



October 15, 2021

Jefferson Parish
Attn: Daphne Nelson, Buyer
Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053

Re: 50-00135868 Heating, Ventilation and Air Conditioning (HVAC) Filters One (1)
Year Contract

Dear Ms. Nelson,

Please find enclosed our response to your bid request. We are offering substitute items that can be viewed on our website at <http://filterbuy.com/>.

FilterBuy is a direct-to-consumer replacement air filter brand, headquartered in the Southeast of the United States and serving homes and businesses across the country. We are dedicated to providing high quality, U.S. manufactured products to our customers.

We built our business from the ground up with efficiency in mind. We have invested heavily in our technological infrastructure to provide you the quickest, seamless, most cost effective solution to buying air filtration products on the planet. We also are the direct manufacturer of the vast majority of products that we sell.

We are fanatical about customer service and are dedicated to offering you the best possible shopping experience. Our family-owned and operated company works around the clock to deliver clean, indoor air to our customers.

Thank you in advance for giving Filterbuy the opportunity to serve you.

Yours Truly,

A handwritten signature in blue ink that reads "Chelsea Gayden".

Chelsea Gayden
Bid Coordinator
Filterbuy



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000135868 Heating, Ventilation and Air Conditioning (HVAC) Filters One
(1) Year Contract**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com
29-Sep-2021 06:20:03 PM



Bid Number 50-00135868

**Labor, Materials, Equipment and Shipping/Delivery Charges Necessary
for a One (1) Year Contract to Supply Various Sizes of Heating,
Ventilation and Air Conditioning (HVAC) Filters for the Jefferson Parish
Department of General Services**

BID DUE: OCTOBER 19, 2021 AT 2:00 PM

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received on the Purchasing
Department's eProcurement site, www.jeffparishbids.net, by the bid due date
and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Daphne Nelson
Buyer Email: Dnelson@jeffparish.net
Buyer Phone: 504-364-2650**



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

September 2020

Changes to Jefferson Parish Bidding Information

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

Electronic Procurement: Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either www.centralbidding.com or www.jeffparishbids.net. All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link:
<https://www.centrauctionhouse.com/registration.php>.

Probable Construction Cost: Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

Insurance Requirement: All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET

PROVIDE VARIOUS SIZES OF HEATING, VENTILATION, & AIR CONDITIONING (HVAC) FILTERS

Section 1.0 – Scope:

We extend this bid to cover all labor, materials, equipment, and shipping/delivery charges necessary for a one (1) year contract to supply various sizes of heating, ventilation and air conditioning (HVAC) filters for the Department of General Services (Parish Wide).

Section 2.0 – Bid Specifications:

- Delivery and shipping cost shall be included
- There will be No Minimum Order Quantity requirements on filter orders
- Filters shall be Air Guard, or owner reviewed and approved equal
- Filters shall be U.L. Listed and classified as Class II for flammability

Section 2.1 – Items (0010 thru 0120) Industrial Grade Filter Description:

- Frame shall be a heavy, moisture resistant die cut beverage board frame in a one piece design.
- Filtering media shall be continuous filament spun glass.
- Media support shall be punched metal grids on both sides of the filtering medium.
- Minimum 75% arrestance

Section 2.2 – Items (0130 thru 0270) Pleated High Capacity Filter Description:

- Pleated filtration high quality 100% synthetic media
- Filters shall have a minimum of MERV 8 rating
- Minimum 95% arrestance
- Self-Supported
- Damage resistant
- Fully Incinerable
- No metal.
- Frame shall be die cut from virgin fiber, clay coated kraft board.
- Diagonal support members shall be an integral part of the frame.
- Pleats per foot shall be as follows:
 - 1 inch depth, 16 pleats per foot
 - 2 inch depth, 15 pleats per foot
 - 4 inch depth, 12 pleats per foot

Section 2.3 – Items (0280 thru 0650) Pleated Standard Capacity Filter Description:

- Pleated filtration high quality 100% synthetic media Filters shall have a minimum of MERV 8 rating
- Pleat configuration shall be maintained by a rigid metal backing that is bonded to the media at every point of contact.
- Minimum 75% arrestance
- Frame shall be die cut beverage board.
- Diagonal support members shall be an integral part of the frame.
- Pleats per foot shall be as follows:
 - 1 inch depth, 14 pleats per foot
 - 2 inch depth, 10 pleats per foot
 - 4 inch depth, 9 pleats per foot

Section 2.4 – Items (0660 thru 0670) Automatic Roll Filter for Conomatic Description:

- Polyester (PSF) media
- Nominal ½ inch thick synthetic fiber medium
- Reinforced on downstream side with heavy duty scrim backing
- Minimum 17.1 grams media weight.
- Shall be coated with a dust holding adhesive
- Minimum 65 feet long rolls

Section 2.5 – Items (0680 thru 0760) Odor Removal Pleated Air Filter Description:

- Pleated filtration high quality 100% synthetic media
- Filters shall have a minimum of MERV 8 rating
- Carbon impregnated
- Black media color
- 20g/sq. ft. carbon concentration
- CCL4 Activity 60 %
- 9 pleats per linear foot
- ASHRAE standard

Section 3.0- Submittals:

If bidder intends to provide materials equal to or better than owner specified materials the following shall be provided with bid submission. Failure to provide the requested information with your bid will result in the bid being deemed non-responsive.

- Manufacturer name
- Product description
- Data sheets

Section 4.0 Notice to Proceed:

- No work shall be performed until the successful bidder receives a written “Notice to Proceed” to begin work, from the Department of General Services.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Filterbuy
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Filterbuy
INCORPORATED, DULY NOTICED AND HELD ON June 1, 2021,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED. THAT Chelsea Gayden, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL
PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF
ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,
APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT
PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE
ABOVE DATED MEETING OF THE BOARD
OF DIRECTORS OF SAID CORPORATION,
AND THE SAME HAS NOT BEEN
REVOKED OR RESCINDED.

/ See attached Corporate Resolution

SECRETARY-TREASURER

10/11/2021

DATE

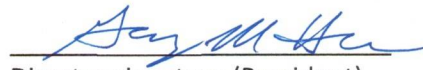
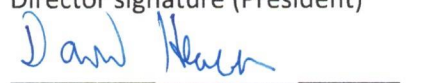

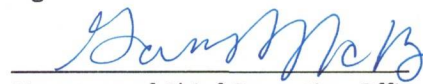


CORPORATE RESOLUTION

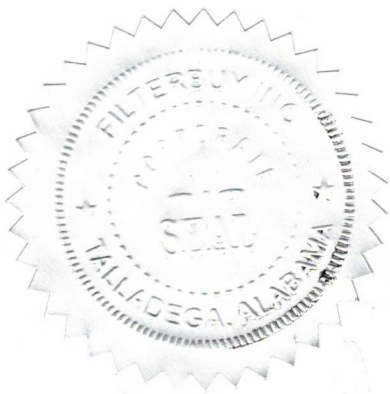
We, the undersigned, being all the directors of Filterbuy Incorporated (the "Corporation") consent and agree that the following corporate resolution was made on this 1st day of June 2021, 2021 at 301 N JOHNSON AVE TALLADEGA, AL 35160.


We do hereby consent to the adoption of the following as if it was adopted at a regularly called meeting of the board of directors of this corporation. In accordance with State law and the bylaws of this corporation, by unanimous consent, the board of directors decided that Chelsea Gayden, be, and she hereby is, appointed and designated as Bid Coordinator of the Corporation, all with full power and authority to act in the name and on behalf of the Corporation in all negotiations, concerns and transactions with third parties, their employees or agents in connection with bidding, which actions shall include but not be limited to the execution of and affixation of the corporate seal to, all bids, papers, documents, affidavits, bond, sureties, purchase orders and notices issued pursuant to the provisions of any bid or contract, with each and every such act to be conclusive evidence of her authority therefore and the Corporation's ratification, approval, and confirmation and acceptance thereof as valid and binding upon the Corporation.

The officers of this corporation are authorized to perform the acts to carry out this corporate resolution.

 Director signature (President)	Gary M. Heacock Printed name	<u>6-01-2021</u> Date
 Director signature (Vice President)	David Heacock Printed name	<u>6/1/2021</u> Date
 Signature of Controller	Ana Berry Printed Name	<u>6/01/2021</u> Date
 Signature of Chief Operating Officer	Gary McDowell Printed Name	<u>6/01/2021</u> Date

The Secretary of the Corporation, certifies that the above is a true and correct copy of the resolution that was duly adopted at a meeting of the dated meeting of the board of directors.



 Signature of Secretary	<u>6-01-2021</u> Date
Wendy Travis Printed Name	

Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF Nevada

PARISH/COUNTY OF Clark

BEFORE ME, the undersigned authority, personally came and appeared: Chelsea Gayden
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Bid Coordinator of Filterbuy Incorporated (Entity),
the party who submitted a bid in response to Bid Number 50-00135868, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B  _____

there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B  _____

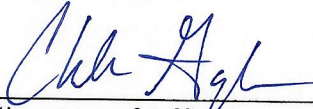
There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



Signature of Affiant

Chelsea Gayden, Bid Coordinator

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 15 DAY OF October, 2021.



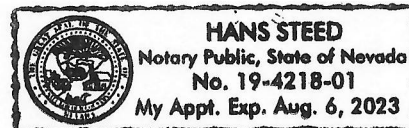
Notary Public

Hans Steed

Printed Name of Notary

19-4218-01

Notary/Bar Roll Number



My commission expires 08/06/2023.

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

DATE: 9/29/2021

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00135868

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: DNELSON@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 10/19/2021 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

10, 12, 13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

DATE: 9/29/2021

Page: 6

BID NO.: 50-00135868

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES ☒ NO ☐

MAXIMUM ESCALATION PERCENTAGE REQUESTED 5 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 10/19/2022

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

1-2 weeks ARO

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Filterbuy Incorporated

ADDRESS: 101 Pope St.

CITY, STATE: Talladega, AL ZIP: 35160

TELEPHONE: (213) 915-8146 FAX: (N/A)

EMAIL ADDRESS: bids@filterbuy.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 50,508.72

AUTHORIZED SIGNATURE: 

Chelsea Gayden

Printed Name

TITLE: Bid Coordinator

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135868

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			LABOR, MATERIALS, EQUIPMENT & SHIPPING/ DELIVERY CHARGES NECESSARY TO SUPPLY VARIOUS SIZES OF HEATING, VENTILATION & AIR CONDITIONING (HVAC) FILTERS FOR J.P. DEPT. OF GENERAL SERVICES-1 YR CONTRACT	NO BID	NO BID
1	12.00	CS	0010 - 10 INCHES X 25 INCHES X 1 INCH 12 PER CASE, INDUSTRIAL GRADE		
			***** ITEMS 0010 THRU 0120 ARE FOR 40 PERCENT MEDIA, INDUSTRIAL GRADE FILTERS *****	NO BID	NO BID
2	12.00	CS	0020 - 14-3/4 INCHES X 20-3/8 INCHES X 1 INCH - 12 PER CASE		
			INDUSTRIAL GRADE	NO BID	NO BID
3	12.00	CS	0030 - 16 INCHES X 20 INCHES X 2 INCHES 12 PER CASE		
			INDUSTRIAL GRADE	NO BID	NO BID
4	12.00	CS	0040 - 16 INCHES X 25 INCHES X 1 INCH 12 PER CASE		
			INDUSTRIAL GRADE	NO BID	NO BID
5	12.00	CS	0050 - 16 INCHES X 25 INCHES X 2 INCHES 12 PER CASE		
			INDUSTRIAL GRADE	NO BID	NO BID
6	12.00	CS	0060 - 18 INCHES X 20 INCHES X 1 INCH 12 PER CASE		
			INDUSTRIAL GRADE	NO BID	NO BID
7	12.00	CS	0070 - 20 INCHES X 20 INCHES X 1 INCH 12 PER CASE		
			INDUSTRIAL GRADE	NO BID	NO BID
8	12.00	CS	0080 - 20 INCHES X 24 INCHES X 1 INCH 12 PER CASE		
			INDUSTRIAL GRADE	NO BID	NO BID
9	12.00	CS	0090 - 20 INCHES X 25 INCHES X 1 INCH 12 PER CASE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135868

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
10	12.00	CS	INDUSTRIAL GRADE	NO BID	NO BID
			0100 - 24 INCHES X 24 INCHES X 1 INCH 12 PER CASE		
11	12.00	CS	INDUSTRIAL GRADE	NO BID	NO BID
			0110 - 24 INCHES X 26 INCHES X 1 INCH 12 PER CASE		
12	12.00	CS	INDUSTRIAL GRADE	NO BID	NO BID
			0120 - 24 INCHES X 30 INCHES X 1 INCH 12 PER CASE		
13	12.00	CS	INDUSTRIAL GRADE	\$42.12	\$505.44
			0130 - 12 INCHES X 24 INCHES X 1 INCH 12 PER CASE		
14	12.00	CS	PLEATED HIGH CAPACITY FILTERS ***** ITEMS 0130 THRU 0270 ARE FOR 40 PERCENT MEDIA, PLEATED HIGH CAPACITY FILTERS *****		
			0140 - 13 INCHES X 21-1/2 INCHES X 1 INCH - 12 PER CASE		
15	12.00	CS	PLEATED HIGH CAPACITY FILTER	NO BID	NO BID
			0150 - 14-3/4 INCHES X 20-3/8 INCHES X 1 INCH - 12 PER CASE		
16	12.00	CS	PLEATED HIGH CAPACITY FILTER	NO BID	NO BID
			0160 - 16 INCHES X 16 INCHES X 1 INCH 12 PER CASE		
17	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$39.96	\$479.52
			0170 - 16 INCHES X 20 INCHES X 1 INCH 12 PER CASE		
18	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$38.28	\$459.36
			0180 - 16 INCHES X 20 INCHES X 2 INCHES 12 PER CASE		
19	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$36.84	\$442.08
			0190 - 16 INCHES X 25 INCHES X 1 INCH 12 PER CASE		
				\$42.36	\$508.32

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135868

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
20	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$52.20	\$626.40
			0200 - 16 INCHES X 25 INCHES X 2 INCHES 12 PER CASE		
21	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$48.36	\$580.32
			0210 - 18 INCHES X 24 INCHES X 1 INCH 12 PER CASE		
22	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$56.04	\$672.48
			0220 - 18 INCHES X 30 INCHES X 1 INCH 12 PER CASE		
23	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$41.64	\$499.68
			0230 - 20 INCHES X 20 INCHES X 1 INCH 12 PER CASE		
24	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$53.16	\$637.92
			0240 - 20 INCHES X 20 INCHES X 2 INCHES 12 PER CASE		
25	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$61.32	\$735.84
			0250 - 20 INCHES X 25 INCHES X 2 INCHES 12 PER CASE		
26	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$47.82	\$573.84
			0260 - 20 INCHES X 25 INCHES X 4 INCHES 6 PER CASE		
27	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$55.98	\$671.76
			0270 - 24 INCHES X 24 INCHES X 4 INCHES 6 PER CASE		
28	12.00	CS	PLEATED HIGH CAPACITY FILTER	\$38.76	\$465.12
			0280 - 10 INCHES X 20 INCHES X 1 INCH 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER		
			***** ITEM 0280 THRU 0650 ARE FOR 40 PERCENT PLEATED STANDARD CAPACITY FILTERS *****		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135868

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
29	12.00	CS	0290 - 10 INCHES X 25 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$39.24	\$470.88
30	12.00	CS	0300 - 10 INCHES X 25 INCHES X 2 INCHES 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$83.88	\$1006.56
31	12.00	CS	0310 - 12 INCHES X 16 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$33.48	\$401.76
32	12.00	CS	0320 - 12 INCHES X 18 INCHES 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$38.04	\$456.48
33	12.00	CS	0321 - 12 INCHES X 20 INCHES X 2 INCHES 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$42.60	\$511.20
34	12.00	CS	0330 - 12 INCHES X 24 INCHES X 2 INCHES 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$51.00	\$612.00
35	12.00	CS	0340 - 14 INCHES X 18 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$39.48	\$473.76
36	12.00	CS	0350 - 14 INCHES X 20 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$38.28	\$459.36
37	12.00	CS	0360 - 14 INCHES X 24 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$42.60	\$511.20
38	12.00	CS	0370 - 14 INCHES X 25 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	\$43.80	\$525.60
39	12.00	CS	0380 - 14 INCHES X 30 INCHES X 1 INCH 12 PER CASE	\$49.56	\$594.72

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135868

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
40	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$41.40	\$496.80
			0390 - 16 INCHES X 18 INCHES X 1 INCH 12 PER CASE		
41	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$37.32	\$447.84
			0400 - 16 INCHES X 20 INCHES X 1 INCH 12 PER CASE		
42	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$26.76	\$321.12
			0410 - 16 INCHES X 20 INCHES X 2 INCHES 12 PER CASE		
43	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$55.56	\$666.72
			0420 - 16 INCHES X 24 INCHES X 2 INCHES 12 PER CASE		
44	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$41.40	\$496.80
			0430 - 16 INCHES X 25 INCHES X 1 INCH 12 PER CASE		
45	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$45.24	\$542.88
			0440 - 16 INCHES X 25 INCHES X 2 INCHES 12 PER CASE		
46	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$44.76	\$537.12
			0450 - 18 INCHES X 18 INCHES X 1 INCH 12 PER CASE		
47	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$45.72	\$548.64
			0460 - 18 INCHES X 20 INCHES X 1 INCH 12 PER CASE		
48	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$48.60	\$583.20
			0470 - 18 INCHES X 20 INCHES X 2 INCHES 12 PER CASE		
49	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$40.68	\$488.16
			0480 - 18 INCHES X 22 INCHES X 1 INCH 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135868

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
50	12.00	CS	0490 - 18 INCHES X 25 INCHES X 1 INCH 12 PER CASE	\$46.68	\$560.16
			PLEATED STANDARD CAPACITY FILTER	\$83.40	\$1000.80
51	12.00	CS	0500 - 18 INCHES X 28 INCHES X 1 INCH 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$75.48	\$905.76
52	12.00	CS	0510 - 19 INCHES X 22 INCHES X 1 INCH 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$34.56	\$414.72
53	12.00	CS	0520 - 20 INCHES X 20 INCHES X 1 INCH 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$46.44	\$557.28
54	12.00	CS	0530 - 20 INCHES X 20 INCHES X 2 INCHES 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$50.28	\$603.36
55	12.00	CS	0540 - 20 INCHES X 24 INCHES X 1 INCH 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$57.00	\$684.00
56	12.00	CS	0550 - 20 INCHES X 24 INCHES X 2 INCHES 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$50.28	\$603.36
57	12.00	CS	0560 - 20 INCHES X 25 INCHES X 1 INCH 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$52.68	\$632.16
58	12.00	CS	0570 - 20 INCHES X 25 INCHES X 2 INCHES 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$55.80	\$669.60
59	12.00	CS	0580 - 20 INCHES X 30 INCHES X 1 INCH 12 PER CASE		
			PLEATED STANDARD CAPACITY FILTER	\$147.24	\$1766.88
60	12.00	CS	0581 - 20 INCHES X 43-1/8 INCHES X 1 INCH - 12 PER CASE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135868

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
61	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$92.04	\$1104.48
			0590 - 23 INCHES X 28 INCHES X 1 INCH 12 PER CASE		
62	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$92.04	\$1104.48
			0600 - 24 INCHES X 28 INCHES X 1 INCH 12 PER CASE		
63	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$56.76	\$681.12
			0610 - 24 INCHES X 24 INCHES X 2 INCHES 12 PER CASE		
64	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$92.04	\$1104.48
			0620 - 24 INCHES X 26 INCHES X 1 INCH 12 PER CASE		
65	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$63.24	\$758.88
			0630 - 24 INCHES X 30 INCHES X 1 INCH 12 PER CASE		
66	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$117.36	\$1408.32
			0640 - 28 INCHES X 30 INCHES X 2 INCHES 12 PER CASE		
67	12.00	CS	PLEATED STANDARD CAPACITY FILTER	\$139.02	1668.24
			0650 - 28-1/2 INCHES X 29-1/2 INCHES X 4 INCHES - 6 PER CASE		
68	12.00	CS	PLEATED STANDARD CAPACITY FILTER	NO BID	NO BID
			0660 - 21-7/8 INCHES WIDE X 65 FEET LONG 1 PER CASE		
69	12.00	CS	AUTOMATIC ROLL FILTER FOR CONOMATIC		
			***** ITEMS 0660 THRU 0670 ARE FOR AUTOMATIC ROLL FILTER FOR CONOMATIC *****		
			0670 - 31-7/8 INCHES WIDE X 65 FEET LONG 1 PER CASE		
			AUTOMATIC ROLL FILTER FOR CONOMATIC	NO BID	NO BID

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135868

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
70	12.00	CS	0680 - 16 INCHES X 25 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTERS ***** ITEMS 0680 THRU 0760 ARE FOR 40 PERCENT MEDIA, ODOR REMOVAL PLEATED AIR FILTERS *****	\$126.60	\$1519.20
71	12.00	CS	0690 - 20 INCHES X 24 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	\$154.44	\$1853.28
72	12.00	CS	0700 - 24 INCHES X 24 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	\$173.64	\$2083.68
73	12.00	CS	0710 - 20 INCHES X 20 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	\$127.56	\$1530.72
74	12.00	CS	0720 - 20 INCHES X 25 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	\$154.20	\$1850.40
75	12.00	CS	0730 - 16 INCHES X 20 INCHES X 1 INCH 12 PER CASE ODOR REMOVAL PLEATED FILTER	\$65.40	\$784.80
76	12.00	CS	0740 - 24 INCHES X 24 INCHES X 4 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	\$280.20	\$3362.40
77	12.00	CS	0750 - 16 INCHES X 20 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	\$80.88	\$970.56
78	12.00	CS	0760 - 12 INCHES X 24 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	\$109.56	\$1314.72

**FilterBuy**

101 Pope Street
Talladega, AL 35160

SALES QUOTE

QUOTE #8533

PREPARED FOR**JEFFERSON PARISH**

200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
504-364-2650

PREPARED DATE

Oct 8, 2021

ITEM	QTY	* PRICE	TOTAL
AFB12x24x2OE	144	\$9.13	\$1314.72
AFB16x20x2OE	144	\$6.74	\$970.56
AFB24x24x4OE	144	\$23.35	\$3362.40
AFB16x20x1OE	144	\$5.45	\$784.80
AFB20x25x2OE	144	\$12.85	\$1850.40
AFB20x20x2OE	144	\$10.63	\$1530.72
AFB24x24x2OE	144	\$14.47	\$2083.68
AFB20x25x2M8	144	\$4.39	\$632.16
AFB20x25x1M8	144	\$4.19	\$603.36
AFB16x25x2M8	144	\$3.77	\$542.88

AFB16x25x1M8	144	\$3.45	\$496.80
AFB16x24x2M8	144	\$4.63	\$666.72
AFB16x20x2M8	144	\$2.23	\$321.12
AFB16x20x1M8	144	\$3.11	\$447.84
AFB16x18x1M8	144	\$3.45	\$496.80
AFB14x30x1M8	144	\$4.13	\$594.72
AFB14x20x1M8	144	\$3.19	\$459.36
AFB14x18x1M8	144	\$3.29	\$473.76
AFB14x25x1M8	144	\$3.65	\$525.60
AFB18x24x1M8HC	144	\$4.03	\$580.32
AFB10x25x2M8	144	\$6.99	\$1006.56
AFB12x20x2M8	144	\$3.55	\$511.20
AFB12x24x2M8	144	\$4.25	\$612.00
AFB24x26x1M8	144	\$7.67	\$1104.48
AFB24x30x1M8	144	\$5.27	\$758.88
AFB18x20x2M8	144	\$4.05	\$583.20
AFB14x24x1M8	144	\$3.55	\$511.20
AFB20x25x4M8HC	72	\$7.97	\$573.84
AFB18x20x1M8	144	\$3.81	\$548.64
AFB12x16x1M8	144	\$2.79	\$401.76
AFB10x25x1M8	144	\$3.27	\$470.88
AFB16x25x2M8HC	144	\$4.35	\$626.40
AFB20x25x2M8HC	144	\$5.11	\$735.84
AFB12x24x1M8HC	144	\$3.51	\$505.44
AFB16x16x1M8HC	144	\$3.33	\$479.52
AFB16x20x1M8HC	144	\$3.19	\$459.36

AFB16x20x2M8HC	144	\$3.07	\$442.08
AFB16x25x1M8HC	144	\$3.53	\$508.32
AFB20x20x2M8HC	144	\$4.43	\$637.92
AFB24x24x4M8HC	72	\$9.33	\$671.76
AFB10x20x1M8	144	\$3.23	\$465.12
AFB12x18x1M8	144	\$3.17	\$456.48
AFB18x30x1M8HC	144	\$4.67	\$672.48
AFB18x25x1M8	144	\$3.89	\$560.16
AFB18x28x1M8	144	\$6.95	\$1000.80
AFB20x20x1M8HC	144	\$3.47	\$499.68
AFB20x24x2M8	144	\$4.75	\$684.00
AFB19x22x1M8	144	\$6.29	\$905.76
AFB28x30x2M8	144	\$9.78	\$1408.32
AFB28.5x29.5x4M8	72	\$23.17	\$1668.24
AFB16x25x2OE	144	\$10.55	\$1519.20
AFB18x18x1M8	144	\$3.73	\$537.12
AFB18x22x1M8	144	\$3.39	\$488.16
AFB20x20x1M8	144	\$2.88	\$414.72
AFB20x20x2M8	144	\$3.87	\$557.28
AFB20x24x1M8	144	\$4.19	\$603.36
AFB20x30x1M8	144	\$4.65	\$669.60
AFB20x43.125x1M8	144	\$12.27	\$1766.88
AFB23x28x1M8	144	\$7.67	\$1104.48
AFB24x28x1M8	144	\$7.67	\$1104.48
AFB24x24x2M8	144	\$4.73	\$681.12
AFB20x24x2OE	144	\$12.87	\$1853.28

\$50,508.72

*Price for single filter. Please see pricing sheet for cost per case.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2200 Woodcrest Place Suite 250 Birmingham AL 35209	CONTACT NAME: PHONE (A/C. No. Ext): 205-877-4500 FAX (A/C. No): 205-877-4515 E-MAIL ADDRESS:
INSURED Filterbuy, Inc. 301 N Johnson Ave Talladega, AL 35160	INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Indemnity Company INSURER B: Travelers Property Casualty Co of America INSURER C: Alabama Self Insured Workers Comp Fund INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 24737355**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		6305P164527	1/15/2021	1/15/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		BA2L855322	1/15/2021	1/15/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			6K048716	1/15/2021	1/15/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	N/A	WC1001003532021A	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Bid #50-00135868, Parish Department receiving goods and services - Purchasing Department.

Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies.

CERTIFICATE HOLDER**CANCELLATION**

Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.