

BID NUMBER- 50-00142116  
Labor & Materials needed to apply an Elastomeric Roof  
Coating  
System on The Jefferson Parish Performing Arts Center

Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053

Buyer Name: SHANNA FOLSE  
Buyer Email: [sfolve@jeffparish.net](mailto:sfolve@jeffparish.net)  
Buyer Phone: 504-364-2680

Vincent's Roofing, Inc.  
7000 S. HWY 77  
La Grange, TX 78945  
License Number: 49703

DATE: 5/10/2023

Page: 6

BID NO.: 50-00142116

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES  X  NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED  15  %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF  07/06/2023

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

07/17/2023

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

49703

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME:  Vincent's Roofing, Inc.

ADDRESS:  7000 S. HWY 77

CITY, STATE:  La Grange, TX

ZIP:  78945

TELEPHONE: (979 )  247-4587

FAX: (979 )  247-5068

EMAIL ADDRESS:  steve@vincentsroofing.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$  395,000.00

AUTHORIZED SIGNATURE:  

Vicente Velasquez

Printed Name

TITLE:  President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00142116

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>Labor &amp; Materials needed to apply an Elastomeric Roof Coating System on The Jefferson Parish Performing Arts Center</p> <p>0010 - ROOF COATING INSTALLATION JEFFERSON PERFORMING ARTS CENTER</p> <p>DEPARTMENT OF GENERAL SERVICES</p> <p>INSTALLATION OF ELASTOMERIC ROOF COATING SYSTEM OVER THE EXISTING ROOFS OF THE:</p> <p>JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE METAIRIE, LA 70003</p> <p>ALL PREPARATION AND INSTALLATION SHALL FOLLOW MANUFACTURER GUIDELINES AND INSTRUCTIONS.</p>	\$ 395,000.00	\$ 395,000.00
2	1.00	SQFT	<p>0020 - ANCILLARY WORK PROVIDE A COST PER SQUARE FOOT TO</p> <p>REMOVE, REPAIR AND REPLACE WATER-DAMAGED ROOFING MATERIALS DESCRIBED IN SECTION 10 OF THE SPECIFICATIONS.</p> <p>***** THIS IDENTIFIED COST WILL NOT BE PART OF THE BASE BID AND WILL NOT BE USED TO DETERMINE THE LOW BIDDER. THIS LINE ITEM WILL ONLY BE USED IF NEEDED. *****</p>	\$ 2,100.00	\$ 2,100.00
3	1.00	EA	<p>0030 - ANCILLARY WORK PROVIDE A COST PER ROOF DRAIN TO REMOVE AND REPLACE DAMAGED ROOF DRAINS. ROOFING DRAINS ARE DESCRIBED IN SECTION 9.0 OF THE SPECIFICATIONS.</p> <p>***** THIS IDENTIFIED COST WILL NOT BE PART OF THE BASE BID AND WILL NOT BE USED TO DETERMINE THE LOW BIDDER. THIS LINE ITEM WILL ONLY BE USED IF NEEDED. *****</p> <p>***PLEASE SEE ATTACHED SPECIFICATIONS***</p>	\$ 3,500.00	\$ 3,500.00

Non-Public Works Bid

AFFIDAVIT

STATE OF Texas

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Vincent S. Velasquez, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized President of Vincent's Roofing, Inc. (Entity), the party who submitted a bid in response to Bid Number \_\_\_\_\_, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B  there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B  \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

*Vincent S. Velasquez*  
Signature of Affiant

Vincent S. Velasquez  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

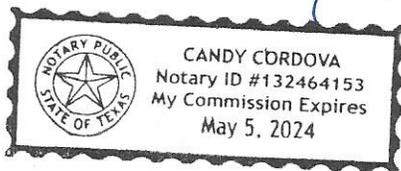
ON THE 2nd DAY OF June, 2023

*Candy Cordova*  
Notary Public

Candy Cordova  
Printed Name of Notary

132464153  
Notary/Bar Roll Number

My commission expires May 5, 2024



**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
Vincent's Roofing, Inc.  
INCORPORATED.

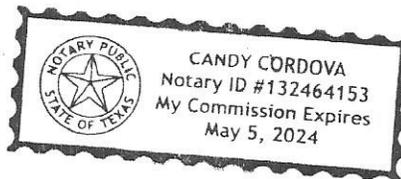
AT THE MEETING OF DIRECTORS OF Vincent's Roofing, Inc.  
INCORPORATED, DULY NOTICED AND HELD ON January 11, 2023  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Vincent S. Velasquez, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

Candy Cordova  
SECRETARY-TREASURER

01/01/2023  
DATE



**VINCENT'S ROOFING, INC.**  
**dba: Vincent's Construction**  
**7000 S US HWY 77, LA GRANGE, TX 78945**  
**Phone: 979-247-4587 Fax: 979-247-5068**

**CORPORATE RESOLUTION**

**EXCERPT FROM MINUTES OF THE BOARD OF DIRECTORS OF  
Vincent's Roofing, Inc.**

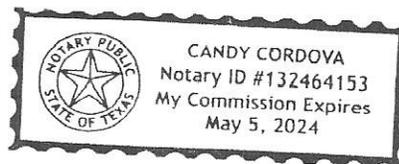
At the meeting of the directors of Vincent's Roofing, Inc., duly noticed and held on January 01, 2023, a quorum being there present, on motion duly made and seconded, it was:

**RESOLVED, That Vicente S Velasquez, be and hereby appointed, constituted and designated as agent and attorney-in-fact of the Corporation with full power and authority to act on behalf of this Corporation in all negotiations, bidding, concerns and transactions with the Caddo Parish School Board or any of its agents, department employees or officers, including but not limited to, the execution of all bids, papers, documents, affidavits, bonds, sureties, contracts and acts and to receive and receipt therefore all purchase orders and notices issued pursuant to the provisions of any such bid or contract, this Corporation hereby ratifying, approving, confirming and accepting each and every such act performed by the said agent and attorney-in-fact.**

I hereby certify the foregoing to be a true and correct copy of an excerpt of the minutes of the above dated meeting of the Board of Directors of said Corporation, and the same has not been revoked or rescinded.

Candy Cordova  
Secretary-Treasurer

Signed this 1<sup>st</sup> day of January  
2023





06-01-2023

# Bid Bond in Accordance with Contract Specifications

SLA06015230

Vincent's Roofing, Inc.

**Bond Number**

**Principal Name**

7000 Hwy 77, La Grange, TX, 78945, US

**Principal Address**

**Principal Signature**

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

**Owner/Obligee Name**

**Owner/Obligee Address**

## Bond Information

06-06-2023

The Ohio Casualty Insurance Company

BUSINESS51413

**Bid Date**

**Surety**

**Contractor Vendor ID Number**

246333

**Contract ID Number**

Jefferson Performing Arts Center - supply and install an elastomeric roof coating system

**Description of Job**

Five Percent of Amount Bid (5%)

5%

**Amount of Bid Security**

**Bid Security Maximum**

**Bid Security Percentage**

David T Satine

Attorney-in-Fact

Alter Surety Group, Inc.

**Bond Entered and Executed By**

**Primary Agency**

**Attorney-In-Fact Signature**

**Know all men by these presents that The Ohio Casualty Insurance Company, a Corporation duly organized under the laws of the State of NH, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.**

