

## BID DOCUMENTS

PROJECT: FURNISH LABOR, MATERIALS, EQUIPMENT, TOOLS AND OTHER  
INCENTALS TO REPLACE THE ROOF AT THE CHILDREN'S  
ADVOCACY CENTER

PROJECT NO: 50-00138196

TO: Jefferson Parish, Purchasing Dept.,  
P.O. Box 9  
Gretna, Louisiana 70054-0009

BIDDER: Roofing Solutions, L.L.C  
37302 Commerce Lane,  
Prairieville, LA 70769

LICENSE #: 44196

BID TIME AND DATE: June 16<sup>th</sup>, 2022 @ 02:00 PM

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Ascension

BEFORE ME, the undersigned authority, personally came and appeared: Tupac de la Cruz, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Representative of Roofing Solutions, L.L.C. (Entity), the party who submitted a bid in response to Bid Number 50-138197, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A        Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B   X   there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

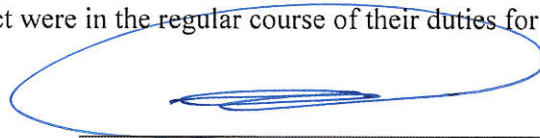
Choice B   X   There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



Signature of Affiant

Tupac de la Cruz

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 10<sup>th</sup> DAY OF June, 2022

Beverly S. Summers

Notary Public

BEVERLY S. SUMMERS

Printed Name of Notary

128290

Notary/Bar Roll Number

My commission expires life.

Beverly S Summers  
LA Notary ID #128290  
My Commission is for Life

DATE: 5/11/2022

Page: 6

BID NO.: 50-00138196

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES X NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED 10 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 30 Days.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

Unknown

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

44196

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Roofing Solutions, L.L.C.

ADDRESS: 37302 Commerce Lane

CITY, STATE: Prairieville, Louisiana ZIP: 70769

TELEPHONE: (225) 744-3912 FAX: (225) 744-0038

EMAIL ADDRESS: estimating@roofingsolutionsla.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 01

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \$27,460.00

AUTHORIZED  
SIGNATURE: \_\_\_\_\_

TITLE: Authorized Representative

Tupac dela Cruz  
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 5/11/2022

Page 7

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138196

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	Furnish Labor, Material, Equipment, Tool and Other Incidentals to Replace the Roof at the Children's Advocacy Center. The Center is located at 128 Wright Ave for the Jefferson Parish Dept of Gen Svc	\$27, 460.00	\$27, 460.00
			0010 - PROVIDE ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO REPLACE THE EXISTING ROOF AT THE CHILDREN'S ADVOCACY CENTER LOCATED AT 128 WRIGHT AVENUE, GRETN, LA 70053.  SPECIFICATIONS ATTACHED  REF NO. 2101 22  ORDERED BY/FOR: K.KENNEDY  CONTACT: J.P. GENERAL SERVICES ATTN: KRAIG KENNEDY (504)364-2692		



06-09-2022

## Bid Bond in Accordance with Contract Specifications

SLA06097786

Roofing Solutions, LLC

Bond Number

Principal Name

37302 Commerce Lane, Prairieville, LA, 70769, US

Principal Address

Principal Signature

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

Owner/Obligee Name

Owner/Obligee Address

### Bond Information

06-16-2022

SureTec Insurance Company

209554

Bid Date

Surety

Contractor Vendor ID Number

50-00138196

Contract ID Number

FURNISH LABOR, MATERIALS, EQUIPMENT, TOOLS AND OTHER INCENTALS TO REPLACE THE ROOF AT THE CHILDREN'S ADVOCACY CENTER

Description of Job

Five Percent of Amount Bid

5%

Amount of Bid Security

Bid Security Maximum

Bid Security Percentage

Mary C Turner

Attorney-in-Fact

Surety Bond Brokers of LA Inc.

Bond Entered and Executed By

Primary Agency

Attorney-In-Fact Signature

Know all men by these presents that SureTec Insurance Company, a Corporation duly organized under the laws of the State of TX, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> BXS Insurance 4041 Essen Lane, Suite 400 Baton Rouge LA 70809		<b>CONTACT NAME:</b> Cheryl Boudreaux <b>PHONE (A/C, No, Ext):</b> 225-336-3200 <b>E-MAIL ADDRESS:</b> cheryl.boudreaux@bxs.com		<b>FAX (A/C, No):</b> 225-336-4536
		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A:</b> Gray Insurance Company		36307
<b>INSURED</b> Roofing Solutions, LLC Roofing Solutions of Louisiana, LLC 37302 Commerce Lane Prairieville LA 70769		<b>INSURER B:</b> XL Specialty Insurance Company		37885
		<b>INSURER C:</b>		
		<b>INSURER D:</b>		
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

## COVERAGES

**CERTIFICATE NUMBER:** 1274983838

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			XSGL100005	1/1/2021	1/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			XSAL100005	1/1/2021	1/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			GXS100117	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	XSWC100004	1/1/2021	1/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Rented Leased Equipment Scheduled Equipment			UM00062215MA22A	1/1/2022	1/1/2023	\$100,000 per item \$195,244 \$100,000 per occ Deductible \$1,000

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject to policy terms, conditions and exclusions; the certificate holder shall be considered an Additional Insured on a Primary and Non-Contributory basis on General Liability (additional insured form includes Ongoing and Completed Operations), Automobile Liability and Excess policies with a Waiver of Subrogation granted in their favor on General Liability, Automobile Liability, Workers' Compensation and Excess policies when required by written contract, but only to the extent of the Named Insured's obligation to indemnify, defend and/or hold harmless the certificate holder as required by written contract.

Leased/Rented Equipment:

Certificate Holder shown is Additional Insured and Loss Payee with respect to leased/rented equipment when required by written contract.

See Attached...

## CERTIFICATE HOLDER

## CANCELLATION

SAMPLE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY BXS Insurance		NAMED INSURED Roofing Solutions, LLC Roofing Solutions of Louisiana, LLC 37302 Commerce Lane Prairieville LA 70769	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

**ADDITIONAL REMARKS****THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Subject to policy terms and conditions, Loss Payee shall receive the amount the Insured is obligated to pay for direct physical loss or damage to Contractor's equipment by reason of their assumption of liability in a written contract or written agreement executed prior to the loss or damage for Contractor's equipment that you lease or rent, but no more than the replacement cost of the damaged item.

30 Day Notice of Cancellation is provided in respects to General Liability, Auto Liability, and Workers Compensation if required by written contract.

Excess policy is follow form in respects to General Liability, Auto Liability, and Workers Compensation; except exclusions for Sudden & Accidental Pollution, Punitive damages, Underground Resources and Equipment, and silica on the General Liability policy.

**WORKERS COMPENSATION:**

1/1/2022-23 NON-FL WORKERS COMPENSATION (INCLUDES AL, AZ, CO, MS, AND TX)

POLICY# GWC100006

LIMITS: \$1ML/\$1ML/\$1ML

LOUISIANA POLICY IS REFERENCED ABOVE

REFER TO ATTACHED PDF PAGE 3 FOR ADDITIONAL COVERAGES THAT ARE INCLUDED ON THESE POLICIES.

**THE GRAY INSURANCE COMPANY**

**The below coverages apply if the corresponding policy number is indicated on the previous page.**

**A. Commercial General Liability**

General Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

Primary Insurance Wording Included when required by written contract.

Broad Form Property Damage Liability including Explosion, Collapse and Underground (XCU).

Premises/Operations

Products/Completed Operations

Contractual Liability

Sudden and Accidental Pollution Liability

Occurrence Form

Personal Injury

"In Rem" Endorsement

Cross Liability

Severability of Interests Provision

"Action Over" Claims

Independent Contractors coverage for work sublet

Vessel Liability - Watercraft exclusion has been modified by the vessels endorsement on scheduled equipment.

General Aggregate applies per project or equivalent.

**B. Automobile Liability Policy Includes:**

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

**C. Workers Compensation Policy Includes:**

Blanket Waiver of Subrogation when required by written contract.

U.S. Longshoremen's and Harbor Workers Compensation Act Coverage

Outer Continental Shelf Land Act

Jones Act (including Transportation, Wages, Maintenance, and Cure),

Death on the High Seas Act & General Maritime Law.

Maritime Employers Liability Limit: \$1,000,000

Voluntary Compensation Endorsement

Other States Insurance

Alternate Employer/Borrowed Servant Endorsement

"In Rem" Endorsement

Gulf of Mexico Territorial Extension

**D. Excess Liability Policy Includes:**

Coverage is excess of the Auto Liability, General Liability, Employers Liability, & Maritime Employers Liability policies

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

## CORPORATE RESOLUTION

BE IT RESOLVED by the Board of Directors of  
Roofing Solutions, L.L.C. in a meeting duly assembled,  
that Tupac de La Cruz (Name), Authorized Representative (Title),  
of the Corporation, be, and she is hereby authorized, empowered and  
directed for and on behalf of the Corporation to negotiate for and sign  
any and all bid proposals and/or contracts which this Corporation might  
enter into for the furnishing of services for the Corporation under such terms,  
conditions and stipulates, and for such consideration as he might deem to be in  
the best interest of the Corporation.

\*\*\*\*\*

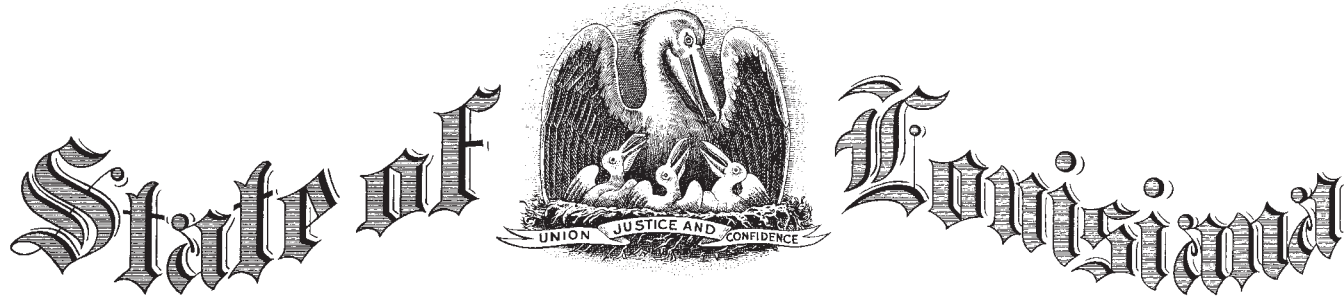
I, Tupac de La Cruz (Name), Secretary of  
Roofing Solutions, L.L.C. do hereby certify that the above  
and foregoing is a true and correct copy of a Resolution unanimously  
adopted at a meeting of the Board of Directors of said Corporation held  
on the day 10 of January, 2022, at which meeting all members  
of the Board of Directors were present and voted thereon and that said Resolution  
has been spread upon the minute books of the Corporation, and same is now in full  
force and effect.

WITNESS MY SIGNATURE this 16th day of June 2022, at

Roofing Solutions, L.L.C.



\_\_\_\_\_  
Managing Member



## State Licensing Board for Contractors

This is to Certify that:

is duly licensed and entitled to practice the following classifications



Expiration Date:

License No:

Witness our hand and seal of the Board dated,  
Baton Rouge, LA                      day of

WLB M. B. M. J.  
Director

See Mallett  
Chairman

Andy D. D.  
Treasurer

This License Is Not Transferrable