
FAX

TO **Lisa Wells**

COMPANY Lakeshore Learning Materials *DEPARTMENT* Sales

FAX 913106328314

FROM **Ms. Sidney Duffy, Buyer II**

COMPANY Jefferson Parish *DEPARTMENT* Purchasing Department

TEL 5043642682 *FAX* 5043642693

MESSAGE



Bid Number 50 - 00119093

PURCHASE OF MISCELLANEOUS SUMMER CAMP SUPPLIES

March 24, 2017 at 11:00 am

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Ms. Sidney Duffy, Buyer II
Buyer Email: sduffy@jeffparish.net
Buyer Phone: 504.364.2682**

DATE: 3/16/2017

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00119093

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|---|----------------------|-----------|
| | | | PURCHASE OF MISCELLANEOUS SUMMER CAMP SUPPLIES | | |
| 1 | 2.00 | EA | 0001 Double ticket rolls, Red 2,000 consecutively numbered double tickets. One ticket has a space for name and address on back. Color: RED Brand: S&S WW Item number: CMM-SL1776005 | NO BID | |
| 2 | 2.00 | EA | 0002 Double roll tickets, Yellow 2,000 consecutively numbered double tickets. One ticket has a space for name and address on back. Color: YELLOW Brand: S&S WW Item: CMM-SL1776004 | NO BID | |
| 3 | 8.00 | PK | 0003 Color Splash Liquid Tempera Paint Gallons, 4-pack. PX2128BU+PX2128RD+PX2128YE+PX2128WT+(LC195 X 4) Convenient gallon size four packs. Includes 4 free paint pumps. Non-toxic, easy to dispense. White, Red, Yellow, Blue Brand: ColorSplash by S&S Item: CMM-PT3266 | Ä € € | Ä Ì Î È Î |
| 4 | 8.00 | PK | 0004 Color Splash Liquid Tempera Paint Gallons, 4-pack PX2128RG+PX2128GR+PX2128BR+ PX2128BK+(LC195 X 4) Convenient gallon-size four packs. Includes 4 free paint pumps. Non-toxic, easy to dispense. Orange, Green, Brown, Black Brand: ColorSplash by S&S Item: CMM-PT3267 | Ä € € | Ä Ì Î È Î |
| 5 | 8.00 | PK | 0005 Color Splash Liquid Tempera Paint Gallons, 4-pack. PX2128VT+PX2128TQ+PX2128RD+PX2128YE+(LC195 X 4) Convenient gallon-size four packs. Includes 4 free pumps. Non-toxic, easy to dispense. Violet, Turquoise, Magenta, Red. Brand: ColorSplash by S&S Item: CMM-PT3451 | Ä € € | Ä Ì Î È Î |
| 6 | 8.00 | PK | 0006 ColorSplash Acrylic Paint 32ounce 4-pack with pump. Permanent acrylic paint, fast-drying for a smooth, crack-free finish. Non-toxic 4-pk of 32 ounce bottles feature easy-to-dispense pumps. | NO BID | |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00119093

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|---|----------------------|--------|
| 7 | 8.00 | PK | Blue, White, Yellow, Red Brand: ColorSplash by S&S Item: CMM-PT3357 0007 ColorSplash Acrylic Paint 32 ounce 4-pack with pump. NO BID | | |
| 8 | 4.00 | PK | Permanent acrylic paint, fast-drying for a smooth, crack-free finish. Non-toxic 4-pk of 32 ounce bottles feature easy-to-dispense pumps. Orange, Green, Brown, Black Brand: ColorSplash by S&S Item: CMM-PT3358 0008 Sax genuine Canvas Panel Class Pack Sized, double-primed, and ready for NO BID | | |
| 9 | 14.00 | PK | painting. Closely woven, pure cotton, acid-free panels are perfect ground for oils, caseins, tempera, acrylics or collage. Size 8in by 10in, Pack of 36. Brand: Sax by School Specialty Item: 240330 0009 SunWorks Groundwood Construction Paper. 700 SHEETS TA50-700 | | |
| 10 | 5.00 | PK | 9inch by 12inch sheets, 10-color assortment. 500 sheets per pack. Brand: SunWorks by S&S Item: CMM-PE1663 0010 Animal Print Tissue Paper KW5850 Great gift wrap, craft material, basket filler and more. 12 each of 5 prints. 20inch by 30inch sheets. Brand: S&S Item: CMM-PE1663 | | |
| 11 | 35.00 | PK | 0011 Velvet Art Baseball Caps TS242 Feel good headwear that stands out! Caps can be sized with an adjustable snap closure. 12 per pack. Brand: S&S Item: CMM-FA3397 SUNCATCHERS PAINTING KIT SET OF 15 | | |
| 12 | 10.00 | PK | 0012 Pom Poms, Assorted, 1 inch BA8112 Pack of 100 pom poms in assorted colors. ASST SIZES & COLORS 1 inch each. Brand: S&S Item: CMM-YA22C | | |
| 13 | 10.00 | PK | 0013 Pom Poms, Assorted, 1/2inch XB857 Pack of 100 pom poms in assorted colors. GLITTER POM POMS (5 COLORS 5 SIZES) | | |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00119093

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|--|----------------------|--------|
| 14 | 9.00 | PK | 1/2 inch each. Brand: S&S Item: CMM-YA228 0014 Color-Me Child Apron DB233 Child sized canvas aprons in a DECORATE YOUR OWN APRONS SET OF 15 convenient pack of 6! Can be decorated with paint, fabric markers, and more. Measure approximately 13 1/4 inch by 16 1/2 inch. Brand: Color-Me by S&S 12 1/2" x 18 1/4". Item: CM229 | | |
| 15 | 10.00 | PK | 0015 Pine Tree Planters AA765 Kids can discover how a tiny seed grows COLLAGE POTS SET OF 15 into a majestic tree by applying beginning science skills to a fun creative craft. Includes acrylic paint, brushes, plastic pots, soil, pine tree seeds that germinate in 14 days, and instructions. 2 1/2in Diameter. Brand: S&S Item: CMM-GP1618 | | |
| 16 | 10.00 | PK | 0016 Cloud Climbers TT573 Everyone will love to personalize these DESIGN & PLAY STEM PLANES KIT high-flying planes. These balsa wood gliders come with crayons and a free guide with instructions. 8 inch wingspan. Pack of 36. 10" WINGSPAN Brand: S&S SET OF 10 Item: CMM-GP619 | | |
| 17 | 8.00 | PK | 0017 Spectrum Jump Ropes VR801 Licorice speed ropes are a P.E. standard SUPER EASY JUMP ROPES and a must for your program. Vinyl ropes are 3/16inch diameter. Set of 6 includes one of each red, yellow, blue, green, orange, and purple. 7ft legnth. Brand: Spectrum by S&S Item: CMM-W4998001 | | |
| 18 | 5.00 | EA | 0018 Don't Break The Ice BR281 Players tap out ice blocks one by one. HONEYBEE TREE Take your time and do some thinking to keep the polar bear from sinking. Brand: Hasbro Item: HSB1193 | | |
| 19 | 10.00 | EA | 0019 UNO Card Game JJ312 Played with 2 to 10 players, NUMBER BINGO UP TO 36 PLAYERS | | |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

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| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|---|----------------------|--------|
| 20 | 16.00 | EA | <p>individually or in teams. Can be educational, teaching younger kids number recognition. Brand: Mattel Item: 42003</p> <p>0020 Laminated Gigantic Wall Calendar LC1198 Huge and highly readable, this 48in by 72in laminated calendar makes your schedule easy for all to see. Printed in black with gloss polyester laminate designed for write-on, wipe-off markers. Individual daily activity spaces feature guide rules and measure 9 1/8in by 6 1/4in. Brand: S&S Item: CMM-LR2154</p> | | |
| 21 | 5.00 | PK | <p>0021 Opaque Pony Beads AD576 One pound of Opaque pony Beads. Assorted colors. 2,000 pcs per unit. Each bead is 3/8 inch. brand: Fun Express Item: 57/3</p> | | |
| 22 | 3.00 | PK | <p>0022 Self-Adhesive Black Googly-Eyes VR360 No glue is needed to stick these self-adhesive googly eyes to craft projects. Plastic, 1/4inch to 1/2inch, black/white 12 sheets per unit, 44 eyes per sheet. 96 units per case. Brand: Fun Express 300EA / 3 sizes! LARGEST IS 1/2" Item: 48/1921</p> | | |
| 23 | 4.00 | PK | <p>0023 Bright Sequin Assortment LC367 Assorted colors, 1.75 ounce bags. SPANGLES & SEQUINS CLASS PACK 1 dozen bags per unit. 6-8mm. Brand: Fun Express Item: 48/832</p> | | |
| 24 | 4.00 | PK | <p>0024 Mega Chenille Stem Class Pack BA9112 An assortment of 10 vivid colors, wire-lined for bendability. 100 stems per color, 1,000 stems per unit. 12in (4mm) Brand: Fun Express Item: 57/4004</p> | | |
| 25 | 4.00 | PK | <p>0025 Mosaic Geometric Self-Adhesive Shape LC2832 Creat striking home decor projects with</p> <p>PEEL& STICK FELXIBLE FOAM SHAPES 800 PCS LARGEST IS 2 1/8"</p> | | |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

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|----------------|----------|-----|--|----------------------|--------|
| 26 | 5.00 | PK | these self-adhesive shapes. these geometric foam shapes are great for scrapbooking, journal decorations and bulletin board borders. Assorted. 1,000 pcs per unit. 1/2in to 2in. Brand: Fun Express Item: 57/2252 0026 Bulk Feather Assortment LC658 Approximately 600 feathers per unit. COLORED FEATHERS CLASS PACK 2 3/4 inch. assorted colors. 3 OZ BAG Brand: fun Express Item: 48/3965 | | |
| 27 | 10.00 | PK | 0027 ColorSplash Glue Sticks TT505Z Rub-on Non-toxic, acid-free adhesive LAKESHORE GLUE STICK DOZEN goes on smooth and clear. Washes out of clothing. Convenient twist stick dispenser is great whenever you need a fast, strong bond. .29ounce .28 OZ Pack of 30. Brand: ColorSplash by S&S Item: CMM-GL596 | | |
| 28 | 2.00 | EA | 0028 ColorSplash White Glue, gallon RS264 Our own special high-quality craft BEST BUY SCHOOL GLUE formula. All-purpose glue adheres perfectly to paper, wood, leather, and fabric. Dries clear, non-toxic. 1 gallon Brand: ColorSplash by S&S Item: CMM-GL419X | | |
| 29 | 10.00 | PK | 0029 10-Color Kraft Tape Assortment Includes a 10-color array of popular 8 COLOR ASSORTMENT SD742+SD743 crepe-finish decorative paper crafting tape (not masking tape). Each roll is 1inch wide by 60 yards long. 600 total yards. 3 inch core. Brand: S&S Item: CMM-AS654 | | |
| 30 | 3.00 | EA | 0030 Kraft Paper Rolls LX9990 Heavyweight, 50 pound smooth surface WHITE BUTCHER PAPER ROLL paper, also called 'butcher paper' is perfect for large murals, backdrops, bulletin boards, large drawings, block prints or protecting work areas. White. 36inch by 1,000ft. 40 POUND Brand: S&S Item: RMV-PE121 | | |
| 31 | 5.00 | PK | 0031 Pacon Super Value Poster Board TA5420 Economy poster boards in a recloseable DOUBLE SIDED WHITE POSTER BOARD 100 SHEETS | | |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

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| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|--|----------------------|--------|
| 32 | 15.00 | PK | <p>carton for easy storage. 50 sheets per carton. 22inch by 28inch. Recycled and recyclable. Brand: Pacon Item: 76510</p> <p>0032 Crayola Visi-Max Dry-Erase Markers DD108 Eight broad line dry-erase chisel tip LAKESHORE WRITE & WIPE BROAD TIP MARKERS markers in assorted colors (black, red, blue, purple, green, orange, yellow, and brown). Special chisel tip makes 20% wider lines that are easy to see from a distance. Brand: Crayola Item: 98-8900</p> | | |
| 33 | 5.00 | PK | <p>0033 ColorSpash Pencils, PlusPack SU28 x12 Budget number 2 pencils with eraser top.</p> <p>Pack of 144. DOZEN Brand: S&S Item: RMV-SC1059</p> | | |
| 34 | 13.00 | PK | <p>0034 WonderFoam Assorted Foam Sheets LA189 Foam sheets for puppet and mask making, FOAM SHEETS collage and other crafts. Easy to shape, cut and glue. Includes 13 vivid colors: Red, yellow, blue, green, light green, orange, pink, purple, fuchsia, tan, brown, black, and white. Pack of 40 sheets. Each sheet 5 1/2in by 8 1/2in. Brand: WonderFoam Item: No number available.</p> | | |
| 35 | 14.00 | EA | <p>0035 School Smart Magnetic Dry Eraser ZW886 This soft pile foam grip eraser with NON-MAGNETIC WRITE & WIPE ERASER magnetized backing will adhere to any metal backed whiteboard or steel surface Removes markings quickly and easily. Cleans up with soap and water. 4inch by 2inch. 5 3/8" LONG Brand: School Smart Item: 9-084465-326</p> | | |
| 36 | 14.00 | EA | <p>0036 Whiteboard Cleaner NO BID Non-toxic cleaner is perfect for classrooms and conference rooms. Tough but gentle cleanser removes board stains Cleans shadows, ghosting and stubborn stains from most dry-erase surfaces - gentle enough not to harm the board. 8ounce bottle.</p> | | |

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| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|------|---|----------------------|-----------|
| 37 | 1.00 | ONLY | Brand: EXPO Item: No number available. 0037 Preschool Birch Kitchen Set (4pc) GR450X Set includes refrigerator, stove, sink PRETEND & PLAY HARDWOOD KITCHEN SET and hutch. All componets are constructed of 11-ply, 5/8 inch thick birch panels. Cabinet tops and shelves have dowel pin construction. Non-toxic, tough, clear finish on all units. Lifetime warranty. Brand: Steffy Wood Products Item: No number available. See attached photo | Â € Ĥ Ĩ | Â € Ĥ Ĩ |
| 38 | 1.00 | EA | 0038 Dantoy Kitchen Economy Cooking Set LA427 Economy kitchen set for dinner, tea, and BEST BUY KITCHEN PLAYSET baking. 100 pieces per set. Brand: Dantoy Item: 1376242 60 PIECES | Â Ĩ È Ĵ | Â Ĩ È Ĵ |
| 39 | 1.00 | ONLY | 0039 A to Z Alphabet Groceries LC126 Colorful, realistic groceries that ALPHABET LEARNING LOCKS introduce early language skills, great for imaginative play too. Each of the groceries is labeled with a letter, word and colorful picture. Reinforces letter recognition, everyday vocabulary, and creative role play. Cartons measure 6 1/2 inch H, Jars 4 inch H Brand: Learning Resources Item: LER7729 | Â Ĩ È Ĵ | Â Ĩ È Ĵ |
| 40 | 1.00 | ONLY | 0040 Joy Carpets Tiny Town Rug GR931 Agricultural, suburban, and city areas COMMUNITY PLAY CARPET are represented as well as a busy 36" x 78" airport and train station for commuters and of course, roads and parking lots for travel around town. Rectangle, 5ft 4in by 7ft 8in. Brand: Joy Carpets Item: 1414 | Â Î È Ĵ | Â Î È Ĵ |
| 41 | 1.00 | ONLY | 0041 Joy Carpets Animal Phonics Carpet TT668 Each letter of the alphabet is ALPHABET ACTIVITY CARPET represented by a fun animal picture, and there are geometric shapes and numbers included on the carpet too. Color: PRIMARY Rectangle, 7ft 8in by 10ft 9in. 6' x 9' Brand: Joy Carpets Item: 1623 | Â Ğ Ì È Ĩ | Â Ğ Ì È Ĩ |

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|----------------|----------|-----|--|----------------------|--------|
| 42 | 3.00 | PK | BC301 + AA105 + AA617 + LA886 0042 Childcraft Toddler Manipulatives, A Kit A includes four different TODDLER MANIPULATIVE 4 SETS manipulative sets. Each set includes a jar storage container. Includes: Snap Beads (16), Baby Connects (20), C-Links (40), Mini Interstar Rings (40) Brand: Childcraft Item: 9-1441493-326 | | |
| 43 | 3.00 | PK | DD645 + FB997 + LA591 + LL503 0043 Childcraft Toddler Manipulatives, B Kit B includes four different TODDLER MANIPULATIVE 4 SETS manipulative sets. Each set includes a jar storage container. Includes: Star Builders (30), Snappers (20), Roll & Twist (24), Click and link Beads (40) Brand: Childcraft Item: 9-1441494-326 | | |
| 44 | 3.00 | PK | TW427 + FW616 + LL278 + PP881 0044 Childcraft Toddler Manipulatives, C Kit C includes four different TODDLER MANIPULATIVES 4 SETS manipulative sets. Each set includes a jar storage container. Includes: Fishies (12), Baby Beads (20), Kiddy Connects (40), Linkets (60). Brand: Childcraft Item: 9-1502133-326 | | |
| 45 | 1.00 | PK | 0045 Medium Paper Craft Bags, Red Pack of 12 paper craft bags. 6 1/2inch by 3 1/4inch by 9inch with 4 1/2inch handles. COLOR: RED Brand: Fun Express Item: 13601613 RED | NO BID | |
| 46 | 1.00 | PK | 0046 Medium Paper Craft Bags, Blue Pack of 12 medium paper craft bags. 6 1/2inch by 3 1/4inch by 9inch with 4 1/2inch handles. COLOR: BLUE Brand: Fun Express Item: 13601613 Blue | NO BID | |
| 47 | 1.00 | PK | 0047 Medium Paper Craft Bags, WHITE Pack of 12 medium craft bags. 6 1/2inch by 3 1/4 inch by 9inch with 4 1/2inch handles. COLOR: WHITE | NO BID | |

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|----------------|----------|------|--|----------------------|--------|
| 48 | 1.00 | PK | Brand: Fun Express Item: 13601613 White 0048 Medium Paper Craft Bags, ORANGE NO BID Pack of 12 medium paper craft bags. 6 1/2inch by 3 1/4inch by 9inch with 4 1/2inch handles. COLOR: ORANGE Brand: Fun Express Item: 13601613 Orange | | |
| 49 | 1.00 | ONLY | 0049 Rainbow Colored Kraft Duo-Finish LX375RD Paper Rolls. Flame Red 36" x 1000' PAPER ROLL RED Made from 100% Kraft fiber for superior stregnth and durability, non-bleed and fade resistant. 40 pound basis weight. One side is smooth and one side is toothy. 36inch by 100ft. COLOR: FLAME RED Brand: Rainbow Kraft Item: No number available | Ä ÈU | Ä ÈU |
| 50 | 1.00 | ONLY | 0050 Rainbow Colored Kraft Duo-Finish LX375BU Paper Rolls. Sky Blue 36" x 1000" PAPER ROLL BLUE Made from 100% Kraft fiber for superior stregnth and durability, non-bleed and fade resistant, 40 pound basis weight. One side is smooth and one side is toothy. 36in by 100ft. COLOR: SKY BLUE Brand: Rainbow Kraft Item: No number available | Ä ÈU | Ä ÈU |
| 51 | 1.00 | ONLY | 0051 Rainbow Colored Kraft Duo-Finish LX375GR Paper Rolls. Brite Green 36" x 1000' PAPER ROLL GREEN Made from 100% Kraft fiber for superior stregnth and durability, non-bleed and fade resistant. 40 pound basis weight. One side is smooth and one side is toothy. 36in by 100 ft. COLOR: BRITE GREEN Brand: Rainbow Kraft Item: No number available | Ä ÈU | Ä ÈU |
| 52 | 1.00 | ONLY | 0052 Rainbow Colored Kraft Duo-Finish LX375YE Paper Rolls. Canary Yellow 36" x 1000' PAPER ROLL YELLOW Made from 100% Kraft fiber for superior stregnth and durability, non-bleed and fade resistant. 40 pound basis weight. One side is smooth and one side is toothy. 36in by 100in COLOR: CANARY YELLOW | Ä ÈU | Ä ÈU |

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INVITATION TO BID FROM JEFFERSON PARISH - continued

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|----------------|----------|------|--|----------------------|--------|
| 53 | 1.00 | ONLY | <p>Brand: Rainbow Kraft Item: No number available</p> <p>0053 FlipFold Adult Shirt Folding Board Made from high impact plastic. Features</p> <p>five (5) bumpers, 4 with rubber cushions that allow for easy handling and non- skid performance. Adult size folds shirts to 9in by 12in. Any color Brand: FlipFold Item: No number available</p> | NO BID | |
| 54 | 1.00 | ONLY | <p>0054 FlipFold Child Shirt Folding Board Plastic shirt folding boards. Features</p> <p>five (5) bumpers, 4 with rubber cushions that allow for easy handling and non- skid performance. Child size folds shirts to 7in by 10in. Any Color. Brand: FlipFold Item: No number available</p> | NO BID | |
| 55 | 1.00 | ONLY | <p>0055 Prestige 2 Total Erase 3-Month Calendar. Total erase sliding calendar board allows you to display a three month schedule all in one place and make changes on the fly.Unique modular panels slide into new position as month expires Coated surface is extremely durable and will not stain. Includes hanging hardware and markers. 36inW by 24in H Brand: Quartet Item: CMP32P2</p> | NO BID | |

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INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00119093

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

VENDOR:

BUYER: SDUFFY

Bids will be received until 11:00 AM, 3/24/2017 via fax: 504-364-2693 or via online at www.jeffparishbids.net.

This site is free for all Jefferson Parish vendors. For additional information on registration or use of this free site, please see the text box highlighting electronic procurement.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at purchasing.jeffparish.net and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE.

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office as appropriate and a written response will be provided as soon as possible.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1991).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

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INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

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1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

DATE: 3/16/2017

BID NO.: 50-00119093

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INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached "insurance requirements" sheet. All bidders must comply with the instructions in this sheet. Failure to comply will cause bid to be rejected.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

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INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00119093

JEFFERSON PARISHPURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

VENDOR: _____

BUYER: SDUFFY

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work is to be done in a workman-like manner, according to standard practices. Any deviations or alterations from the specifications must be indicated and backup documentation supplied with your quotation.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES 7-10 business days ARO

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK N/AINDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK N/A

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.


Acknowledge Receipt of Addenda: NUMBER: N/A

NUMBER: _____

NUMBER: _____

NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) N/A

| | |
|---|--------------------------|
| *** ALL BIDDERS MUST COMPLETE SECTION BELOW *** | |
| FIRM NAME: Lakeshore Learning Materials | |
| SIGNATURE: (Must be signed here)  | TITLE: Bid Supervisor |
| PRINT OR TYPE NAME: Rafael Muro | |
| ADDRESS: 2695 E. Dominguez St. | |
| CITY, STATE: Carson, CA | ZIP: 90895 |
| TELEPHONE: (800) 421-5354 | FAX: (310) 537-7990 |
| EMAIL ADDRESS: biddept@lakeshorelearning.com | |

TOTAL PRICE OF ALL BID ITEMS: \$ 7,390.77