

**INVITATION TO BID****STATE OF LOUISIANA**Calcasieu Parish School System  
Office of Purchasing

BIDS WILL BE PUBLICLY OPENED:

Date &amp; Time: 1/6/15 @ 1:00 PM

SOLICITATION # : 2015-37

OPENING DATE : Jan 6, 2015

## VENDOR NAME AND ADDRESS

Pueblo Hotel Supply  
430 W 4th St  
Pueblo CO 81003FILL IN VENDOR NAME AND CONTACT NAME,  
ADDRESS ABOVE, BEFORE SUBMITTING BID.**RETURN BID TO**Joseph E. Feucht  
Supervisor of Purchasing  
Calcasieu Parish School System  
3310 Broad Street Room 1300  
Lake Charles, LA 70615BUYER : PATRICIA HOSEMAN  
BUYER PHONE : (337) 217-4000  
REQ. DEPARTMENT : FOOD SERVICE  
OFFICE OF PURCHASING  
VENDOR PHONE :  
FISCAL YEAR : 2015  
SCHEDULED END DATE : Jan 6, 2015

ITEM(S) FOR: SMALL WARES/EQUIPMENT FOR FOOD SERVICE DEPARTMENT

## TO BE COMPLETED BY VENDOR

1. 45 DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF PURCHASE ORDER
2. NA % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN ONE (1) PERCENT WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN AWARD DETERMINATION.
3. BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING PURCHASE ORDER OR CONTRACT).

## INSTRUCTIONS TO BIDDERS

1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS
2. ALL BID PRICES **MUST** BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATIONS TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER.
3. THIS BID IS TO BE SIGNED MANUALLY IN INK UNLESS SUBMITTED ELECTRONICALLY IN ACCORDANCE WITH CURRENT STATE STATUTES.
4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. LAKE CHARLES, LA OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C. O. D." REQUIREMENTS ARE NOT ACCEPTABLE. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. NO "SHORT PAYMENT" OF INVOICES ARE ALLOWED
5. PERFORMANCE BOND OR IRREVOCABLE LETTER OF CREDIT BY SUCCESSFUL VENDOR ON ALL ORDERS WILL BE 50%
6. DESIRED DELIVERY 45 DAYS AFTER RECEIPT OF ORDER OR SOONER

ANY QUESTIONS ABOUT ANY ITEM SHOULD BE DIRECTED TO BUYER AND PURCHASING DEPARTMENT.

CONDITIONS CONTINUED ON NEXT PAGE

VENDOR PHONE NUMBER: 800-566-7068

FAX NUMBER: 719-542-8857

TITLE Sales

DATE 12/22/14

SIGNATURE OF BIDDER  
(MUST BE SIGNED)



<b>STANDARD TERMS &amp; CONDITIONS</b>		<b>INVITATION TO BID</b>	
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7. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IN FURNISHED FOR THAT PURPOSE

8. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION

9. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIED COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIED THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO. 30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN

10. ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.

11. CONFERENCE:  
IN SOME CASES, NON-MANDATORY PRE-BID CONFERENCES MAY BE HELD.

12. BID FORMS.  
ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:  
A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;  
B. BID FILLED OUT IN PENCIL; AND  
C. BID NOT SUBMITTED ON THE DISTRICT'S STANDARD FORMS.  
D. BIDS WITH MORE THAN ONE PRICE PER ITEM

BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.

13. STANDARDS OF QUALITY.  
ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

14. DESCRIPTIVE INFORMATION.  
BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR CALCASIEU PARISH SCHOOL BOARD TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

15. BID OPENING.  
BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE CALCASIEU PARISH SCHOOL BOARD DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED UNLESS VENDOR HAS PROVIDED A SELF ADDRESSED STAMPED ENVELOPE IN ORIGINAL BID PACKET.

16. AWARDS.  
THE CALCASIEU PARISH SCHOOL BOARD RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS THAT ARE IN THE BEST INTEREST OF THE CALCASIEU PARISH SCHOOL BOARD.

17. PRICES.  
UNLESS OTHERWISE SPECIFIED BY THE CALCASIEU PARISH SCHOOL BOARD IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID TO OUR DOCK AT 3310 BROAD STREET, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD NOT TO EXCEED ONE CALENDAR YEAR. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

18. DELIVERIES.  
BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION AS INDICATED BY THE BIDDER.

19. TAXES.  
VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. AS A POLITICAL SUBDIVISION IN THE STATE OF LOUISIANA IN ACCORDANCE WITH STATUTE, THE CALCASIEU PARISH SCHOOL SYSTEM IS EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.

20. NEW PRODUCTS.  
UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.

21. CONTRACT RENEWALS.  
UPON AGREEMENT OF THE CALCASIEU PARISH SCHOOL BOARD AND THE VENDOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.



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## 22. CONTRACT CANCELLATION.

THE CALCASIEU PARISH SCHOOL BOARD HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING:

- (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT;
- (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION;
- (3) MISREPRESENTATION BY THE VENDOR;
- (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE DISTRICT;
- (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW;
- (6) ANY OTHER BREACH OF CONTRACT.

## 23. DEFAULT OF CONTRACTOR.

FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE DISTRICT HAS DETERMINED THE VENDOR TO BE IN DEFAULT, THE DISTRICT RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.

## 24. ORDER OF PRIORITY.

IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.

## 25. APPLICABLE LAW.

ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

## 26. COMPLIANCE WITH CIVIL RIGHTS LAWS.

BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.

## 27. SPECIAL ACCOMMODATION.

ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.

## 28. INDEMNITY.

VENDOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE CALCASIEU PARISH SCHOOL BOARD, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE VENDOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE VENDOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE DISTRICT, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.

## 29. OTHER CONDITIONS.

VENDOR AGREES IN THE SUBMISSION OF HIS/HER BID, THAT THEY FULLY UNDERSTAND THE CONDITIONS SET FORTH IN WHICH A PERFORMANCE BOND OF FIFTY (50) PERCENT IS REQUIRED ONLY FOR THOSE ITEMS IN WHICH THE VENDOR WAS THE SUCCESSFUL BIDDER. VENDOR ALSO ACKNOWLEDGES THAT THIS BOND SHALL BE SUBMITTED WITHIN TEN (10) WORKING DAYS AFTER NOTIFICATION OF AWARD IS GIVEN UNLESS ADDITIONAL TIME IS AGREED TO BY CPSB AND ITS AGENT IN CHARGE OF THIS BID.

## 30. SIGNATURE AUTHORITY.

IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:

1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR
2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR
3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY.

## Bid Delivery Instructions for Calcasieu Parish School System:

BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT ALWAYS MAKE DELIVERIES TO OUR PHYSICAL LOCATION.

Bids may be mailed through the U.S. Postal Service to our Box at:  
Purchasing Department  
P.O. Box 800  
Lake Charles, LA 70601-0800



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Bids may also be delivered by hand or courier service to our physical location as follows:

Purchasing Department  
Room 1300  
3310 Broad Street  
Lake Charles, LA 70615

Bids may also be submitted electronically in accordance with Act 690 of the 2008 Louisiana Legislature at

[www.centralbidding.com](http://www.centralbidding.com)

**EXTREMELY IMPORTANT**

**BIDDER IS SOLEY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL ROOM NUMBER LOCATION NOTED ABOVE. BIDS SPECIFICALLY NOT DELIVERED TO ROOM 1300 AT THE ABOVE ADDRESS BY COURIER OR USPS WILL NOT BE CONSIDERED.**

**BID DELIVERY DELAYS:** the Calcasieu Parish School System is not responsible for any delays caused by the bidder's chosen means of bid delivery. Bidder is solely responsible for the timely delivery of its bid. Failure to meet the bid opening date & time shall result in rejection of the bid.

**Publicizing Awards:** In accordance with bid provisions, unsuccessful bidders will be notified of the award provided they submit with their bid a self-addressed stamped envelope requesting this information.

**Terms & Conditions:** This solicitation contains all terms and conditions with respect to the items herein. Any vendor contracts, forms, terms or other materials submitted with bid may cause bid to be rejected.

The purchase order is the only binding document to be issued against this contract. Signing of vendor's forms is not allowed.

**Substitutes:** Only brands and numbers stated in the award are approved for delivery under this contract and any substitution must receive "prior" written approval of the Supervisor of Purchasing or his designee.

**Price Reductions:** Whenever there is a reduction in price, which is lower than originally submitted on bid, that is offered to similarly customers contracting for the same period and under the same terms and conditions, said reduction must be presented directly to the Supervisor of Purchasing for the Calcasieu Parish School System. All price offers apply to all entities of the Calcasieu Parish School Board.

**Invoices:** Invoices for items on purchase orders issued will be submitted to the Calcasieu Parish School System Accounts Payable Department. Invoices must include the purchase order number and shall have reference to the delivery ticket number, delivery date, quantities, unit prices and delivery point. A separate invoice for each order delivered and accepted shall be submitted by the vendor in duplicate directly to the Accounts Payable department. Invoices shall show the amount of any cash discount and shall be submitted on the vendor's own invoice form.

**Payment:** Payments to invoices will be made either on the basis of unit price as listed in this contract for items received only. Back ordered items, damaged or "pending" replacement items will not be paid until all items are received. These payments in no way relieved the vendor of his responsibility to effect shipment of the balance of any order. Payment will be made to vendor and address as shown on the order. The Calcasieu Parish School System cannot "short-pay" any invoice as it would be in violation of district accounting policies.

**Vendor List:** The bidder who signs the bid will be designated as prime vendor on any aspect of this solicitation. If additional vendor distributors are authorized to fulfill in whole or part any portion of this solicitation, the bidder must submit with the bid, a list of those additional authorized agents or distributors, including the complete business address. The prime vendor will be responsible for the actions of any distributor and or authorized agents listed.

**Contractual Period:** the Calcasieu Parish School Board intends to award all items in this solicitation for an initial period, not to exceed 12 months. Delays in awarding, beyond the anticipated starting date, may result in a change in the contract period. If this situation occurs, an award may be made for less than twelve (12) months.

**Quantities:** This is an open-ended requirements solicitation. Quantities shown are based on previous usages or estimates. Where usage is not available, a quantity of one (1) may indicate a lack of history on the item. The successful bidder must supply at bid prices actual requirements as ordered whether the total of such requirements is more or less than the quantities shown.

**CDBG / EEOC Compliance Rider:** By submitting and signing this bid, the bidder certifies that he agrees to adhere to the mandates dictated by Section 3 of the Housing and Urban Development Act of 1968 as amended and section 109 of the housing and community act of 1974.

**Certification of No Suspension or Debarment:** By signing and submitting any bid for \$25,000 or more, the bidder certifies that their company, any subcontractors, or principals are not suspended or debarred by the General Services Administration (GSA) in accordance with the requirements in OMB Circular A-133

A list of parties who have been suspended or debarred can be viewed via the internet at [www.epis.gov](http://www.epis.gov)



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**Contract Performance Evaluation:** In an effort to improve our solicitations to meet the needs of the individuals we serve, the vendor's performance will be monitored. Individual feedback will be requested regarding customer service, delivery, product quality, billing, overall effectiveness of the contract, and any needed changes. Their responses will be considered in determining our options for renewals or revisions and rebidding. To view the content of the contract performance evaluation, please go to: [www.cpsb.org](http://www.cpsb.org) and select the tab entitled "Current Bids". Individual reports of deficient performance will be appropriately addressed during the term of this contract.

**Extensions:** At the option of the Calcasieu Parish School System and acceptance by the vendor, this contract may be extended for two additional twelve (12) month periods at the same price, terms and conditions. Total contract time may not exceed thirty-six (36) months.

**Licensing:** Bidders must be properly licensed by the State of Louisiana in order to conduct business through this contract. In areas of solicitation where no license is required, bidder must be currently registered with the State of Louisiana, Secretary of State Corporations Database. Failure to be currently registered shall be reason for bid rejection.

**Permitting:** By signing this document, the bidder assures the Calcasieu Parish School System that he has obtained all required permits and or certificates necessary to legally perform business transactions within the jurisdiction of the Parish of Calcasieu, and the State of Louisiana

.....  
**END-Standard Terms & Conditions**

(The following pages are Product Specifications and Pricing Sheets)

.....  
**ADDITIONAL SPECIFICATIONS FOR BID**

- See attached list of items to be bid
- Use sheets provided for pricing
- Items 18 & 36 require a sample to be submitted with bid
- ONLY ONE PRICE PER ITEM WILL BE ACCEPTED

**FOR SUCCESSFUL BIDDER – A PERFORMANCE BOND OR IRREVOCABLE LETTER OF CREDIT WILL BE REQUIRED VALUED AT 50% OF CONTRACT AMOUNT WITHIN 10 DAYS OF ISSUANCE OF PURCHASE ORDER**



## Small Equipment Requests

SY 14-15

revised 12/3/14

		Estimated QTY	Brand & Price	Comments
1	<b>Vegetable Brushes (2 per school)</b>	128 each	Brand <i>Carlisle</i> Price 4041202 \$4.50 ea	
	Vegetable brush circle has a classic round construction and a straight handle with firm bristles to clean vegetables and produce from all sides. Price by each.			
2	<b>Sectioner, Fruit</b>	54	Brand Price <i>Sunkist</i> \$-101 \$178.25 ea	
	Fruit Sectioner, blade to quarter fruit, Prefer Sunkist brand. For fresh-cut, clean, uniform citrus wedges and slices. Handles apples, vegetables and tomatoes, too. Blade cuts and plungers are dishwasher safe for thorough cleaning. Weights 13 pounds. Comes with 4 wedges evenly spaced blade. Price by the each.			
3	<b>Hot Pads</b>	27 dozen	Brand <i>San Jamar</i> Price 802 TF \$21.29 dz	
	Terry Cloth Hot Pad, protects up to 500 degree F. Machine washable and 10 W and 11 long. Price by pair.			



4	Can Openers, Electric,	10	Brand Price Edlund 203/115V \$1622.98
Edlund Brand, model # 203. Durable stainless steel construction effortless electric operation. Opens most can shapes and sizes. Replaceable knife and gear rings loaded mechanism.. Opens even dented cans. 115v. Recommended usage of 50-75 cans per day. Price by the each.			
5	Sprockets- Model #203	10	NO BID
6	Blades-Model #203	10	NO BID
7	Face Plates-Model #203	10	NO BID
8	Sprockets- Model #270	10	NO BID
9	Blades-Model #270	10	NO BID
10	Face Plates-Model #270	10	NO BID
11	Dollies for Garbage Cans-44 Gallon	4 each	Brand Price Rubbermaid FG265000BLA \$87.19ea
Trist-on Conversion Dolly to fit any size standard garbage cans with reinforced rims for added strength and 4 non-locking sturdy wheels. State brand and price by each.			
12	Bar Code Scanners for POS	10 each	NO BID
Barcode Scanner that is MS3780 Fusion only. State price per each.			



13	<b>Scale, Ingredient</b>	4	Brand Price Rubb FGA012R \$53.74 ea	
	Portion scale made of stainless steel construction. Easy to read dial. Must read up to 25 pounds and ounces only. Vendor to state brand and price by each.			
14	Bun Pan Bags with ties	180 cases	Brand Price NO BID	
	Plastic bags the size of full size sheet pans- 18X26X1 inch for storage in cooler or freezer. Price by case and state count per case.			
15	<b>Thermometer, Storage Rooms</b>	60 each	Brand Price Taylor <del>4224</del> 681 \$14.49 ea	
	Has bold easy-to-read numbers. Stainless steel with shatterproof dial cover. Has a secure hanger/stand to keep in place. State brand and price by the each.			



16	Thermometer, Scans, Digital	1	Brand Price FMP 138-1194 \$ 105.95 ea	
	Lightweight temp gun with laser sighting to check cooking and holding temperatures of frozen to cooked foods. Marks center of target and automatically holds reading for 7 seconds after releasing trigger. Distance to sport ratio is 4:1:1 and reads temperatures from -25 degrees to 400 degrees. Bid should include nylon holster as well as laser thermometer. State Brand and price to include thermometer and holster.			
17	Scoops/Disher, #10	10	Brand Price Vollrath 47141 \$ 7.45 ea	
	Blade extends beyond bowl to prevent sticking. Size is clearly stamped. Designed for left or right hand. Constructed entirely of 18/8 stainless steel. Polished finish. State brand and price by each.			
18	Metal forks	est. 1,750 dozen	Brand Price Wince 0001-05 \$ 1.46 dz	
	Medium weight stainless steel metal dinner fork that is dishwasher safe. State count per case and price by the each. Submit 1 fork sample with bid.			

19	<b>Squeeze Bottles for condiments</b>	250		
	Leak proof soft polyethylene gives perfect flex for fast prep wide openings for easy filling 12 oz capacity. <b>Bid by the each.</b>		Brand FMP Price 150 - 2522 \$ 1.14 ea	
20	<b>Oven Mitts</b>	54		
	Flame retardant 17 inch long, Quilted oven mitts, Commercial Grade. One size fits either hand. 2 per package. Protect against temperatures up to 425 degrees. Submit one sample. Machine washable. <b>Vendor to state brand and price per mitt pair.</b>		Brand Alcraft Price 11 \$M - 81417 \$ 1.73 ea	
21	<b>Scoop/Disher, #12</b>	10		
	Blade extends beyond bowl to prevent sticking. Size is clearly stamped. Designed for left or right hand. Constructed entirely of 18/8 stainless steel. Polished finish. <b>State brand and price by each.</b>		Brand Vollrath Price 47142 \$ 7.45 ea	
22	<b>Scoop/Disher, #6</b>	10		
	Blade extends beyond bowl to prevent sticking. Size is clearly stamped. Designed for left or right hand. Constructed entirely of 18/8 stainless steel. Polished finish. <b>State brand and price by each.</b>		Brand Vollrath Price 47139 \$ 7.45 ea	



19	<b>Squeeze Bottles for condiments</b> Leak proof soft polyethylene gives perfect flex for fast prep wide openings for easy filling 12 oz capacity. <b>Bid by the each.</b>	250	Brand Price FMP 150-2522 \$1.14 ea
20	<b>Oven Mitts</b> Flame retardant 17 inch long, Quilted oven mitts, Commercial Grade. One size fits either hand. 2 per package. Protect against temperatures up to 425 degrees. Submit one sample. Machine washable. <b>Vendor to state brand and price per mitt pair.</b>	54	Brand Price Ad Craft 11M-S1L17 \$1.73 ea
21	<b>Scoop/Disher, #12</b> Blade extends beyond bowl to prevent sticking. Size is clearly stamped. Designed for left or right hand. Constructed entirely of 18/8 stainless steel. Polished finish. <b>State brand and price by each.</b>	10	Brand Price Vollrath 47142 \$7.45 ea
22	<b>Scoop/Disher, #6</b> Blade extends beyond bowl to prevent sticking. Size is clearly stamped. Designed for left or right hand. Constructed entirely of 18/8 stainless steel. Polished finish. <b>State brand and price by each.</b>	10	Brand Price Vollrath 47139 \$7.45 ea

23	<b>Scoop/Disher, #8</b> Blade extends beyond bowl to prevent sticking. Size is clearly stamped. Designed for left or right hand. Constructed entirely of 18/8 stainless steel. Polished finish. <b>State brand and price by each.</b>	10	Brand Price Vollrath 47140 \$ 7.45 ea
24	<b>Scoop/Disher, #20 (3-1/3 T)</b> Blade extends beyond bowl to prevent sticking. Size is clearly stamped. Designed for left or right hand. Constructed entirely of 18/8 stainless steel. Polished finish. <b>State brand and price by each.</b>	10	Brand Price Vollrath 47144 \$ 7.44 ea
25	<b>Steam Table Pans, 6 inch deep</b> Stainless steel pan to cook, store, transport and serve from pan. Flat with curled edges and corners. Sit tight in the serving well, sealing in heat and cold. Depth 6 inch. Full size 20 3/4 inch X 12 3/4 in. <b>Price per pan.</b>	15	Brand Price Vollrath 30062 \$ 35.40 ea
26	<b>Steam Table Pans, 2 1/2 inch deep</b> Stainless steel pan to cook, store, transport and serve from pan. Flat with curled edges and corners. Sit tight in the serving well, sealing in heat and cold. Depth 2 1/2 in. Full size 20 3/4 inch X 12 3/4 in. <b>Price per pan.</b>	10	Brand Price Vollrath 30022 \$ 17.70 ea



27	<b>Steam Table Pans, 4 inch deep</b> Stainless steel pan to cook, store, transport and serve from pan. Flat with curled edges and corners. Sit tight in the serving well, sealing in heat and cold. Depth 4 in. Full size 20 3/4 inch X 12 3/4 in. Price per pan.	15	Brand Price Vollrath 30042 \$23.70 ea
28	<b>Paring Knives</b> 3-1/4 inch blade length to be of stainless steel. Plastic polypropylene handle. NSF listed sani-safe No. #104 or equal. Vendor must state brand and price per knife.	108	Brand Price Dexter P40003 \$0.93 ea
29	<b>Pastry Brushes</b> Flat brush with white nylon bristles. 100% soak proof plastic handle, large hang-up hole, 3 inch wide bristles. Carlisle # 40392. Price by each.	25	Brand Price Carlisle 4039202 \$7.45 ea
30	<b>Measuring Cups Set, metal</b> Lightweight construction with riveted handles. Cluster set to have accurate graduations marked on one-cup size. Set to consist of 4 cups- 1/4, 1/3, 1/2 and 1 cup. Aluminum finish only. NSF listed. Vendor to price by set.	5	Brand Price Amcraft MCL4 \$2.79 ea

31	Rubber Spatulas	20	Brand Price Rubb FG 1906 0000 \$4.03 ea	
	16-1/2 long, flat, Traditional flat blade for scraping, blade molded onto handle for permanent bond. White color. Seamless construction. Resist dirt or bacteria buildup. Regular flexibility. NSF listed. Rubbermaid #1906 or equal. Price by each.			
32	Knives, Butcher 10 inch	5	Brand Price Mundial 5625-16 \$15.96 ea	
	10 inch blade to be of stainless steel. Halco # PC12912 or equal. Vendor must state brand and price per knife.			
33	Sheet Pan, full size	20	Brand Price Vollradh 9003 \$8.64	
	18X26X1 inch heavy duty stainless steel sheet pan. Commercial use only. State brand and price by each pan.			



34	Knife Sharpeners	54	Brand Price Edlund 395/115V \$ 379.67 ea	
	Knife Sharpener designed to sharpen all cutlery including serrated knives, scissors and tools. No water or oil needed. Electroplated nickel on a tubular steel rod embedded with micro-coraline industrial diamond cutting crystals. 3/4 inch oval sharpening surface polypropylene five inch handle with built-in guard. 12 inch long by 1/4 in diameter. <b>State brand and price by each.</b>			
35	Wire Brush	60	Brand Price Carlisle 4067000 \$4.34 ea	
	Rugged, high abrasion, hardened steel wire-bristles and galvanized steel scraper provide efficient cleaning of baked and burnt-on-residue. One piece molded polypropylene handle is acid-fungus and bacteria resistant. Approximately 11 1/2 inch long handle with hanging hook. <b>Price by the each.</b>			
36	Dishwasher Bib Apron	12	Brand Price San Juan 614DVA \$4.74 ea	
	Durable, waterproof polyurethane/nylon with adjustable neck straps, neck and waist grommets. Approximately 35W and 48 in long. Prefer yellow color. <b>Price per apron.</b> <b>Submit 1 sample with bid.</b>			