



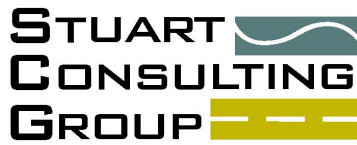
**JEFFERSON PARISH
ROUTINE ENGINEERING SERVICES FOR
DRAINAGE PROJECTS IN JEFFERSON PARISH
Resolution No. 138811**

March 31, 2022



Submitted By:

STUART 
CONSULTING
GROUP 



1018 Central Avenue, Suite 200
Metairie, LA 70001

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PHN: (504) 888-5733
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March 29, 2022

Jefferson Parish Council
Attention: Purchasing Department
General Government Building
200 Derbigny Street, Suite 6700
Gretna, LA 70054

RE: Routine Engineering Services for Drainage Projects Resolution No. 138811

Dear Purchasing Manager,

Thank you for the opportunity to present our credentials and experience in response to the Request for Qualifications for firms interested in providing Routine Engineering Services for Drainage Projects throughout Jefferson Parish. Our enclosed qualification package includes one electronic copy via www.centrauctionhouse.com outlining general firm information, company personnel resumes and past project experience for Stuart Consulting Group, Inc (SCG).

During the course of our 18-year history, SCG has obtained vast management and design experience and is currently designing several projects in and around the New Orleans Area, including Jefferson Parish. We possess the staff, qualifications and extensive experience in municipal drainage planning and design and construction management, wastewater and water engineering, parks and recreation planning and design, traffic and transportation engineering and construction management.

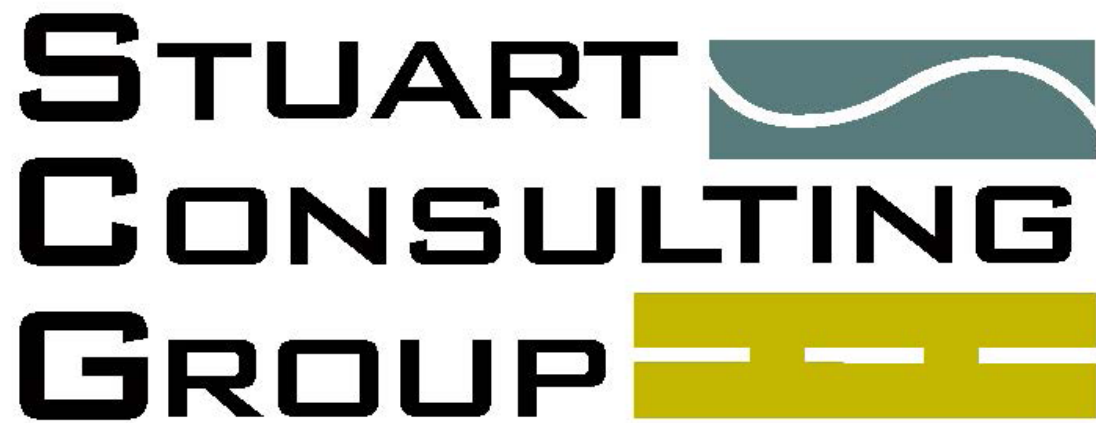
At Stuart Consulting Group, we strive to meet and exceed the highest standards and requirements in each and every job for our clients. As a mid-sized engineering and management group, we pride ourselves on the ability to provide exemplary service without the extensive overhead of larger international firms.

We very much look forward to hearing from you and are available to answer questions, comments, or concerns at any time. Thank you for your consideration.

Sincerely,
STUART CONSULTING GROUP, INC.

A handwritten signature in blue ink, appearing to read "Thomas J. Martin, Jr.", with a stylized flourish at the end.

Thomas J. Martin, Jr. P.E.
President



TEC Professional Services Questionnaire
revised 7/24/2015

Technical Evaluation Committee (TEC) Questionnaire

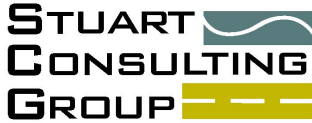
Instructions

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

B. Firm Name & Address:



C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

E. Please provide the number of employees whose primary function corresponds with each category:

<input type="checkbox"/> Administrative	<input type="checkbox"/> Estimators	<input type="checkbox"/> Specification Writers
<input type="checkbox"/> Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input type="checkbox"/> Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input type="checkbox"/> Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors		<input type="checkbox"/> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES _____ NO _____

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
 YES _____ NO _____

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

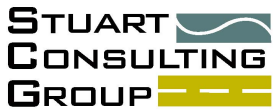
Name & Title:

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Project Assignment:

--

Name of Firm with which associated:



Years' experience with this Firm:

--

Education: Degree(s)/Year/Specialization:

--

Active registration: Year first registered/discipline:

--

Other experience and qualifications relevant to the proposed Project:

--

TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project:

THOMAS J. MARTIN , JR., PE

MANAGING PRINCIPAL. JEFFERSON PARISH: BAYOU SEGNETTE DRAINAGE PUMP STATION NO. 1 BRIDGE & ACCESS BRIDGE

MANAGING PRINCIPAL JEFFERSON PARISH: SEWER IMPROVEMENTS/BAYOU SEGNETTE STATE PARK

MANAGING PRINCIPAL. ARMY CORPS OF ENGINEERS: TASKFORCE HOPE - GREATER NEW ORLEANS HURRICANE AND STORM DAMAGE RISK REDUCTION SYSTEMS (HSDRRS) NEW OREANS, LA

MANAGING PRINCIPAL. HARRIS COUNTY FLOOD CONTROL DISTRICT – DISASTER RECOVERY PROGRAM HARRIS COUNTY, TX. AS MANAGING PRINCIPAL, MR. MARTIN

MANAGING PRINCIPAL. PLAQUEMINES PARISH: BRAITHWAITE DRAINAGE PUMP STATION

MANAGING PRINCIPAL. PLAQUEMINES PARISH: BELLE CHASSE DRAINAGE IMPROVEMENTS PROJECT – STORMWATER PUMP STATION NO. 2 & INLET BASIN EXPANSION.

MANAGING PRINCIPAL. PLAQUEMINES PARISH: SUNRISE PUMP STATION


MANAGING PRINCIPAL. PLAQUEMINES PARISH: CONSOLIDATED BELAIR DRAINAGE PUMP STATION. As the managing principal, Mr. Martin oversaw the design, repair and reconstruction of the pump station.

MANAGING PRINCIPAL. JEFFERSON PARISH DRAINAGE DEPARTMENT DESIGN UPGRADES TO CALIFORNIA CANAL FROM TWO MILE CANAL TO LAPALCO BLVD. As managing prinicpal, Mr. Martin oversaw

MANAGING PRINCIPAL. HEC-RAS MODEL AND ANALYSIS OF PROPOSED REMOVAL OF NEW RIVER CANAL AND SMITH DIVERSION WEIR ASCENSION PARISH, LA

MANAGING PRINCIPAL. EAST THIRD STREET NEIGHBORHOOD DRAINAGE IMPROVEMENTS PLAQUEMINES PARISH, LA.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
<div style="display: flex; align-items: center;"><div style="margin-right: 10px;">STUART CONSULTING GROUP</div></div>
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project:

CALVIN C. HOPPMAYER, JR., PE

QA/QC MANAGER. JEFFERSON PARISH: BAYOU SEGNETTE DRAINAGE PUMP STATION NO. 1 BRIDGE & ACCESS BRIDGE

QA/QC MANAGER. JEFFERSON PARISH: SEWER IMPROVEMENTS/BAYOU SEGNETTE STATE PARK

PROJECT MANAGER. ARMY CORPS OF ENGINEERS: TASKFORCE HOPE - GREATER NEW ORLEANS HURRICANE AND STORM DAMAGE RISK REDUCTION SYSTEMS (HSDRRS) NEW OREANS, LA

QA/QC MANAGER. HARRIS COUNTY FLOOD CONTROL DISTRICT – DISASTER RECOVERY PROGRAM HARRIS COUNTY, TX. AS MANAGING PRINCIPAL, MR. MARTIN


QA/QC MANAGER. PLAQUEMINES PARISH: BELLE CHASSE DRAINAGE IMPROVEMENTS PROJECT – STORMWATER PUMP STATION NO. 2 & INLET BASIN EXPANSION.

QA/QC MANAGER. JEFFERSON PARISH DRAINAGE DEPARTMENT DESIGN UPGRADES TO CALIFORNIA CANAL FROM TWO MILE CANAL TO LAPALCO BLVD.

QA/QC MANAGER. HEC-RAS MODEL AND ANALYSIS OF PROPOSED REMOVAL OF NEW RIVER CANAL AND SMITH DIVERSION WEIR ASCENSION PARISH, LA

QA/QC MANAGER. EAST THIRD STREET NEIGHBORHOOD DRAINAGE IMPROVEMENTS PLAQUEMINES PARISH, LA.

TEC Professional Services Questionnaire

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Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project:

CHRISTOPHER FENNER, PE

ENGINEER OF RECORD. JEFFERSON PARISH: BAYOU SEGNETTE DRAINAGE PUMP STATION NO. 1 BRIDGE & ACCESS BRIDGE. As the Engineer of Record, Mr. Fenner was responsible for managing the design team throughout each phase of the project, reviewing drainage calculations, designing the roadway section, and developing plans, specifications, and cost estimates. Mr. Fenner also coordinated with multiple subconsultants on the project to provide the client with a consistent final product.

ENGINEER OF RECORD. JEFFERSON PARISH: SEWER IMPROVEMENTS/BAYOU SEGNETTE STATE PARK AS THE ENGINEER OF RECORD, Mr. Fenner was responsible for managing the design team throughout each phase of the project, reviewing drainage calculations, designing the roadway section, and developing plans, specifications, and cost estimates. Mr. Fenner also coordinated with multiple subconsultants on the project to provide the client with a consistent final product.

PROJECT MANAGER. HARRIS COUNTY FLOOD CONTROL DISTRICT – DISASTER RECOVERY PROGRAM HARRIS COUNTY, TX. Mr. Fenner serves as the Deputy Program Manager and his responsibilities include coordination with multiple federal funding agencies (NRCS, FEMA, USACE, HUD-CDBG, & EDA); managing the grants management team,.

PROJECT ENGINEER. PLAQUEMINES PARISH: BELLE CHASSE DRAINAGE IMPROVEMENTS PROJECT – STORMWATER PUMP STATION NO. 2 & INLET BASIN EXPANSION. Mr. Fenner served as the Project Engineer and Engineer of Record.

PROJECT MANAGER. JEFFERSON PARISH DRAINAGE DEPARTMENT DESIGN UPGRADES TO CALIFORNIA CANAL FROM TWO MILE CANAL TO LAPALCO BLVD.

PROJECT OVERSIGHT. HEC-RAS MODEL AND ANALYSIS OF PROPOSED REMOVAL OF NEW RIVER CANAL AND SMITH DIVERSION WEIR ASCENSION PARISH, LA

PROJECT ENGINEER. EAST THIRD STREET NEIGHBORHOOD DRAINAGE IMPROVEMENTS PLAQUEMINES PARISH, LA. Mr. Fenner served as the Project Engineer and Engineer of Record.

PROJECT MANAGER. CITY OF JACKSON: WOODROW WILSON AVENUE TO ERIE STREET DRAINAGE IMPROVEMENTS, JACKSON, MS. Mr. Fenner served as the project manager and design engineer and his responsibilities included lead design services for the project, oversight and management of project scope and subconsultants, Hydraulic and Hydrologic Analysis, interface with client, construction cost estimates, design report generation, survey review, development of plans and specifications.

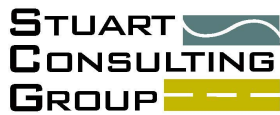
TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:

Name & Title:

Project Assignment:

Name of Firm with which associated:



Years' experience with this Firm:

Education: Degree(s)/Year/Specialization:

Active registration: Year first registered/discipline:

Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project:

CHRISTOPHER BLAZO, PE

PROJECT ENGINEER. JEFFERSON PARISH: BAYOU SEGNETTE DRAINAGE PUMP STATION NO. 1 BRIDGE & ACCESS BRIDGE. As the Engineer of Record, Mr. Fenner was responsible for managing the design team throughout each phase of the project, reviewing drainage calculations, designing the roadway section, and developing plans, specifications, and cost estimates. Mr. Fenner also coordinated with multiple subconsultants on the project to provide the client with a consistent final product.

PROJECT ENGINEER. JEFFERSON PARISH: SEWER IMPROVEMENTS/BAYOU SEGNETTE STATE PARK AS THE ENGINEER OF RECORD, Mr. Blazo's responsibilities included design capacity calculations for the lift station and cost estimation.


PROJECT ENGINEER. PLAQUEMINES PARISH: BELLE CHASSE DRAINAGE IMPROVEMENTS PROJECT – STORMWATER PUMP STATION NO. 2 & INLET BASIN EXPANSION. Mr. Blazo provided critical support for the design of improvements to an existing vegetated open storm water channel in Belle Chasse, LA. The existing channel was overgrown and undersized, causing routine backups and flooding in the watershed. Mr. Blazo assisted with field visits, survey review, and drainage calculations that were required to evaluate the existing channel dimensions and develop a solution to convey the required storm water flows. Mr. Blazo also compiled the construction documents and specifications and assisted during the bid phase.

PROJECT ENGINEER. JEFFERSON PARISH DRAINAGE DEPARTMENT DESIGN UPGRADES TO CALIFORNIA CANAL FROM TWO MILE CANAL TO LAPALCO BLVD.

PROJECT ENGINEER. EAST THIRD STREET NEIGHBORHOOD DRAINAGE IMPROVEMENTS PLAQUEMINES PARISH, LA. Mr. Blazo provided critical support during design and construction administration for this project. Mr. Blazo helped to evaluate the existing open-ditch system that was prone to routine flooding and design a fully subsurface system to reduce the risk of flooding. Mr. Blazo completed drainage calculations, coordinated with other underground utility companies in the project area, and compiled the construction plans and specifications. Mr. Blazo also was instrumental during the construction process, providing day-to-day management, reviewing project documents, and coordinating with SCG's resident inspector.

PROJECT ENGINEER. CITY OF JACKSON: WOODROW WILSON AVENUE TO ERIE STREET DRAINAGE IMPROVEMENTS, JACKSON, MS. Mr. Blazo was integral to the design of improvements to an existing vegetated open storm water channel in Jackson, MS.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
<div style="display: flex; align-items: center;"><div style="margin-right: 10px;">STUART CONSULTING GROUP</div></div>
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project:

MYRIAM BOU-MEKHAYEL, EI


MITIGATION ASSISTANCE. HARRIS COUNTY FLOOD CONTROL DISTRICT – DISASTER RECOVERY PROGRAM HARRIS COUNTY, TX. Ms. Bou-Mekhayel's responsibilities included applying for 404 and 406 Mitigation grants for various projects.

PROJECT ENGINEER. PLAQUEMINES PARISH: BELLE CHASSE DRAINAGE IMPROVEMENTS PROJECT – STORMWATER PUMP STATION NO. 2 & INLET BASIN EXPANSION. As an EI, Ms. Bou-Mekhayel provided critical support for the design of improvements to the existing inlet basin for the Belle Chasse #2 storm water pumping station. Ms. Bou-Mekhayel helped to compile the plans and specifications for the project.

PROJECT ENGINEER. JEFFERSON PARISH DRAINAGE DEPARTMENT DESIGN UPGRADES TO CALIFORNIA CANAL FROM TWO MILE CANAL TO LAPALCO BLVD.

PROJECT ENGINEER. CITY OF JACKSON: WOODROW WILSON AVENUE TO ERIE STREET DRAINAGE IMPROVEMENTS, JACKSON, MS. Ms. Bou-Mekhayel was integral to the design of improvements to an existing vegetated open storm water channel in Jackson, MS. Improvement included **armoring the channel with rip rap** to stabilize the bank, protect utility crossings, and avoid encroachment into private property. Ms. Bou-Mekhayel helped to complete the preliminary engineering report and was integral to the completion of the construction plans and specifications and exhibits for the temporary right-of-entry agreements.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
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Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project:

MASON J. BONANO, EI

PROJECT ENGINEER. JEFFERSON PARISH DRAINAGE DEPARTMENT DESIGN UPGRADES TO CALIFORNIA CANAL FROM TWO MILE CANAL TO LAPALCO BLVD.

PROJECT ENGINEER ERNEST MORIAL CONVENTION CENTER Morial Convention Center Expansion New Orleans, LA. Mr. Bonano's responsibilities included construction Administration, Temporary Resident Inspector (6 weeks), Contractor Pay Application Review, Quantity Report Tracking, Change Order Reviews, Request For Information Reviews.

PROJECT ENGINEER. CITY OF NEW ORLEANS STREET REPAIRS (CAMP, LEONTINE, VAL-MONT, COLISEUM, & CHESTNUT). New Orleans, LA. Mr. Bonano's responsibilities included: - Generating Preliminary Cost Estimate, Design Editing (CAD), Drafting Plans (CAD), Utility Coordination.

PROJECT ENGINEER. CITY OF JACKSON: TOWN CREEK TRIBUTARY #1 IMPROVEMENTS (W. Wilson Ave. to Eerie St.): Mr. Bonano was responsible for utility coordination and CAD design edits.

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.


Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.		
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: Thomas J. LaForte **Print Name:** _____

Title: _____ **Date:** _____

STUART 
CONSULTING
GROUP 