

DATE: 4/05/2021

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00134183

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: RSCOTT

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

14 DAYS

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

-

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

-

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME:		<u>Winning Teams by Nissel, LLC</u>	
SIGNATURE:	(Must be signed here)	TITLE:	
<u>Henry Nissel</u>		<u>CEO</u>	
PRINT OR TYPE NAME:		<u>Henry Nissel</u>	
ADDRESS:			
<u>1 Surrey Lane</u>			
CITY, STATE:		ZIP:	
<u>Flemington N.J.</u>		<u>08822</u>	
TELEPHONE:		FAX:	
<u>(908) 806-8827</u>		<u>(908) 782-1245</u>	
EMAIL ADDRESS:			
<u>hn@gowinningteams.com</u>			

TOTAL PRICE OF ALL BID ITEMS: \$ 7185.60

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134183

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1,440.00	EA	<p>One time purchase of hand sanitizer for the Jefferson Parish Recreation Dept</p> <p>0010 - 8 Hour Defense Hand Sanitizer or Equal                      Packaged In 2 Ounce Spray Mist                      *ALCOHOL FREE*</p> <p>For Heath Davillier - Playgrounds                      Eastbank Recreation                      6925 Saints Dr.                      Metairie, La 70003</p> <p><i>*alternate product                      Neoli Defense                      M Pulse Hand Sanitizer</i></p> <p>REVISED PER ADDENDUM #1</p>	4.99	7185.60



# MEDI DEFENSE®

## mPulse™ HAND SANITIZER

*Safer, more effective, extended protection hand sanitizer.*



MediDefense® mPulse™ Hand Sanitizer is a revolutionary **NEW** alcohol-free, ultra-moisturizing formula with advanced antimicrobial technology proven to extend germ fighting protection between hand washings

	MediDefense® mPulse™	Leading Alcohol Gels	Benzalkonium Chloride Gels
Kills 99.99% of Germs	▼	●	●
Non-Flammable	▼		●
Hypoallergenic	▼		
Even distribution of active ingredients	▼		
Does not dry out or crack skin	▼		
Length of Effectiveness	Up to 4 Hrs.	10-20 sec	10-15 min

NDC 73795-001-02



# MEDI DEFENSE®

## mPulse™ HAND SANITIZER

- ✓ Kills 99.99% of germs on contact
- ✓ Alcohol-free formula will not dry-out, crack or remove natural oils from skin and offers a soothing alternative to alcohol based sanitizers by moisturizing
- ✓ Proprietary formula increases germ killing effectiveness over time and repeated use providing protection between washings
- ✓ Non-toxic, Triclosan-free formula
- ✓ Independent laboratory studies have shown **MediDefense® mPulse™ Hand Sanitizer** to be effective against Human Corona Virus
- ✓ Formulated by leading doctors and scientists with extensive testing completed at major universities and microbiological laboratories
- ✓ Protects against dirt, oil, and grease buildup between hand washings
- ✓ Independent laboratory studies have shown the active ingredient in **MediDefense® mPulse™ Hand Sanitizer** to be effective in killing MRSA, Staph, VRE, CRE, C-Difficile (vegetative state), E. coli, Salmonella, Streptococcus and many more viruses and bacteria (*Not a part of the FDA monograph for hand sanitizer labeling*)
- ✓ Safe for food handling
- ✓ FDA does not require post application rinsing of hands prior to food handling, unlike the rinsing requirements imposed on alcohol based hand sanitizers
- ✓ Non-flammable formula is safe to use in schools, day cares, nursing homes, hospitals, food service industries, health clubs, athletic facilities, transportation/travel industries and homes (Alcohol based sanitizers are banned from most of these facilities due to flammability)
- ✓ Alcohol based hand sanitizers have intoxicant properties that contain potentially fatal amounts of alcohol (60-90%)
- ✓ Available in foaming liquid for a luxurious feel

# Safety Data Sheet

**Product:** mPulse Hand Sanitizer

**SDS No:** 16-8499B

## SECTION 1 GENERAL INFORMATION

ClearStream Technologies  
PO BOX 1508  
Harrisburg, NC 28075

**Telephone:** 704-455-1702  
**In case of emergency call chemtrec:** 1-800-424-9300  
**Outside of U.S.A.:** 001-703-527-3887  
**Date:** 4/18/2016

## SECTION 2 HAZARD(S) IDENTIFICATION

### GHS - Classification

Eye Damage/Irritation (Category 2B)

### Signal Word:

### Warning

### Hazard Statement(s)

H320 Causes eye irritation

### Precautionary Statement(s)

P264 Wash hands thoroughly after handling.  
P280 Wear protective gloves/eye protection/protective clothing.  
P305 + P351 + P338 IF IN EYES: Rinse cautiously with water for 15 minutes or more. Remove contact lenses, if present and easy to do. Continue rinsing.  
P337 + P313 If eye irritation persists: Get medical attention  
P501 Dispose of contents in container in accordance with local/state/federal/international regulations.

## SECTION 3 COMPOSITION/ INFORMATION ON INGREDIENTS

### HAZARDOUS INGREDIENT

### CAS#

### PERCENTAGE

Quaternary ammonium compounds, benzyl-C12-16-alkyldimethyl, chlorides

68424-85-1

SPECIFIC CHEMICAL NAME(S) AND CAS NUMBER(S) MAY BE A TRADE SECRET AS ALLOWED BY 29 CFR 1910.1200

## SECTION 4 FIRST AID MEASURES

**EYES:** FLUSH EYES WITH WATER FOR AT LEAST 15 MINUTES, OCCASIONALLY LIFTING EYELIDS. GET MEDICAL ATTENTION.  
**SKIN:** WASH EXPOSED AREAS WITH SOAP AND WATER. IF IRRITATION PERSISTS, SEEK MEDICAL ATTENTION.  
**INGESTION:** IF VICTIM IS CONSCIOUS AND ABLE TO SWALLOW, QUICKLY HAVE VICTIM DRINK WATER OR MILK TO DILUTE. DO NOT GIVE ANYTHING BY MOUTH IF VICTIM IS UNCONSCIOUS OR IS HAVING CONVULSIONS. INDUCE VOMITING ONLY IF ADVISED TO DO SO BY A PHYSICIAN OR POISON CONTROL CENTER  
**INHALATION:** IF AFFECTED, REMOVE INDIVIDUAL TO FRESH AIR.

## SECTION 5 FIRE FIGHTING MEASURES

**FLASH POINT:** >200F  
**EXTINGUISHING METHOD:** USE WATER, CARBON DIOXIDE, DRY CHEMICAL OR FOAM.  
**SPECIAL FIRE FIGHTING PROCEDURES:** USE SELF-CONTAINED BREATHING APPARATUS. WEAR FULL PROTECTIVE CLOTHING.  
**UNUSUAL FIRE FIGHTING PROCEDURES:** NONE KNOWN.

## SECTION 6 ACCIDENTIAL RELEASE MEASURES

**PERSONAL PRECAUTIONS:** Ensure adequate ventilation. Keep people away from and upwind of spill/leak.  
**ENVIRONMENTAL PRECAUTIONS:** Avoid subsoil penetration. Do not flush into surface water or sanitary sewer system. Advise water authority if spillage has entered water course or drainage system.

ND = NOT DETERMINED NA = NOT APPLICABLE

# Safety Data Sheet

**Product:** mPulse Hand Sanitizer

**SDS No:** 16-8499B

**METHODS FOR CLEAN UP:** Use mechanical handling equipment. Soak up with inert absorbent material( e.g. sand, silica gel, acid binder, universal binder, sawdust)

**SPILL:** VENTILATE AREA, PERSONS PERFORMING CLEAN-UP SHOULD WEAR ADEQUATE PROTECTION EQUIPMENT. CONTAIN MATERIAL BY DIKING THE AREA AROUND THE SPILL. IF THE PRODUCT IS IN A SOLID FORM, SHOVEL DIRECTLY INTO RECOVERY DRUMS. IF THE PRODUCT IS A LIQUID, IT SHOULD BE PICKED UP USING A SUITABLE ABSORBANT MATERIAL, THEN SHOVELED TO RECOVERY DRUMS. IF THE MATERIAL IS RELEASED INTO THE ENVIRONMENT, THE USER SHOULD DETERMINE WHETHER THE SPILL SHOULD BE REPORTED TO THE APPROPRIATE LOCAL, STATE AND FEDERAL AUTHORITIES.

## SECTION 7 HANDLING AND STORAGE

**HANDLING AND STORAGE:** MATERIAL SHOULD BE STORED IN ITS OWN CONTAINER AND SHOULD ALWAYS BE KEPT COVERED WHEN NOT IN USE.

## SECTION 8 EXPOSURE CONTROLS AND PERSONAL PROTECTION

**ROUTES OF EXPOSURE:**  EYES  SKIN  INGESTION  INHALATION

### SYMPTOMS OR ACUTE HEALTH HAZARDS

**EYES:** CAUSES SERIOUS EYE IRRITATION

**SKIN:** MAY CAUSE IRRITATION.

**INGESTION:** MAY CAUSE GASTROINTESTINAL TRACT IRRITATION, NAUSEA, VOMITING & DIARRHEA

**INHALATION** MAY CAUSE IRRITATION OF NOSE, THROAT AND UPPER RESPIRATORY TRACT.

**RESPIRATORY PROTECTION:** IF NEEDED, USE A NIOSH APPROVED RESPIRATOR.

**VENTILATION** USE SUFFICIENT MECHANICAL(GENERAL)OR LOCAL EXHAUST.

**PROTECTIVE EQUIPMENT:**  GLOVES  FACESHIELD  APRON  GOGGLES  IMPERVIOUS COVERALLS

**WORK/ HYGIENIC PRACTICES:** AS WITH ALL INDUSTRIAL CHEMICALS, CARE SHOULD BE TAKEN TO AVOID CONTACT WITH EYES, SKIN, AND CLOTHING. HANDS AND UNPROTECTED SKIN SHOULD BE THOROUGHLY WASHED AND CONTAMINATED CLOTHING SHOULD BE CHANGED PRIOR TO ANY DIRECT PERSONAL CONTACT. ALL EXPOSED CLOTHING SHOULD BE LAUNDERED PER NORMAL CARE INSTRUCTIONS BEFORE REUSE

## EXPOSURE LIMITS

## LIMITS

Quaternary ammonium compounds, benzyl-C12-16-alkyldimethyl, chlorides

N.D.

## SECTION 9 PHYSICAL AND CHEMICAL PROPERTIES

**PH:** 4.0+6.0 AS IS  
**SOLUBILITY:** SOLUBLE IN WATER  
**SPECIFIC GRAVITY:** 0.975-1.025  
**APPEARANCE:** CLEAR COLORLESS LIQUID  
**Bod:** NO DATA  
**Cod:** NO DATA  
**Odor:** MILD  
**OdorThreshold:** NO DATA  
**MeltingPoint:** NO DATA  
**BoilingPoint:** NO DATA

**Evaporation Rate:** NO DATA  
**Vapor Pressure:** NO DATA  
**Vapor Density:** NO DATA  
**Auto Ignition Temperature:** NA  
**LEL:** NA  
**UEL:** NA  
**VOC:** NO DATA  
**FlashPoint:** >200F

## SECTION 10 STABILITY AND REACTIVITY

**STABILITY:** STABLE  
**HAZARDOUS POLYMERIZATION:** WILL NOT OCCUR  
**DECOMPOSITION PRODUCTS:** CARBON OXIDES  
**CONDITIONS AND MATERIALS TO AVOID:** KEEP AWAY FROM MOISTURE

## SECTION 11 TOXICOLOGICAL INFORMATION

ND = NOT DETERMINED NA = NOT APPLICABLE

# Safety Data Sheet

**Product:** mPulse Hand Sanitizer

**SDS No:** 16-8499B

**ACUTE TOXICITY:** NO DATA  
**Chronic Toxicity:** NO DATA  
**Carcinogenicity:** NONE  
**Target Organ Effects:** NO DATA

This product has not yet been tested. The information is derived from the properties of the individual components.

## SECTION 12 ECOLOGICAL INFORMATION

**Ecotoxicity:** NO DATA  
**Persistence Degradability:** NO DATA  
**Bioaccumulation:** NO DATA  
**Mobility:** NO DATA

This product has not yet been tested. The information is derived from the properties of the individual components.

## SECTION 13 DISPOSAL CONSIDERATIONS

Disposal of this product should be made in accordance with federal state and local regulations.

## SECTION 14 TRANSPORT INFORMATION

**TRANSPORTATION:** NOT REGULATED BY D.O.T.

## SECTION 15 REGULATORY DATA

**TITLE III-SARA:** THE FOLLOWING DATA IS BEING SUPPLIED IN COMPLIANCE WITH TITLE III SUPERFUND AMENDMENTS AND REAUTHORIZATION ACT (SARA) PART 313 AND 40 CFR 372  
THIS PRODUCT DOES NOT CONTAIN ANY CHEMICALS FOUND ON THE SARA LIST IN 40 CFR 372.

**CALIFORNIA PROPOSITION 65:** CONTAINS NO MATERIALS KNOWN TO BE ON THE CALIFORNIA PROPOSITION 65 LIST.

**Listed on the following inventories:** TSCA

## SECTION 16 OTHER INFORMATION

**Large Spill:** NA  
**Fire:** NA

## DISCLAIMER

THE INFORMATION GIVEN HEREIN IS BELIEVED TO BE ACCURATE BUT IS NOT WARRANTED TO BE WHETHER ORIGINATING WITH THIS COMPANY OR NOT. THE INFORMATION IS OFFERED SOLELY FOR YOUR CONSIDERATION. RECIPIENTS ARE ADVISED TO CONFIRM IN ADVANCE OF NEED THAT THE INFORMATION IS CURRENT AND SUITABLE FOR THEIR NEEDS.

End of SDS

ND = NOT DETERMINED NA = NOT APPLICABLE

# Request for Taxpayer Identification Number and Certification

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type.  
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Winning Teams by Nissel, LLC</b>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>P</u> <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. <b>1 Surrey Lane</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>Flemington New Jersey 08822</b>	
7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
				-					
<b>or</b>									
<b>Employer identification number</b>									
2	6	-	1	7	6	1	6	6	6

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ▶ *Henry Nissel*

Date ▶ 02/15/2021

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

September 2020

### Changes to Jefferson Parish Bidding Information

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:**

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

**Electronic Procurement:** Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either [www.centralbidding.com](http://www.centralbidding.com) or [www.jeffparishbids.net](http://www.jeffparishbids.net). All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link:  
<https://www.centralauctionhouse.com/registration.php>.

**Probable Construction Cost:** Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

**Insurance Requirement:** All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

DATE: 4/05/2021

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BID NO.: 50-00134183

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: RSCOTT@jeffparish.net

Bids will be received until 11:00 AM, 4/09/2021 via online at [www.jeffparishbids.net](http://www.jeffparishbids.net).

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2602(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder by the bidder placing the Addendum number in the appropriate section. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A1 17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

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1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies). When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is an as needed basis contract. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DATE: 4/05/2021

BID NO.: 50-00134183

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## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

**It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.**



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

April 6, 2021

ADDENDUM # 1

Bid Number: 50-134183

Bid Opening Date: April 9, 2021

**One time purchase of hand sanitizer for the Jefferson Parish Recreation Department**

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Addendum #1 is being issued to specify description of hand sanitizer.

Item #1- 0010- 8 hour defense hand sanitizer or equal  
Packaged in 2 ounce spray mist  
Sanitizers are to be ALCOHOL FREE

**BID OPENING HAS NOT BEEN EXTENDED.**

Sincerely,

*Rae Lynn Hartman*

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Rae Lynn Hartman  
Buyer I

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET