

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 60 days.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

6wk FTO

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A.

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Point Security, Inc.

ADDRESS: 5815 NC Hwy. 8

CITY, STATE: Lexington, NC ZIP: 27292

TELEPHONE: (336) 357-3417 FAX: (336) 357-3642

EMAIL ADDRESS: brian@pointsecurityinc.com / info@pointsecurityinc.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 50-00112402 \* 1

NUMBER: 50-00112402 \* 2

NUMBER: 50-00112402 \* 3

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 52495.00

AUTHORIZED SIGNATURE: [Signature]

Brian Craig Howell

Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00112402

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>X-RAY INSPECTION SYSTEM</p> <p>0010-X-RAY INSPECTION SYSTEM - GENERAL GOVERNMENT BUILDING (GENERAL SERVICES)</p> <p>WE EXTEND THIS BID TO COVER THE FURNISHING OF LABOR, MATERIALS, PROGRAMMING, &amp; EQUIPMENT NECESSARY TO SUPPLY AND INSTALL ONE (1) SMITHS DETECTION HI-SCAN 7555I X-RAY INSPECTION SYSTEM, OR OWNER APPROVED EQUAL, AT THE GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA FOR THE DEPARTMENT OF GENERAL SERVICES, AS PER THE ATTACHED SPECIFICATIONS.</p>	52495. <sup>00</sup>	52495. <sup>00</sup>

OFFICIAL CHECK

00180223

REMITTER POINT SECURITY - BID#50-00112402

DATE 03/10/2015

66-987/531

PAY TO THE ORDER OF JEFFERSON PARISH PURCHASING DEPARTMENT

\$ 2,642.75

\*\*Two Thousand Six Hundred Forty Two and 75/100\*\*\*\*\* DOLLARS



*Eugene Broome*  
AUTHORIZED SIGNATURE

⑈00180223⑈ ⑆053109877⑆ 0051900548⑈

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52,495 x

5 %

2,625 +

2,625 ◊

2,625 \*

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# Point Security, Inc.

5815 NC Hwy 8 South  
 Lexington, NC 27292-6253  
 (336) 357-3417

## Estimate

Date	Estimate #
3/9/2015	3767

**Customer:**  
 Jefferson Parish Purchasing Dept.  
 Laniel Francis, 504-364-2690  
 200 Derbigny Street  
 Suite 4400  
 Gretna, LA 70053

Bid Number	Terms	Due Date	Rep	FOB
	Net 30	4/8/2015	BCH	

Item	Description	Quantity	Amount	Total
	Bid# 50-00112402 Closing 3/12/2015 3-Will apply for applicable licenses upon award. 5-Bidding per Smiths Detections site visit. 6-Standard 8-100% Bid Bond at signing 10-COI / W9 submitted at time of signing. 11-Cashiers Check of 5% included with RFP \$2624.75 13-Freight quoted on seperate line item. 15-Affidavits submitted at time of signing.			
7555i	7555i, X-ray Inspection System Smiths Detection Included- -19"LCD -12 Month Standard Warranty -Hi-SPOT- Auto Dense Area Detection -Hi-TRAX- Image Enhancement Functions	1.00	32,895.00	32895.00T
HEI-TIP	Advanced Software, HI-TIP+ (Threat Image Projection)	1.00	2,750.00	2,750.00T

Thank you for considering Point Security.

<b>Total</b>
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# Point Security, Inc.

5815 NC Hwy 8 South  
 Lexington, NC 27292-6253  
 (336) 357-3417

## Estimate

Date	Estimate #
3/9/2015	3767

Customer:
Jefferson Parish Purchasing Dept. Laniel Francis, 504-364-2690 200 Derbigny Street Suite 4400 Gretna, LA 70053

Bid Number	Terms	Due Date	Rep	FOB
	Net 30	4/8/2015	BCH	

Item	Description	Quantity	Amount	Total
Installation X-Ray	Installation of X-Ray Inspection System -Assembly, Testing and Final Commisioning -Radiation Safety Inspection -Adapt to customer current roller tables -2-hour Operator Orientation by FSE	1.00	1,250.00	1,250.00
Freight	Freight, Shipping and Handling	1.00	950.00	950.00T
HEI-Warranty4	On Site Ext. Warranty, Four Years w/Annual PMI and Radiation Leak Survey On-Site Coverage, M-F, 08:30-17:00 All Labor, Travel, Expenses All replacement parts required	1.00	11,800.00	11800.00T
Installation X-Ray	Two Weeks after installation: -4 hour Image Interpretation Training -TBD two weeks after installation Out-of-state sale, exempt from sales tax	1.00	2,850.00	2,850.00
			0.00%	0.00
Thank you for considering Point Security.			<b>Total</b>	\$52,495.00

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
POINT SECURITY, INC.  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF POINT SECURITY, INC.  
INCORPORATED, DULY NOTICED AND HELD ON 03/01/2015,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT BRIAN HOLLAND, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

Aisha N. Calvert  
SECRETARY-TREASURER

03-01-2015  
DATE

Non-Public Works Bid

AFFIDAVIT

STATE OF NORTH CAROLINA

PARISH/COUNTY OF DAVIDSON

BEFORE ME, the undersigned authority, personally came and appeared: BRIAN HOLLAND, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized PRESIDENT of POINT SECURITY, Inc(Entity), the party who submitted a bid in response to Bid Number 50-00112402 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B BH there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B BT There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

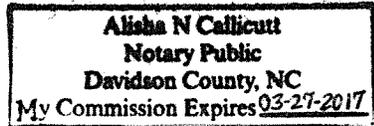
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

*[Signature]*  
Signature of Affiant

*Brian Hafford*  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 9<sup>TH</sup> DAY OF MARCH, 2015.

*Alisha N. Callicutt*  
Notary Public



ALISHA N. CALLICUTT  
Printed Name of Notary

201208900167  
Notary/Bar Roll Number

My commission expires 03-27-2017.



# JEFFERSON PARISH DEPARTMENT OF PURCHASING

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.  
PARISH PRESIDENT

BRENDA J. CAMPOS  
DIRECTOR

February 24, 2015

## ADDENDUM NO.1

Bid No.: 50-00112402

Bid Opening Date: March 12, 2015

**For: TO FURNISH, LABOR, MATERIALS, PROGRAMMING, AND EQUIPMENT NECESSARY TO SUPPLY AND  
INSTALL ONE (1) X-RAY MACHINE INSPECTIONS SYSTEM FOR THE JEFFERSON PARISH  
GENERAL SERVICES DEPARTMENT**

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### Clarification of Instructions:

- Each bid must be accompanied by a cashier's check, certified check, or surety bid bond **in the amount of 5% of the total bid amount**, WHEN INDICATED IN THE SPECIFICATIONS. If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid Solicitation on Central Auction House. No scanned paper copies of any bond will be accepted as part of the electronic bid submission.

Sincerely,

Laniel L. Francis, Buyer II  
Jefferson Parish Purchasing Department

*Received by [Signature] 3/6/15*

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**



# JEFFERSON PARISH DEPARTMENT OF PURCHASING

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.  
PARISH PRESIDENT

BRENDA J. CAMPOS  
DIRECTOR

March 12, 2015

## ADDENDUM NO.2

Bid No.: 50-00112402

Bid Opening Date: March 12, 2015  
Bid Opening Extension Date: March 24, 2015

For: TO FURNISH, LABOR, MATERIALS, PROGRAMMING, AND EQUIPMENT NECESSARY TO SUPPLY AND  
INSTALL ONE (1) X-RAY MACHINE INSPECTIONS SYSTEM FOR THE JEFFERSON PARISH  
GENERAL SERVICES DEPARTMENT

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- The listed bid number has been extended until March 24, 2015 by 2pm, to allow questions to be answered.

Sincerely,

Laniel L. Francis, Buyer II  
Jefferson Parish Purchasing Department

*Received 3/16/15 BJA*

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



JEFFERSON PARISH  
DEPARTMENT OF PURCHASING

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.  
PARISH PRESIDENT

BRENDA J. CAMPOS  
DIRECTOR

March 18, 2015

ADDENDUM NO.3

Bid No.: 50-00112402

Bid Opening Date: March 12, 2015  
Bid Opening Extension Date: March 24, 2015

For: TO FURNISH, LABOR, MATERIALS, PROGRAMMING, AND EQUIPMENT NECESSARY TO SUPPLY AND  
INSTALL ONE (1) X-RAY MACHINE INSPECTIONS SYSTEM FOR THE JEFFERSON PARISH  
GENERAL SERVICES DEPARTMENT

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This addendum postponed the listed bid number. The new opening date is March 24, 2015.

Clarification of Questions Asked:

- Q1: Will you consider a system that utilizes cold rolled still in place of the stainless steel?

Answer: No, as per section 4.2 Unit Description of the specifications the entrance and exit shall be constructed of stainless steel.

- Q2: Will you allow a system that has non-hinged panels but are easily removable for service?

Answer: No, as per section 4.2 Unit Description of the specifications the panels shall be split and hinged for easy serviceability.

- Q3: Can you please clarify this statement. What exactly is considered and industrial computer? Is a Dell Computer acceptable?

Answer: As per our research an industrial computer is a computer that is more robust and is used for industrial application and in harsh environments. As per section 3.0 Submittals If bidder is quoting a product equivalent to the Smiths Detection HI-SCAN 7555i X-Ray Inspection System, bidder shall provide one (1) copy of the product data for owner review and approval with bid package or within 10 calendar days of bid opening date or the bid will be deemed non-responsive. The product data shall contain the following:



## JEFFERSON PARISH DEPARTMENT OF PURCHASING

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.  
PARISH PRESIDENT

BRENDA J. CAMPOS  
DIRECTOR

- Manufacturer's catalog data
  - Detail sheets
  - Unit specifications
- 
- Q4: Is three (3) customizable keys adequate for custom programming of functions?  
Answer: Yes
  
  - Q5: This specification severally limits any other competitor, other than Smiths Detection, from bidding as they are the only manufacture utilizing Linux. Will you allow for a Windows based operating system?  
Answer: Section 4.2 – Unit Description has all the physical configurations. As per our research Linux is not a proprietary system any company can purchase the operating platform.
  
  - Q6: Will you allow for a system with a width of 44” wide? I was at your location and it looks as though you are not space restricted in this dimension.  
Answer: No. As per section 4.2 Unit Description the Overall Dimensions are Not to exceed 2150 (L) x 990 (W) [mm] • 85” (L) x 39” (W). If the dimensions exceed the specified dimensions we would incur more cost for this project by having to purchase new accessories such as rollers and relocating building infrastructure to accommodate a different size machine.
  
  - Q7: Is the model being replaced an older 7555i?  
Answer: Yes, we are replacing an older 7555i.



# JEFFERSON PARISH DEPARTMENT OF PURCHASING

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.  
PARISH PRESIDENT

BRENDA J. CAMPOS  
DIRECTOR

Sincerely,

A handwritten signature in cursive script, reading "Laniel L. Francis", is written over a horizontal line.

Laniel L. Francis, Buyer II  
Jefferson Parish Purchasing Department

*Received 3/19/15 by [signature]*

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000112402 - TO FURNISH, LABOR, MATERIALS, PROGRAMMING, AND  
EQUIPMENT NECESSARY TO SUPPLY AND INSTALL ONE (1) X-RAY  
MACHINE INSPECTIONS SYSTEM FOR THE JEFFERSON PARISH  
GENERAL SERVICES DEPARTMENT**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

04-Mar-2015 12:00:24 PM

DATE: 2/11/2015

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00112402

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: LFRANCIS@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 3/12/2015 AND PUBLICLY OPENED THEREAFTER.

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Forms to register may be downloaded from [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

DATE: 2/11/2015

BID NO.: 50-00112402

Page: 2

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(A)(1)(c) or LSA-R.S. 38:2212 (O). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(A)(1)(c) or LSA-R.S. 38:2212 (O). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

E. RESPONSE TO INVITATION: If your company is unable to bid on this request, please state your reason on bid form, and return to this office before bid opening date. Failure to do so may result in the removal of your company from Jefferson Parish's vendors list.

F. POSTING OF BIDS: A listing of bids will be posted on bulletin board in Suite 4400, Jefferson Parish General Government Building, Gretna, LA and will remain posted until close of respective bids.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.**

**Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

**PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.**

**3,5,6,8,10,11,13,15**

1. All bidders must attend the pre-bid conference in relation to this bid; attendance is mandatory. Failure to attend will prohibit a company from submitting a bid. Vendors arriving after the mandatory pre-bid conference begins will not be allowed to sign in as evidence of attendance.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.

BA

3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

- 4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
- 5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
- 6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
- 7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
- 8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
- 9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
- 10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
- 11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, money order, or surety bid bond. If submitting bid online, vendors must submit bond through respective online clearinghouse bond management system as indicated in the Electronic Procurement system. *S o/c check*
- 12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations or warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
- 13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
- 14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
- 15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder with bid submission within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON-PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

## **X-RAY INSPECTION SYSTEM SPECIFICATIONS**

### **Section 1.0 – Scope:**

We extend this bid to cover the furnishing of labor, materials, programming, and equipment necessary to supply and install the following at the Jefferson Parish General Government Building, located at 200 Derbigny Street, Gretna, LA:

- One (1) Smiths Detection HI-SCAN 7555i X-ray Inspection System, or owner approved equal

### **Section 2.0 – Required Bonds:**

A 100% Performance Bond will be required for this project. Performance bond shall be produced upon contract execution.

A 5% Surety Bond is required for this project. This bond is due with your bid submittal.

### **Section 3.0 – Submittals:**

If bidder is quoting a product equivalent to the Smiths Detection HI-SCAN 7555i X-Ray Inspection System, bidder shall provide one (1) copy of the product data for owner review and approval with bid package or within 10 calendar days of bid opening date or the bid will be deemed non-responsive. The product data shall contain the following:

- Manufacturer's catalog data
- Detail sheets
- Unit specifications

### **Section 4.0 – Bid Specifications:**

Bidder shall supply, install and program the following to allow for fully functional equipment for security purposes:

- One (1) new HI-SCAN 7555i X-ray Inspection System or owner approved equal
- One (1) new 19" Flat Panel LCD High Resolution Monitor with Stand
- One (1) new Operator Keyboard
- HI-SPOT Automatic Dense Area Detection software – latest version
- HI-TRAX Image Enhancement Functions software – latest version
- HI-TIP Threat Image Projection – training aid

Bidder shall also provide a one year warranty and an on-site extended warranty with preventative maintenance for a period of 5 years (1<sup>st</sup> year is standard plus an additional 4 years) to include the following:

- On-site service coverage from 8:30 a.m. to 5:00 p.m., Monday through Friday
- All labor, freight, travel time, and travel expenses
- All replacement parts required
- Annual Preventative Maintenance Inspection and Radiation Leak Survey
- Unlimited access to 24/7 Technical Support

#### **Section 4.1 – Installation Instructions:**

The successful bidder shall be responsible for the following:

- Installation of x-ray inspection system in the location specified by owner
- Supply of all electrical supplies needed to properly connect new x-ray machine to existing electrical circuits
- Supply of all materials needed to properly connect existing roller system to new unit
- Supply and installation of new software for system
- Commission the new x-ray system with an owner's representative present

#### **Section 4.2 – Unit Description:**

##### **PHYSICAL CONFIGURATIONS**

**Design Durability:** Both the entrance and exit conveyor shall be surrounded by stainless steel. Stainless steel shall be utilized at the top and sides of the tunnel, edges of conveyor belt, and outer corner of entire system.

**Safety Stops:** Unit must be equipped with a minimum of three (3) emergency stop buttons – one located on each side of the tunnel and a third integrated into the control panel.

Side panels of the unit shall be split and hinged for easy serviceability.

The operator shall be able to control the unit from either side by simply switching the control panel and monitor direction. This must be accomplished without the need to unscrew or disconnect any component.

Conveyor belt must be one continuous piece and cannot be equipped with zippers or stitched/stapled.

Photo sensors at the entrance and exit of the unit's tunnel shall activate the x-ray generator. The x-ray generator shall not be activated simply by starting the conveyor belt.

The system must be designed as a high resolution system. The system shall have at least 1408 x-ray detectors. All detectors shall be supported by the system electronics and must be used for the generation of the high resolution image.

### **STANDARD FEATURES**

Generator: Design must be hermetically sealed oil-bath equipped with internal bellows expansion module with no oil breathing tube or tank. – 140kV operational power

Industrial quality computer designed into the equipment - not basic tower design  
Infinite stripping capability, the unit must incorporate the ability to strip layers of density in an infinite manner as opposed to a step method.

Dual-Energy Material Discrimination (Organic/Inorganic Presentation showing Organic=Orange; Inorganic=Blue; Mixed=Green)

Real time Operation, ALL image enhancement features must be accessible to the operator without having to stop the belt.

Zoom 1 – 16 continuous zoom

Zoom Position Locator Box must appear on monitor during all operations. This identifies which area of the bag the operator has selected for zoom function by means of outlined box. As magnification increases, the box must reduce in size correspondingly.

Unit must be equipped with a Panning Zoom Pad to control the zoom feature. THE USE OF A MOUSE OR TRACKBALL IS UNACCEPTABLE.

Review of last 10 (minimum) items each of 1m length screened through the use of two keys located on the control panel. One key shall allow the operator to scroll back in one direction while the other key shall reverse the process.

Three (3) programmable function keys located on the control panel which allow the operator to customize any enhancement or combination of enhancement features. For example: Contrast Enhancement and negative functions to be able to operate simultaneously via one key stroke.

Must allow for simple reprogramming through drop down menu without the assistance of factory personnel.

The control panel must allow the end user to re-label keys and reprogram their functions without the needs for factory personnel.

Unit must be able to boot the operational part of the software automatically from an internal flash memory in case the internal hard drive is defective. The system must be able to scan images in case the internal hard drive is defect.

Unit must operator with a Linux based operating system.

All supervisory-level programming functions shall be accessible via the unit's primary keyboard without the need to connect a supplemental PC-style keyboard.

**Overall Dimensions**

Not to exceed 2150 (L) x 990 (W) [mm] • 85" (L) x 39" (W)

**Weight**

580 kg • 1,290 pounds

**Tunnel Dimensions**

755 (W) x 555 (H) [mm] • 29.7" (W) x 21.9" (H)

**Maximum Object Size**

750 (W) x 550 (H) [mm] • 29.5" (W) x 21.7" (H)

**Conveyor Height**

Approximately 750 mm (29.5")

**Conveyor Speed at Mains Frequency**

Approximately 0.2 / 0.24 [m/s] 50 Hz / 60 Hz

**Maximum Conveyor Load Even Distributed**

160 kg (352 lbs.) over the whole conveyor

**Resolution (wire detectability)**

At least 38 AWG measured with pure copper wire at belt speed of 0.2 m/s

**Penetration (steel)**

Minimum 27 mm of steel measured at belt speed of 0.2 m/s

**X-ray Dose / Inspection (typical)**

Standard: 0.8  $\mu$ Sv (0.08 mrem) • with HI-MAT: 1.6  $\mu$ Sv (0.16 mrem)

**Film Safety Guaranteed**

Up to ISO 1600 (33 DIN)

**Duty Cycle**

100 %, no warm-up procedure required

**X-ray Generator --**

**Anode voltage**

Cooling 140 kV cp • hermetically sealed oil bath

**Beam direction**

Diagonal

**Image Generating System --**

**X-ray converter**

L-shaped detector line

**Grey levels stored**

4096

**Image presentation**

B/W, color

**Digital Video Memory**

1280 x 1024 / 24 bit

**Image Evaluation Functions**

VARI-MAT, O2, OS, HIGH, electronic zoom

Stepless enlargement up to 16-times

**Additional Features Include:**

- Fading-in of date/time
- Luggage counter
- User id-number
- Luggage marking system (acoustic)
- Display of operating mode
- REVIEW-feature (to recall previously visible image areas)
- Zoom overview
- Free programmable keys
- USB 2.0 interface
- Stepless zoom

**Section 4.3 – Installation Data:**

- **X-ray leakage**  
Shall meet all applicable laws and regulations with respect to X-ray emitting devices
- **CE-labeling**  
Shall be in compliance with directives 2004/108/EC, 2006/42/EC, 2006/95/EC
- **Sound pressure level**  
< 70 dB(A)
- **Operating/storage temperature**  
0° - 40°C / -20°C - +60°C
- **Humidity**  
10% - 90% (non-condensing)
- **Power supply standard**  
230 VAC or 120 VAC +10% / -15% • 50 Hz / 60 Hz ± 3 Hz
- **Power consumption**  
Approximately 0.8 kVA
- **Protection class system/keyboard**  
IP 20 / IP 43
- **Mechanical construction**  
Steel construction with steel panels, mounted on roller casters
- **Standard color(s):**  
RAL 7016 (dark gray)/B11-W1 (blue)

**Section 4.4 – Other Requirements:**

The successful bidder shall provide the owner with the following upon installation of equipment:

- Copy of the latest version of software
- Two (2) hours of operation training during installation
- Four (4) hours of image interpretation training scheduled two weeks after installation
- One year warranty to include on-site service coverage, plus an additional four (4) years, as per Section 7.0 – Warranty.

**Section 5.0 – Hours of Work:**

The work that is to be performed shall be scheduled during regular working hours Monday through Friday, between the hours of 8:00 a.m. and 4:00 p.m.

**Section 6.0 – Cleaning Area and Safety:**

Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Inflammable material must be removed from the job site daily, because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

**Section 7.0 – Warranty:**

Provide a one year warranty and an on-site extended warranty with preventative maintenance for a period of 5 years (1<sup>st</sup> year is standard plus an additional 4 years) to include the following:

- On-site service coverage from 8:30 a.m. to 5:00 p.m., Monday through Friday
- All labor, freight, travel time, and travel expenses
- All replacement parts required
- Annual Preventative Maintenance Inspection and Radiation Leak Survey
- Unlimited access to 24/7 Technical Support

**Section 8.0 – Permits:**

The contractor shall obtain any and all permits required by the Jefferson Parish Department of Inspection and Code Enforcement and the City of Gretna (if applicable). The contractor shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

Certificate of Final Inspection must be submitted to and approved by the Department of General Services before final payment is rendered.

**Section 9.0 – Notice to Proceed:**

No work shall be performed until the successful bidder receives a written Notice to Proceed to begin work from the Department of General Services.

### **INSURANCE REQUIREMENTS - BIDS**

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

*Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.*

#### **1. WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

#### **2. COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

#### **3. COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

#### **DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

#### **UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**CONSTRUCTION AND RENOVATION PROJECTS:**

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

**OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

**NOTE for CERTIFICATE HOLDER:**

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014



**Bid Number 50 - 00112402**

To Furnish, Labor, Material, Programming, and Equipment necessary to Supply and Install One (1) X-Ray Machine Inspection System for the Jefferson Parish General Services Department

**March 12, 2015 for 2:00pm** \*NEW CLOSING DATE  
TUES. MARCH 24<sup>TH</sup> \*

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Ms. Laniel L. Francis  
lfrancis@jeffparish.net  
504.364.2690**

DATE: 2/11/2015

INVITATION TO BID  
THIS IS NOT AN ORDER

**MASTER COPY**

BID NO.: 50-00112402

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

Page: 1

BUYER: LFRANCIS@jeffparish.net

**BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 3/12/2015 AND PUBLICLY OPENED THEREAFTER.**

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Forms to register may be downloaded from [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(A)(1)(c) or LSA-R.S. 38:2212 (O). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(A)(1)(c) or LSA-R.S. 38:2212 (O). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

E. RESPONSE TO INVITATION: If your company is unable to bid on this request, please state your reason on bid form, and return to this office before bid opening date. Failure to do so may result in the removal of your company from Jefferson Parish's vendors list.

F. POSTING OF BIDS: A listing of bids will be posted on bulletin board in Suite 4400, Jefferson Parish General Government Building, Gretna, LA and will remain posted until close of respective bids.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.**

**Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

**PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.**

**3,5,6,8,10,11,13,15**

1. All bidders must attend the pre-bid conference in relation to this bid; attendance is mandatory. Failure to attend will prohibit a company from submitting a bid. Vendors arriving after the mandatory pre-bid conference begins will not be allowed to sign in as evidence of attendance.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, money order, or surety bid bond. If submitting bid online, vendors must submit bond through respective online clearinghouse bond management system as indicated in the Electronic Procurement system.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations or warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder with bid submission within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON-PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

**LOUISIANA CONTRACTOR'S LICENSE NO.:** (if applicable) \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: (     ) \_\_\_\_\_ FAX: (     ) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \_\_\_\_\_

AUTHORIZED  
SIGNATURE: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

TITLE: \_\_\_\_\_

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.**

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00112402

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>X-RAY INSPECTION SYSTEM</p> <p>0010-X-RAY INSPECTION SYSTEM - GENERAL GOVERNMENT BUILDING (GENERAL SERVICES)</p> <p>WE EXTEND THIS BID TO COVER THE FURNISHING OF LABOR, MATERIALS, PROGRAMMING, &amp; EQUIPMENT NECESSARY TO SUPPLY AND INSTALL ONE (1) SMITHS DETECTION HI-SCAN 7555I X-RAY INSPECTION SYSTEM, OR OWNER APPROVED EQUAL, AT THE GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA FOR THE DEPARTMENT OF GENERAL SERVICES, AS PER THE ATTACHED SPECIFICATIONS.</p>		

## **X-RAY INSPECTION SYSTEM SPECIFICATIONS**

### **Section 1.0 – Scope:**

We extend this bid to cover the furnishing of labor, materials, programming, and equipment necessary to supply and install the following at the Jefferson Parish General Government Building, located at 200 Derbigny Street, Gretna, LA:

- One (1) Smiths Detection HI-SCAN 7555i X-ray Inspection System, or owner approved equal

### **Section 2.0 – Required Bonds:**

A 100% Performance Bond will be required for this project. Performance bond shall be produced upon contract execution.

A 5% Surety Bond is required for this project. This bond is due with your bid submittal.

### **Section 3.0 – Submittals:**

If bidder is quoting a product equivalent to the Smiths Detection HI-SCAN 7555i X-Ray Inspection System, bidder shall provide one (1) copy of the product data for owner review and approval with bid package or within 10 calendar days of bid opening date or the bid will be deemed non-responsive. The product data shall contain the following:

- Manufacturer's catalog data
- Detail sheets
- Unit specifications

### **Section 4.0 – Bid Specifications:**

Bidder shall supply, install and program the following to allow for fully functional equipment for security purposes:

- One (1) new HI-SCAN 7555i X-ray Inspection System or owner approved equal
- One (1) new 19" Flat Panel LCD High Resolution Monitor with Stand
- One (1) new Operator Keyboard
- HI-SPOT Automatic Dense Area Detection software – latest version
- HI-TRAX Image Enhancement Functions software – latest version
- HI-TIP Threat Image Projection – training aid

Bidder shall also provide a one year warranty and an on-site extended warranty with preventative maintenance for a period of 5 years (1<sup>st</sup> year is standard plus an additional 4 years) to include the following:

- On-site service coverage from 8:30 a.m. to 5:00 p.m., Monday through Friday
- All labor, freight, travel time, and travel expenses
- All replacement parts required
- Annual Preventative Maintenance Inspection and Radiation Leak Survey
- Unlimited access to 24/7 Technical Support

#### **Section 4.1 – Installation Instructions:**

The successful bidder shall be responsible for the following:

- Installation of x-ray inspection system in the location specified by owner
- Supply of all electrical supplies needed to properly connect new x-ray machine to existing electrical circuits
- Supply of all materials needed to properly connect existing roller system to new unit
- Supply and installation of new software for system
- Commission the new x-ray system with an owner's representative present

#### **Section 4.2 – Unit Description:**

##### **PHYSICAL CONFIGURATIONS**

**Design Durability:** Both the entrance and exit conveyor shall be surrounded by stainless steel. Stainless steel shall be utilized at the top and sides of the tunnel, edges of conveyor belt, and outer corner of entire system.

**Safety Stops:** Unit must be equipped with a minimum of three (3) emergency stop buttons – one located on each side of the tunnel and a third integrated into the control panel.

Side panels of the unit shall be split and hinged for easy serviceability.

The operator shall be able to control the unit from either side by simply switching the control panel and monitor direction. This must be accomplished without the need to unscrew or disconnect any component.

Conveyor belt must be one continuous piece and cannot be equipped with zippers or stitched/stapled.

Photo sensors at the entrance and exit of the unit's tunnel shall activate the x-ray generator. The x-ray generator shall not be activated simply by starting the conveyor belt.

The system must be designed as a high resolution system. The system shall have at least 1408 x-ray detectors. All detectors shall be supported by the system electronics and must be used for the generation of the high resolution image.

### **STANDARD FEATURES**

Generator: Design must be hermetically sealed oil-bath equipped with internal bellows expansion module with no oil breathing tube or tank. – 140kV operational power

Industrial quality computer designed into the equipment - not basic tower design  
Infinite stripping capability, the unit must incorporate the ability to strip layers of density in an infinite manner as opposed to a step method.

Dual-Energy Material Discrimination (Organic/Inorganic Presentation showing Organic=Orange; Inorganic=Blue; Mixed=Green)

Real time Operation, ALL image enhancement features must be accessible to the operator without having to stop the belt.

Zoom 1 – 16 continuous zoom

Zoom Position Locator Box must appear on monitor during all operations. This identifies which area of the bag the operator has selected for zoom function by means of outlined box. As magnification increases, the box must reduce in size correspondingly.

Unit must be equipped with a Panning Zoom Pad to control the zoom feature. THE USE OF A MOUSE OR TRACKBALL IS UNACCEPTABLE.

Review of last 10 (minimum) items each of 1m length screened through the use of two keys located on the control panel. One key shall allow the operator to scroll back in one direction while the other key shall reverse the process.

Three (3) programmable function keys located on the control panel which allow the operator to customize any enhancement or combination of enhancement features. For example: Contrast Enhancement and negative functions to be able to operate simultaneously via one key stroke.

Must allow for simple reprogramming through drop down menu without the assistance of factory personnel.

The control panel must allow the end user to re-label keys and reprogram their functions without the needs for factory personnel.

Unit must be able to boot the operational part of the software automatically from an internal flash memory in case the internal hard drive is defective. The system must be able to scan images in case the internal hard drive is defect.

Unit must operator with a Linux based operating system.

All supervisory-level programming functions shall be accessible via the unit's primary keyboard without the need to connect a supplemental PC-style keyboard.

**Overall Dimensions**

Not to exceed 2150 (L) x 990 (W) [mm] • 85" (L) x 39" (W)

**Weight**

580 kg • 1,290 pounds

**Tunnel Dimensions**

755 (W) x 555 (H) [mm] • 29.7" (W) x 21.9" (H)

**Maximum Object Size**

750 (W) x 550 (H) [mm] • 29.5" (W) x 21.7" (H)

**Conveyor Height**

Approximately 750 mm (29.5")

**Conveyor Speed at Mains Frequency**

Approximately 0.2 / 0.24 [m/s] 50 Hz / 60 Hz

**Maximum Conveyor Load Even Distributed**

160 kg (352 lbs.) over the whole conveyor

**Resolution (wire detectability)**

At least 38 AWG measured with pure copper wire at belt speed of 0.2 m/s

**Penetration (steel)**

Minimum 27 mm of steel measured at belt speed of 0.2 m/s

**X-ray Dose / Inspection (typical)**

Standard: 0.8  $\mu$ Sv (0.08 mrem) • with HI-MAT: 1.6  $\mu$ Sv (0.16 mrem)

**Film Safety Guaranteed**

Up to ISO 1600 (33 DIN)

**Duty Cycle**

100 %, no warm-up procedure required

**X-ray Generator --****Anode voltage**

Cooling 140 kV cp • hermetically sealed oil bath

**Beam direction**

Diagonal

**Image Generating System --****X-ray converter**

L-shaped detector line

**Grey levels stored**

4096

**Image presentation**

B/W, color

**Digital Video Memory**

1280 x 1024 / 24 bit

**Image Evaluation Functions**

VARI-MAT, O2, OS, HIGH, electronic zoom

Stepless enlargement up to 16-times

**Additional Features Include:**

- Fading-in of date/time
- Luggage counter
- User id-number
- Luggage marking system (acoustic)
- Display of operating mode
- REVIEW-feature (to recall previously visible image areas)
- Zoom overview
- Free programmable keys
- USB 2.0 interface
- Stepless zoom

**Section 4.3 – Installation Data:**

- **X-ray leakage**  
Shall meet all applicable laws and regulations with respect to X-ray emitting devices
- **CE-labeling**  
Shall be in compliance with directives 2004/108/EC, 2006/42/EC, 2006/95/EC
- **Sound pressure level**  
< 70 dB(A)
- **Operating/storage temperature**  
0° - 40°C / -20°C - +60°C
- **Humidity**  
10% - 90% (non-condensing)
- **Power supply standard**  
230 VAC or 120 VAC +10% / -15% • 50 Hz / 60 Hz ± 3 Hz
- **Power consumption**  
Approximately 0.8 kVA
- **Protection class system/keyboard**  
IP 20 / IP 43
- **Mechanical construction**  
Steel construction with steel panels, mounted on roller casters
- **Standard color(s):**  
RAL 7016 (dark gray)/B11-W1 (blue)

**Section 4.4 – Other Requirements:**

The successful bidder shall provide the owner with the following upon installation of equipment:

- Copy of the latest version of software
- Two (2) hours of operation training during installation
- Four (4) hours of image interpretation training scheduled two weeks after installation
- One year warranty to include on-site service coverage, plus an additional four (4) years, as per Section 7.0 – Warranty.

**Section 5.0 – Hours of Work:**

The work that is to be performed shall be scheduled during regular working hours Monday through Friday, between the hours of 8:00 a.m. and 4:00 p.m.

**Section 6.0 – Cleaning Area and Safety:**

Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Inflammable material must be removed from the job site daily, because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

**Section 7.0 – Warranty:**

Provide a one year warranty and an on-site extended warranty with preventative maintenance for a period of 5 years (1<sup>st</sup> year is standard plus an additional 4 years) to include the following:

- On-site service coverage from 8:30 a.m. to 5:00 p.m., Monday through Friday
- All labor, freight, travel time, and travel expenses
- All replacement parts required
- Annual Preventative Maintenance Inspection and Radiation Leak Survey
- Unlimited access to 24/7 Technical Support

**Section 8.0 – Permits:**

The contractor shall obtain any and all permits required by the Jefferson Parish Department of Inspection and Code Enforcement and the City of Gretna (if applicable). The contractor shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

Certificate of Final Inspection must be submitted to and approved by the Department of General Services before final payment is rendered.

**Section 9.0 – Notice to Proceed:**

No work shall be performed until the successful bidder receives a written Notice to Proceed to begin work from the Department of General Services.

**INSURANCE REQUIREMENTS - BIDS**

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

*Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.*

**1. WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**2. COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

**3. COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**CONSTRUCTION AND RENOVATION PROJECTS:**

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

**OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

**NOTE for CERTIFICATE HOLDER:**

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

\_\_\_\_\_  
**SECRETARY-TREASURER**

\_\_\_\_\_  
**DATE**

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Non-Public Works Bid**

**AFFIDAVIT**

**STATE OF** \_\_\_\_\_

**PARISH/COUNTY OF** \_\_\_\_\_

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized \_\_\_\_\_ of \_\_\_\_\_ (Entity),  
the party who submitted a bid in response to Bid Number \_\_\_\_\_, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** \_\_\_\_\_ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

\_\_\_\_\_  
Signature of Affiant

\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.