



**CENTRALBIDDING**  
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**SOQ 25-006 Supplemental Legal Services**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)  
06-Feb-2025 09:23:32 AM

## **Professional Legal Services Questionnaire Instructions**

- The Professional Legal Services Questionnaire shall be used for outside legal services.
- **The Professional Legal Services Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the Professional Legal Services Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

**Professional Legal Services Questionnaire**

**A. Person or Firm Name & Principal Address:**

Carl A. Butler, Butler Law Firm, LLC  
 2400 Veterans Blvd., Suite 485  
 Kenner, LA 70062

**B. Name, Title, & contact information of Firm Representative, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is licensed to practice law in the State of Louisiana with a minimum of five (5) years' experience:**

Carl A. Butler, Managing Member  
 Butler Law Firm, LLC  
 Licensed to practice law in the State of Louisiana, 38 years' experience  
 504-305-4117  
 cbutler@butlerlawllc.com

**C. Location of the principal:**

The firm is conveniently located near the Louis Armstrong International Airport and Interstate 10 in Kenner, Louisiana at:  
 2400 Veterans Memorial Blvd., Suite 485  
 Kenner, LA 70062

**D. Please check the legal field or fields in which Firm is qualified to perform services for Jefferson Parish and include the number of years of experience in that particular field.**

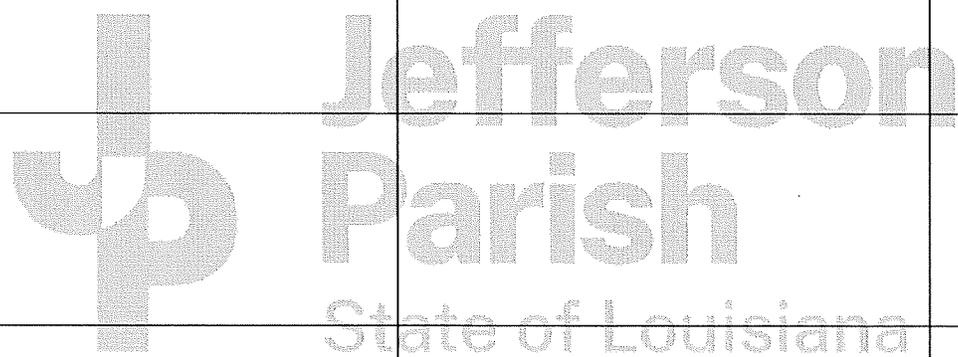
- |   |   |
|---|---|
| <input type="checkbox"/> Bond Services (Years: _____)                               | <input type="checkbox"/> Science & Technology Law (Years: _____)  |
| <input type="checkbox"/> Elections (Years: _____)                                   | <input checked="" type="checkbox"/> State & Local Government Law (Years: <u>17</u> )  |
| <input checked="" type="checkbox"/> Administrative & Regulatory (Years: <u>17</u> ) | <input type="checkbox"/> Taxation (Years: _____)  |
| <input type="checkbox"/> Antitrust Law (Years: _____)                               | <input checked="" type="checkbox"/> Tort Trial & Insurance Practices (Years: <u>38</u> )  |
| <input checked="" type="checkbox"/> Business Law (Years: <u>38</u> )                | <input checked="" type="checkbox"/> Complex Litigation (including asbestos litigation)<br>(Years: <u>37</u> )                           |
| <input checked="" type="checkbox"/> Criminal Justice (Years: <u>10</u> )            | <input type="checkbox"/> Securities (Years: _____)  |
| <input checked="" type="checkbox"/> Dispute Resolution (Years: <u>38</u> )          | <input checked="" type="checkbox"/> Ethics Law (Years: <u>12</u> )  |
| <input type="checkbox"/> Environmental, Energy & Resources (Years: _____)           | <input checked="" type="checkbox"/> Civil Service Matters (Years: <u>38</u> )   |
| <input type="checkbox"/> Health Law (Years: _____)                                  | <input checked="" type="checkbox"/> Civil Rights & the Constitution (Years: <u>17</u> )   |
| <input type="checkbox"/> Intellectual Property (Years: _____)                       | <input checked="" type="checkbox"/> Municipal Representation (including liability &<br>intergovernmental conflicts) (Years: <u>17</u> ) |
| <input type="checkbox"/> International Law (Years: _____)                           | <input checked="" type="checkbox"/> Code Enforcement Matters (Years: <u>17</u> )  |
| <input checked="" type="checkbox"/> Labor & Employment Law (Years: <u>38</u> )      |   |
| <input checked="" type="checkbox"/> Public Contract Law (Years: <u>17</u> )         |   |

**Professional Legal Services Questionnaire**

<input type="checkbox"/> Public Utilities Law (Years: _____) <input type="checkbox"/> Communications Law (Years: _____) <input type="checkbox"/> Transportation Law (Years: _____) <input checked="" type="checkbox"/> Property (Years: <u>38</u> ) <input checked="" type="checkbox"/> Trust & Estate Law (Years: <u>38</u> ) <input type="checkbox"/> Other/specific project as required by the advertisement (Years: _____)	<input checked="" type="checkbox"/> Oil Spill Litigation (Years: <u>11</u> ) <input type="checkbox"/> Public Finance (Years: _____) <input checked="" type="checkbox"/> Land Use, Planning & Zoning Law (Years: <u>17</u> ) <input checked="" type="checkbox"/> Economic Development (Years: <u>17</u> ) <input checked="" type="checkbox"/> Construction Law (Years: <u>17</u> )
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**E. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.  NONE		
2.		
3.		
4.		



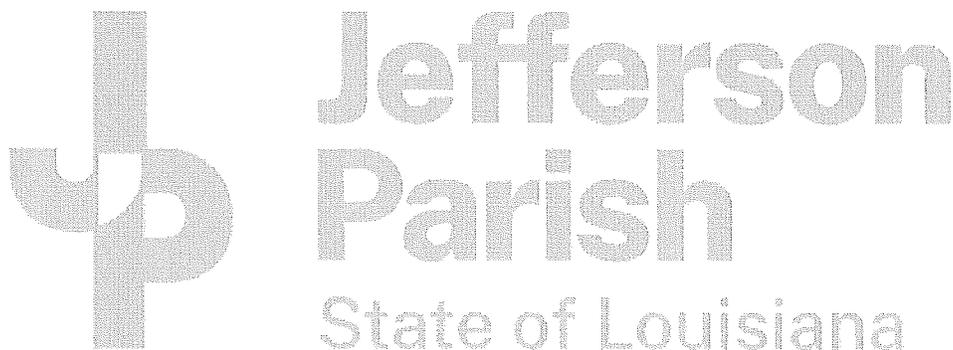
## Professional Legal Services Questionnaire

### **F. Professional Training and experience in relation to the type of work required for the outside legal services.**

Our attorneys have extensive experience providing independent legal and on-call legal services to numerous local governments and public entities on a multitude of issues, specifically administrative law and regulatory practice, business law, criminal justice, dispute resolution, labor and employment law, public contract law, state and local government law, tort, trial and insurance practice, complex litigation (including asbestos litigation), ethics law, civil service matters, civil rights and the constitution, municipal representation (including liability and intergovernmental conflicts), code enforcement matters, property, trust and estate law, oil spill litigation, land use, planning and zoning law, economic development, and construction law.

All attorneys servicing this contract, if awarded, are licensed to practice in all State and Federal courts throughout Louisiana.

Please see Proposal in Response to Request for Statement of Qualifications for Butler Law Firm, LLC for more detailed information.



### **G. Size of Firm and capacity for timely completion of newly assigned work considering the number of professional and support personnel required to perform the type of outside legal services tasks and the Firm's current unfinished workload.**

Butler Law Firm, LLC, has sufficient depth of personnel such that work load, absences, or illness will not interfere with the provisions of services. The Firm has three attorneys supported by 1 staff member.

Our attorneys are well-versed in all current legal research methods, including Westlaw, Lexis-Nexis, and other internet-based search engines. All data exists on a secure, cloud-based server with sufficient redundancy.

Please see Proposal in Response to Request for Statement of Qualifications for Butler Law Firm, LLC for further information.

**Professional Legal Services Questionnaire**

<p>i. Please specify the total number of support staff that may assist in the completion of a matter for each area of the law selected above: <u>2-3</u></p>		
<p>ii. List any attorneys that may assist in the completion of a matter for each area of the law selected above. If necessary, please attach additional documentation that demonstrates the employment history and experience of the Firm's attorneys that may assist in the completion of this Project (i.e. resume). Please attach additional pages if necessary.</p>		
Name:	Legal Field:	Years of Experience in Legal Field:
<p>1. Carl A. Butler</p>	<p>Administrative, business, criminal justice, dispute resolution, labor and employment, public contracts, state and local government, tort, trial and insurance, complex litigation, ethics, civil service, civil rights and the constitution, municipal representation, code enforcement, property, trust and estates, land use, planning and zoning, economic development, and construction law</p>	<p>38</p>
<p>2. Tiffany M. Fleming</p>	<p>Administrative, business, dispute resolution, labor and employment, public contracts, state and local government, tort, trial, and insurance, complex litigation, civil service, municipal representation, code enforcement, property, trust and estates, oil spill litigation, land use, planning and zoning, economic development, and construction law</p>	<p>15</p>
<p>3. Kristin M. Barone</p>	<p>Administrative, business, dispute resolution, labor and employment, public contracts, property, state and local government, tort, trial, and insurance, complex litigation, municipal representation, code enforcement, oil spill litigation, land use, planning and zoning, economic development, and construction law</p>	<p>10</p>
<p>4.</p>	<p>Please see the Proposal in Response to Request for Statement of Qualifications for Butler Law Firm, LLC for more detailed information on our attorneys</p>	
<p>5.</p>		

## Professional Legal Services Questionnaire

### H. Past performance by person or Firm on Parish contracts. Please attach additional pages if necessary.

Currently, Butler Law Firm is representing the Jefferson Parish Housing Services Development District in connection with *Carver v. 152-156 Caroline Ave., LLC et al.*, a case in which a housing voucher recipient alleged damages arising from hazardous conditions at her leased premises. It was recently remanded from federal to state district court.

In the past, members of the Butler Law Firm performed financial analysis in connection with the negotiation and preparation of cell sites leased on public property owned by Jefferson Parish (contract entity: LeBlanc Butler).

I. Adversarial legal proceedings between the Parish and the person or Firm performing professional services, in which the Parish prevailed, and excluding those instances or cases where the person or Firm was added as an indispensable party, or where the person or Firm participated in or assisted the public entity in prosecution of its claim. In the event that the person or Firm fails to provide accurate and detailed information regarding legal proceedings with the Parish, including the absence of legal proceedings, the person or firm shall be deemed unresponsive with regard to this category, and zero (0) points shall be awarded. Please attach additional pages if necessary.

None.

## Professional Legal Services Questionnaire

**J. Prior successful completion of projects of the type and nature of legal services, as defined, for which Firm has provided verifiable references. (List no more than 10 projects.)**

**1.**  
St. John Sheriff s Office, Sheriff Michael Tregre, 1801 W. Airline Hwy., LaPlace, 985-652-9513

Ongoing defense of employment issues including breach of contract and detrimental reliance allegations, statutory constitutional disputes including whistleblower actions, Hurricane Ida insurance claims, construction disputes and defense of motor vehicle personal injury actions (through Mount Claims); representation also has included defense of Section 1983 and excessive force claims. Butler Law Firm responds to all requests for public records received by the Sheriff.

**2.**  
St. John the Baptist Parish, President Jaclyn Hotard, 1801 W. Airline Hwy., LaPlace, 985-652-9569

Ongoing defense of civil service appeals, discrimination, workers' compensation, premises liability, motor vehicle personal injury, land use/zoning, and regulatory takings. Butler Law Firm was successful in obtaining dismissals of individual and class action matters regarding chlorine burn and positive amoeba tests. Most recently, the firm obtained summary judgment, dismissing a local property owner's federal suit for damages from alleged takings and due process violations arising from the Parish's stop work order and denial of a permit to dig a borrow pit.

**3.**  
New Orleans Aviation Board, Michele Allen-Hart, 900 Airline Dr., Kenner, 504-303- 7601

The firm is currently in partnership with a majority firm assisting the NOAB with evaluating construction and design issues at the new north terminal. Arbitration and state court suits have been filed.

Past representation involved regulatory compliance, civil service, employment discrimination, and workers' compensation cases (contract entity: LeBlanc Butler, LLC).

**4.**  
City of New Orleans, 1300 Perdido St, New Orleans, 504-658-9800

The firm is currently in partnership with a majority firm seeking recovery from the Hard Rock Hotel collapse. It is also providing defense in workers' compensation matters.

Past representation involved defense of multiple class action cases including those regarding the City's Automated Traffic Enforcement System (red light and speeding cameras) and Gentilly Landfill alleged takings; representation also included successfully defeating attempts to enjoin the VA hospital project (contract entity: LeBlanc Butler, LLC)

**5.**  
Housing Authority of New Orleans, Evette Hester, Dianne Alexander, 4100 Touro St., New Orleans, LA 504-670-3300

Legal Services regarding the redevelopment of the Guste III and Florida Housing Units (\$55 million); ongoing representation includes defense of suits filed in federal court as well as arbitration regarding litigation of construction defect issues and breach of public works contract and surety takeover agreement. The claims have now been disposed in arbitration.

## Professional Legal Services Questionnaire

6.

New Orleans Redevelopment Authority, Brenda Breaux, 1409 Oretha Castle Haley Blvd, 504-658-4400

Ongoing litigation of claims for breach of the development agreement for the revitalization of the Pontchartrain Park neighborhood of New Orleans and for reversion of undeveloped properties.

7.

New Orleans Public Belt Railroad, Rachel Zimmerle, 4822 Tchoupitoulas St., 504-896-7400

Members of our firm provided on-call advice to the New Orleans Public Belt Railroad in various matters regarding its procurement process. The NOPB was successfully defended against a public bid law challenge by an unsuccessful bidder. Most recently, our attorneys drafted and revised professional services and other vendor contracts for the NOPB (contract entity: LeBlancButler, LLC)

8.

Orleans Parish Sheriff's Office, 819 S. Broad Ave., 504-822-8000

Members of our firm represented the Orleans Parish Criminal Sheriff's Office in litigation surrounding the FEMA-funded, \$75 million construction of the new kitchen/warehouse plant. The representation involved extensive negotiations regarding more than 75 change orders requiring numerous interviews with architects, contractors, engineers, and manufacturers (contract entity: LeBlanc Butler, LLC)

9.

Ford Motor Company, John Mellen, Alison Nelson, Parklane Towers West, Ste. 300 Dearborn, MI, (313) 248-7714

Carl A. Butler defended product defect and asbestos cases filed against Ford Motor Company for a period of approximately 10 years in both state and federal courts.

10.

Jefferson Parish Housing Services Development District, Dorian Rawles, 121 Paillet Dr., Harvey, LA 70058, 504-342-4475

Butler Law Firm is representing the Jefferson Parish Housing Services Development District in connection with a case involving a housing voucher recipient's alleged damages arising from hazardous conditions at her leased premises.

Professional Legal Services Questionnaire

**K. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Butler Law Firm, LLC is a certified State and Local Disadvantaged Business Enterprise (DBE). Our renewal application is currently pending review.

**L. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature: *Carl M. Butler* Print Name: Carl M. Butler

Title: Managing Member Date: 2/20/25

