

DATE: 8/12/2016

INVITATION TO BID  
THIS IS NOT AN ORDER

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BID NO.: 50-00117448

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: DMEVANS

Bids will be received until 11:00 AM, 8/18/2016 via fax: 504-364-2693 or via online at [www.jeffparish.net](http://www.jeffparish.net)

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and by clicking on Vendor Information. While Jefferson Parish may have these on file, all bidders should furnish their current W-9 Form and respective Tax Identification Numbers with bid submission; records on file may be invalid or expired. The successful bidder must submit a W-9 Form and respective Tax Identification Number upon contract execution. Failure to do so may result in delay of payment.

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A1 17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

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1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached "insurance requirements" sheet. All bidders must comply with the instructions in this sheet. Failure to comply will cause bid to be rejected.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA -- RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

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BID NO.: 50-00117448

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: DMEVANS

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

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JEFFERSON PARISH is expecting all products to be new and all work is to be done in a workman-like manner, according to standard practices. Any deviations or alterations from the specifications must be indicated and backup documentation supplied with your quotation.

<b>DELIVERY: FOB JEFFERSON PARISH</b>	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>10-14 DAYS ARO</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	_____
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	_____

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: ADDENDUM #1 

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME: <u>Orion Rigging &amp; Supply</u>	
SIGNATURE: <u>Mike Massicot</u> (Must be signed here)	TITLE: <u>General Manager</u>
PRINT OR TYPE NAME: <u>MIKE MASSICOT</u>	
ADDRESS: <u>2910 LAUSAT ST.</u>	
CITY, STATE: <u>Metairie, LA</u>	ZIP: <u>70001</u>
TELEPHONE: <u>504-833-6666</u>	FAX: <u>504-838-0497</u>
EMAIL ADDRESS: <u>MIKE@ORIONRIGGING.COM</u>	

TOTAL PRICE OF ALL BID ITEMS: \$ 4595.96

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00117448

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	48.00	EA	VARIOUS INDUSTRIAL ITEMS  0010- PAINT, SPRAY , FLAT WHITE, ENAMEL, 12 OUNCE, KRYLON NUMBER 1502 <i>Rustoleum 1690830</i> SK NUMBER 00-032932A  No vinyl chloride No benzene No lead pigments - all colors lead free Size: 12 oz. can Must be available in the following colors: Bright Silver No. 1401	3.43	164.64
2	40.00	GL	0020-PAINT, ALUMINUM,O.D.520 ENAMEL, IN GALLON CAN, BLP NUMBER 520-26  SK NUMBER 00-0329400	N/B	Ø
3	48.00	EA	0030-NOZZLE, HOSE, PISTOL GRIP, SOLID METAL BODY, 3/4 INCH HOSE THREADS,  GILMOUR NUMBER 573  SK NUMBER 00-0480190	N/B	Ø
4	336.00	EA	0040-PENETRANT/LUBRICANT, 16 OUNCE AEROSOL CAN, WD-40, MSC PART NUMBER <i>WD40 110078</i> 09511270 <i>11 oz. w/SMALL STRAW</i>  SK NUMBER 00-0483880	5.34	1794.24
5	80.00	EA	0050-VESTS, SAFETY, 4X-L, 4 1/2 OUNCE MESH WITH ZIPPER AND SEWN SIDES,  FLUORESCENT LIME WITH 2 VERTICLE HORIZONTAL AND 2 HORIZONTAL 2 INCH WHITE REFLECTIVE STRIPES  SK NUMBER 00-047910X <i>Pyramex RVZ 2610-4X</i>	5.85	468.00
6	4.00	GL	0060-OIL, CUTTING, PIPE, DARK, 1 GALLON CONTAINER, RIGID NUMBER 70830	22.00	88.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00117448

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	100.00	EA	SK NUMBER 00-0490100 0070- SHACKLE, ANCHOR, 3/8 INCH, WITH ALLOY SCREW PIN, HOT DIP GALVANIZED, 2 TON LOAD LIMIT, CROSBY NUMBER G-209-A	12.43	1243.00
8	60.00	EA	SK NUMBER 00-0271060 <i>CM (Columbus McKinnon)</i> <i>M848AG</i> 0090-HEADGEAR, FOR FACE SHIELDS, FIBRE-METAL NUMBER F-300(NO SUBSTITUTION, MUST FIT EXISTING FIBRE-METAL FACESHIELD SK00-0484050	N/B	Ø
9	60.00	EA	0100-SEALANT, URETHANE FOAM INSULATION BIG GAP FILLER, 12 OUNCE CAN, GREAT STUFF, DOW NUMBER 157906 SK NUMBER 000329250	N/B	Ø
10	50.00	EA	0110-CARTRIDGE, RESPIRATOR, HI-EFFICIENCY FOR ABESTOS, STYLE P100 MSA NUMBER 814922 BOX OF TEN NUMBER 815175, MUST BE THIS BRAND TO FIT EXISTING MSA BRAND RESPIRATOR IN FIELD SK NUMBER 00-048410100	N/B	Ø
11	3,000.00	FT	0120-ROPE, NYLON, DOUBLE BRAIDED SOLID, <i>* NOTE: ON 600' SPOOLS</i>	.10	300.00
12	12.00	EA	0130-HASP, SAFETY 6 INCH HARDENED STEEL EYE, 5 YEAR WARRANTY. TAMPERPROOF. MASTER NUMBER 706 SK NUMBER 00-0580670	N/B	Ø
13	24.00	EA	0140-FUNNEL, PLASTIC, SIXTY-FOUR OUNCE	N/B	Ø
14	240.00	EA	0150-GLASSES, SAFETY. SCRATCH RESISTANT. POLYCARBONATE GRAY LENS PROVIDES 99.9 PERCENT UV PROTECTION, SIDE VISION PROTECTION. BLACK FRAME, MEETS ANSI 287 STANDARD, PYRAMEX PART NUMBER SB1820S OR EQUAL SK NUMBER 00-0589300	2.15	516.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00117448

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
15	20.00	EA	0160-GOGGLES, MONO B=VPC CHEMICAL SPLASH PROTECTION, ANTISCRATH/ANTI-FOG  CLEAR LENS, NEOPRENE STRAP, GRAINGER NUMBER 1V770 OR EQUAL  SK NUMBER 00-0589400	N/B	Ø
16	2.00	ROLL	0170-CLOTH.ABRASIVE 2 INCH BY 50 YARDS 100 GRIT, ALLUMINUM OXIDE, NORTON  NUMBER K224  SK NUMBER 00-0598630	N/B	Ø
17	2.00	ROLL	0180 CLOTH, ABRASIVE, ALUMINUM OXIDE 2 INCH BY 50 YARDS 220 GRIT, ALUMINUM OXIDE, NORTON NUMBER K224  SK NUMBER 00-0597680	N/B	Ø
18	16.00	EA	0190- LAMPHOLDER, FLOURESCENT. SLIDE-ON MEDIUM BI-PIN, SHORT,WITH CAPTIVE NUT, WHITE, LEVITON NUMBER <u>13053-UN</u>  SK NUMBER 00-088456A	1.38	22.08



# JEFFERSON PARISH

## Department of Purchasing

Michael S. Yenni  
Parish President

Brenda J. Campos  
Director

August 17, 2016

ADDENDUM # 1

Bid No.: 50-00117448

Bid Opening Date: August 18, 2016  
Extended Bid Opening: August 22, 2016

For: ONE TIME PURCHASE OF VARIOUS INDUSTRIAL ITEMS

CLARIFICATIONS of SPECIFICATIONS:

ITEM 0010 -DESCRIPTION SHOULD READ: PAINT, SPRAY, FLAT WHITE, ENAMEL, 12 OZ, KRYLON #1502.

ITEM 0120- DESCRIPTION SHOULD READ : ROPE, NYLON, DOUBLE BRAIDED, SOLID WHITE (#8) 1/4 IN. DIAMETER, 500 FT. SPOOL, (1325 # AVERAGE TENSILE STRENGTH, WORK LOAD 180#) TWISTED IS NOT ACCEPTABLE, CONTINENTAL WESTERN # 105060

Sincerely,

Donna M. Evans, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**