enclosed spaces, and dangerously low levels of oxygen may result.  Activated carbons have high surface area which may cause self-heating during oxidation.
Incompatible materials:	Strong oxidizing agents. Strong acids.
Explosion data	See also Section 9.
Sensitivity to Mechanical Impact:	None.
Sensitivity to Static Discharge:	Dust may form explosible mixture in air. Do not create a dust cloud by using a brush or compressed air.
Hazardous decomposition products:	Used activated carbon may produce additional combustion products which are based on the substance(s) adsorbed. Materials allowed to smolder for long periods in enclosed spaces may produce amounts of carbon monoxide which reach the lower explosive limit (carbon monoxide LEL = 12.5% in air). Carbon oxides.

## 11. TOXICOLOGICAL INFORMATION

*Information given is based on data obtained from this substance or from similar substances.*

### Acute toxicity

Not classified.

Oral LD50:	LD50/oral/rat = >2000 mg/kg. (OECD 423).
Inhalation LC50:	LC50/inhalation/1h/rat = >8.5 mg/L (OECD 403)
Dermal LD50:	Absorption highly unlikely, no health effects known.

Skin corrosion/irritation:	Not classified Skin irritation test, rabbit (OECD 404): Not irritating
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Serious eye damage/eye irritation:	Not classified. Eye irritation test, rabbit (OECD 405): Not irritating.
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Sensitization:	Not classified. Not sensitizing based on Local Lymph Node Assay (OECD 429).
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Mutagenicity:	Not classified. - Gene mutation in bacteria (Bacterial Reverse Mutation Assay/Ames) (OECD 471): not mutagenic. - In vitro Mammalian Chromosome Aberration Test (OECD 473): not clastogenic. - In vitro Mammalian Cell Gene Mutation Test (OECD 476): non-mutagenic.
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Carcinogenicity:	Not classified.  Contains a component (crystalline silica) that is listed by IARC as group 1, by ACGIH as group A2, and by NTP as a known human carcinogen.
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Reproductive Toxicity:	Not classified. Repeated dose inhalation toxicity test showed no reproductive target organ effects, and a toxicokinetic study showed no product migration to reproductive organs.
STOT - single exposure:	Not classified.
STOT - repeated exposure:	Not classified. Repeated dose toxicity study, inhalation (rat) 90 days (OECD 413): NOAEC 7.29 mg/m <sup>3</sup> (respirable). This test was conducted on activated carbon containing negligible crystalline silica; therefore activated carbon itself is not classified for STOT-RE. Although respirable crystalline silica is classified as STOT-RE1, this product contains <1% respirable crystalline silica, therefore it is not classified for STOT-RE.
Aspiration Hazard:	Based on industrial experience and available data, no aspiration hazard is expected.

## 12. ECOLOGICAL INFORMATION

*Information given is based on data obtained from this substance or from similar substances.*

Aquatic Toxicity:	Non toxic. The substance is highly insoluble in water and the substance is unlikely to cross biological membranes. No adverse ecological effects are known.
Terrestrial Toxicity:	Earthworm reproduction study (OECD 222), NOAEC for body weight reduction 1000 mg/kg soil; NOAEC for reproduction 3200 mg/kg soil. Non toxic in soil.

### ENVIRONMENTAL FATE

Persistence and degradability	Not expected to degrade
Bioaccumulation	Not expected due to physicochemical properties of the substance.
Mobility:	Not expected to migrate. Insoluble.
Distribution to Environmental Compartments:	Insoluble. Expected to remain on soil surface.
Other adverse effects:	No information available.

## 13. DISPOSAL CONSIDERATIONS

Disclaimer: Information in this section pertains to the product as shipped in its intended composition as described in Section 3 of this MSDS. Contamination or processing may change waste characteristics and requirements. Regulations may also apply to empty containers, liners or rinsate. State/provincial and local regulations may be different from federal regulations.

RCRA:	Unused product is not a hazardous waste under U.S. RCRA, 40 CFR 261. Spent (used) product may be hazardous based on the substance adsorbed.
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**Disposal of wastes**

Activated carbon, in its original state, is not a hazardous material or hazardous waste. Follow applicable regulations for waste disposal.

Spent (used) activated carbon may be classified as a hazardous waste depending upon its use, the substance(s) adsorbed, and how it is ultimately managed. Follow applicable regulations for disposal.

Recycling (reactivation) may be a viable alternative to disposal. Dust formation from residues in packaging should be avoided and suitable worker protection assured. Store used packaging in enclosed receptacles.

**14. TRANSPORT INFORMATION**

Not classified as dangerous in the meaning of transport regulations.

DOT

UN/ID no	Not regulated
Proper Shipping Name	Not regulated
Hazard Class	Not regulated
Packing group	Not regulated

ICAO (air)

UN/ID no	Not regulated
Proper Shipping Name	Not regulated
Hazard Class	Not regulated
Packing group	Not regulated

IATA

UN/ID no	Not regulated
Proper Shipping Name	Not regulated
Hazard Class	Not regulated
Packing group	Not regulated

IMDG

UN/ID no	Not regulated
Proper Shipping Name	Not regulated
Hazard Class	Not regulated
Packing group	Not regulated

RID

UN/ID no	Not regulated
Proper Shipping Name	Not regulated
Hazard Class	Not regulated
Packing group	Not regulated

ADR

UN/ID no	Not regulated
Proper Shipping Name	Not regulated
Hazard Class	Not regulated
Packing group	Not regulated

**15. REGULATORY INFORMATION***Hazard Classification*

United States - OSHA (29 CFR 1910.1200): Hazardous

Canada - WHMIS Classification (CPR, SOR/88-66): Not controlled

This product has been classified in accordance with the hazard criteria of the Controlled Products Regulations and the M/SDS contains all the information required by the Controlled Products Regulations.

Chemical name	WHMIS - Ingredient Disclosure
Quartz (respirable) 14808-60-7	1

*International Inventories*

TSCA - United States Toxic Substances Control Act Section 8(b) Inventory	Complies
DSL/NDL - Canadian Domestic Substances List/Non-Domestic Substances List	Complies
EINECS/ELINCS - European Inventory of Existing Chemical Substances/European List of Notified Chemical Substances	Complies
ENCS - Japan Existing and New Chemical Substances	Complies
IECSC - China Inventory of Existing Chemical Substances	Complies
KECL - Korean Existing and Evaluated Chemical Substances	Complies
PICCS - Philippines Inventory of Chemicals and Chemical Substances	Complies
AICS - Australian Inventory of Chemical Substances	Complies
NZIoC - New Zealand Inventory of Chemicals	Complies
TCSI - Taiwan Chemical Substance Inventory	Complies

*US Federal Regulations*TSCA Section 12(b) Export Regulations:

This product does not contain any components that are subject to TSCA 12(b) Export Notification

SARA 311/312 Hazard Categories

Acute Health Hazard	NO
Chronic Health Hazard	NO
Fire hazard	YES
Sudden release of pressure hazard	NO
Reactive Hazard	NO

Clean Air Act Amendments of 1990(CAA, Section 112, 40 CFR 82):

This product does not contain any components listed as a Hazardous Air Pollutant, Flammable Substance, Toxic Substance, or Class 1 or 2 Ozone Depletor



CWA (Clean Water Act)

This product does not contain any substances regulated as pollutants pursuant to the Clean Water Act (40 CFR 122.21 and 40 CFR 122.42).

CERCLA

This material, as supplied, does not contain any substances regulated as hazardous substances under the Comprehensive Environmental Response Compensation and Liability Act (CERCLA) (40 CFR 302) or the Superfund Amendments and Reauthorization Act (SARA) (40 CFR 355). There may be specific reporting requirements at the local, regional, or state level pertaining to releases of this material.

*US State Regulations*California Proposition 65

This product contains the following Proposition 65 chemicals.

Chemical name	California Proposition 65
Quartz (respirable) 14808-60-7 (<10)	Carcinogen

*U.S. State Right-to-Know Regulations*

Chemical name	New Jersey	Massachusetts	Pennsylvania	Louisiana:
Quartz (respirable) 14808-60-7	X	X	X	

**16. OTHER INFORMATION**Disclaimer:

The information set forth is based on information that Cabot Corporation believes to be accurate. No warranty, expressed or implied, is intended. The information is provided solely for your information and consideration and Cabot assumes no legal responsibility for use or reliance thereon. In the event of a discrepancy between the information on the non-English document and its English counterpart, the English version shall supersede.

Prepared by: Cabot Corporation - Safety, Health and Environmental Affairs  
Revision date: 13-May-2015

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End of Safety Data Sheet



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Edgewood Partners Insurance Center  1 State Street Plaza 9th Floor New York, NY 10004	1-212-295-8000	<b>CONTACT NAME:</b> Carmen Lloyd <b>PHONE (A/C, No. Ext):</b> 212-295-8120 <b>E-MAIL ADDRESS:</b> Cabotcerts@epicbrokers.com	<b>FAX (A/C, No):</b>
<b>INSURED</b> Cabot Norit Americas Inc.  Two Seaport Lane, Suite 1300  Boston, MA 02210		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: OLD REPUBLIC INS CO	<b>NAIC #</b> 24147
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

**COVERAGES****CERTIFICATE NUMBER:** 60366423**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			MWZY 314164 20	10/01/20	10/01/21	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			MWTB 314163 20	10/01/20	10/01/21	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A			MWC 314162 20	10/01/20	10/01/21	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

EVIDENCE OF INSURANCE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Laura M. Tesoriero

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ACORD 25 (2010/05)

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c1loyd

60366423

**CABOT NORIT AMERICAS, INC.**

**WRITTEN CONSENT OF BOARD OF DIRECTORS  
IN LIEU OF ANNUAL MEETING**

The undersigned, being all of the members of the Board of Directors of CABOT NORIT AMERICAS, INC., a Georgia corporation (the "Corporation"), hereby adopt the following vote with the same effect as if unanimously adopted at an Annual Meeting of the Directors duly held and constituted:

**VOTED:** That the following persons be, and they hereby are elected to the offices of the Corporation set forth before their respective names to hold office until the next annual election of officers or until their respective successors are duly elected and shall qualify:

Chief Executive Officer/President  
Chief Financial Officer/Vice President/Treasurer  
Executive Vice President  
Vice President  
Secretary  
Assistant Secretary

Aaron Johnson  
Marc D. Maloney  
Imtiaz Kathawalla  
Timothy Wruble  
Jane A. Bell  
Karen A. Kalita

  
\_\_\_\_\_  
Aaron Johnson

Dated: January 10, 2020

  
\_\_\_\_\_  
Marc D. Maloney

Dated: January 10, 2020

\_\_\_\_\_  
Timothy Wruble

Dated: January 10, 2020

**CABOT NORIT AMERICAS, INC.**

**WRITTEN CONSENT OF BOARD OF DIRECTORS  
IN LIEU OF ANNUAL MEETING**

The undersigned, being all of the members of the Board of Directors of CABOT NORIT AMERICAS, INC., a Georgia corporation (the "Corporation"), hereby adopt the following vote with the same effect as if unanimously adopted at an Annual Meeting of the Directors duly held and constituted:

**VOTED:** That the following persons be, and they hereby are elected to the offices of the Corporation set forth before their respective names to hold office until the next annual election of officers or until their respective successors are duly elected and shall qualify:

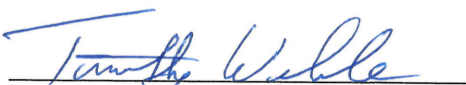
Chief Executive Officer/President	Aaron Johnson
Chief Financial Officer/Vice President/Treasurer	Marc D. Maloney
Executive Vice President	Imtiaz Kathawalla
Vice President	Timothy Wruble
Secretary	Jane A. Bell
Assistant Secretary	Karen A. Kalita

\_\_\_\_\_  
Aaron Johnson

Dated: January 10, 2020

\_\_\_\_\_  
Marc D. Maloney

Dated: January 10, 2020

  
\_\_\_\_\_  
Timothy Wruble

Dated: January 10, 2020

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Cabot Norit Americas Inc.</b>	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ► _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions. <b>3200 University Avenue</b>	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code <b>Marshall, TX 75670-4842</b>	
<b>7</b> List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

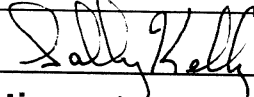
<b>Social security number</b>								
			-					
<b>or</b>								
<b>Employer identification number</b>								
5	9	-	0	1	4	2	2	1 0

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person ► 

**Date** ► 5 November 2021

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.