

BID NO.: 50-00126972

DATE: 6/26/2019

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 12/12/2021

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

12/12/2019

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 69201

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Technical Environmental Services

ADDRESS: 5133 Taravelle Rd.

CITY, STATE: Marrero, LA ZIP: 70072

TELEPHONE: (504) 348-3098 FAX: (504) 348-3043

EMAIL ADDRESS: crobertson@tesconsult.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A

NUMBER: N/A

NUMBER: N/A

NUMBER: N/A

TOTAL PRICE OF ALL BID ITEMS: \$ 8,327.00

AUTHORIZED SIGNATURE: Chris Robertson

TITLE: President & CEO

Printed Name

Chris Robertson

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

SEALED BID

BID NO.: 50-00126972

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	HR	0001 LDEQ Certified Contractor/Asbestos Supervisor	\$80. ⁰⁰	\$80. ⁰⁰
2	89.00	HR	0002 LDEQ Certified Asbestos Inspector	\$50. ⁰⁰	\$4,450. ⁰⁰
3	193.00	EA	0003 PLM Analysis	\$7. ⁰⁰	\$1,351. ⁰⁰
4	1.00	EA	0004 PCM Analysis	\$30. ⁰⁰	\$30. ⁰⁰
5	1.00	EA	0005 TEM Analysis	\$60. ⁰⁰	\$60. ⁰⁰
6	20.00	HR	0006 Emergency Asbestos Testing for Inspector	\$65. ⁰⁰	\$1,300. ⁰⁰
7	8.00	HR	0007 Emergency Asbestos Testing for Supervisor	\$80. ⁰⁰	\$640. ⁰⁰
8	4.00	EA	0008 For 3 Hour PLM Testing for Emergency Asbestos Testing	\$25. ⁰⁰	\$100. ⁰⁰
9	2.00	EA	0009 For 3 Hour PCM Testing for Emergency Asbestos Testing	\$80. ⁰⁰	\$160. ⁰⁰
10	2.00	EA	0010 For 3 Hour TEM Testing for Emergency Asbestos Testing	\$78. ⁰⁰	\$156. ⁰⁰
					\$8,327. ⁰⁰ Total

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Technical Environmental Services
 INCORPORATED.

AT THE MEETING OF DIRECTORS OF Technical Environmental Services
 INCORPORATED, DULY NOTICED AND HELD ON 7/25/19
 A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED, IT
 WAS:

RESOLVED THAT Stephen Stawm BE AND IS HEREBY
 APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
 FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
 BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
 AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
 DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
 EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
 CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
 ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
 CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
 EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
 FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
 A TRUE AND CORRECT COPY OF AN
 EXCERPT OF THE MINUTES OF THE ABOVE
 DATED MEETING OF THE BOARD OF
 DIRECTORS OF SAID CORPORATION, AND
 THE SAME HAS NOT BEEN REVOKED OR
 RESCINDED.

SECRETARY-TREASURER

DATE

7/25/19



(<https://www.sos.la.gov/Pages/default.aspx>) Search for Louisiana Business Filings

Buy Certificates and Certified Copies			Subscribe to Electronic Notification			Print Detailed Record		
Name			Type			City		
TECHNICAL ENVIRONMENTAL SERVICES, INC.			Business Corporation			MARRERO		
Status			Active					

Previous Names
Business: TECHNICAL ENVIRONMENTAL SERVICES, INC.
Charter Number: 34155486D
Registration Date: 9/24/1984

Domicile Address

5133 TARAVALLEA RD.
MARRERO, LA 70072

Mailing Address

POST OFFICE BOX 1601
MARRERO, LA 70073

Principal Office Address

5133 TARAVALLEA RD.
MARRERO, LA 70072

Status
Status: Active
Annual Report Status: In Good Standing
File Date: 9/24/1984
Last Report Filed: 8/28/2018
Type: Business Corporation

Registered Agent(s)

Agent: CHRISTOPHER T. ROBERTSON	
Address 1: 5133 TARAVALLEA ROAD	
City, State, Zip: MARRERO, LA 70072	
Appointment	Date: 4/19/2016

Officer(s)
Additional Officers: No

GET HELP

Officer: CHRISTOPHER ROBERTSON Title: President, Director Address 1: 5133 TARAVELLA ROAD City, State, Zip: MARRERO, LA 70072	Officer: GAIL PANEPINTO Title: Vice-President, Secretary Address 1: 5133 TARAVELLA ROAD City, State, Zip: MARRERO, LA 70072	Officer: STEPHEN STAMM Title: Officer, Director Address 1: 5133 TARAVELLA ROAD City, State, Zip: MARRERO, LA 70072	Officer: RONALD STAFFORD Title: Director Address 1: 5133 TARAVELLA ROAD City, State, Zip: MARRERO, LA 70072
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Amendments on File (8)

Description	Date
Disclosure of Ownership	3/6/1995
Disclosure of Ownership	7/25/2013
Amendment	4/19/2016
Domicile, Agent Change or Resign of Agent	4/19/2016
Appointing, Change, or Resign of Officer	4/21/2016
Amendment	9/30/2016
Appointing, Change, or Resign of Officer	3/14/2018
Appointing, Change, or Resign of Officer	3/14/2018

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Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Technical Environmental Services, Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=S corporation, S=S corporation, P=Partnership) Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check another LLC that is disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____	5 Address (number, street, and apt. or suite no.) See instructions. 5133 Taravella Road 6 City, state, and ZIP code Marre, LA 70072 7 List account number(s) here (optional)
Requester's name and address (optional) <i>(Applies to accounts maintained outside the U.S.)</i>	

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

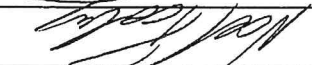
Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Signature of U.S. person	Date
	7/2/2019

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Non-Public Works Bid

AFFIDAVIT

STATE OF LA

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Chris

Robertson, (Affiant) who after being by me duly sworn, deposed and said that

he/she is the fully authorized President + CEO of Technical Environmental Services the party who submitted a bid in response to Bid Number 50-00126972 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X

there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures
(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____
 Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

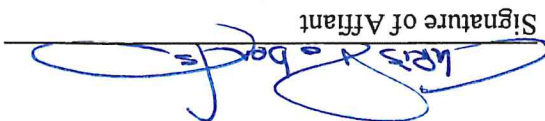
Choice B X _____
 There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

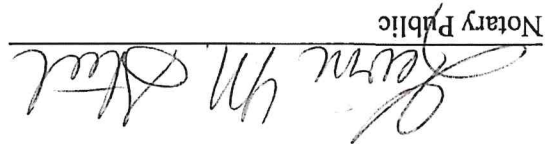
[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant


Printed Name of Affiant
Chris Robertson

SWORN AND SUBSCRIBED TO BEFORE ME
 ON THE 25 DAY OF July, 2019

Notary Public


Printed Name of Notary
KEVIN M. STEEL

Notary/Bar Roll Number
24125

My commission expires UPON DEATH

Print

Notary Search - Detail

Name:	MR. KEVIN MICHAEL STEEL				
Address:	525 HUEY P LONG AVE. GRETNÂ, LA 70053				
Phone:	(504) 361-9000				
Phone 2:	(504) 367-8760				
Notary ID Number:	59665				
Parish:	JEFFERSON with STATEWIDE JURISDICTION				
Agency:	N/A				
Notary Type:	Attorney				
Status:	Bar Roll #: 26125 Active				
Commission Date:	10/21/1999				
Oath Date:	09/13/1999				
Surety Expiration Date:	Not Required				
Annual Report	Not Applicable				
Current:					

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STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name the **Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☐ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☐ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☐ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence. Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/ will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/19/2019

EBBERGERON1

TECHENV-01

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 231432	Hub International Gulf South 3510 N. Causeway Boulevard, Suite 300 Metairie, LA 70002
INSURED	Technical Environmental Services, Inc. P.O. Box 1601 Marrero, LA 70073
INSURER A: Admiral Insurance Company	24856
INSURER B: Houston Specialty Insurance Company	12936
INSURER C: American Interstate Insurance Company	31895
INSURER D:	
INSURER E:	
INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #
NAME:	CONTACT
PHONE (A/C, No. Ex): (800) 256-2842	PHONE
FAX (A/C, No.): (504) 834-2995	FAX
E-MAIL ADDRESS:	E-MAIL

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	LTR	TYPE OF INSURANCE	ADSL	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
A	X	COMMERCIAL GENERAL LIABILITY		X	FEIECC2560800	11/28/2018	11/28/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 50,000 MED EXP (Any one person) \$ 2,000,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	X	AUTOMOBILE LIABILITY		X	HSLR180479703	11/28/2018	11/28/2019	COMBINED SINGLE LIMIT \$ 1,000,000 (Per accident) BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	X	UMBRELLA LIAB		X	FEIEXS2560900	11/28/2018	11/28/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		X	AVWCLA2748862018	11/28/2018	11/28/2019	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
SEE ATTACHED NOTEPAD FOR ADDITIONAL COVERAGES REQUIRED NOTE: 30 DAY NOTICE OF CANCELLATION CAN BE PROVIDED UPON SIGNING
OF CONTRACT AND REQUEST/PAYMENT OF ENDORSEMENTS BY INSURED.

CERTIFICATE HOLDER

CANCELLATION

****SAMPLE CERTIFICATE****	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE	



ADDITIONAL REMARKS SCHEDULE

AGENCY		Hub International Gulf South	
POLICY NUMBER		SEE PAGE 1	
CARRIER		SEE PAGE 1	
NAIC CODE	SEE P 1	EFFECTIVE DATE: SEE PAGE 1	
NAMED INSURED Technical Environmental Services, Inc. P.O. Box 1601 Marro, LA 70073			

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Additional Coverages

Additional Coverages

GENERAL LIABILITY INCLUDES:

Blanket Additional Insured as required by written contract.

Primary & Non-contributory as required by written contract

Contractual Liability as required by written contract

Blanket Waiver of Subrogation as required by written contract

AUTO LIABILITY INCLUDES:

Blanket Additional Insured as required by written contract.

Primary & Non-contributory as required by written contract

Blanket Waiver of Subrogation as required by written contract

WORK COMP INCLUDES:

USL&H

Blanket Alternate Employer

Blanket Waiver of Subrogation as required by written contract

Outer Continental Shelf Endorsement

Gulf of Mexico Endorsement

EXCESS LIABILITY

Follows Form of the primary policies

Blanket Additional Insured as required by written contract.

Blanket Waiver of Subrogation as required by written contract

Primary & Non-contributory as required by written contract

Notice of Cancellation:

30 day Notice of Cancellation except 10 day notice for nonpayment.

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Chris Robertson

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Inspector

Accreditation No. MI166452

AI No. 166452

Date of Issuance March 18, 2019

Expiration March 12, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Stephen M Paternostro

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Inspector

Accreditation No. AI200462

AI No. 200462

Date of Issuance April 24, 2019

Expiration April 13, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Eric Viviano

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Inspector

Accreditation No. MI201442

AI No. 201442

Date of Issuance April 2, 2019

Expiration March 21, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Thomas L Arnold Jr.

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Inspector

Accreditation No. MI211452

AI No. 211452

Date of Issuance April 1, 2019

Expiration March 21, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Michael M Labatut

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Inspector

Accreditation No. MI215863

AI No. 215863

Date of Issuance April 2, 2019

Expiration March 21, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Stephen M Paternostro

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Contractor/Supervisor

Accreditation No. MS200462

AI No. 200462

Date of Issuance March 12, 2019

Expiration May 8, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Bree St Germain

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Contractor/Supervisor

Accreditation No. JS211051

AI No. 211051

Date of Issuance April 2, 2019

Expiration January 23, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron
Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Brad Boudreaux

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Contractor/Supervisor

Accreditation No. AS211451

AI No. 211451

Date of Issuance March 12, 2019

Expiration April 13, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Eric Viviano

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Contractor/Supervisor

Accreditation No. MS201442

AI No. 201442

Date of Issuance March 12, 2019

Expiration May 13, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

James Ryan Clarke

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Contractor/Supervisor

Accreditation No. MS174009

AI No. 174009

Date of Issuance March 12, 2019

Expiration March 31, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron
Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

James Ryan Clarke

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS INSPECTOR

Accreditation No. 01174009

AI No. 174009

Date of Issuance 2/12/2019

Expiration 2/1/2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division

Office of Environmental Services

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Jason J Fontenot

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS CONTRACTOR/SUPERVISOR

Accreditation No. 0S167862

AI No. 167862

Date of Issuance 6/3/2019

Expiration 5/8/2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Joshua Nye

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS CONTRACTOR/SUPERVISOR

Accreditation No. 0S216990

AI No. 216990

Date of Issuance 5/17/2019

Expiration 5/10/2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division

Office of Environmental Services

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Michael M Labatut

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS CONTRACTOR/SUPERVISOR

Accreditation No. 0S215863

AI No. 215863

Date of Issuance 3/6/2019

Expiration 2/29/2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division

Office of Environmental Services

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Stephen Stamm

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Contractor/Supervisor

Accreditation No. MS206413

AI No. 206413

Date of Issuance March 12, 2019

Expiration May 8, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

LOUISIANA

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Thomas L Arnold Jr.

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Contractor/Supervisor

Accreditation No. AS211452

AI No. 211452

Date of Issuance March 12, 2019

Expiration April 13, 2020

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron
Permit Support Services Division
Office of Environmental Services

LOUISIANA



Bid Number 50-00126972

**TWO (2) YEAR CONTRACT TO PROVIDE ENVIRONMENTAL TESTING
AND CONSULTING IN COORDINATION WITH DEMOLITION
PROCEEDINGS FOR THE JEFFERSON PARISH
DEPARTMENT OF INSPECTION AND CODE ENFORCEMENT,
DANGEROUS BUILDING ABATEMENT**

BID DUE: July 25, 2019 at 2:00 PM

ATTENTION VENDORS!!!
Please review all pages and respond accordingly, complying with all provisions in
the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received in the Purchasing
Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Melissa Ovalle
Buyer Email: movealle@jeffparish.net
Buyer Phone: (504) 364-2687**

JEFFERSON PARISH

Department of Purchasing



Michael S. Yenni
Parish President

Renny Simmo
Director

June 2019

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

DEDUCTIBLES: The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all invitations to Bid, until further notice.

PROTESTS: Only those vendors that submit bids in response to a solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing.
(For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

Please contact the Jefferson Parish Purchasing Department at 504-364-2678 if you have any questions or need assistance.

Joseph S. Yenni Building – 1221 Elmwood Park Blvd., Ste. 404, Jefferson, LA 70123
Office 504.364.2678
General Government Bldg. – 200 Derbigny St – Suite 4400 - Gretna, LA 70053
Office 504.364.2678
Email: Purchasing@jeffparish.net Website: www.jeffparish.net

TWO (2) YEAR CONTRACT TO PROVIDE ENVIRONMENTAL TESTING AND CONSULTING IN COORDINATION WITH DEMOLITION PROCEEDINGS FOR THE JEFFERSON PARISH DEPARTMENT OF INSPECTION AND CODE ENFORCEMENT (DANGEROUS BUILDING ABATEMENT)

Pre-Bid Conference

All prospective bidders are invited to attend the non-mandatory pre-bid conference which will be held at 10:00 AM on July 11, 2019 in the Jefferson Parish Purchasing Department, located at 200 Derbigny Street, Suite 4400 Gretna, LA 70053. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.

Background

The Jefferson Parish Department of Inspection and Code Enforcement has issued this bid for the purpose of obtaining responsive bids to establish a two year contract to provide environmental testing and consulting in coordination with demolition proceedings on an as-needed basis, for Jefferson Parish.

The awarded contract will include projects for the Department of Inspection and Code Enforcement and may be utilized by other Departments. The number and aggregate dollar value of total jobs to be performed under the contract is unknown and not guaranteed. Quantities listed are Jefferson Parish's best estimate and do not obligate Jefferson Parish to order or accept more than its actual requirements during the period of this agreement as determined by actual needs and availability of appropriated funds.

Requirements

The individual performing the asbestos testing shall have an accredited Asbestos Inspector Certification approved by the State of Louisiana Department of Environmental Quality (LDEQ).

Bidder shall submit with their bid submission copies of their current certifications approved by the State of Louisiana Department of Environmental Quality (LDEQ) for the following:

- Asbestos Inspector
- and
- Asbestos Contractor/Supervisor

Failure to submit current copies of the above certifications will result in a bid rejection.

Scope of Work/Services

Jefferson Parish Department of Inspection and Code Enforcement anticipates that certain of its projects will be required by the Louisiana Department of Environmental Quality to have asbestos testing performed. Contractor is to provide all necessary equipment, materials, transportation, and labor for said services. Projects must be accomplished in a quality and timely manner. All services shall be provided on an as-needed basis and there shall be no guarantee as to the amount of work given on a yearly basis.

Evaluation Phase

Upon a request from the Director, Contractor shall study, evaluate, and present its findings for the following:

The Contractor shall inspect the site, gather any suspect material, test and notify the Dangerous Building Abatement Section of the Department of Inspection and Code Enforcement if any suspect material(s) contain asbestos, along with whether the content exceeds that which allowed by law would prompt a Regulated Asbestos Containing Material (RACM) demolition.

Air monitoring may be required in some cases.

No point-counting/chatfield analysis is necessary.

If an inspector is unable to take a sample in an area that is inaccessible or deemed unsafe the report should indicate which area were not tested as a result of these conditions.

Period of Agreement

The term of any contract resulting from this solicitation shall begin on December 12, 2019 and shall continue for a period of two (2) years thereafter.

Location

Location of service to be performed is within unincorporated Jefferson Parish as per individual work orders issued for asbestos testing services requested.

Performance Requirements

Parish of Jefferson will issue a written work order to Contractor for each project, by such means to include e-mail communication, facsimile, hand-delivery, or whatever manner the Parish deems appropriate.

Contractor shall provide the Dangerous Abatement Section of the Department of Inspection and Code Enforcement via e-mail of their completed regular final report detailing results within seven (7) calendar days from issuance of the work order. This timeframe may be extended in an amount equal to the time lost due to delays beyond the control of the Parish or the contractor. Such delays may include, but not be limited to, inclement weather, that directly affects Contractor's ability to test, fires, floods, or acts of God. Contractor must notify Parish in writing within twenty-four (24) hours of the event to request the extension. On occasion, the Parish may have a need for emergency asbestos testing which will require that the testing be performed and the report submitted to the

Parish within twenty-four (24) hours of issuance of the work order. Accordingly, this requirement is included as a line item in this bid.

Contractor shall have sufficient equipment to perform Parish work at all times.

Contractor must coordinate with the Department of Inspection and Code Enforcement to assure efficient, effective, and cost-effective project completion.

Contractor must submit an invoice within forty-five (45) days of successful completion to the Department of Inspection and Code Enforcement.

Contractor must maintain a clear line of communication with Jefferson Parish and the Department of Inspection and Code Enforcement.

Other Requirements

Inspector hourly rates is to include sample and report writing time.

Mileage is not billable.

The bid should account for travel time and mileage.

Liquidated Damages

Time is an essential condition of this contract. Should contractor fail to timely provide the completed regular final report detailing results via e-mail to the Parish within seven (7) calendar days from the issuance of the work order, without a formal extension by the Parish, the Contractor shall pay to Parish, as liquidated damages, \$50.00 per day. Should Contractor fail to timely provide the completed emergency final report detailing results within twenty-four (24) hours of the event without a formal extension by the Parish, Contractor shall pay \$25.00 per hour. All damages from this Section shall be deducted from the contractor's invoice for the cost of testing.

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

BUYER: MOVALL@jeffparish.net

INVITATION TO BID
THIS IS NOT AN ORDER

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT., SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 7/25/2019 AND PUBLICLY OPENED THEREAFTER. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location. At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside, the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietors must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

REFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2261-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns, and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBEs, including MBEs, WBEs and SBEs) to stimulate participation in procurement and assistance programs.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

2,3,6,10,12,13,15

PRE-BID CONFERENCE TO BE HELD AT: GENERAL GOVERNMENT BLDG 200 DERBIGNY ST
SUITE 4400 GRETN, LA 70053 AT 10:00 AM
ON 7/11/2019

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance in accordance with LSA R.S. 38:2212(1), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37:2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract execution/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) if submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

See Page 1 for Conflicts of Interest Statement