



M E S S A G E



To:

FAX: 93499009

From: Carol Gasper, Buyer I

Jefferson Parish

Purchasing

FAX: 5043642693

TEL: 5043642688



DATE: 3/11/2016

INVITATION TO BID  
THIS IS NOT AN ORDER

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BID NO.: 50-00116040

## JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: CGasper

Bids will be received until 11:00 AM, 3/21/2016 via fax: 504-364-2693 or via online at [www.jeffparish.net](http://www.jeffparish.net)

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on Vendor Information.

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

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**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS****IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW

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1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

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**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required;** Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required;** Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

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BID NO.: 50-00116040

**JEFFERSON PARISH**PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: CGasper

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work is to be done in a workman-like manner, according to standard practices. Any deviations or alterations from the specifications must be indicated and backup documentation supplied with your quotation.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

5-7 DAYS, ARO

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME: RETIF OIL AND FUEL	
SIGNATURE: (Must be signed here) <i>Bob Gaudet</i>	TITLE: V.P. OF SALES
PRINT OR TYPE NAME: BOB GAUDET	
ADDRESS: 1840 JUTLAND DR	
CITY, STATE: HARVEY, LA	ZIP: 70058
TELEPHONE: (504) 349-9000	FAX: (504) 684-1459
EMAIL ADDRESS: ORDERS@RETIF.COM	

TOTAL PRICE OF ALL BID ITEMS: \$ 1652.40

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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116040

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	610.00	EA	<p>MULTI-PURPOSE GREASE</p> <p>0010 Grease, multi-purpose, lithium complex, extreme pressure, high temperature, base oil viscosity 220 at 40 degrees C and 18.3 at 100 degrees C, 14 oz. cartridge, Albida EP no. 2 Shell S3 V220C 2 (0017010)</p> <p>RETIF OFFERING SUITABLE EQUIVALENT</p> <p>MOBILGREASE XHP 222</p> <p>PRODUCT DATA SHEET ENCLOSED</p>	\$3.24	\$1652.40





## Mobilgrease XHP™ 220 Series

### Product Description

Mobilgrease XHP™ 220 greases are extended service lithium complex greases intended for a wide variety of applications and severe operating conditions. These greases were designed to outperform conventional products by applying cutting edge, proprietary, lithium complex manufacturing technology. They are formulated to provide excellent high temperature performance with superb adhesion, structural stability and resistance to water contamination. These greases have a high level of chemical stability and offer excellent protection against rust and corrosion. These greases feature high dropping points and maximum recommended operating temperature of 140° C (284°F). Mobilgrease XHP 220 greases are available in NLGI grades 00, 0, 1, 2 and 3 with an ISO VG 220 base oil viscosity.

Mobilgrease XHP 220 greases are designed for a wide range of applications including the industrial, automotive, construction and marine sectors. Their performance features make them ideal choices for operating conditions including high temperature, water contamination, shock loading and extended re-lubrication operations. Mobilgrease XHP 222 Special is an extreme pressure grease fortified with 0.75% molybdenum disulfide that provides protection from wear under conditions pivoting and other conditions that lead to loss of oil film.

### Features and Benefits

Mobilgrease XHP 220 greases are leading members of the Mobilgrease brand of products, which have gained a reputation for innovation and performance excellence. Mobilgrease XHP 220 greases are high performance products designed by our formulation technologists and backed by our world-wide technical support staff.

A key factor in the excellent adhesion and cohesion properties and high drop point of Mobilgrease XHP 220 greases is the proprietary manufacturing technology developed at our research facilities and adopted by our modern manufacturing facilities. These products use specially selected additives to provide excellent oxidation stability, rust and corrosion control, resistance to water contamination as well as anti-wear and EP protection. Mobilgrease XHP 220 Series products offer the following features and potential benefits:

Features	Advantages and Potential Benefits
Superb resistance to water washout and spray-off	Helps assure proper lubrication and protection even in the most severe water exposure conditions
Highly adhesive and cohesive structure	Excellent grease tenacity, helps reduce leakage and extend re-lubrication intervals for reduced maintenance requirements
Excellent rust and corrosion resistance	Protection of lubricated parts even in hostile aqueous environments
Very good resistance to thermal, oxidative and structural degradation at high temperature	Helps extend grease life and enhance bearing protection in high temperature applications helping to reduce maintenance and replacement costs
Very good anti-wear and EP performance	Reliable protection of lubricated equipment, even under conditions of high sliding with potential for extended equipment life and reduced unanticipated downtime
Broad multi-purpose application	Provides potential for inventory rationalization and reduced inventory costs

### Applications

Mobilgrease XHP 220 greases are used in a wide range of equipment including industrial, automotive, construction and marine applications. Their blue color enables easy verification of application:

Mobilgrease XHP 005 and 220 are softer, high-temperature greases recommended by ExxonMobil for centralized grease application systems, gear lubrication, and where extreme-cold-temperature pumpability is important.

Mobilgrease XHP 221 is recommended by ExxonMobil for use in industrial and marine applications, chassis components and farm equipment. It provides excellent low temperature performance.

Mobilgrease XHP 222 is recommended by ExxonMobil for industrial and marine applications, chassis components and farm equipment. Its sticky formulation stays in applications longer.

Mobilgrease XHP 223 is recommended by ExxonMobil for applications where good high temperature and anti-leakage properties are required. It is particularly recommended for severe truck wheel bearing applications or for rolling element bearings subject to vibration, or where higher speeds require a grease with higher consistency to provide channeling characteristics.

Mobilgrease XHP 222 Special contains 0.75% molybdenum disulfide, is grey in color and is recommended by ExxonMobil for moderate duty service in industrial applications, chassis components and farm equipment. It also finds application in king pins, U-joints, fifth wheels and bucket pins.

### Specifications and Approvals

Mobilgrease XHP 220 Series meets or exceeds the requirements of	005	220	221	222	223	222 Special
DIN 51825: (2004-06)			KP1N-20	KP2N-20		

Mobilgrease XHP 220 Series has the following builder approvals:	005	220	221	222	223	222 Special
Fives Cincinnati		P-79	P-72	P-64		

### Typical Properties

Mobilgrease XHP	005	220	221	222	223	222 Special
NLGI Grade	00	0	1	2	3	2
Thickener Type	Li-Complex	Li-Complex	Li-Complex	Li-Complex	Li-Complex	Li-Complex
Color, Visual	Dark Blue	Dark Blue	Dark Blue	Dark Blue	Dark Blue	Grey-Black
Molybdenum DiSulfide, wt%	---	---	---	---	---	0.75%
Penetration, Worked, 25° C, ASTM D 217	415	370	325	280	235	280
Dropping Point, °C, ASTM D 2265	---	270	280	280	280	280
Viscosity of Oil, ASTM D 445						
cSt @ 40° C	220	220	220	220	220	220
4-Ball Wear Test, ASTM D 2266, scar, mm	0.50	0.50	0.5	0.5	0.5	0.5
4-Ball Weld Load, ASTM D 2596, kg	315	315	315	315	315	315
Timken OK Load, ASTM D 2509, lb	40	40	40	40	40	40
Bomb Oxidation, ASTM D 942, Pressure drop at 100 hrs, kPa (psig)	35 (5)	35 (5)	35 (5)	35 (5)	35 (5)	35 (5)
Corrosion Prevention, ASTM D 1743	Pass	Pass	Pass	Pass	Pass	Pass
Rust Protection, IP 220-mod., Distilled Water Washout	0,0	0,0	0,0	0,0	0,0	0,0
Copper Strip Corrosion, ASTM D 4048	1B	1B	1B	1B	1B	1B
Penetration Consistency Change, Roll Stability, ASTM D 1831, mm/10	---	-15	-15	0	0	0

### Health and Safety



Based on available information, this product is not expected to produce adverse effects on health when used for the intended application and the recommendations provided in the Material Safety Data Sheet (MSDS) are followed. MSDS's are available upon request through your sales contract office, or via the Internet. This product should not be used for purposes other than its intended use. If disposing of used product, take care to protect the environment.

All trademarks used herein are trademarks or registered trademarks of Exxon Mobil Corporation or one of its subsidiaries unless indicated otherwise.

11-2015

Exxon Mobil Corporation  
22777 Springwoods Village Parkway  
Spring TX 77389

1-800-ASK MOBIL (275-6624)

Typical Properties are typical of those obtained with normal production tolerance and do not constitute a specification. Variations that do not affect product performance are to be expected during normal manufacture and at different blending locations. The information contained herein is subject to change without notice. All products may not be available locally. For more information, contact your local ExxonMobil contact or visit [www.exxonmobil.com](http://www.exxonmobil.com)

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