

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO XMAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 10/31/2019.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A**LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)**N/A**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Brainfuse, Inc.ADDRESS: 271 Madison Ave. - 3rd FloorCITY, STATE: New York, NY ZIP: 10016TELEPHONE: ( 866 ) 272-4638 FAX: ( 212 ) 504-8184EMAIL ADDRESS: tweiman@brainfuse.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A  
NUMBER: N/A  
NUMBER: N/A  
NUMBER: N/A

TOTAL PRICE OF ALL BID ITEMS: \$ 50,000AUTHORIZED SIGNATURE: Troy Weiman

Printed Name

TITLE: Director of Accounts

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.**

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127506

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	YR	<p>TWO YEAR CONTRACT FOR ONLINE HOMEWORK ASSISTANCE, JOB ASSISTANCE &amp; VETERAN'S ASSISTANCE SERVICES FOR THE JEFFERSON PARISH LIBRARIES.</p> <p>0010 - Two-Year Contract for an Online Homework Assistance, Job Assistance, and Veteran's Assistance Services for a Public Library.</p> <p>Online Database - Brainfuse Help Now, Job Now, and Vet Now</p> <p>Period - Two Year Contract Start Date - September 15, 2019</p> <p>This service must provide live, vetted, online tutors for grammar school students to adults, live-job market skills assistance, including resume help, and specialized assistance for military veterans. Self-guided math, writing, reading, and test preparation help for all ages and learning levels must be included in the services. These services must be designed to meet a wide range of library patron needs.</p> <p>The service must be compatible with most computers and portable devices.</p> <p>An annual subscription for public libraries must provide unlimited access at all Jefferson Parish libraries and remotely, at least nine (9) hours a day, seven (7) days a week, for live tutors and assistance, plus 24/7 access for self-guided resources.</p> <p>The entire service must be available virtually, online, via a website hosted by the bidder and accessible via a URL that can be placed on the library's website.</p> <p>The service must include live tutor help with Louisiana-aligned master core academic skill building, standardized test preparation, reading/writing, math, social studies, PSAT/SAT, ACT, AP, GED, GRE, HISET, TASC, TOEFL, ASVAB, COMPASS/ assistance for children and adults. Includes live tutoring for ESL students and a comprehensive lesson library that covers a range of beginning to advanced ESL topics.</p> <p>The option to receive a targeted learning plan that identifies, skills sets requiring additional attention.</p>	\$25,000	\$50,000

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127506

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>A library of resources to help students select and apply to a college.</p> <p>This service must also include a 24-hour Writing Lab which allows users to submit essays and other forms of writing for constructive feedback from live tutors and a foreign language center for students learning Spanish. Spanish speaking tutors must be available.</p> <p>An Adult Learning Center includes access to live tutors and a library of self-guided adult learning content including high school equivalency, professional assistance in resume/cover letter writing, U.S. citizenship prep, Microsoft Office applications, and job interview coaching.</p> <p>The service must include live assistance and self-guided resources for resume writing and job interview coaching, live help and self-guided learning practice for math, English, reading, social studies, science, high school equivalency. Microsoft applications, Spanish language learning and live and self-guided help with standardized tests for children and adults.</p> <p>This service must provide live, vetted, online tutors and other experts for armed forces veterans and their families who need help finding and applying for benefits and community resources, applying for jobs, creating resumes, and developing skills, as well as self-guided help.</p> <p>Users must be able to create private and personal accounts to save and share help sessions, practice test progress, and other work.</p> <p>The service must include, at no extra cost, promotional and training materials; toll free phone and online tech support, webinars and in-person training for staff.</p>		

**Non-Public Works Bid**

**AFFIDAVIT**

**STATE OF** Arizona

**PARISH/COUNTY OF** Pima

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
Troy Weiman, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized Director of Accounts of Brainfuse, Inc. (Entity),  
the party who submitted a bid in response to Bid Number 5000127506, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required  
attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including  
the date and amount of each contribution, made to current or  
former elected officials of the Parish of Jefferson by Entity,  
Affiant, and/or officers, directors and owners, including  
employees, owning 25% or more of the Entity during the two-year  
period immediately preceding the date of this affidavit or the  
current term of the elected official, whichever is greater. Further,  
Entity, Affiant, and/or Entity Owners have not made any  
contributions to or in support of current or former members of the  
Jefferson Parish Council or the Jefferson Parish President through  
or in the name of another person or legal entity, either directly or  
indirectly.

**Choice B** X there are **NO** campaign contributions made which would require  
disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B**   X   There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



\_\_\_\_\_  
Signature of Affiant

Troy Weiman

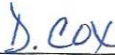
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 15th DAY OF August, 2019.



\_\_\_\_\_  
Notary Public



\_\_\_\_\_  
Printed Name of Notary

555455

\_\_\_\_\_  
Notary/Bar Roll Number



My commission expires NOV 9, 2022.



## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
BRAINFUSE

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INCORPORATED.

AT THE MEETING OF DIRECTORS OF BRAINFUSE  
INCORPORATED, DULY NOTICED AND HELD ON 7/8/2019,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT TROY WEIMAN, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



Alex Sztuden

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SECRETARY-TREASURER

7/11/2019

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DATE

**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

7/25/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>USI Insurance Services - SCL</b> <b>333 Earle Ovington Blvd., Suite</b> <b>800</b> <b>Uniondale, NY 11553</b>	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): <b>516 419-4000</b>		FAX (A/C, No): <b>877 727-5171</b>
	<b>E-MAIL ADDRESS:</b>		
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A :</b> Citizens Insurance Company of America		<b>31534</b>
	<b>INSURER B :</b> Hanover Insurance Company		<b>22292</b>
<b>INSURED</b> <b>Brainfuse Inc</b> <b>271 Madison Ave, 3rd Fl</b> <b>New York, NY 10016</b>	<b>INSURER C :</b> Travelers Indemnity Co of America		<b>25666</b>
	<b>INSURER D :</b> Lloyds of London		<b>85202</b>
	<b>INSURER E :</b>		
	<b>INSURER F :</b>		


**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		<b>ZBY543033122</b>	<b>08/08/2018</b>	<b>08/08/2019</b>	EACH OCCURRENCE <b>\$2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$100,000</b> MED EXP (Any one person) <b>\$10,000</b> PERSONAL & ADV INJURY <b>\$2,000,000</b> GENERAL AGGREGATE <b>\$4,000,000</b> PRODUCTS - COMP/OP AGG <b>\$4,000,000</b> \$
<b>A</b>	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		<b>ZBY543033122</b>	<b>08/08/2018</b>	<b>08/08/2019</b>	COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<b>B</b>	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		<b>UHYD38411200</b>	<b>08/08/2018</b>	<b>08/08/2019</b>	EACH OCCURRENCE <b>\$1,000,000</b> AGGREGATE <b>\$1,000,000</b> \$
<b>C</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> <b>N</b> <b>N/A</b> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		<b>UB4J001162</b>	<b>08/08/2018</b>	<b>08/08/2019</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT <b>\$1,000,000</b> E.L. DISEASE - EA EMPLOYEE <b>\$1,000,000</b> E.L. DISEASE - POLICY LIMIT <b>\$1,000,000</b>
<b>D</b>	<b>Professional</b>		<b>W12EF8180701</b>	<b>09/09/2018</b>	<b>09/09/2019</b>	<b>\$2Mil ea/\$2Mil Agg</b>
<b>A</b>	<b>Data Breach</b>		<b>ZBY543033122</b>	<b>08/08/2018</b>	<b>08/08/2019</b>	<b>\$10,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability policy includes an automatic Additional Insured endorsement that provides Additional Insured status to the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council, only when there is a written contract that requires such status, and only with regard to work performed on behalf of the named insured.

<b>CERTIFICATE HOLDER</b> Jefferson Parish Public Library 200 Derbigny Street General Government Building Suite #4400 Gretna, LA 70053	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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