

DATE: 2/17/2020

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00129856

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: DAVIS DRAPERY & INTERIORS, INC. dba DAVIS CONTRACT DRAPERIES	BUYER: DABRAHAM
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As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	_____
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	_____
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	_____

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____
NUMBER: _____
NUMBER: _____
NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 24073

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: DAVIS DRAPERY & INTERIORS, INC. dba DAVIS CONTRACT DRAPERIES	
SIGNATURE: (Must be signed here)	TITLE: PROJECT MGR.
PRINT OR TYPE NAME: JANIS LAMBERT	
ADDRESS: 629 DISTRIBUTORS ROW	
CITY, STATE: HARRAHAN, LA	ZIP: 70123
TELEPHONE: 804 734-9522	FAX: 804 734-9509
EMAIL ADDRESS: janis@davisdrapery.com	

TOTAL PRICE OF ALL BID ITEMS: \$ 1107.54

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129856

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>Labor, material, equipment necessary to provide and install (3) manual mecho shades</p> <p>0001 - Provide and install three (3) Manual MechoShades using 1313 Series (5% openness) fabric in color Grey with Quaker Bronze fascia for:</p> <p>Old Metairie Library 2359 Metairie Road Metairie, LA 70001.</p> <p>FOR SITE VISIT, PLEASE CONTACT:</p> <p>Elizabeth Reso at 504-849-8839 OR Amber Lewis at 504-838-4353</p> <p>Hours Available: 9 a.m.- 4 p.m. Days: Monday thru Friday</p>		

Davis Drapery & Interiors, Inc

d/b/a Davis Contract Draperies

629 Distributors Row

Harahan, LA 70123

P 504-734-9522 F 504-734-9509

LA. Lic. #LA# 24073 MS#10800 MS. Lic. #10800



Quote

Janis Lambert

Job #2160

02/27/2020

Client Name	Phone	Email			Quote #
Parish of Jefferson Purchasing Dept	(504) 849-8818	jhobbie@jefferson.lib.la.us			2160
Address	City	ST	Zip	Sidemark	
PO Box 9	Gretna	LA	70054-0009	Old Metairie Library	
Job Address	City	ST	Zip	Job Contact	Phone
2350 Metairie Rd.	Metairie	LA	70001	Amber Lewis	(504) 838-4353
Notes					
Quote is based on installation during normal business hours. Monday - Friday 9:00 am - 4:00 pm. Any change in quantity, style or size will need to be re-quoted.					

Description of Services	Total
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Shades	602.54
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To provide and install(3) manual MechoShades using 1313 series(5% openness) fabric in color Grey with Quaker Bronze fascia.

Freight

Shipping cost is \$150.00 and included in the non-taxable measure, labor, install and shipping field below.

Sub Total	\$ 602.54
Measure, Install, Labor, and Shipping	\$ 505.00
9000 Exempt-Louisiana Sales Tax	\$
Quote Total	\$ 1,107.54

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Quote

Janis Lambert

Continued...

Description of Services

Total

- * Price will be valid for 30 days and is then subject to increase if there is an increase from the manufacturer.
- * Lead time to provide finished product varies due to materials arrival, variations are 3 to 8 weeks from date of measure depending on product
- * Orders are custom and non-refundable. Changes to an existing order (Change Orders) must be submitted in writing and will not be considered if fabric has already been cut. Davis Contract Draperies will not be responsible for anything that is not written on your order and/or change order. Any deviation from above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above the estimate. Hardware returns will not be accepted by Davis Contract Draperies without authorization.
- * A service charge of 1 1/2% per month will be charged on all past due accounts. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.
- * All agreements are contingent upon strikes, accidents, or delays beyond our control.
- * Installation charges are based on normal working hours (8:00am - 4:00pm) unless otherwise noted. After hours or weekend installations will implement an additional charge.
- * The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above and in terms below. Payment by check acceptable with valid gov. issued I.D. or company check. Payments by visa/mastercard are acceptable, but will incur a 5% processing fee on the amount charged.

Payment Terms

Balance Upon Completion

I authorize the services itemized in this agreement to be performed by Davis Drapery & Interiors, Inc. I recognize that any changes to this agreement must be agreed to by both parties and may affect the final price. I have read and agree to the conditions stated above.

Customer Signature

Date

Thank you for your business

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
All persons or organizations as required by written contract with the insured	Various
It is further agreed that this insurance shall be primary and non-contributory but only in the event of a named insured's sole negligence	

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement, effected prior to the date your operations for that person or organization commenced, that such person or organization be added as an additional insured on your policy.	In respect to any location where the named insured is performing "your work".
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property

damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:	All persons or organizations as required by written contract with the insured
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**DESIGNATED CONSTRUCTION PROJECT(S)
GENERAL AGGREGATE LIMIT SUBJECT TO A
TOTAL AGGREGATE LIMIT**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Construction Projects: All projects as required by written contract

Designated Construction Project General Aggregate Limit: \$2,000,000

Total Aggregate Limit: \$5,000,000

- A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under **COVERAGE A (SECTION I)**, and for all medical expenses cause by accidents under **Coverage C (Section I)**, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount shown in the Schedule above.
 2. Subject to the Total Aggregate Limit shown in the Schedule above, the Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under **COVERAGE A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard," and for medical expenses under **Coverage C** regardless of the number of:
 - a. Insureds;
 - b. Claims made or "suits" brought; or
 - c. Persons or organizations making claims or bringing "suits."
 3. Any payments made under **COVERAGE A** for damages or under **Coverage C** for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.
 4. The limits shown in the Declarations for Each Occurrence, Damage to Premises Rented to You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit. The Designated Construction Project General Aggregate Limit is subject to the Total Aggregate Limit shown in the Schedule above.
- B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under **COVERAGE A (SECTION I)**, and for all medical expenses caused by accidents under **Coverage C (Section I)**, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. Any payments made under **COVERAGE A** for damages or under **Coverage C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-Completed Operations Aggregate Limit, whichever is applicable; and
 2. Such payments shall not reduce any Designated Construction Project General Aggregate Limit.

- C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-Completed Operations Aggregate Limit, and not reduce the General Aggregate Limit, the Designated Construction Project General Aggregate Limit nor the Total Aggregate Limit.
- D. The Total Aggregate Limit shown in the Schedule above is the most we will pay for the sum of all damages falling within the scheduled Designated Construction Project General Aggregate Limit described in Paragraph A. and as set forth in the provisions of Limits of Insurance (SECTION III) not otherwise modified by this endorsement. The Total Aggregate Limit applies collectively, rather than separately, to all of your designated construction projects shown in the schedule above.
- E. If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- F. The provisions of Limits of Insurance (SECTION III) not otherwise modified by this endorsement shall continue to apply as stipulated.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Automatic Data Processing Insurance Agency, Inc. 1 Adp Boulevard Roseland NJ 07068		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:	
INSURED DAVIS DRAPERY & INTERIORS INC DBA: DBA Davis Contract Draperies 629 Distributors Row Harahan LA 70123		INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Insurance Company of the Southeast INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 38261	

COVERAGES **CERTIFICATE NUMBER:** 1390923 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	76WEGAB6US5	09/21/2019	09/21/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Bid # 5000129856 The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council
This certificate has a blanket Waiver of Subrogation for the following state(s) :LA

CERTIFICATE HOLDER Jefferson Parish Old Metairie Library 2350 Metairie Rd Metairie LA 70001	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Thany M. Min</i>
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