

Columbia Equipment Company

72 Albany Avenue, Freeport, NY 11520

info@columbiaequipment.com

columbiaequipment.com

WBE



BID# 50-00137648

One Time Purchase of Solar Bus Shelters for Jefferson Parish Transit

Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053

BID DATE THURSDAY APRIL 7TH 2022



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BID DOCUMENTS

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 7/7/2022

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

24-28 weeks from date of approval

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) N/A

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: COLUMBIA EQUIPMENT CO., INC.

ADDRESS: 72 ALBANY AVE,

CITY, STATE: FREEPORT, NY ZIP: 11520

TELEPHONE: (516) 442-3340 FAX: ()

EMAIL ADDRESS: info@columbiaequipment.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A

NUMBER: N/A

NUMBER: N/A

NUMBER: N/A

TOTAL PRICE OF ALL BID ITEMS: \$ 238,439.00

AUTHORIZED SIGNATURE: Rachel Lazer

RACHEL LAZARUS

Printed Name

TITLE: PRESIDENT

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00137648

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			ONE TIME PURCHASE OF SOLAR BUS SHELTERS:		
1	10.00	EA	0001 13'High Peak non-advertising bus shelters, color RAL 5017 Traffic Blue Per attached specifications.	\$ 17,730.00	\$ 177,300.00
2	10.00	EA	0002 USC U1 listed dusk to dawn solar powered LED illumination under the shelter roof, minimum 5day autonomy, mounting kit RAL 5017 Traffic Blue per attached specifications	\$ 1,487.00	\$ 14,870.00
3	10.00	EA	0003 8'Perforated metal bench, no back, three seat delineators, durable baked powder coat finish color RAL 5017 Traffic Blue, stainless steel anchors per attached specifications	\$ 846.00	\$ 8,460.00
4	1.00	EA	0004 24' sierra non-advertising low peak shelter (solar ready), color RAL 6009 Green per attached specifications	\$ 25,897.00	\$ 25,897.00
5	2.00	EA	0005 USC RMS 80F UL listed powered dusk to down LED illumination under shelter roof, durable baked powder coat finish color RAL 6009 Green per attached specifications.	\$ 1,487.00	\$ 2,974.00
6	2.00	EA	0006 7' perforated bench, no back with 2 vagrant bars, durable baked powder coat finish color RAL 6009 Fir Green. Use 1/2" x 3-3/4" stainless STL SUP-R anchors per attached specification.	\$ 819.00	\$ 1,638.00
7	1.00	EA	0007 Estimated Freight Charge Warranty for items 0001-0006 per attached specifications Section 3: 1. Lifetime structural warranty. 2. Two (2) year warranty on powder coat. 3. Five (5) year prorated warranty on battery. 4. Remaining components must have a 10-year warranty. Example is not limited to the following: Panels, controls, lights.	\$ 7,300.00	\$ 7,300.00

Type text here

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Columbia Equipment Co
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Columbia Equipment Co.
INCORPORATED, DULY NOTICED AND HELD ON April 5, 2022,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Zady Barahona, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Rachel Zey
SECRETARY-TREASURER

04/05/2022
DATE

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: RACHEL LAZARUS
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized PRESIDENT of COLUMBIA EQUIPMENT CO., INC. (Entity),
the party who submitted a bid in response to Bid Number 50-00137648, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

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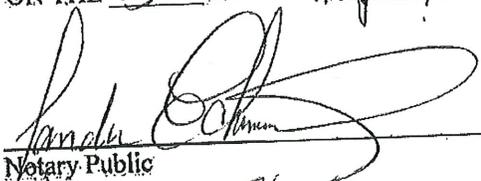
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

RACHEL LAZARUS

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 5th DAY OF April, 2022



Notary Public

Sandra Echevarria

Printed Name of Notary

01EC6208952

Notary/Bar Roll Number

My commission expires 7/13/2025.

SANDRA ECHEVARRIA
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01EC6208952
Qualified in Nassau County
Commission Expires July 13, 2025

Columbia Equipment Company

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SCOPE OF WORK & SHOP DRAWINGS

Columbia Equipment Company

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SCOPE SHEET

April 7th, 2022

ATTN: Jefferson Parish Purchasing Department

Bid #: 50-00137648 Solar Bus Shelters

Scope: Engineering, Furnishing and Delivery of Transit Passenger Shelters

Columbia Equipment Co., welcomes the opportunity to submit a proposal for Bid Number 50-00137648 as per the plans and specifications.

Our scope of services and cost proposal form is based on the following:

(10) Units of 5x12HRsp Bus Shelter:

Size: Shelters will have 4'-6" in depth, 12'-1 5/8" in length and 7'-0" in height. Shelter will be three sided with partial side walls.

(1) Unit of 5x24HRsp Bus Shelter:

Size: Shelter will have 4'-8" in depth, 23' - 8 3/4" in length and 7'-0" in height. Shelter will be three sided with partial side walls.

Materials: All structural frame used to build the shelters shall be extruded aluminum 6063 T5. All structural framing shall be one piece seamless hollow tubes of 0.125" minimum thickness. Posts to be made of 2 1/2" x 2 1/2" x 1/8" tube and mullions to be made of 1 1/2" x 2 1/2" x 1/8" tube. Anchors, installation hardware and leveling shoes shall be stainless steel.

Roof: Roof shall be hipped metal, made of 1/8" aluminum sheets and extruded aluminum division bars. Shelter will have 6" standard fascia with integral gutter and rain drip molding.

Wall Panels:

Shelters rear end walls shall have 1/8" perforated steel panels of 1/4" holes on 3/8" staggered pattern. Side wall panels to be 1/8" perforated aluminum.

Anchorage: Shelters will be anchored with 18" long 2 1/2" schedule 40 pipe internal stainless steel base flanges.

Finishing:

AAMA2604 Super durable polyester

5x12HRsp RAL 5017 Traffic Blue

5x24HRsp RAL 6009 FIR Green

Columbia Equipment is a certified applicator of AAMA 2604

ACCESSORIES

Solar Light: Each shelter will be furnished with (1) solar light kit with dusk to dawn operation and built in battery. 1 light fixtures per 5x12HRsp shelter and 2 light fixtures per 5x24HRsp

WBE

Women's Business Enterprise

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WBE



Bench:

Each 5x12HRsp shelter will be furnished with (1) 8'-0" long independent perforated bench with anti-vagrant bars.

The 5x24HRsp shelter will be furnished with (2) 7'-0" long independent perforated bench with anti-vagrant bars.

Advertising Display Panel: 5x23HRsp shall have (1) 24" x 36" stainless steel display panel on rear wall.

Jefferson Parish Logo: Each shelter shall have (1) 20" aluminum disc mechanically fastened to front fascia for onsite logo application.

INCLUSIONS, EXCLUSIONS AND CLARIFICATIONS:

Stamped Shop Drawings: Columbia Equipment can provide stamped shop drawings and structural calculations by a NYS Licensed Professional Engineer upon Jefferson Parish request at an additional cost of \$2,800.00

Delivery: Shelters will be shipped KD (knocked down) for ease of mobility and installation. All hardware and installation instructions will be included. All shelter sections, (3) wall assemblies, (1) roof assembly and 1 hardware box per shelter individually wrapped and labeled to ensure a smooth transportation and assembly. All shelter accessories, such as benches, solar lighting and receptacles, will be packed and labeled with its correspondent shelter. Installation instructions will be included in the shipping package and are also included as part of the bid documents.

Delivery date on equipment and supplies: 24-28 weeks from date of approval

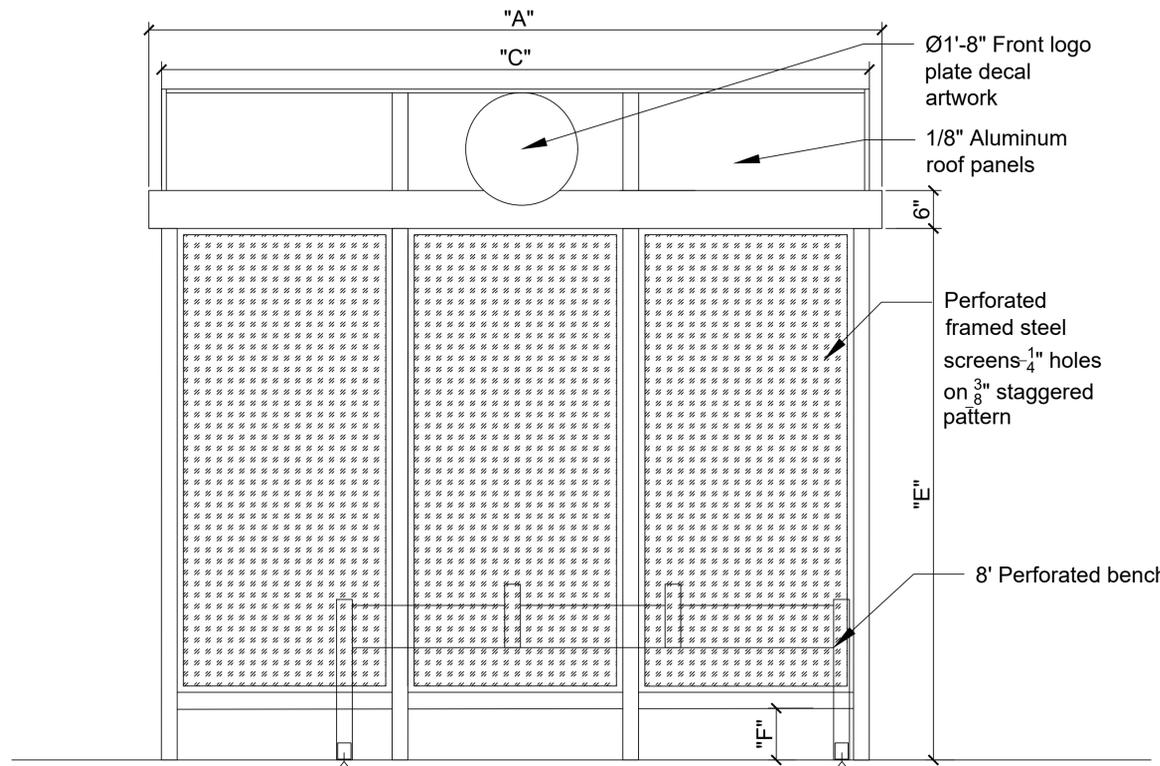
Columbia Equipment Proposal is valid for 6 months from the date thereof.

Thank you,

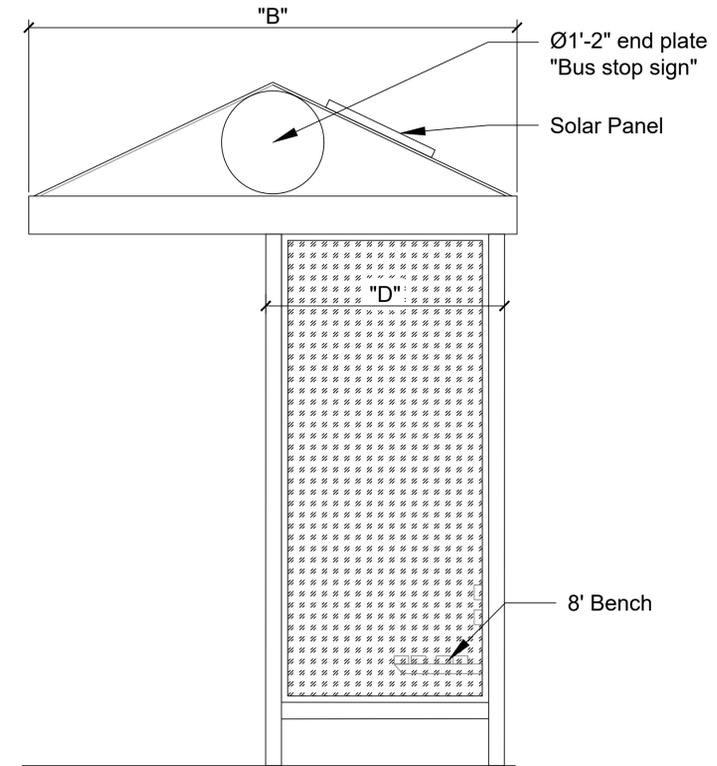
Rachel Lazarus
President
Columbia Equipment Co.,

WBE

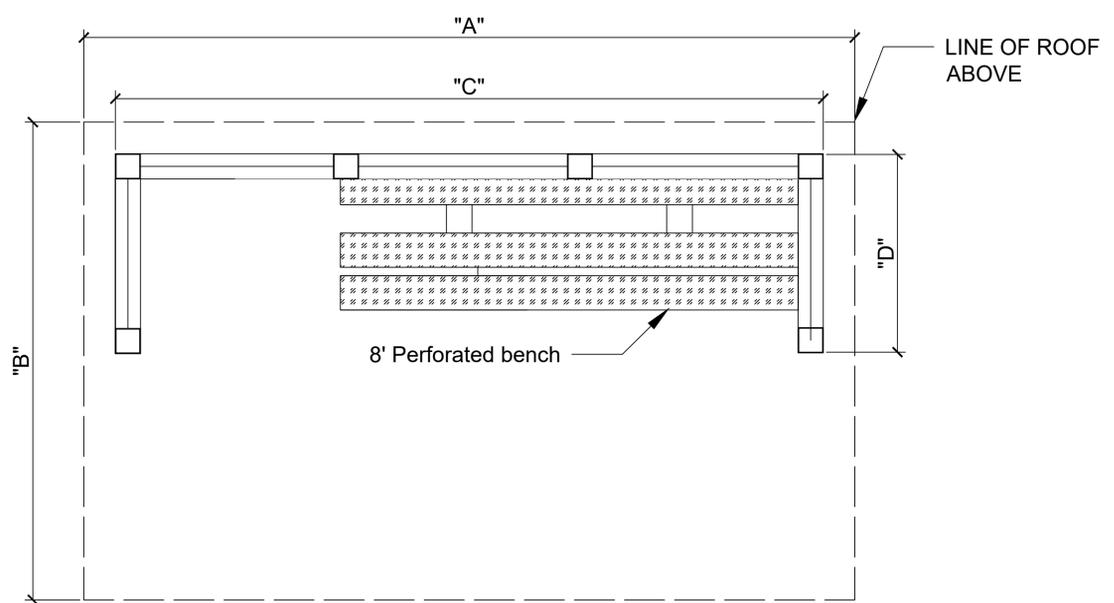




FRONT ELEVATION



SIDE ELEVATION



PLAN VIEW

DIMENSIONS:

"A": 12' - 5 ⁵ / ₈ "	"D": 2' - 2 ¹ / ₂ "
"B": 4' - 6"	"E": 7'-0"
"C": 12' - 1 ⁵ / ₁₆ "	"F": ± 8"

NOTES:

No OF REAR WINDOWS = 3
No OF SIDE WINDOWS = 1 @ SIDE

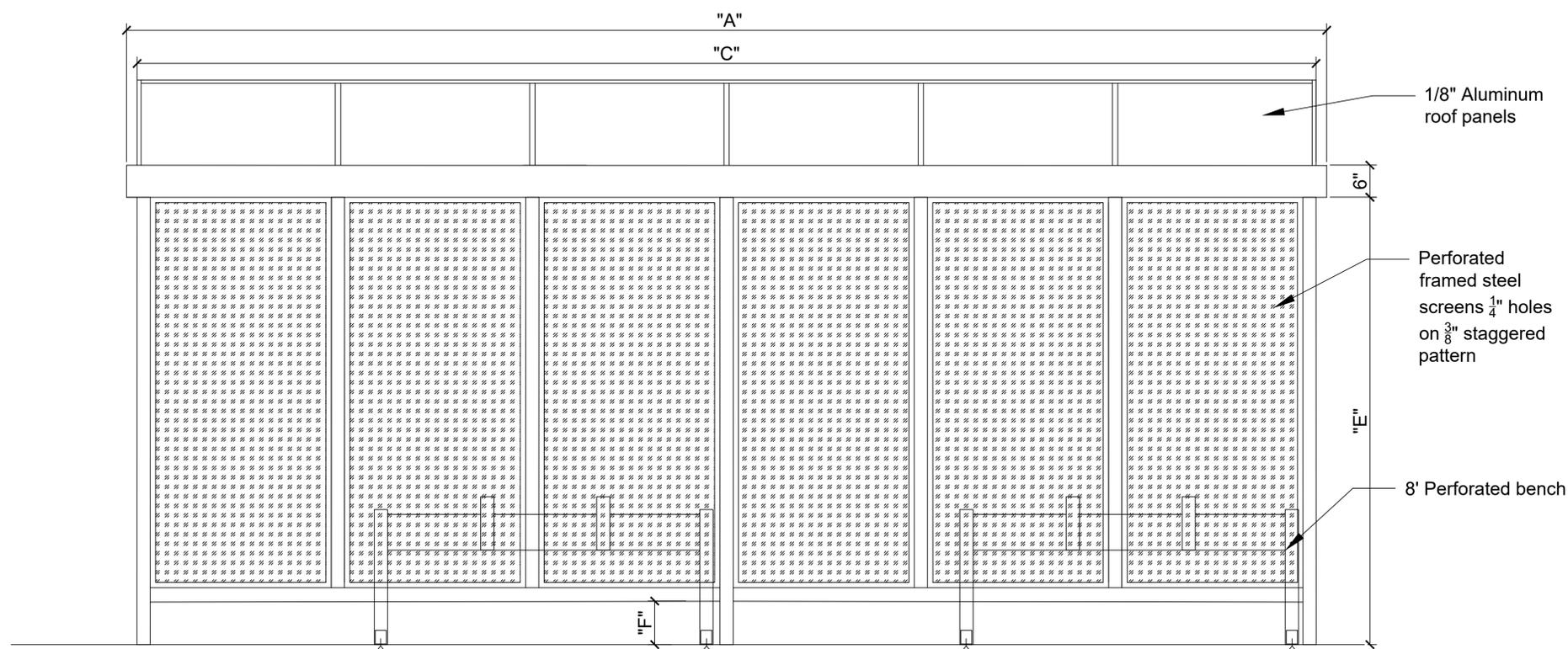
DRAWING PREPARED BY:



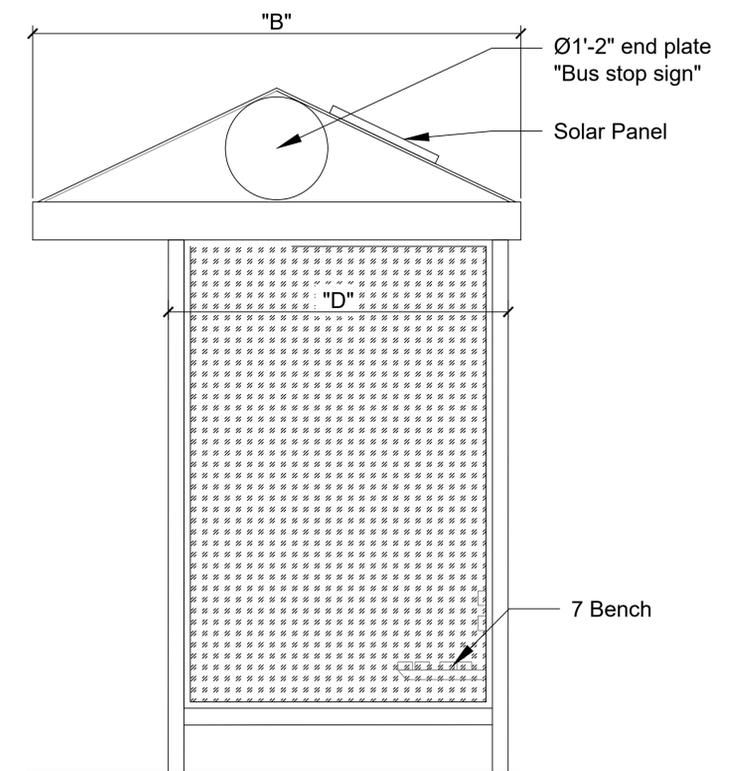
COLUMBIA EQUIPMENT COMPANY
72 Albany Avenue, Freeport, NY 11520
TEL # (516) 442-3340

PLAN & ELEVATION VIEWS OF MODEL
5x12HRsp
JEFFERSON PARISH SHELTER

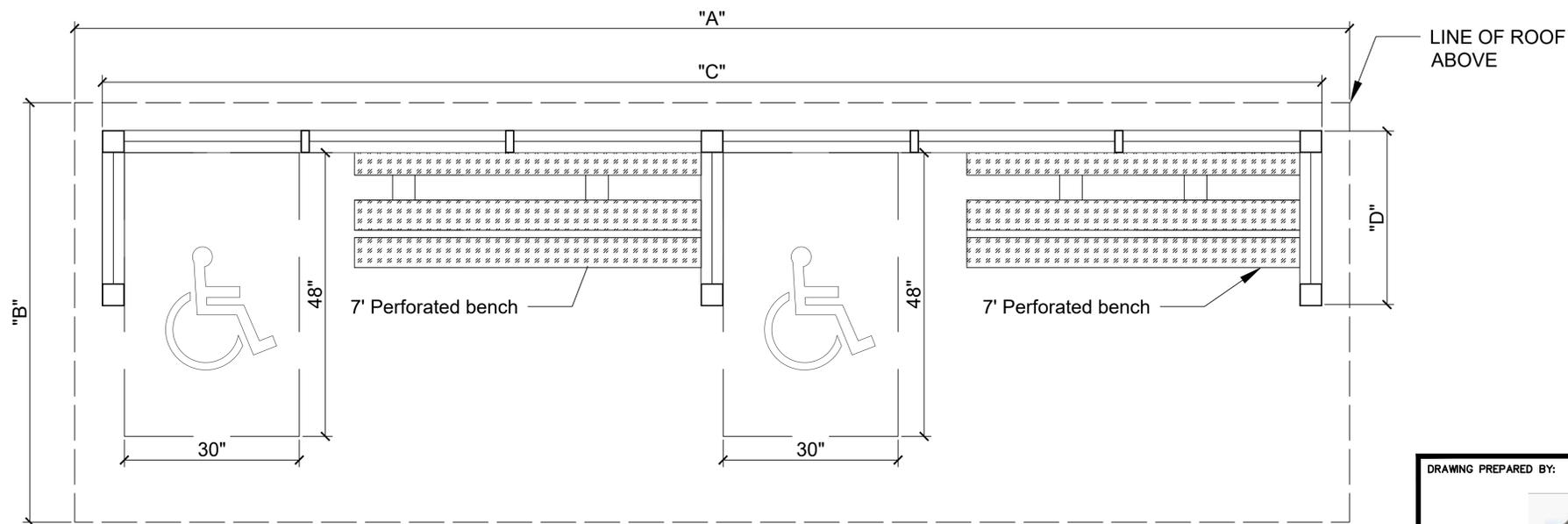
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FRONT ELEVATION



SIDE ELEVATION



PLAN VIEW

DIMENSIONS:

"A": 23 - 8 $\frac{3}{4}$ "	"D": 3' - 0 $\frac{5}{8}$ "
"B": 4' - 8"	"E": 7'-0"
"C": 23' - 5"	"F": ± 8"

NOTES:

No OF REAR WINDOWS = 3
No OF SIDE WINDOWS = 1 @ SIDE

DRAWING PREPARED BY:



COLUMBIA EQUIPMENT COMPANY
72 Albany Avenue, Freeport, NY 11520
TEL # (516) 442-3340

PLAN & ELEVATION VIEWS OF MODEL
5x23 JEFFERSON PARISH SHELTER

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SCALE: NONE	MATERIAL: ALUMINUM	DRAWING NO. 100	

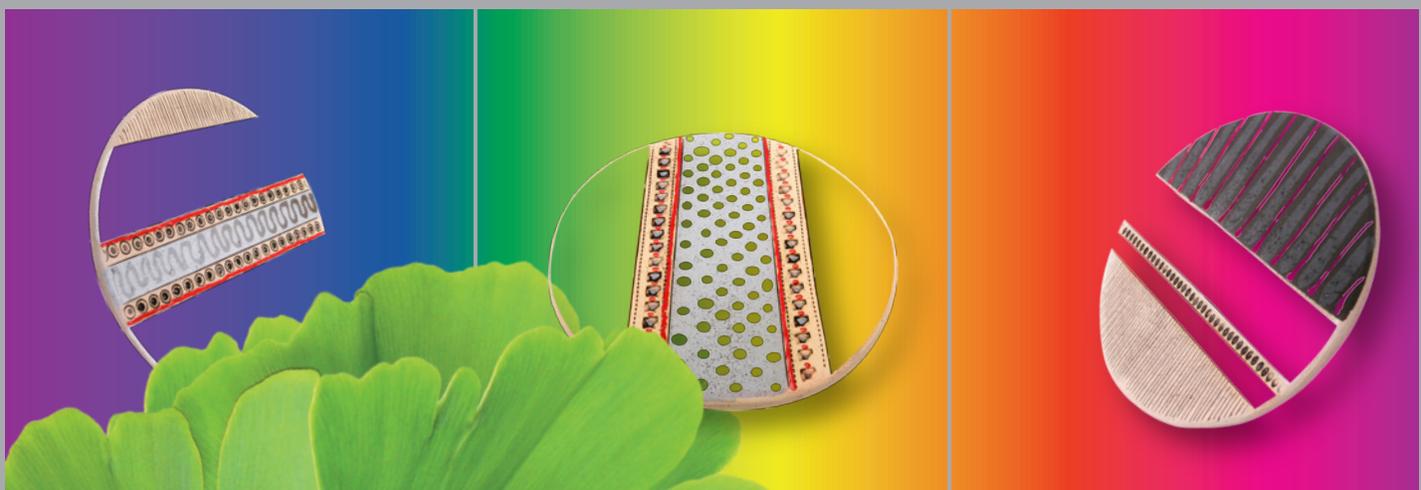


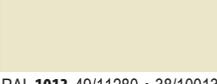
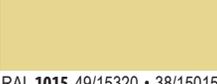
Drylac[®]
POWDER COATINGS



RAL colors

Interior and exterior applications



					
RAL 1000 49/15200	RAL 1019 49/13660 • 38/15019	RAL 2008 49/24340	RAL 3014 49/31080	RAL 4008 49/32280	RAL 5014 49/42320
					
RAL 1001 49/15190 • 38/15001	RAL 1020 49/22500 • 38/20020	RAL 2009 49/24360	RAL 3015 49/33670	RAL 4009 49/34740	RAL 5015 49/42330
					
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RAL 1003 49/22580	RAL 1023 49/22490 • 38/20023	RAL 2011 49/24580	RAL 3017 49/31060	RAL 5000 49/42200	RAL 5018 49/41140 • 38/40020
					
RAL 1004 49/22570	RAL 1024 49/22480 • 38/20024	RAL 2012 49/24690	RAL 3018 49/31050	RAL 5001 49/42210	RAL 5019 49/42360 • 38/40019
					
RAL 1005 49/22560	RAL 1027 49/22470	RAL 3000 49/33120	RAL 3020 49/31040	RAL 5002 49/42220	RAL 5020 49/44270 • 38/40018
					
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RAL 1007 49/22540	RAL 1032 49/22450	RAL 3002 49/31110	RAL 3027 49/33660	RAL 5004 49/42240 • 38/40004	RAL 5022 49/42390
					
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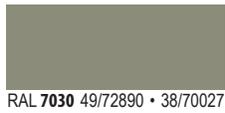
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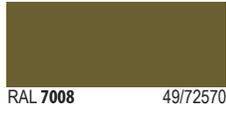
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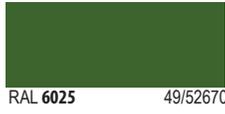
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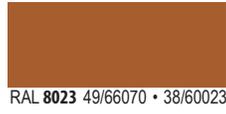
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RAL 7032 49/72910 • 38/70001



RAL 7047 49/72020 • 38/70047



RAL 8023 49/66070 • 38/60023



RAL 6009 49/52840 • 38/50009



RAL 6026 49/52660 • 38/50026



RAL 7010 49/72560 • 38/70014



RAL 7033 49/72510 • 38/70033



RAL 8000 49/66170



RAL 8024 49/66060 • 38/60024



RAL 6010 49/52830 • 38/50031



RAL 6027 49/50990 • 38/50027



RAL 7011 49/72790 • 38/70011



RAL 7034 49/72500



RAL 8001 49/66160 • 38/60005



RAL 8025 49/66050 • 38/60025



RAL 6011 49/52820 • 38/50011



RAL 6028 49/52650 • 38/50028



RAL 7012 49/71180 • 38/70012



RAL 7035 49/73510 • 38/70035



RAL 8002 49/66150 • 38/60002



RAL 8028 49/66500 • 38/60028



RAL 6012 49/51540 • 38/50012



RAL 6029 49/52640 • 38/50029



RAL 7013 49/72550 • 38/70013



RAL 7036 49/72950 • 38/70036



RAL 8003 49/66140 • 38/60003



RAL 9001 49/10016 • 38/10001



RAL 6013 49/52810 • 38/50013



RAL 6032 49/52630 • 38/50032



RAL 7015 49/72820 • 38/70015



RAL 7037 49/72480 • 38/70037



RAL 8004 49/66130 • 38/60004



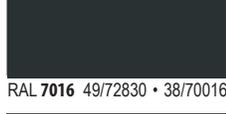
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RAL 6014 49/52800



RAL 6033 49/55010 • 38/50033



RAL 7016 49/72830 • 38/70016



RAL 7038 49/72470 • 38/70038



RAL 8007 49/66120 • 38/60007



RAL 9003 49/11400 • 38/10003



RAL 6015 49/52790



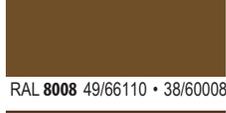
RAL 6034 49/55020 • 38/50034



RAL 7021 49/72540 • 38/70021



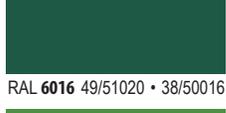
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RAL 9004 49/81950 • 38/80004



RAL 6016 49/51020 • 38/50016



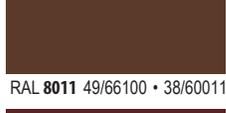
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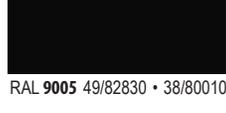
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RAL 8011 49/66100 • 38/60011



RAL 9005 49/82830 • 38/80010



RAL 6017 49/52780 • 38/50017



RAL 7001 49/72710



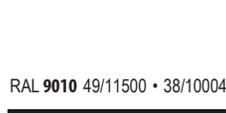
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RAL 7042 49/73250 • 38/70042



RAL 8012 49/66090 • 38/60012



RAL 9010 49/11500 • 38/10004



RAL 6018 49/52720 • 38/50018



RAL 7002 49/72720 • 38/70007



RAL 7024 49/72870 • 38/70024



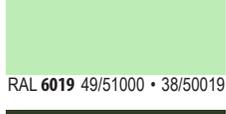
RAL 7043 49/72460 • 38/70043



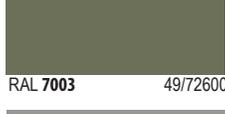
RAL 8014 49/65230 • 38/60010



RAL 9011 49/80540



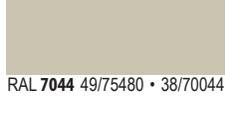
RAL 6019 49/51000 • 38/50019



RAL 7003 49/72600



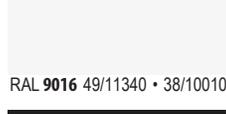
RAL 7026 49/72880 • 38/70026



RAL 7044 49/75480 • 38/70044



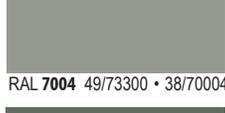
RAL 8015 49/63040



RAL 9016 49/11340 • 38/10010



RAL 6020 49/52710 • 38/50020



RAL 7004 49/73300 • 38/70004



RAL 7025 49/72890 • 38/70025



RAL 7045 49/77890 • 38/70045



RAL 8016 49/66080 • 38/60016



RAL 9017 49/80550 • 38/80017



RAL 6021 49/52700 • 38/50021



RAL 7005 49/72590 • 38/70005



RAL 7027 49/72860 • 38/70027



RAL 7046 49/72010 • 38/70002



RAL 8017 49/65220 • 38/60017



RAL 9018 49/72490 • 38/10018

 **Drylac[®]**
Powder Coatings

Columbia Equipment Company

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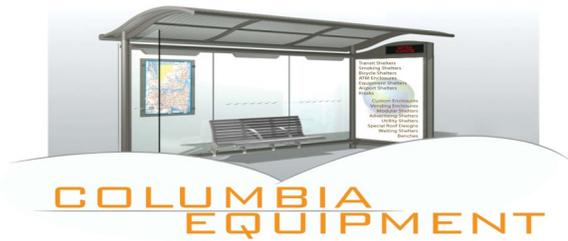
info@columbiaequipment.com

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WBE



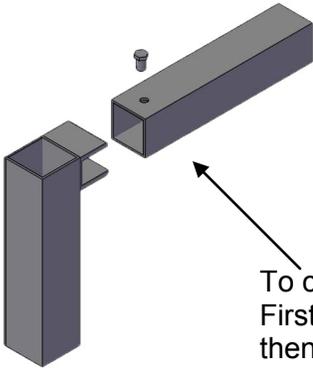
INSTALLATION INSTRUCTIONS



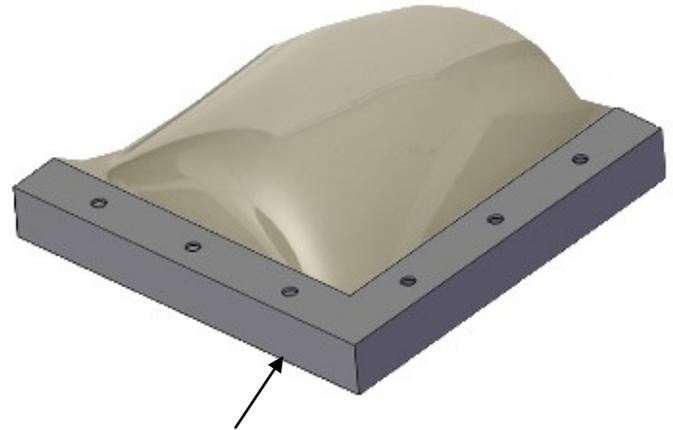
Columbia Equipment
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 info@columbiaequipment.com

SHELTERING PEOPLE SINCE 1961

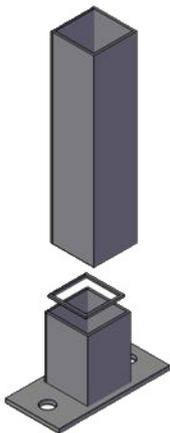
Abbreviated Installation Procedures for Columbia Shelters



To connect walls or Beams Together First install "U" Connectors to walls; then slide the section with the "U" attached into the open end of the adjoining member or section. With parts firmly together, drill thru the pre-drilled hole in the top and bot-tom beam and into the "U"s with a 1/4" drill bit. Fasten with Flat Head Drive Rivet on top and Round Head Drive Rivet on bottom. A standard hammer may be used to drive the pin flush with the rivet head. Note: rivets must go thru both top surface of tube and one leg of "U".

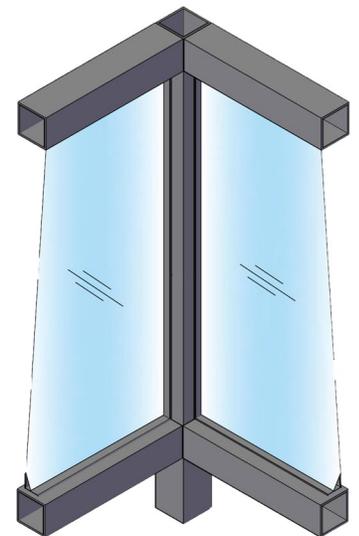


To attach Roof/Fascia Assembly to shelter Roof Beams: Drill thru predrilled alternating holes in roof "Hold Down" bar with a #11 drill bit and fasten with gasketed self-tapping Stainless Steel Roof Bolts provided. Note: bottom of fascia has a continuous lip which acts as a "skirt" around the roof beams on all four sides.



Posts of shelters fit into base flanges. Check site in order to level shelter. Install shims provided into base flange to achieve proper level. Thru predrilled base flange holes, drill into post with 1/4" bit and fasten with 1/4" Round Head Drive (Hammer) Rivets provided. Mark large bottom base flange holes onto concrete; center drill on hole locations and drill 1/2" hole 1 3/4" deep.

After Walls are attached together, make sure to connect window frame to corner post by drilling thru predrilled window frame holes with #11 bit into post and fastening with pop rivets provided.





Typical Shelter Installation Instructions

Note: A typical shelter (single module up to 5' x 15') can be installed by a 3 to 4 man crew in one to two hours time with no special equipment.

The only items need are a power source such as a portable gasoline generator, electric drill with ¼" and #11 bits, a ½" concrete drill, hand pop rivet gun, rubber mallet, standard hammer, screw driver, ratchet wrench, four to six 4' lengths of heavy rope, and some cardboard or wood strips (to protect the shelter from scratching or dirt when shelter parts are laying on the ground). All Columbia shelters come with complete installation hardware including concrete expansion bolts, or pipe anchors for cantilevered models.

Please note that the prefabricated sections of Columbia shelters come with colored vinyl identification labels (Job location: ----, Left side wall, Roof, etc.). These are for ease of identification in shipping and assembly and should be removed during the shelter installation process.

Urgent!!! Read the following immediately:

Shelters with acrylic or polycarbonate windows come with protective masking paper or film which should be removed immediately after the shelters are installed. If your shelter(s) is (are) to be left in storage or out of doors before installation, please be aware of the following: panels, the protective paper should not be exposed to sunlight, moisture, freezing or elevated temperatures. In no case should the protective paper be left on longer than two days in left out doors.



SHELTER INSTALLATION INSTRUCTIONS

General note: A typical Shelter model comes with four (4) or five (5) prefabricated/preglazed sections, consisting of three (3) or four (4) walls and one (1) prefabricated roof with fascia. If the shelter has three (3) walls (open in front), it also has a separate Front Top Beam. Also included is one (1) Hardware Package. All materials are brought to the job site where an adequate sidewalk or properly sized concrete slab already exists.

1. All parts, sections and hardware are unpacked. After wall sections are unpacked and set down separately, install the "U" connectors onto shelter posts at top and bottom where they will meet adjoining wall sections. Enclosed diagram indicates these locations. "U" connectors are in the hardware package. There are two (2) predrilled holes at each location where the "U's" are to be installed. A special "Columbia wrench" with red cap is supplied in the hardware package for installation of the "U's". To attach "U's", use the provided 1/4" x 20 x 1" stainless steel hex head bolts with washers, lock washers and nuts. Into the Columbia wrench place the bolt head, the lock washer and washer in that order. The wrench, now with bolt, lock washer and washer on it, is placed into the nearest open end of the tube to which the "U" connector is to be located. The shank of the bolt is pushed through the hole in the tube and corresponding hole in the "U" connector. The nut provided is then installed on the bolt and tightened. The same procedure is then followed for the second bolt. Make sure bolts are securely fastened before going on to the next "U" connector. Repeat this procedure until all of the "U" connectors are installed.
2. The Rear Wall Section is now placed flat on the ground on 1" x 2" wood strips or cardboard sheets (for protection from scratching) in the approximate position where it will be erected at the job site. The "Columbia Label" should be facing up. This label and the side of the windows with the window frame pop rivets showing, indicates the "inside" of the wall section. The wall section should be facing up, and be at the rear edge of the concrete slab.
3. The side wall sections are then fitted onto the back section. The "U" channel connectors will fit onto the square tube beams of the rear wall section. Please note: the bottom of the shelter is the side where the corner posts extend past the wall panels, creating an air space of about 8". The wall sections are hammered together with a rubber mallet for a close fit. One hole is drilled per corner connection, on top of the back wall, and the bottom (of the bottom beam) of the back wall so that they go through the tubes and the flanges of the "U" connectors. Guide holes have been predrilled on the beams about 1- 1/4" from the ends. Round head drive rivets (provided) shall be inserted into the holes in the bottom ends of the back wall section and hammered so that the pin is flush with the round top. Flat head rivets in the countersunk holes on the top beam of the rear wall.
4. The top of the rear wall is lifted, pivoting the shelter to an upright position.
5. The front wall section or front top beam (if open in front) is brought into position. Countersunk holes are on top. The "U" connectors are fitted the same way and flathead rivets are hammered if as before.
6. The shelter will now be lifted by four (4) or five (5) men with short 4' ropes looped under each post and brought to its exact location and the slab or sidewalk.
7. If the slab or sidewalk is not absolutely level, the shelter should be measured for leveling at this time.



Leveling procedure for shelters with external base flanges:

The high post is determined with a spirit level. This will be the reference post and needs no adjustment. The other post on the same side is lifted by placing a length 2x4 is lifted until the bubble is centered on the level. The 2x4 is held at this position until the post is maintained at this position by 2 1/2" x 2 1/2" aluminum spacers stacked under it; spacers are provided in the hardware package. The 2x4 is now brought to the other side and rear post is lifted, with the level held against the side of the post at this time. The spacers are stacks under this post. The same procedure is then used on the other post on the same side, with level held against the front of the post this time. The front post on the section is leveled the same way.

8. The spacers are removed from under the posts, carefully dropped into mounting flanges, and the flanges (with spacers inside) are fitted to the proper shelter post, by lifting the shelter. All the lips of the base flange (flat ends with large holes) go in the same direction as the length of the shelter, with 1/4" holes in the mounting flanges all facing outside the shelter.
9. Using flange holes as a template, drill though the two (2) predrilled, 1/4" holes in each base flange, into the shelter (corner posts) and spacers. 1/4" round head drive rivets are placed into the two holes in each flange and the pins hammered flush. The large bottom hole is a drain hole and is left open.
10. The shelter should now be at its exact location on the slab or sidewalk. The front, back and side post locations are marked at this time. (Mark flange hole locations onto the concrete) a square should be placed in each corner to make sure that all walls are at right angles to each other.
11. The shelter is carefully moved so that all markings are accessible to a 1/2" concrete drill. Holes are drilled in all marked locations, making sure that the drill remains centered on each mark. The hole depth should be 1 7/8". Drill dust should be removed from holes after drilling. A nut is put on each anchor bolt to prevent scarring of the threads and the bolt is hammered in until it is seated and spread properly. The anchor bolts are installed this way for all marked holes. The nuts are now all removed, and the crew again uses short roped to bring the shelter into position; this time, the flanges holes will fit over all the anchor bolts. The shelter is fastened down with the nuts and washers provided in the following sequence: flange on bottom, flat washer, lock washer, and then the nut. The nuts are tightened securely and the bolt threads paned over to prevent pilferage.
12. The roof is now installed. Four men are required for this job. The roof is placed on the ground at either end of the shelter, positions so that the drain holes will face the proper drainage slope. The roof should be resting on wood strips or cardboard for protection. Two 6' "A" ladders are places between the roof and the shelter, with the steps facing the roof. The four men will lift the roof, one man at each corner. The two men nearest the ladder will walk up the steps, lift the roof high, and gently lower their end onto the roof beams. The roof is brought far enough up for it to pivot on the bottom of the fascia flange. When it is resting securely, one ladder is moved inside the shelter, and the man on this ladder will slide the roof into position.

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****For shelters with internal “U” base detail or internal pipe base detail, see special instructions.**

The roof will finally fall right into its proper position, and it can be checked for adequate clearance all around. The “alignment lip” of fascia should overlap the roof beams on all four sides of shelter.

To be properly aligned, the roof fascia may have to be tapped in with a rubber mallet. The roof is fastened to the roof beams by drilling through the holes in the roof “hold down strips”. Use a #11 drill. Do not drill all the holes at once. Drill one hole and with a ratchet wrench turn in one of the hex head 2” self tapping stainless steel bolts. (These have self contained washers and neoprene gaskets). Follow right around the roof in this manner (drill a hole, then turn the bolt). Do not over tighten as you may strip the threads.

13. At this time, the two end rear wall windows (and some models, front wall) should be fastened to the corner posts with a #11 bit. Fasten with 3/16” pop rivets provided. (If shelter has a front wall that attaches to the side wall, follow the above procedure to fasten the corner window frame pop rivets)
The shelter is now completely installed.

Note: If shelter is furnished with bench, base closure skirts, trash baskets, leaning rails, light fixture or heater, refer to special instructions to attach these items.



Installation instructions for solar light panels on shelter

Once the shelter and pylon are installed and anchored, place the (2) solar panels with the pre attached brackets on the rear side of the fascia. At the left and right side of the top of the pylon.

Depending on the orientation of the shelter towards the sun decide the inclination angle you will give to the solar panel - this can be adjusted manually. After the inclination angle have been set, secure the attachment bracket of the solar panel with the corner angle pieces provided in the hardware box so that the panel is stable and the wind doesn't change it.

Once the location for the panels have been set, use the pre drilled holes on the solar panel bracket to mark the location of the holes on the roof fascia, use a 1/4" drill bit to drill the holes. Then put the solar bracket back in place and fasten it using (2) 1/4"-20x1" flat PH SS screws per bracket provided in the hardware box (color RAL #7010).



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Sheltering people since 1961

Maintenance Manual

Care, cleaning, maintenance and repairs

Columbia Equipment Bus Shelters are designed for minimum maintenance and ease of repair. Columbia shelters feature a bottom air space so that they will not normally accumulate dirt and trash. The wind sweeps the interior, and these units usually require the same amount of sweeping as the surrounding sidewalk areas (if any).

For maintenance and repairs of Acrylic (Plexiglass) or Polycarbonate (Lexan) windows and/or roof domes they can be washed a mild soap and water solution, rinsed with clean water and wiped with a soft cloth. These panels are never wiped when dirty.

There are several types of polycarbonate glazing materials including regular uncoated polycarbonates such as "Lexan" and "Thermoclear" which are more easily scratched and damaged by graffiti and more care in selection of the proper cleaning materials is needed than if your shelter is furnished with "Mar-Resistant" polycarbonate such as "MR-10", "Margard" or "Hyzod AR" – which has a clear coating laminated onto the plastic sheet. All plastic glazing materials however will require careful attention to the material manufacturer's cleaning recommendations.

Aluminum parts are handled in the same way as Plexiglass, Lexan and/or Lexan MR10. Wash with soap solution and rinse with clear water. Wipe to prevent streaks and drop marks. Should the aluminum get marked up with felt tip markers, crayons, etc. this may be cleaned with lacquer thinner. After using lacquer thinner, clean off surfaces with mild soap and water. For similar graffiti on Plexiglass also use lacquer thinner followed by soap and water, when using soap clean off all residue. On Lexan and/or Lexan MR10 (Margard) follow the special instructions enclosed or contact the local representative of General Electric Company, Plastic Division.

Many shelters are furnished with Tempered Glass windows. These require very little care and many commercially available glass cleaners may be used for regular maintenance. For graffiti removal strong cleaning agents including lacquer thinners may be used. Tempered glass cannot be cut to size. If you need replacements special made to size panels must be ordered.

Frequency of shelter cleaning depends upon specific site locations and local conditions. To maintain the best shelter appearance, some general cleaning schedule should be followed. This would depend on local conditions. Materials and finishes used in Columbia Shelters have been selected to provide many years of resistance to atmospheric conditions. General maintenance is not mandatory but recommended.

Should window panels be replaced for any reason, this may be done so easily with a crew of two m. the necessary tools required include a drill, pop rivet gun and some pop rivets. Should a shelter be hit by a bus or truck, replacement parts are available from us at all times. Repairs are simple and can be handled by a small crew.

For any special problem which may arise, feel free to contact us. Specific repairs and replacement parts information may be available – please inquire.

Note: Plexiglass is a trade name for acrylic plastic; Lexan is a trade name for polycarbonate plastic. Other manufacturers of these plastic materials use their own trade names such as Acrylite, Lucite, Hyzod, etc.

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WBE



COMPANY BACKGROUND AND REFERENCES



Columbia Equipment Company inc.

72 Albany Avenue

Freeport, New York 11520

Phone: 516-442-3340

info@columbiaequipment.com

www.columbiaequipment.com



WHY SHOULD I CONSIDER COLUMBIA SHELTERS?

*Experience

*Quality

*Variety

Columbia Equipment Company, Inc. has been manufacturing Bus Stop Shelters since 1961, and our Shelters have been protecting bus riders for over 60 years! In fact, we were the first company to design a successful shelter that was prefabricated, modular and made with extruded aluminum for high strength and lightweight. We invented the “Independent F-shaped Window Frame”, the 6” Roof Facia with integral corner key slots, cantilevered gutter, alignment lip and drip molding, etc. We offer specific types of shelters for narrow sidewalks, wide sidewalks and especially windy locations. Our designs were so innovative that we were awarded both Design and Utility Patents!

In the 1980’s with increased awareness of the health hazards of smoking and the effect of secondhand smoke, many buildings were being designated “smoke free.” As a result of this development, we expanded our product line to include Smoking Shelters to protect smokers who were now forced to go outside. Over the years we have added other types of shelters for a variety of uses as the need arose.

Columbia Shelters are in use in thousands of cities and towns across the country – in every state – including Alaska and Hawaii – and around the world in locations such as Japan, Korea, the Middle East, Europe, South America, Puerto Rico, Bermuda and the Bahamas! Many of the nation’s leading engineers, architects and transportation consultants consider Columbia to be **the leader** in shelter design and construction.

All Columbia Shelters are made with the finest materials available. Our parts are usually of thicker materials than our competitors; we use 1-piece seamless members, and incorporate more features such as integral drip moldings and alignment lips, triple sealed roofs, positive fastening of members with stainless steel bolts, washers, lock washers and nuts, and we use the highest quality architectural finishes that meet the latest environmental restrictions. Our products are not made with parts designed for other purposes – but created specifically for our shelters. The design and detailing of our parts is by Registered Architects and Professional Licensed Engineers. Columbia Shelters are literally hand made for each of our customers. The result is the finest prefabricated shelters available!

Columbia does not offer only one or two Shelter designs, but a complete range of models in different sizes, wall configurations, choice of roof designs and framing styles. All are available in a variety of glazing materials and aluminum finishes. We even offer a choice of window frame, roof fascia and base details. Options include wood or aluminum benches, Route Map/Schedule, Display Panels, Internally Illuminated Advertising Panels, several types of Lighting Fixtures, Radiant Heaters, Exhaust Fans, Wall-mounted Ash Receptacles, Base Skirts (to close off bottom air space), and graphic treatments. We can incorporate doors, perforated or opaque panels, etc. into our Shelters. And, with all of the possibilities available – if you cannot find a design suitable for your unique requirements, our Design Department can create a custom design just for you!

If you need shelters get the **number one team** behind you. Contact Columbia today. Let us know your requirements. We are only a phone call, Fax or E-mail inquiry away. **Call 516-442-3340** and ask for Zady, Rachel or Arthur. We are here to serve **you!**

WBE CERTIFIED

COLUMBIA EQUIPMENT CO.

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516 442 3340 info@columbiaequipment.com

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REFERENCES

Village of Garden City
351 Stewart Avenue
Garden City, NY 11530
Attn: Chris Markin

Town of Riverhead
200 Howell Avenue
Riverhead, NY 11901
Attn: Vince Taldon

Mr. Kenneth Albert
City Engineer
9 East Street
Englewood, NJ 07631

Potomac & Rappahannock Transportation
Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
Attn: Anthony Foster

Town of Ocean City
Department of Public Works
204 65th Street
Ocean City, MD 21842
Attn: Brian Connor

SEPTA
P.O. Box 53959
Philadelphia, PA 19107
Attn: Jim Knell

Urban Transit
902 Farmington Avenue
Pottstown, PA 19464
Attn: Charlie Dickinson

Champaign-Urbana Mass Transit
1101 East University Avenue
Urbana, IL 61802
Attn: Dave Moore

L. K. Comstock & Company
83 Central Ave
Farmingdale NY 11735
Attn: Fred Haffner

RJ Industries
PO box 349
Plainview, NY 11803
Attn: Nick Terdick

Kanawha Valley Regional Transportation Authority
1550 Fourth Avenue
Charleston, WV 25324
Attn: Ken Pauley

City of Pullman Transit
775 NW Guy Street
Pullman, WA 99163
Attn: Rod Thornton

Town of Miami Lakes
Public Works Superintendent
15700 N.W. 67th Avenue
Miami Lakes, FL 33309
Attn: Hiram G. Siaba

City of Miramar
Landscape Operations Superintendent
13900 Pembroke Road
Miramar, FL 33027
Attn: Jordi Pla

SamTrans
301 North Access Road
South San Francisco, CA 94083
Attn: Greg Moyer

Adduce Construction (for Rockland County)
19 Farview Terrace
Airmont, NY 10901
Attn: Keith Adduce

LANTA
1060 Lehigh Street
Allentown, PA 18103
Attn: Randy Flyte

City of La Crosse
400 La Crosse Street
La Crosse, WI 54601
Attn: Keith Carlson

Judlau Contracting Inc
2 Penn Plaza
New York, NY 10121
Attn: Arthur Allgauer

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Columbia Equipment Co, Inc.		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____		
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>		
	5 Address (number, street, and apt. or suite no.) 72 Albany Ave	Requester's name and address (optional)	
	6 City, state, and ZIP code Freeport NY 11520		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number										
or										
Employer identification number										
1	4		-	1	4	9	9	1	8	9

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ <u>3/15/2021</u>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



NEW YORK STATE **MINORITY- AND WOMEN-OWNED BUSINESS ENTERPRISE ("MWBE")** **CERTIFICATION**

Empire State Development's Division of Minority and Women's Business Development grants a
Women Business Enterprise (WBE)

pursuant to New York State Executive Law, Article 15-A to:

Columbia Equipment Co., Inc.

Certification Awarded on: September 28, 2016

Expiration Date: September 28, 2021

File ID#: 61004



**Division of Minority
and Women's
Business Development**

A Division of Empire State Development

The Original Shelter Manufacturer



Sheltering People From 1961 Until The Present



COLUMBIAEQUIPMENT.COM
(516) 442-3340



First Columbia Equipment Bus shelter Installed 1961, Manhattan, NY

COLUMBIA HISTORY



Columbia Equipment Company, Inc. is the nation's most experienced bus shelter manufacturer. We created the prefabricated aluminum shelter back in 1961! Columbia shelters are in use in thousands of locations – in all 50 states – including Alaska and Hawaii, and all around the world!

We design, manufacture, install and maintain shelters. Columbia Shelters are considered the most easily installed, weatherproof, vandal-resistant and maintenance-free shelters available, which is why many of the nation's leading consultants recommend us.

Columbia Equipment Shelter, World Trade Center, NY 1975

RAILROAD PASSENGER SHELTERS

CUSTOM DESIGNED AND FABRICATED



Metro North Railroad, Bronx Botanical Garden, NY



Metro North Stamford Station, CT



Long Island Railroad, Wyandanch Station LIRR, NY



Subway Canopy, 34th St, Penn Station Manhattan NY

SHELTERS MADE TO ORDER



We offer a complete range of standard models as well as custom designs ranging from traditional to historic and post modern styles. Shelters can even be designed to blend with the area's surrounding architecture... *pre-fab does not mean generic!*

The unique patented Columbia Construction System is designed to be vandal-resistant, weather proof, and meet or exceed all structural code requirements.

Shelters are fabricated in our factory and delivered to site in preglazed completed sections for ease of mobility and installation.

Taxi Booth, Manhattan NY

A SHELTER FOR EVERY NEED

Although used primarily at bus stops, Columbia shelters can be used as Information / Sales Kiosks, Ticket Booths, Entrance Canopies, Windbreak Vestibules and Smoking Shelters.



Ball State University, Muncie IN



Advertising Shelter, Key West FL



Bus Passenger Shelter, Avon Gardens, Spring Valley NY

STANDARD MODELS

BUS PASSENGER SHELTERS



Model #2001HRsp



Model #8005BVsp



Model #4005DRsp

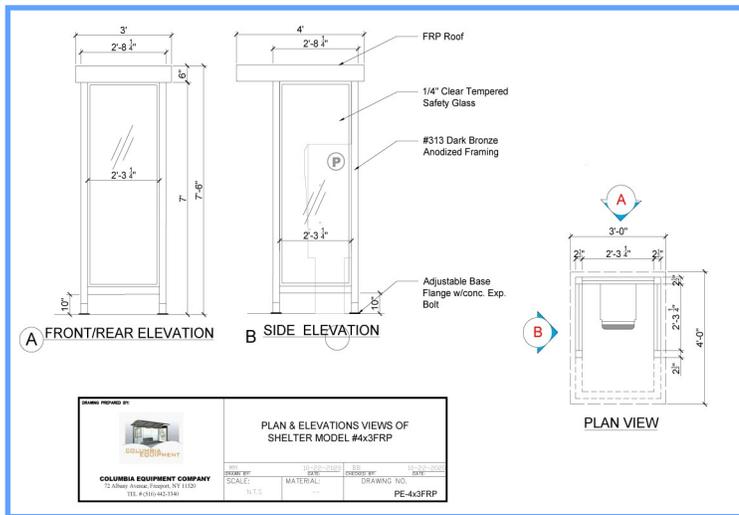
Columbia Shelters are modular. Standard models come in 3 basic configurations: for narrow sidewalks-open in front, narrow sidewalls and cantilevered roof; for standard sidewalks-open in front, with wide sidewalls; and for windy locations –wide sidewalls and partial front enclosure (windscreen). With a choice of models, dimensions, configurations, materials, roof designs and a variety of accessories, the possibilities are unlimited.



Model #5001DRsp

IN STOCK and READY TO SHIP

PAY STATION SHELTERS AND ALUMINUM BENCHES



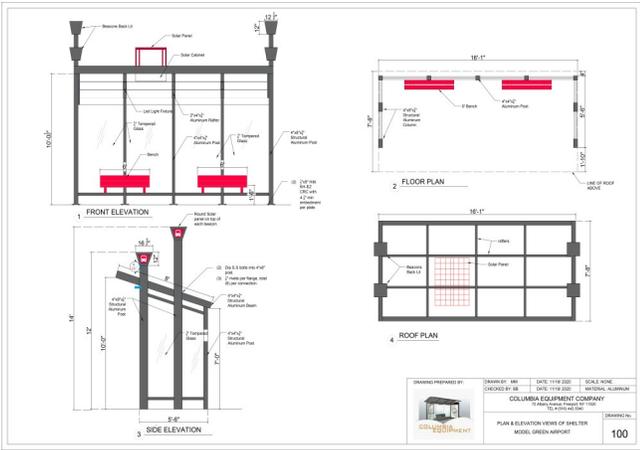
Upgrade your business space by installing a pay station for your customers or an advertising bench for their comfort.

Our In-Stock Shelters and Accessories are available to ship within 10 days. All hardware and installation instructions will be provided.

Please **contact us now** so that we can help you plan *your project!*



DESIGN, FABRICATION AND INSTALLATION



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