



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000132867 PURCHASE OF MISCELLANEOUS SUPPLIES FOR THE  
WEST BANK RECREATION DEPARTMENT**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

17-Nov-2020 10:12:11 AM



**BID 50-132867**  
**PURCHASE OF MISCELLANEOUS SUPPLIES FOR**  
**THE WEST BANK RECREATION DEPARTMENT**

**November 23, 2020 @ 11:00 A.M.**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department**  
**200 Derbigny Street, Suite 4400**  
**Gretna, LA 70053**  
**Please Email Questions To:**  
**Mark BATTERY**  
**[MBattery@jeffparish.net](mailto:MBattery@jeffparish.net)**  
**504-364-2810**

**INVITATION TO BID  
THIS IS NOT AN ORDER**

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**DATE: 11/16/2020**

**BID NO.: 50-00132867**

**JEFFERSON PARISH  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678**

**VENDOR:**

**BUYER: MBUTTERY@jeffparish.net**

**Bids will be received until 11:00 AM, 11/23/2020 via online at [www.jeffparishbids.net](http://www.jeffparishbids.net).**

**LATE BIDS WILL NOT BE ACCEPTED**

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2602(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. For purchases of labor and materials, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year warranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder by the bidder placing the Addendum number in the appropriate section. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.**

**This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.

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1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies). When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

**It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.**

DATE: 11/16/2020

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00132867

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: School Specialty, LLC

BUYER: MBUTTERY

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

5-30 days ARO

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME:

School Specialty, LLC.

SIGNATURE:

(Must be signed here)

Amy Fuss

TITLE:

Assistant Secretary

PRINT OR TYPE NAME:

Amy Fuss

ADDRESS:

W6316 Design Drive

CITY, STATE:

Greenville, WI

ZIP:

54942

TELEPHONE:

(888) 388.3224

FAX:

(888) 388.6344

EMAIL ADDRESS:

bidwestnotices@schoolspecialty.com

TOTAL PRICE OF ALL BID ITEMS: \$ 1,417.62

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132867

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<b>PURCHASE OF MISCELLANEOUS SUPPLIES FOR THE WEST BANK DEPARTMENT OF RECREATION</b>		
1	8.00	EA	0001 laminated wall calendar 48in x 72in see attached for image and specs	No bid	No bid
2	4.00	PK	0002 color splash colored pencil classpack pk240 School Smart/245789 SS #245789 see attached image and specs	\$16.45	\$65.80
3	2.00	PK	0003 Disposable Craft cup container 2-3/16in x 1-1/16in pk 1000 Jack Richeson/694023-1000 SS # 2002272 see attached image and specs	\$59.84	\$119.68
4	20.00	PK	0004 color splash duck quill feathers pk 100 Creativity St/PAC 4505 SS # 086309 see attached image and specs	\$0.93	\$18.60
5	6.00	PK	0005 easy way nature silhouettes craft kit pk 24 see attached image and specs	No bid	No bid
6	1.00	PK	0006 gator skin adult dodgeball pk6 see attached image and specs	No bid	No bid
7	2.00	PK	0007 recreational badminton easy pack see attached image and specs	No bid	No bid
8	8.00	EA	0008 long folding utility cart see attached image and specs	No bid	No bid
9	4.00	PK	0009 middle school hockey easy pack see attached image and specs	No bid	No bid
10	16.00	EA	0010 white table cover roll 40in x 100ft see attached image and specs	No bid	No bid
11	8.00	EA	0011 black look our way dry erase A frame sign 44in x 24in see attached image and specs	No bid	No bid

## INVITATION TO BID FROM JEFFERSON PARISH - continued




BID NO.: 50-00132867



SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	5.00	PK	0012 crayola marker classpack 16 colors pk 256 Crayola/58-8201 SS # 207192 see attached image and specs	\$63.97	\$319.85
13	2.00	PK	0013 assorted color splash permanent marker pk216 see attached image and specs	No bid	No bid
14	4.00	PK	0014 crayola crayons classpack 16 colors pk800 School Smart/245952 SS # 245952 see attached image and specs	\$21.78	\$87.12
15	5.00	CS	0015 6lb white crayola modeling compound see attached image and specs Crayola/57-4418 SS #245870	\$42.23	\$211.15
16	5.00	PK	0016 18lb assorted crayola dough pk6 see attached image and specs School Smart/088684 SS # 088684	\$30.97	\$154.85
17	2.00	PK	0017 assorted color splash bargain bead easy pack School Smart/085969 SS # 085969 see attached image and specs	\$41.35	\$82.70
18	16.00	EA	0018 red floor tape 2in 36 yards see attached image and specs 3M/764-2X36-RED SS # 1505447	\$5.38	\$344.32
19	20.00	PK	0019 franklin disc golf disc set pk3 see attached image and specs	No bid	No bid
20	4.00	PK	0020 make believe costumes set of 8 see attached image and specs  DELIVER TO: WEST BANK RECREATION DEPARTMENT 7437 LAPALCO BLVD. MARRERO, LA 70072	No bid	No bid






0001		<p>Huge and highly readable, this 48" x 72" laminated calendar makes your activity schedule easy for everyone to see. Printed in black on one side with gloss polyester laminate designed for washable markers (not included). Four grommets (one in each corner) make hanging a cinch. Individual daily activity spaces feature guide rules and measure 9-1/8" x 6-1/4".</p> <p>Related Categories:</p> <p>Ed Supplies &amp; Early Childhood : Teacher Resources : Charts; Calendars &amp; Posters          Senior Activities : Books &amp; Resources : Calendars &amp; Message Boards          Sports &amp; PE : Coach &amp; Instructor Resources : Resource Materials : Posters          Site Solutions : Office Supplies : Calendars &amp; Planners</p>
0002		<p>A total of 240 full sized 7" colored pencils in 12 of our most popular colors. Pack includes 20 each of 12 bright colors: Red, Orange, Yellow, Purple, Green, Light Green, Blue, Light Blue, Brown, Black, White and Pink. Great for your budget and all your coloring/drawing needs. Works best on smooth surface papers. Non-toxic.</p> <p>Related Categories:</p> <p>Art Supplies &amp; Craft Kits : Coloring &amp; Drawing Supplies : Pencils          Ed Supplies &amp; Early Childhood : Classroom Craft Supplies</p>
0003		<p>Related Categories:</p> <p>Art Supplies &amp; Craft Kits : Paints and Stains : Paint Accessories          Ed Supplies &amp; Early Childhood : Makerspace : MakerSpace Arts &amp; Crafts          Ed Supplies &amp; Early Childhood : Makerspace : MakerSpace Equipment &amp; Accessories</p> <p>1 Description Details</p> <p>Quantity Per Pack      1000      Primary</p> <p>Brand   S&amp;S Worldwide</p>




0004		<p>3" to 5" quill feathers in bright non-toxic colors. Will brighten up any project or costume. 14 grams. Approximately 100 feathers.</p>
0005		<p>Create beautiful nature silhouettes easily with our special "resist" art design. Makes painting with watercolor easy! 6 each of 4 designs: palm trees, evergreen trees, elephant, and deer. Includes watercolor paint, brushes, and instructions. Finished painting is 9" x 12".</p>
0006		<p>Bigger, faster, stronger! The latest ball in the Gator Skin® family is designed specifically for teen and adult dodgeball games and leagues. At 8.3" diameter, it's our biggest Gator Skin ball ever! High-density foam core and a new proprietary bonding layer, so you can throw it faster and farther than our other dodgeballs. It won't hurt adults and is our most durable ball yet! Each ball weighs about 220 grams. The foam density is 35 kg/m3. Non-sting coating is a proprietary polyurethane.</p> <p>We're so sure that our Gator Skin® balls are the highest-quality coated foam balls on the market, we back them up with a 4-year guarantee! The tactile, non-sting coating makes them easy to grip, and the coating is so durable, they're virtually tear-proof! No more red marks from the stinging hit of a vinyl- coated or rubber ball, so everyone can play at ease and gain confidence. That means</p>




		<p>more fun during more activities. Our premium Gator Skin® balls are simply your BEST choice. NOTE: This warrantee does not apply to commercial use (for example, trampoline parks).</p> <p>Gator Skin® is a registered trademark of S&amp;S Worldwide. Any use of this trademark without express written consent from S&amp;S Worldwide is strictly prohibited. Gator Skin® is the original coated foam ball enjoyed by millions of satisfied customers.</p>
0007		<p>Includes everything (except game standards) required to set up 4 separate badminton courts for up to 16 players. Ideal for gym classes and after-school play. Rec Pack includes our W5217 recreational badminton nets. Pack includes:</p> <p>16 - Spectrum™ Badminton Racquets  12 - Indoor / Outdoor Shuttlecocks  4 - Badminton Nets  2 - Mesh Bags, 36" x 24</p>
0008		<p>Lightweight utility wagon sets up quickly, holds up to 143 lbs. and folds flat to take up minimal storage space. Small enough to fit in a car trunk! Strong steel frame features a durable PVC coated polyester fabric. Storage area measures about 35" x 22" x 11" deep. Includes a handle for easy pulling. Folds conveniently down to 8" x 22" x 29" high.</p> <p>WARNING: This is not a childcare product. This wagon is not a toy and is not designed nor intended for use by a child 12 years or younger. This wagon/cart is not intended to be used to carry kids. Failure to follow proper instruction might cause personal injury and will void any warranty.</p>

0009		<p>All the essentials your group needs to safely play indoor floor hockey.</p> <p>Includes:</p> <ul style="list-style-type: none"> <li>6 - Yellow Hockey sticks (43")</li> <li>6 - Blue Hockey sticks (43")</li> <li>2 - All Purpose Goals</li> <li>12 - Hand Guards Sets</li> <li>12 - Spectrum™ Hotballs</li> <li>2 - Goalie Sticks</li> </ul>
0010		<p>Convenient 40" x 100' plastic table cover rolls are perfect for your event on a budget. Cut to fit table. Select color. WHITE</p>
0011		<p>Perfect indoors or out! No assembly required. Simply open it up and it comes with everything you need for instant operation. Also features a handle for easy portability and includes a set of 3 rain-resistant markers that allow you to change your message instantly. Black plastic frame dimensions: 44" x 24".</p>



0012		<p>Tremendous savings on this collection of non-toxic, water-based Crayola® markers. Includes 16 each of 16 brilliant colors: red, blue, green, orange, violet, black, turquoise, sandy tan, raspberry, flamingo pink, dolphin gray, tiger orange, brown, yellow, iguana green and royal purple. With child-safe caps and conical tips, Crayola® Classpack™ Markers provide the perfect solution for all your drawing and coloring needs.</p>
0013		<p>Color Splash!® permanent markers are colorfast, quick drying and fade resistant. These juicy alcohol-based markers work great on a variety of surfaces including plastic, glazed ceramics, vinyl, and nylon. This budget friendly 216 count PlusPack includes 27 each of our 8 most popular colors: red, yellow, orange, blue, green, purple, brown, and black. AP certified and non-toxic, meets ASTM D-4236. Individually wrapped to prevent drying.</p>
0014		<p>A rainbow of colors at an extremely tempting price. Regular-size, round, non-toxic Crayola® crayons. Fifty each of 16 colors: black, blue, brown, green, orange, red, violet, yellow, white, red orange, red violet, yellow green, blue green, yellow orange, blue violet and carnation pink. Box of 800 crayons.</p>

0015		<p>This exciting non-toxic product makes creating 3-D projects and sculptures easier and more enjoyable. Lightweight, soft and clean, and self-hardening. Model Magic® is easily molded into any form and can be air-dried. Paints easily, is non-staining and won't stick to skin or carpets. Value pack containing 12 individual 8 oz. packs. Weighs 6 lbs. White only.</p>
0016		<p>A soft, pliable, non-toxic modeling material that is safe even if ingested. Brilliantly colored dough resists crumbling, leaves no residue, is non-staining and remains moist if stored in its container within 48 hours. 6 colors, 3 lbs. per bucket. 6-pack assorted.</p>
0017		<p>Bead Bargain Pack. Take advantage of this specially-priced beading pack. Includes one pack of 1,000 bamboo beads and 1-lb bags of large assorted beads, assorted size and shape beads, striped beads and opaque tri-beads, plus thread and elastic cord.</p>

0018		<p>Tough vinyl tape marks any game court without painting. Won't scuff or damage floors. 60 yards x 2". Please specify color when ordering. RED</p>
0019		<p>Includes 3 quality tournament-style discs:  1 - RT Night Owl - 167g putter disc  1 - RT Sparrow - 160g mid-range disc  1 - RT Albatross - 160g driver disc</p>
0020		<p>Bring imagination to life with our exclusive make-believe costumes. Set of 8 includes: ballerina, cowboy, mermaid, king, princess, southwestern girl, woodsman and buccaneer - a make-believe world of possibilities!</p> <p>Perfect addition to any dramatic-play corner  Encourages creativity and role-play  Each has a head piece such as a crown, hat or headband  Rich, detailed fabrics  Shoulder width ranges from 11" to 14"  Machine washable</p> <p><b>Specifications</b></p> <p>Brand Name  Excellerations®</p> <p>Age / Grade  Ages 3+ / Grades PreK+</p> <p>Alias</p>



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

September 2020

### **Changes to Jefferson Parish Bidding Information**

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:**

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

**Electronic Procurement:** Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either [www.centralbidding.com](http://www.centralbidding.com) or [www.jeffparishbids.net](http://www.jeffparishbids.net). All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link:  
<https://www.centrauctionhouse.com/registration.php>.

**Probable Construction Cost:** Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

**Insurance Requirement:** All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)





**School  
Specialty.**

P.O. Box 8030  
APPLETON WI 54912-8030

Send Orders & Correspondence to:

SCHOOL SPECIALTY  
PO BOX 1579  
APPLETON WI 54912-1579

Toll Free Phone: (888) 388-3224  
Toll Free Fax: (888) 388-6344

Corporate FID# 39-0971239

## Quote

Quote Number: 7793330801 (Ver. 1) Page 1 of 1  
Quote Effective Date: 17-Nov-2020  
Quote Expiration Date: 15-Feb-2021 Currency: USD  
Customer Number: 665999  
PO Number: 50-132867 MISCELLANEOUS SUPPLIES WEST BANK

Ship To: JEFFERSON PARISH GOVT  
200 DERBIGNY ST  
STE 4400  
GRETNA LA 70053-5878

Bill To: JEFFERSON PARISH GOVT  
PO BOX 9  
PURCHASING DEPARTMENT  
GRETNA LA 70054-0019

Quantity	UOM	Quoted Item	Our Item (if different)	Description	Unit Price	Net Price	Extended Price
The following item(s) will ship to:				JEFFERSON PARISH GOVT 200 DERBIGNY ST STE 4400 GRETNA LA 70053-5878			
4	EA	245789	245789	PENCILS COLORED SCHOOL SMART SET OF 250	41.39	16.45	65.80
2	EA	2002272	2002272	CUPS PAPER PACK OF 1000	110.99	59.84	119.68
20	EA	086309	086309	FEATHERS SHORT QUILLS ASST CLRS 1/2 OZ BAG	5.59	0.93	18.60
5	EA	207192	207192	MARKER CRAYOLA BROAD LINE ORIGINAL CLASSPAC K SET OF 256	85.29	63.97	319.85
4	EA	245952	245952	CRAYONS STANDARD W STORAGE BOX SCHOOL SMART SET OF 800	59.99	21.78	87.12
5	EA	245870	245870	DOUGH CRAYOLA MODEL MAGIC WHITE 8OZ PACK OF 12	69.69	42.23	211.15
5	EA	088684	088684	DOUGH MDLNG P/6 3.3LB TUB-SCHOOL SMART	63.69	30.97	154.85
2	EA	085969	085969	BEADS CLASSROOM ASSORTMENT SCHOOL SMART KIT	77.29	41.35	82.70
64	EA	1505447	1505447	TAPE - 3M VINYL FLOOR MARKING - 2 INCH X 36 YARD- RED- ROLL	9.59	5.38	344.32
						Taxes:	\$0.00
						Shipping/Handling:	\$0.00
						Total:	\$1,404.07



## **School Smart Colored Pencils, Assorted Colors, Set of 250**

Colored pencils feature an attractive hexagonal shaped body that is easy to handle while being made of quality wood for easy sharpening. Pencil lays down smooth, Non-Toxic color in bright, vibrant hues with its 3.3 mm lead. Pre-sharpened pencil is sold as 250 per classroom pack that includes 25 each of red, yellow, blue, light blue, green, orange, violet, pink, brown and black colors.



**Customer Name: JEFFERSON PARISH GOVT**  
**Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC**  
**SEQ#**  
**School Specialty Item #245789**



**Jack Richeson Disposable Paper Cups, 2 Ounces,  
White, Pack of 1000**

Waterproof coated paper cups are inexpensive and great for classroom use. They easily handle water and paint. Cups measure 2-1/2 inches diameter by 1-inch deep and can hold approximately 2 ounces of fluid.



**Customer Name: JEFFERSON PARISH GOVT  
Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC  
SEQ#  
School Specialty Item #2002272**



**Creativity Street Short Colored Duck Quill, 3 to 5 Inches,  
Assorted Colors, 1/2 Ounce Bag**

Creativity Street Short Colored Duck Quill features a 1/2 ounce bag of 3 to 5 inch feathers. These quill feathers are created in multiple vibrant colors. Provides an excellent resource for your art and craft needs.



**Customer Name: JEFFERSON PARISH GOVT  
Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC  
SEQ#  
School Specialty Item #086309**



## **Crayola Original Broad Line Marker Classpack, Conical Tip, Assorted Colors, Pack of 256**

The durable, versatile conical tip, allows you to write at any angle, lays down brilliant color, and does not bleed through paper. There 12 extra marker caps for added value and convenience. AP Certified.



**Customer Name: JEFFERSON PARISH GOVT**  
**Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC**  
**SEQ#**  
**School Specialty Item #207192**





**School Smart Non-Toxic Regular Crayon Classroom Pack in Storage Box, 5/16 X 3-1/2 in, Assorted Color, Pack of 800**

School Smart Crayon Classroom Pack of large size 3 1/2 in x 5/16 in is pliable enough to produce both narrow lines or broad coverage and is of high-quality. These crayon creates a bright finish with featured intense pigments and selected waxes and are firm. The 800 count contains 100 each of red, blue, green, yellow, violet, orange, brown and black and comes in tuck box.



**Customer Name: JEFFERSON PARISH GOVT**  
**Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC**  
**SEQ#**  
**School Specialty Item #245952**



## **Crayola Model Magic Non-Toxic Modeling Dough Value Pack, 8 oz, White, Pack of 12**

Crayola Modeling Dough Value Pack in a white value pack air-dries to a slightly flexible and resilient state. 8 oz Compound that stays pliable in an airtight container is very soft and responsive. Odorless, non-greasy material is clean, safe and does not stick to skin and most fabric. Non-Toxic compound that takes detail without flaking or crumbling is sold as 12 per pack.



**Customer Name: JEFFERSON PARISH GOVT**  
**Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC**  
**SEQ#**  
**School Specialty Item #245870**



## **School Smart Modeling Dough, 3.3 Pound Bucket, Assorted Colors, Set of 6**

Classroom Pack Modeling Dough is soft, non-toxic, pliable and non-staining to help create masterpieces. Dough is reusable if returned to its plastic container and covered or air dries to a workable hardness.



**Customer Name: JEFFERSON PARISH GOVT**  
**Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC**  
**SEQ#**  
**School Specialty Item #088684**





## **School Smart Classroom Bead Assortment with Elastic Thread and Hook, 30 yd, Assorted Color, Pack of 3300**

School Smart Classroom Bead Assortment features a multi-mix of 3300 beads, elastic thread of about 30 yd and an instruction book.



**Customer Name: JEFFERSON PARISH GOVT**  
**Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC**  
**SEQ#**  
**School Specialty Item #085969**



### **3M General Purpose Wear Resistant Floor Marking Tape Roll, 2 Inches x 36 Yards, Red, Vinyl**

3M General Purpose Red Vinyl Floor Marking Tape Roll measuring 2 inches x 36 yards has a high degree of conformability, good instant adhesion and it's easy to apply. It is wear resistant and provides a clean and effortless removal. Tape is non-corrosive, flexible, abrasion resistant, moisture resistant and will maintain its color.



**Customer Name: JEFFERSON PARISH GOVT**  
**Bid# 50-132867 MISCELLANEOUS SUPPLIES WEST BANK REC**  
**SEQ#**  
**School Specialty Item #1505447**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/1/2021

9/1/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> LOCKTON COMPANIES 500 West Monroe, Suite 3400 CHICAGO IL 60661 (312) 669-6900	<b>CONTACT NAME:</b> <b>PHONE (A/C, No. Ext):</b> <b>E-MAIL ADDRESS:</b>	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> 1416709 SSI Parent, LLC DBA School Specialty, LLC W6316 Design Drive Greenville WI 54942	<b>INSURER A:</b> Admiral Insurance Company	
	<b>INSURER B:</b> Federal Insurance Company	
	<b>INSURER C:</b> National Fire and Marine Insurance Co	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
<b>INSURER F:</b>		<b>NAIC #</b> 24856 20281 20079

## COVERAGES

**CERTIFICATE NUMBER:** 14208257

**REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	N	CA000039505-01	9/15/2020	9/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	7359-66-19	9/1/2020	9/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	N	N	42-UMO-100045-08	9/1/2020	9/1/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Named Insureds: School Specialty, LLC, SSI Parent, LLC, SSI Acquisition, LLC, SSI Canada, Inc., Bird-in-Hand LLC, School Specialty Canada, Ltd. School Specialty Science, School Specialty Math, Delta Education LLC, Frey Scientific, and SPO Science are included as additional insured as required by written contract with respect to general liability per the terms and conditions of the policy. Physical Damage Deductibles: Coll/\$1,000 Comp/\$1,000.

## CERTIFICATE HOLDER

## CANCELLATION See Attachments

**14208257**

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

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