



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000112997 - EAST BANK REGIONAL LIBRARY FLOORING
REPLACEMENT**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

06-May-2015 11:18:16 AM



Bid Number 50 - 00112997

EAST BANK REGIONAL LIBRARY FLOORING REPLACEMENT

BID DUE: TUESDAY, JUNE 9, 2015 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053**

**Buyer Name: Misty A. Camardelle
Buyer Email: mcamardelle@jeffparish.net
Buyer Phone: 504-364-2683**

EAST BANK REGIONAL LIBRARY FLOORING REPLACEMENT

PART 1 – GENERAL

SECTION A – PRE-BID CONFERENCE:

A **Mandatory** Pre-Bid Conference and inspection of the site shall be held on Thursday May 21, 2015, at 10:00 a.m., at the Jefferson Parish East Bank Regional Library 4747 West Napoleon Avenue, Metairie, LA 70001

All bidders are required to attend the **MANDATORY** Pre-Bid Conference. This conference is held to allow questions to be answered and to inspect the site with the owner(s) representative, etc. Bidders must attend the **MANDATORY** Pre-Bid Conference and sign the sign-in sheet or their bid will not be accepted.

The **MANDATORY** Pre-Bid Conference and inspection does not relieve the successful bidder from necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specifications without cost to the owner.

The successful bidder will have sixty (60) days to complete project.

SECTION B – STATE CONTRACTORS LICENSE REQUIREMENTS:

For the work that is to be performed, a Louisiana State Contractor's License in "Building Construction" and/or a specialty in "Painting and Interior Decorating, Carpeting" will be required.

The contractor's License Number must appear on the exterior of the bid envelope.

SECTION C – WARRANTY:

All materials and workmanship must have at least one (1) year guaranty, in writing, from the date of acceptance of the project, against defects. The successful bidder must agree, upon written notice from the owner, promptly and without charge, and to the satisfaction of the owner, to make changes, replacement, and corrections which may be required to make good all defects in materials and/or equipment under its intended use, within the warranty period. All product warranties shall be the length currently listed by the manufactures.

The successful bidder will also guaranty that he will hold the Parish of Jefferson harmless from any damage arising from faulty workmanship or materials performed and/or installed within the duration of the warranty.

The successful bidder shall turn over to the owner all manufacturers' product warranties at completion.

SECTION D – PERMITS:

The successful bidder shall obtain any and all permits required by the Jefferson Parish Department of Inspection and Code Enforcement (if applicable). The contractor shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

Certificate of Final Inspection must be submitted to and approved by the Library Department before final payment is rendered.

SECTION E – LIQUIDATED DAMAGES:

The successful bidder will be assessed Liquidated Damages in the amount of \$500.00 per day for each day that expires 10 days from the date of the Notice to Proceed until work is substantially complete.

After substantial completion of the work, the successful bidder shall pay the owner \$500.00 for each day that expires after substantial completion, until all work is complete and ready for final payment.

PART 2 – MATERIALS

Section A

General Product Information

All carpet tiles shall be from same dye lot.

CARPET TILE SPECIFICATIONS

Interface

Roy G Biv

Product: Roy G Biv Color 7448 Denim Blue Backing GlasBac®

Product Specifications

Product Number	1472102500
Product Construction	Tufted Textured Loop
Yarn System	Post-Consumer Content Type 6,6 Nylon
Yarn Manufacturer	Universal
Dye Method	100% Solution Dyed
Dye Lots	Non-Mergeable
Soil/Stain Protection	Protekt ² ®
Preservative Protection	Intersept®

	Imperial	Metric
Tufted Yarn Weight	15 oz/yd ²	509 g/m ²
Machine Gauge	1/12 in	47.2 ends/10cm
Pile Height	0.12 in	3 mm
Pile Thickness	0.065 in	1.7 mm
Stitches	8 /in	31.5 ends/10cm
Pile Density	7,754 oz/yd ³	279.2 g/m ³
Total Thickness	0.22 in	5.69 mm
Size	19.69 in x 19.69 in	50cm x 50cm

Performance Specifications

Flooring Radiant Panel	(ASTM E-648) Class 1
Smoke Density	(ASTM E - 662) ≤ 450
Lightfastness	(AATCC 16 - E) ≥ 4.0 @ 60 AFU's
Static	(AATCC - 134) < 3.0 KV
Dimensional Stability	AACHEN Din 54318 <.10%
Preservative Efficacy	(AATCC 174 Parts 2&3) 99% Reduction/No
Mold 7 Days	(ASTM E-2471) Complete Inhibition

Environmental Specifications

Total Recycled Content	50% Recycled Content
(Post Industrial)	49% Recycled Content
(Post Consumer)	1%
Indoor Air Quality	Green Label Plus #GLP0820
Ingredients and Life Cycle Impacts	Environmental Product Declaration
Other Environmental Claims	3rd Party Verified Climate Neutral
	NSF/ANSI-140 Gold - Sustainable
	Carpet Assessment Standard
End of Life	Carpet to Carpet Recycling

Technical Information

Installation	See recommended Interface Installation Guidelines online
Maintenance	See recommended Interface Maintenance Guidelines online
Warranty	15 Year Standard, Non-Prorated Warranty
Standard Backing	GlasBac®
Backing Options	GlasBac®, GlasBac®RE

Tile Size Options 50cm x 50cm
 Manufacturing Location ISO 9001 & 14001 Certified facilities
 in Troup County, Georgia, United States

Interface

Viva Colores

Product: Viva Colores Color Various Backing GlasBac®

Product Specifications

Product Number	146500250H	
Product Construction	Tufted Textured Loop	
Yarn System	Post-Consumer Content Type 6,6 Nylon	
Yarn Manufacturer	Universal	
Dye Method	100% Solution Dyed	
Dye Lots	Non-Mergeable	
Soil/Stain Protection	Protekt ² ®	
Preservative Protection	Intersept®	
	Imperial	Metric
Tufted Yarn Weight	18 oz/yd ²	610 g/m ²
Machine Gauge	1/12 in	47.2 ends/10cm
Pile Height	0.15 in	3.8 mm
Pile Thickness	0.101 in	2.6 mm
Stitches	12 /in, 10 /in	39.4 ends/10cm, 47.2 ends/10cm
Pile Density	6,416 oz/yd ³	234.7 g/m ³
Size	19.69 in x 19.69 in	50cm x 50cm

Performance Specifications

Flooring Radiant Panel	(ASTM E-648) Class 1
Smoke Density	(ASTM E - 662) ≤ 450
Lightfastness	(AATCC 16 - E) ≥ 4.0 @ 60 AFU's
Static	(AATCC - 134) < 3.0 KV
Dimensional Stability	AACHEN Din 54318 <.10%
Traffic Classification	Heavy
Fiber Modification Ratio	1.7 to 1.9
Preservative Efficacy	(AATCC 174 Parts 2&3) 99% Reduction/No
Mold 7 Days	(ASTM E-2471) Complete Inhibition

Environmental Specifications

Total Recycled Content	51% Recycled Content
(Post Industrial)	49% Recycled Content

(Post Consumer)	2%
Indoor Air Quality	Green Label Plus #GLP0820
Ingredients and Life Cycle	Environmental Product Declaration
	Impacts
Other Environmental Claims	3rd Party Verified Climate Neutral
	NSF/ANSI-140 Gold – Sustainable
	Carpet Assessment Standard

Technical Information

Installation	See recommended Interface Installation Guidelines online
Maintenance	See recommended Interface Maintenance Guidelines online
Warranty	15 Year Standard, Non-Prorated Warranty
Standard Backing	GlasBac®
Backing Options	GlasBac®RE, GlasBac®, NexStep®
Tile Size Options	50cm x 50cm, 1m x 1m
Manufacturing Location	ISO 9001 & 14001 Certified facilities in Troup County, Georgia, United States

INTERFACE

Super Flor

Product: Super Flor	Buffalo Graphlar Tile	Color# 609199
Product Number:	# 6090002504	
Product Construction:	Hair Tile (Needlepunch)	
Yarn System	82.5% Nylon; 17.5% Polyester	
Dye Lots:	Non-Mergeable	
Post-Industrial:	42%	
Post-Consumer:	0%	
Total Recycled Content:	42%	
Product Specifications:	U.S.	Metric
Tufted Yarn Weight:	41 oz/yd ²	1390 g/m ²
Pile Height:	.16 in	4.2 mm
Pile Thickness:	.16 in	4.2 mm
Stitches:	0 / in	0 ends / 10cm
Pile Density:	8945 oz/yd	
Total Thickness:	.32 in	8.26 mm
Size:		50 cm x 50cm

Performance Specifications

Radiant Panel:	(ASTM E-648) Class 1
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Smoke Density:	(ASTM E – 662) \leq 450
Lightfastness:	(AATCC 16 – E) \geq 4.0 @ 60 AFU's
Warranty	15 Year Standard, Non-Prorated Warranty
Static:	(AATCC – 134) $<$ 3 KV
Standard Backing	Graphlar Tile
Traffic Classification	Severe

VINYL TILE SPECIFICATIONS

Azrok Vinyl Composition Tile

White Thru-Quartz TQ-304

Size: 12" x 12" x 1/8"
Federal Spec: SS-T-312B (1) Type IV, Composition 1

VINYL BASE SPECIFICATIONS

Roppe Pinnacle Rubber Base

Color: 139 Deep Navy

Technical data

ASTM F 1861 - Type TS, Group 1, Styles A, B & C
ASTM E 648, Critical Radiant Flux - Class 1 $>$.45 W/cm²
ASTM E 662, Smoke Density - Passes $<$ 450
ASTM E 84, Surface Burning - Class C

Profile: Standard Cove
Gauge: 1/8" (3.2 mm)
Height: 6" (152.4 mm)

PART 3 – EXECUTION

Section A – BID SPECIFICATIONS:

The successful bidder shall furnish all labor, materials, equipment, transportation and project management to remove the existing carpet, vinyl tile, hard tile and vinyl base and prepare floor for new carpet and tile installation in the East Bank Regional Library located at 4747 W. Napoleon Avenue, Metairie, LA. 70001. All products shall be furnished as listed in this specifications or owner approved equal.

The existing shoe molding shall be removed by others. All wooden and granite base is to remain. All vinyl bases in areas of new carpet and tile shall be replaced. Exercise care in removal of the existing vinyl base to prevent damage to wall above base.

All furniture and equipment will be moved and replaced by the owner.

Vendor shall verify item to be installed with the owner before actual installation begins.

The Contractor shall remove all dirt and other foreign matter from surfaces to receive floor covering.

All installations shall be per manufactures specifications and meet all industry standards and all appropriate codes. Contractor **must** use manufacture's recommended products for the installation.

The Contractor shall examine all surfaces to which the flooring (all types) is applied, and any conditions detrimental to the proper installation of the carpet shall be corrected by the Contractor before the installation of the flooring.

Flooring shall fit neatly against vertical surfaces, into breaks and recesses, against bases, around pipes and penetrations, against columns, under saddles and thresholds, against window frames, and around permanent cabinets and equipment. Contractor shall also use transition strips to meet ADA guidelines between flooring materials where needed.

Contractor shall install carpet and base with materials as recommended by product manufacturer. The amount of material used shall be as recommended by the product manufacturer for applicable product backing. The installed carpet shall be free of spots, dirt, soil, tears, frays, pulled tufts, wrinkles, bubbles, or any other defects.

Spots and smears including glue shall be removed immediately from the product with solvent. Spots and smears shall also be removed from adjacent surfaces. Upon completion of the installation of the carpet, vacuum with a commercial beater bar type vacuum cleaner.

Bidders shall familiarize themselves with all existing conditions and are responsible for all measurements and quantities. Any questions concerning the project and/or specifications shall be addressed to Patrick Bode, Asst. Property Manager at 504-838-1126, between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday.

Contractor shall supply attic stock as follows:

60900609199 Buffalo	10 Tiles
7448 Denim Blue	200 Tiles
101163 Albaroque	30 Tiles
101138 Azul	30 Tiles

101123 Dorado	30 Tiles
101126 Verde Primavera	30 Tiles
101143 Ceruleo	10 Tiles
101164 Naranja	10 Tiles
101139 Turquesa	10 Tiles
101152 Violeta	10 Tiles

Section B – Hours of Work:

The work that is to be performed can be scheduled anytime, however, work must start at 7:00 am each day. The schedule will be discussed and exact dates determined at the pre-construction conference. Afterhours work will be allowed and may be required in some areas.

Library hours are as follows:

Monday – Thursday	9:00 am to 9:00 pm
Friday – Saturday	9:00 am to 5:00 pm
Sunday	1:00 pm to 5:00 pm

Administration hours are as follows:

Monday – Friday	8:30 am to 4:30 pm
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Section C – Existing Structure:

Precautions must be exercised at all times to safeguard and protect from damage all Parish, public, and private properties. Any such damages shall remain the sole responsibility of the contractor.

Section D – Cleaning Area and Safety:

Job site must be clean and free of all litter and debris daily and upon completion of the contract. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

Trash and debris shall be removed daily, shall become the property of the contractor, and shall be placed in appropriate dumpsters and hauled away by the contractor. TRASH AND DEBRIS SHALL NOT BE PUT IN PARISH DUMPSTERS OR COMPACTORS.

Contractor's employees may use public restroom facilities for personal use only, provided they help maintain cleanliness. The cleaning of equipment in lavatories or any misuse of any kind of the bathroom facilities will not be tolerated. Any damages incurred will remain the sole responsibility of the contractor.

Smoking inside of any Jefferson Parish Building and its restrooms is prohibited.

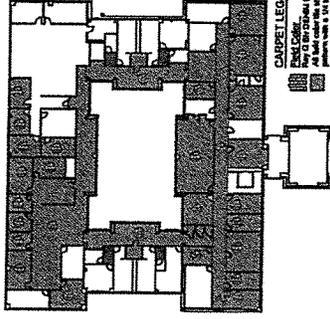
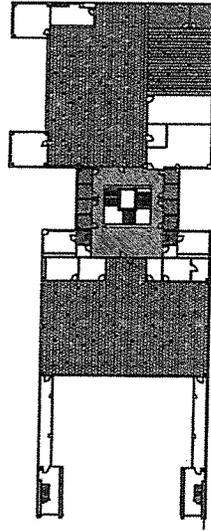
Section E - Pre-Construction Conference and Notice to Proceed:

A Pre-Construction Conference shall be held between the successful bidder and the owner before any work commences; no work shall be performed until the contractor receives a written Notice to Proceed to begin work from the Library Department.

Attachments:

Drawing EBR F-1

Drawing EBR F-2



CARPET LEGEND
PINK LONK
 Pink Lonk
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148

Green Carpet
 Green Carpet
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148

Blue Carpet
 Blue Carpet
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148
 1/2" x 3/4" x 1/4" Blue 7-148

SECOND FLOOR PLAN

NOTED
 ALL DIMENSIONS ARE THE RESPONSIBILITY
 OF THE CONTRACTOR.

JEFFERSON PARISH
 EAST BANK REGIONAL LIBRARY

**FLOORING
 REPLACEMENT**

DATE: _____ DRAWN BY: _____
 APPROVED: _____ DATE: _____

DATE: 5/06/2015

INVITATION TO BID
THIS IS NOT AN ORDER

BID NO.: 50-00112997

JEFFERSON PARISH

Page: 1

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 6/09/2015 AND PUBLICLY OPENED THEREAFTER.

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Forms to register may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

DATE: 5/06/2015

BID NO.: 50-00112997

Page: 2

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(A)(1)(c) or LSA-R.S. 38:2212 (O). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(A)(1)(c) or LSA-R.S. 38:2212 (O). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

E. RESPONSE TO INVITATION: If your company is unable to bid on this request, please state your reason on bid form, and return to this office before bid opening date. Failure to do so may result in the removal of your company from Jefferson Parish's vendors list.

F. POSTING OF BIDS: A listing of bids will be posted on bulletin board in Suite 4400, Jefferson Parish General Government Building, Gretna, LA and will remain posted until close of respective bids.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

1, 3, 4, 5, 6, 7, 10, 11, 13, 14

**PRE-BID CONFERENCE TO BE HELD AT: MANDATORY - EAST BANK REGIONAL LIBRARY
4747 W. NAPOLEON AVE., METAIRIE, LA 10AM
ON 5/21/2015**

MRS ① All bidders must attend the pre-bid conference in relation to this bid; attendance is mandatory. Failure to attend will prohibit a company from submitting a bid. Vendors arriving after the mandatory pre-bid conference begins will not be allowed to sign in as evidence of attendance.

2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.

MRS ③ Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid Solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations or warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder with bid submission within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON-PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: JEFFERSON PARISH
PURCHASING DEPARTMENT
200 DERBIGNY ST., SUITE 4400
GRETNA, LA 70053

(Owner to provide name and address of owner)

BID FOR: 50-00112997 - EAST BANK REGIONAL
LIBRARY FLOORING REPLACEMENT

(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: JEFFERSON PARISH LIBRARY DEPARTMENT and dated: APRIL 6, 2015

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) #1, #2

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:

Three hundred Eight Thousand Seven hundred Fifty Dollars (\$ 308,750.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Excludes Moisture Mitigation Dollars (\$)

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Dollars (\$)

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Dollars (\$)

NAME OF BIDDER: Gil's Carpet Sales, Inc.

ADDRESS OF BIDDER: 1329 Veterans Mem Blvd.

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 38817

Name OF AUTHORIZED SIGNATORY OF BIDDER: Gregory J. Schmidt

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: Manager

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: [Signature]

DATE: 6/16/15

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and

**LOUISIANA UNIFORM PUBLIC WORK BID FORM
UNIT PRICE FORM**

TO: JEFFERSON PARISH
PURCHASING DEPARTMENT
200 DERBIGNY ST., SUITE 4400
GRETNA, LA 70053

(Owner to provide name and address of owner)

BID FOR: 50-00112997 – EAST BANK REGIONAL
LIBRARY FLOORING REPLACEMENT

(Owner to provide name of project and other identifying information)

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt. # 0010 – EAST BANK REGIONAL LIBRARY FLOORING REPLACEMENT		
REF. NO.	QUANTITY:	UNIT PRICE:	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0010	1.00	JOB	308,750

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt. # _____		
REF. NO.	QUANTITY:	UNIT PRICE:	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt. # _____		
REF. NO.	QUANTITY:	UNIT PRICE:	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
* Voluntary Alternate if Rh% is above 90% but does not exceed 95%: DEISEAL 95 ⇒ 123,000.00			

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt. # _____		
REF. NO.	QUANTITY:	UNIT PRICE:	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt. # _____		
REF. NO.	QUANTITY:	UNIT PRICE:	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt. # _____		
REF. NO.	QUANTITY:	UNIT PRICE:	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt. # _____		
REF. NO.	QUANTITY:	UNIT PRICE:	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)

Wording for "DESCRIPTION" is to be provided by the Owner
 All quantities are estimated. The contractor will be paid upon actual quantities as verified by Owner.

IMPORTANT NOTICE TO ALL BIDDERS – BID REQUIREMENTS

Vendors may submit electronic bids with no fee for submission by using Central Auction House. Vendors may visit www.purchasing.jeffparish.net for further information and for link to Central Auction House or visit them directly at www.jeffparishbids.net. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well as compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, as published on <http://ethics.la.gov> and applicable Jefferson Parish ethical standards.

As per LA R.S. 38:2212(A)(3)(c)(ii), the bid form shall contain Bid Security or Bid Bond, Acknowledgment of Addenda, Base Bid, Alternates, Signature of Bidder, Name, Title and Address of Bidder, Name of Firm or Joint Venture Corporate Resolution or other appropriate signature authorization, if required, Louisiana Contractors License Number, and on public works projects where unit prices are utilized, a section on the bid form where the unit price utilized in the bid shall be set forth; however, unit prices shall not be utilized for the construction of building projects, unless the unit price is incorporated into the base bid or alternates. Other documentation required shall be furnished by the low bidder within ten calendar days after the bid opening. Such documentation shall be supplied as originals (no copies).

All such required information or documentation not provided with the bid must be provided by the low bidder within 10 calendar days after the bid opening (originals only, no copies). Failure to provide said information and documentation within 10 calendar days after bid opening shall be grounds to declare the bid non-responsive. This information and documentation includes, but is not limited to, the Public Works Bid Affidavit, current W-9 Form and Tax Identification number (if currently not registered as a Parish vendor), and proof of insurance. However, the payment and performance bonds must be supplied by the successful bidder upon contract signing.

Contractor's Louisiana License shall be in the following category (to be determined and filled in by the department): Building Construction and/or a Specialty in Painting and Interior Decorating, Carpeting.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of forty-five (45) calendar days after the scheduled closing time for receiving bids. In the event the Owner issues the Letter of Award (copy of adopted resolution awarding bid by Jefferson Parish Council) during this period, the bid accepted shall continue to remain binding until the execution of the Contract.

Attached hereto is the Public Works affidavit which must be provided by the low bidder as an original (not copy) within 10 calendar days after bid opening. This affidavit must be completed, signed and notarized. Failure to do so will cause bid to be rejected.

Low Bidder will execute the formal agreement and will deliver a Performance Bond or Bonds for the faithful performance of the Contract.

Bid Security, in the sum of five percent (5%) of the total bid price (Base Bid and any Alternates), is to become the property of the Owner in the event the successful bidder fails or refuses to execute the Contract or fails to produce performance and payment bonds upon contract signing. If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid Solicitation on Central Auction House. No

scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

Further, upon receiving a notice to proceed, the Bidder agrees that all work shall be completed as follows (to be determined and filled in by the department): 60 Days.

Further, as per Resolutions 113646 and 113647, the Bidder agrees to pay, as liquidated damages, the sum of (to be determined and filled in by the department): \$500.00 per day as follows for: (1) each consecutive calendar day after the agreed date of completion that the work remains substantially incomplete, or (2) each consecutive calendar day after substantial completion that the work has not been finally completed.

In addition to and not in lieu of the per diem liquidated damages, Owner shall also be entitled to recover from Contractor or Contractor's Surety additional liquidated damages as detailed in Resolutions 113646 and 113647. These additional liquidated damages may include, but are not limited to the following, in the amounts and for each of the items identified in the Supplementary Conditions (to be determined and filled in by the department):

- (1) Extended architectural and/or engineering fees \$0.00;
- (2) Extended Resident Project Representative fees \$0.00;
- (3) Extended construction management fees \$0.00;
- (4) Extended Owner's overhead and personnel expenses \$0.00; and
- (5) Owner's other costs directly related to the delay in completion beyond the Contract Times.

In addition to liquidated damages, in accordance with Section 6.02, "Labor; Working Hours," whenever Contractor's work requires inspections in excess of the budgeted amount for inspection, Contractor shall reimburse Owner for the additional costs incurred by the Owner with respect to inspection of the contracted project provided the additional costs for inspections are above the budgeted amount for the contracted project.

For this project, the Project Representative Services, in accordance with the terms of the Engineer's agreement with the Owner, provides that the average hourly rate to be charged for resident inspection for this construction project is \$0.00 and the reasonable budget for such inspections is \$0.00 (the overtime rates shall be \$0.00 per hour). The cost of inspection in excess of this budgeted amount shall be assessed against Contractor's progress payments, all in accordance with LSA R.S. 38:2216(L)(2).

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the inspector general in any investigation, audit, inspection, performance review, or hearing pursuant to this chapter. Every parish contract and every bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program shall contain a statement that the corporation, partnership, or person understands and will abide by all provisions of this chapter.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Gil's Carpet Sales, Inc.
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Gil's Carpet Sales, Inc.
INCORPORATED, DULY NOTICED AND HELD ON JUNE 6, 2015,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Gregory J. Schmidt, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Anne L. Schmidt
SECRETARY-TREASURER

6/6/15
DATE

Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Gregory J Schmidt, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Manager of Gil's Carpet Sales, Inc (Entity), the party who submitted a bid in response to Bid Number 50-00112997, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the parish to the Affiant.

Choice B There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Affiant further said:

Affiant personally has not been convicted of, nor has he/she entered into a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. No individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the Bidding Entity, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)

A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67, 16)
- (c) Theft of a business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Issuing worthless checks (R.S. 14:71)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Contractors; misapplication of payments (R.S. 14:202)
- (i) Malfeasance in office (R.S. 14:134)

The five-year prohibition provided for in this section shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded pursuant to these provisions. If evidence is submitted substantiating that a false attestation has been made and the project must be readvertised or the contract cancelled, the awarded entity making the false attestation shall be responsible to the public entity for the costs of rebidding, additional costs due to increased costs of bids and any and all delay costs due to the rebid or cancellation of this project.

[The remainder of this page is intentionally left blank.]

Affiant further said:

- (1) Entity is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.
- (2) Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the State of Louisiana.
- (3) Entity shall require all subcontractors to submit to the Entity a sworn affidavit verifying compliance with statements (1) and (2).



Gregory J. Schmitt
 Signature of Affiant

Gregory J. Schmitt
 Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
 ON THE 18th DAY OF June, 2015.

Gerard R. Rizzo
 Notary Public

Gerard R. Rizzo
 Printed Name of Notary

137480
 Notary/Bar Roll Number

GERARD R. RIZZO
 Notary Public, #137480
 Parish of Jefferson, State of Louisiana
 My Commission is issued for life

My commission expires At Death.

INSURANCE REQUIREMENTS - BIDS

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.

1. WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

2. COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

3. COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS:

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

NOTE for CERTIFICATE HOLDER:

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000112997 - EAST BANK REGIONAL LIBRARY FLOORING
REPLACEMENT**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com
16-Jun-2015 10:59:30 AM



JEFFERSON PARISH DEPARTMENT OF PURCHASING

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.
PARISH PRESIDENT

BRENDA J. CAMPOS
DIRECTOR

May 29, 2015

ADDENDUM # 1

Bid No.: 50-00112997

Bid Opening Date: June 9, 2015

For: East Bank Regional Library Flooring Replacement

CLARIFICATIONS.

Question: Do you wish to use tactile or full-spread type on installation for the carpet tile?

Answer: Either of the manufactures recommended products can be used.

Question: Will there be a location for large dumpster onsite.

Answer: Yes

Question: Do we need to neutralize the existing adhesive with a barrier coat (similar to Driseal) ?

Answer: Follow the manufactures instructions for the installation.

Question: Do you we have drawings that or to scale?

Answer: Drawings are available for pick up at the Jefferson Parish Purchasing Department, 200 Derbigny St., Suite 4400, Gretna, LA 70053, between 8:30 am and 4:30 pm Monday – Friday. Only vendors who attended the Mandatory Pre-Bid Conference will receive a copy of the scale drawing. Please advised, that bidders are responsible for their own measurements, using a scaled drawing will not relieve you of any inaccurate measurements; it should be used only as a reference.

Question: Moisture testing, should we include this in our quote? Interface will need Quite a few test done?

Answer: This is a lump sum bid, all costs should be included.

Question: Moisture Remediation, Should we supply a sf number for this?

Answer: This is a lump sum bid, all costs should be included.

Question: Should we supply you with a number to encapsulate the old glue using?

Answer: This is a lump sum bid, all costs should be included.

Question: Patching and leveling of substrate, how would you like to handle this? Like you we do not know what the slab condition is until the demo is done. Would you like to carry an allowance for this; and if so, how much?

Answer: This is a lump sum bid, all costs should be included.

Updated: May 29, 2015



JEFFERSON PARISH DEPARTMENT OF PURCHASING

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.
PARISH PRESIDENT

BRENDA J. CAMPOS
DIRECTOR

You should include a number in your bid price to cover the items listed about using your best estimate.

Revisions.

The SuperFlor 609119 Buffalo is changed to 609156 Oceanus.

The probable construction cost for this project is \$290,000.00

A handwritten signature in black ink, appearing to read "Misty A. Camardelle", enclosed within a hand-drawn oval.

Sincerely,

Misty A. Camardelle

Misty A. Camardelle, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000112997 - EAST BANK REGIONAL LIBRARY FLOORING
REPLACEMENT**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

16-Jun-2015 11:01:23 AM



**JEFFERSON PARISH
DEPARTMENT OF PURCHASING**

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.
PARISH PRESIDENT

BRENDA J. CAMPOS
DIRECTOR

June 8, 2015

ADDENDUM # 2

Bid No.: 50-00112997

Bid Opening Date: June 9, 2015

Bid Opening Extension Date: June 18, 2015

For: East Bank Regional Library Flooring Replacement

REVISIONS.

Replace the Azrock White TQ-304 White Quartz with AZROCK CE102 ICE CAVE COLOR ESSENCE VINYL ENHANCED TILE.

The attached drawing shows areas to be carpeted, which were not hatched on the original drawings.

The bid opening is being extended until 2:00pm on Thursday, June 18, 2015.

Sincerely,

A handwritten signature in black ink, enclosed in a hand-drawn oval.

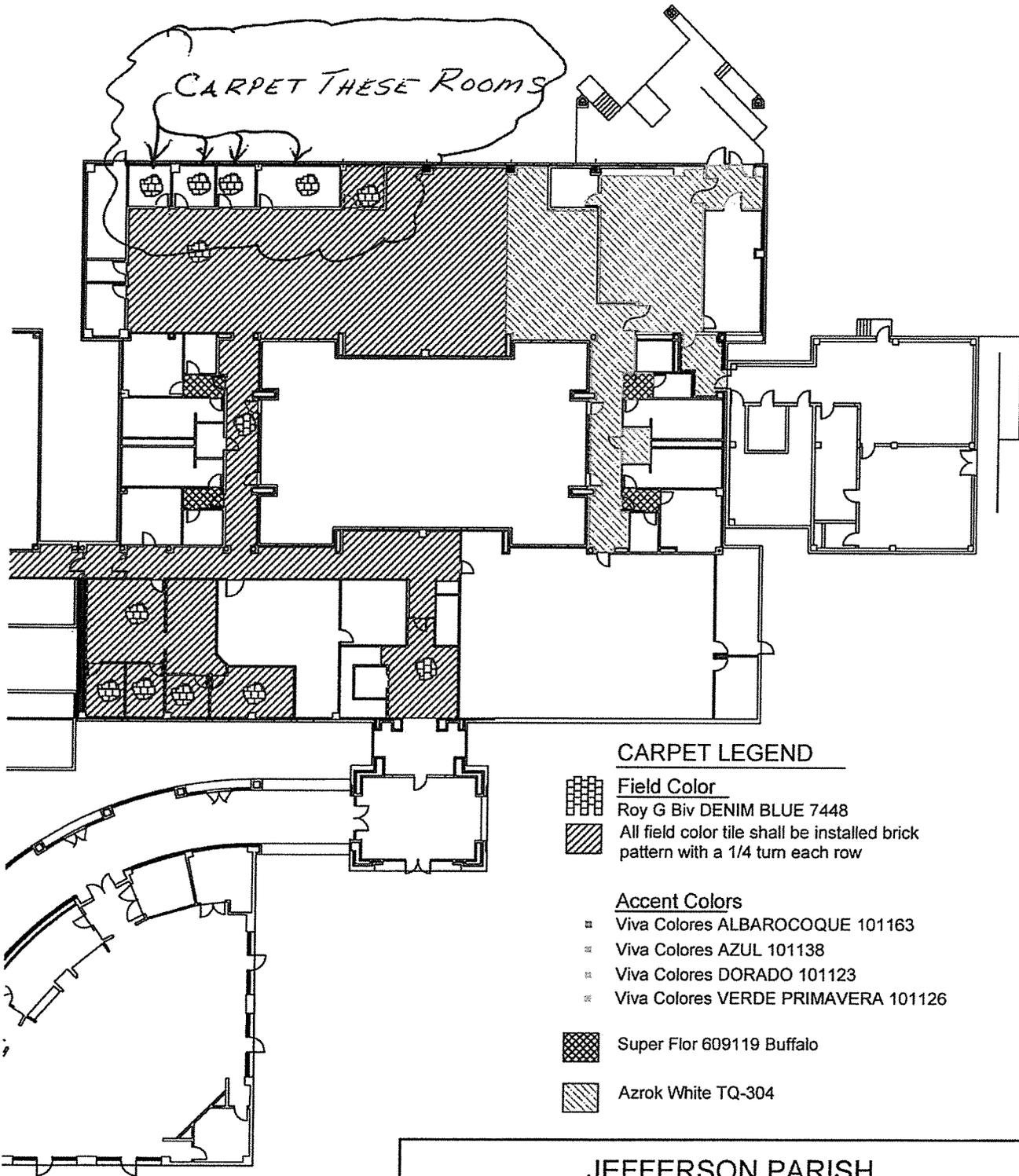
Misty A. Camardelle

Misty A. Camardelle, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

Updated: June 8, 2015



CARPET LEGEND

-  **Field Color**
Roy G Biv DENIM BLUE 7448
-  All field color tile shall be installed brick pattern with a 1/4 turn each row

- Accent Colors**
 -  Viva Colores ALBAROCOQUE 101163
 -  Viva Colores AZUL 101138
 -  Viva Colores DORADO 101123
 -  Viva Colores VERDE PRIMAVERA 101126
-  Super Flor 609119 Buffalo
-  Azrok White TQ-304

**JEFFERSON PARISH
EAST BANK REGIONAL LIBRARY**

**FLOORING
REPLACEMENT**

TES
MEASUREMENT ARE THE RESPONSIBILITY
THE CONTRACTOR.

DATE:
02/09/15

SCALE:
1/16" = 1'-0"

DRAWING NO.
EBR-F1

THIS DOCUMENT IS PRINTED ON TONER ADHESION PAPER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES MICROPRINTED ENDORSEMENT LINES AND ARTIFICIAL WATERMARK. HOLD AT AN ANGLE TO VIEW.



WHITNEY BANK
KENNER

CASHIER'S CHECK

Teller: 8802
Branch: 188

118803179

June 18, 2015

84-15
654

PAY TO THE ORDER OF JEFFERSON PARISH

\$ 15,437.50

Fifteen Thousand Four Hundred Thirty Seven Dollars and 50/100

GILS CARPET & TILE CO INC

REMITTER

BY AUTHORIZED SIGNATURE



⑈118803179⑈ ⑆065400153⑆ 2056601188⑈

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT



[ABOUT LSLBC](#) [CONTACT LSLBC](#)

Related Links:

[Online Search Main Page](#)

Licensing Board's Online Database

Search Results - Contractor Detail

Business Name: GIL'S CARPET SALES, INC.
Mailing Address: 1329 Veterans Mem. Blvd
 Kenner, LA 70062
Phone Number: (504) 467-1365
Fax Number: (000)000-0000
Email Address:
Website:

Active Licenses

<u>Lic#</u>	<u>Type</u>	<u>Status</u>	<u>Effective</u>	<u>Expiration</u>	<u>First Issued</u>
38817	Commercial License Certificate	LICENSED	12/21/2013	12/20/2015	12/20/2001

Classifications:

<u>Class</u>	<u>Qual Party</u>	<u>Valid Parishes</u>
SPECIALTY: FLOORING AND DECKING	Schmidt, Gregory J.	ALL

[Start New Contractor Search](#)

Louisiana State Licensing Board For Contractors
 2525 Quail Drive ~ Baton Rouge, LA 70808
 Phone: (225) 765-2301 ~ Fax: (225) 765-2431
[Employee Login](#)

Site design & maintenance by Keith A. Horton, LLC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BART DORNIER INSURANCE AGENCY INC 3008 20TH STREET, STE E METAIRIE, LA 70002	CONTACT NAME: LYNN CATALANO PHONE (A/C, No, Ext): 504-837-7750 FAX (A/C, No): 504-837-7753 E-MAIL ADDRESS: LYNN.CATALANO.QWDD@STATEFARM.COM
	INSURER(S) AFFORDING COVERAGE
INSURED GIL'S CARPET -- GILBERT & ANNA SCHMIDT 1329 VETERANS MEMORIAL BLVD KENNER, LA 70062	INSURER A: State Farm Fire and Casualty Company NAIC #: 25143
	INSURER B: State Farm Mutual Automobile Insurance Company NAIC #: 25178
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL RISK	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Non-Owned Autos <input checked="" type="checkbox"/> Hired Autos GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y Y	98-BD-C204-5 F	03/03/2015	03/03/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		188 8999-A18-18	01/18/2015	07/18/2015	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		98-BF-N927-6 F	05/14/2014	05/14/2015	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**THE PARISH OF JEFFERSON, ITS DISTRICTS, DEPARTMENTS, AND AGENCIES UNDER THE DIRECTION OF THE PARISH PRESIDENT AND THE PARISH COUNCIL
4747 W NAPOLEON AVENUE
METAIRIE, LA 70001
Jefferson Parish Bid Number 50-0112556 - Oakdale Playground

CERTIFICATE HOLDER **SEE ABOVE	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/5/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Eagan Insurance Agency Inc. 2629 N. Causeway Blvd. P. O. Box 8590 Metairie LA 70002		CONTACT NAME: Sandra Zeringue, CIC, CISR PHONE (A/C, No, Ext): (504) 836-9600 FAX (A/C, No): (504) 836-9621 E-MAIL ADDRESS: zeringues@eaganins.com															
INSURED Gil's Carpet Sales, Inc. 1329 Veterans Blvd. Kenner LA 70062		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: La Home Builders Assn.</td> <td>LHBA</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: La Home Builders Assn.	LHBA	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES **CERTIFICATE NUMBER:** 15-16 WC Certificate **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A 15-0879	4/1/2015	4/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYER \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RESOLUTION NUMBER: N/A

Jefferson Parish Bid Number 50-00109245 - Replace Flooring (Front Foyer)

CERTIFICATE HOLDER --- THE PARISH OF JEFFERSON, ITS DISTRICTS, DEPARTMENTS AND AGENCIES UNDER THE DIRECTION OF THE PARISH PRESIDENT AND THE PARISH COUNCIL

CERTIFICATE HOLDER **CANCELLATION**

lfrancis@jeffparish.net The Parish of Jefferson, ETAL Attn: Purchasing Dept. 200 Derbigny St., 4th FL Suite 4400 Gretna, LA 70053	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE M Eagan, Jr./SANDRA
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141008

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 3

Name (as shown on your income tax return)

Business name, if different from above
Gils CARPET SALES, INC.

Check appropriate box: Individual/Sole proprietor Corporation Partnership Other Exempt from backup withholding

Address (number, street, and apt. or suite no.)
1327 Veterans Blvd.

City, state, and ZIP code
Kenner, LA 70022

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

--	--	--	--	--	--	--	--	--	--

or

Employer identification number

7	2	1	4	3	6	3	9	0
---	---	---	---	---	---	---	---	---

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person *David L. Schmidt*

Date *12-4-07*

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,