



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000135306 TWO (2) YEAR CONTRACT TO PROVIDE PEST CONTROL  
SERVICES AT VARIOUS BUILDING FOR THE DEPARTMENT OF  
DRAINAGE**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)  
16-Jul-2021 01:34:11 PM



**Bid Number 50-00135306**

**TWO (2) YEAR CONTRACT TO PROVIDE PEST CONTROL SERVICES AT  
VARIOUS BUILDINGS FOR THE DEPARTMENT OF DRAINAGE**

**BID DUE: July 29, 2021 AT 11:00 AM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received on the Purchasing  
Department's eProcurement site, [www.jeffparishbids.net](http://www.jeffparishbids.net), by the bid due date  
and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Mark Buttery  
[MButtery@jeffparish.net](mailto:MButtery@jeffparish.net)  
504-364-2810**



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

September 2020

### **Changes to Jefferson Parish Bidding Information**

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:**

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

**Electronic Procurement:** Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either [www.centralbidding.com](http://www.centralbidding.com) or [www.jeffparishbids.net](http://www.jeffparishbids.net). All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link:  
<https://www.centrauctionhouse.com/registration.php>.

**Probable Construction Cost:** Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

**Insurance Requirement:** All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. — 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. — 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678  
EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A1 17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

ADDITIONAL REQUIREMENTS FOR THIS BID

**PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.**

**5,6,10,12,13**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.

DATE: 7/16/2021

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00135306

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR:

BUYER: MBUTTERY@jeffparish.net

Bids will be received until 11:00 AM, 7/29/2021 via online at [www.jeffparishbids.net](http://www.jeffparishbids.net).

**LATE BIDS WILL NOT BE ACCEPTED**

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2602(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder by the bidder placing the Addendum number in the appropriate section. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies). When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is an as needed basis contract. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

**It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.**

DATE: 7/16/2021

INVITATION TO BID  
THIS IS NOT AN ORDER

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BID NO.: 50-00135306

JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR:

BUYER: MBUTTERY

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	N/A
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	10 days
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	N/A

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 11025

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: Affordable Pest Management, LLC	
SIGNATURE: (Must be signed here)	TITLE: owner
PRINT OR TYPE NAME: Donald J. Guastella	
ADDRESS: P. O. Box 6183, Metairie, LA 70009-6183	
CITY, STATE: (504) 833-7633	ZIP: (504) 828-2056
TELEPHONE: ( )	FAX: ( )
EMAIL ADDRESS: guastella@aol.com	

TOTAL PRICE OF ALL BID ITEMS: \$ 28,200.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	MO	<b>TWO (2) YEAR CONTRACT TO PROVIDE PEST CONTROL SERVICES AT VARIOUS BUILDINGS FOR THE DEPARTMENT OF DRAINAGE</b>  0010 - Labor and materials to provide cost for initial clean out (1st month of  service) at:  Bonnabel Pumping Station 1500 Beverly Gardens Drive Metairie, LA 70002  Approximately 6,204 square feet  <b>TWO (2) YEAR CONTRACT FOR PEST CONTROL SERVICES AT VARIOUS BUILDINGS FOR THE JEFFERSON PARISH DEPARTMENT OF DRAINAGE</b>	25.00	25.00
2	23.00	MO	0020 - Labor and materials to providen a monthly cost for pest control at:  Bonnabel Pumping Station	25.00	575.00
3	1.00	MO	0030 - Labor and materials to provide cost for initial clean out (1st month of  service) at:  Bonnabel Pumping Station Safe Room 1500 Beverly Gardens Drive Metairie, LA 70002  Approximately 396 square feet	25.00	25.00
4	23.00	MO	0040 - Labor and materials to providen a monthly cost for pest control at:  Bonnabel Pumping Station Safe Room	25.00	575.00
5	1.00	MO	0050 - Labor and materials to provide cost for initial clean out (1st month of  service) at:  Bonnabel Pumping Station Resident House 1439 Beverly Gardens Drive Metairie, LA 70002  Approximately 1,750 square feet	25.00	25.00
6	23.00	MO	0060 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00135306

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	1.00	MO	Bonnabel Pumping Staion Resident House		
			0070 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Canal Street Pumping Station 100 Canal Street Metairie, LA 70005  Approximately 900 square feet	25.00	25.00
8	23.00	MO	0080 - Labor and materials to providen a monthly cost for pest control at:  Canal Street Pumping Station	25.00	575.00
9	1.00	MO	0090 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Duncan Pumping Station 1800 Joe Yenni Blvd. Kenner, LA 70065  Approximately 7,353 square feet	25.00	25.00
10	23.00	MO	0100 - Labor and materials to providen a monthly cost for pest control at:  Duncan Pumping Station	25.00	525.00
11	1.00	MO	0110 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Duncan Pumping Station Safe Room 1800 Joe Yenni Blvd. Kenner, LA 70065  Approximately 396 square feet	25.00	25.00
12	23.00	MO	0120 - Labor and materials to provide monthly cost for pest control at:  DUNCAN PUMP STATION SAFE ROOM	25.00	525.00
13	1.00	MO	0130 - Labor and materials to provide cost for initial clean out (1st month of	25.00	25.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
14	23.00	MO	service) at:  Elmwood Pumping Station 5400 Caryota Street Metairie, LA 70003  Approximately 22,660 square feet  0140 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
			Elmwood Pumping Station  0150 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Elmwood Pumping Station Safe Room 5400 Caryota Street Metairie, LA 70003  Approximately 396 square feet  0160 - Labor and materials to provide a monthly cost for pest control at:	25.00	25.00
16	23.00	MO	Elmwood Pumping Station Safe Room  0170 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Harahan Pumping Station 1088 Dickory Avenue Harahan, LA 70123  Approximately 15,000 square feet  0180 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
			Harahan Pumping Station Safe Room  0181 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Harahan Pumping Station Resident House	25.00	25.00
18	23.00	MO			
19	1.00	MO			

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
20	23.00	MO	1200 Generes Drive Harahan, LA 70123  Approximately 1,240 square feet		
			0182 - Labor and materials to provide monthly cost for pest control at:	25.00	575.00
21	1.00	MO	Harahan Pumping Station Resident House 1200 Generes Drive Harahan, LA 70123		
			0190 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
22	23.00	MO	Parish Line Pumping Station 3100 Grand Lake Blvd. Kenner, LA 70065  Approximately 2,304 square feet		
			0200 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
23	1.00	MO	Parish Line Pumping Station		
			0210 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
24	23.00	MO	Suburban Pumping Station 4800 Lake Villa Drive Metairie, LA 70002  Approximately 13,780 square feet		
			0220 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
25	1.00	MO	Suburban Pumping Station		
			0230 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
			Suburban Pumping Station Safe Room 4800 Lake Villa Drive Metairie, LA 70002		

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	23.00	MO	Approximately 396 square feet		
			0240 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
27	1.00	MO	Suburban Pumping Station Safe Room		
			0250 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
28	23.00	MO	Suburban Pumping Station Resident House 4205 Avron Blvd. Metairie, LA 70006		
			Approximately 1,800 square feet		
29	1.00	MO	0260 - Labor and materials to provide monthly cost for pest control at:	25.00	575.00
			Suburban Pumping Station Resident House		
30	23.00	MO	0270 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
			Eastbank Pumping Station Field Office 4800 Lake Villa Drive Metairie, LA 70002		
31	1.00	MO	Approximately 5,304 square feet		
			0280 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
32	23.00	MO	Eastbank Pumping Station Field Office		
			0290 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
32	23.00	MO	Eastbank Drainage Field Office 4901 Jefferson Highway Suite D Jefferson, LA 70121		
			Approximately 12,000 square feet		
32	23.00	MO	0300 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
33	1.00	MO	Eastbank Drainage Field Office  0310 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Ames Pumping Station 5100 Rochester Drive Marrero, LA 70072  Approximately 3,780 square feet	25.00	25.00
34	23.00	MO	0320 - Labor and materials to providen a monthly cost for pest control at:  Ames Pumping Station	25.00	575.00
35	1.00	MO	0330 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Ames Pumping Station Safe Room 5100 Rochester Drive Marrero, LA 70072  Approximately 533 square feet	25.00	25.00
36	23.00	MO	0340 - Labor and materials to providen a monthly cost for pest control at:  Ames Pumping Station Safe Room	25.00	575.00
37	1.00	MO	0350 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Ames Pumping Station Resident House 3068 Mt. Kennedy Drive Marrero, LA 70072  Approximately 2,025 square feet	25.00	25.00
38	23.00	MO	0360 - Labor and materials to providen a monthly cost for pest control at:  Ames Pumping Station Resident House	25.00	575.00
39	1.00	MO	0370 - Labor and materials to provide cost for initial clean out (1st month of	25.00	25.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
40	23.00	MO	service) at:  Bayou Segnette #1 Pumping Station 801 Louisiana Street Westwego, LA 70094  Approximately 7,584 square feet		
			0380 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
41	1.00	MO	Bayou Segnette #1 Pumping Station		
			0390 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Bayou Segnette #2 Pumping Station 801 Louisiana Street Westwego, LA 70094  Approximately 7,584 square feet	25.00	25.00
42	23.00	MO	0400 - Labor and materials to provide a monthly cost for pest control at:		
			Bayou Segnette #2 Pumping Station	25.00	575.00
43	1.00	MO	0410 - Labor and materials to provide cost for initial clean out (1st month of service) at:		
			Bayou Segnette Pump Station Safe Room 801 Louisiana Street Westwego, LA 70094  Approximately 533 square feet	25.00	25.00
44	23.00	MO	0420 - Labor and materials to provide a monthly cost for pest control at:		
			Bayou Segnette Pump Station Safe Room	25.00	575.00
45	1.00	MO	0430 - Labor and materials to provide cost for initial clean out (1st month of service) at:		
			Bayou Segnette P/S Resident House	25.00	25.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
46	23.00	MO	1008 Drake Avenue Westwego, LA 70094  Approximately 2,700 square feet		
			0440 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
47	1.00	MO	Bayou Segnette P/S Resident House		
			0450 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
48	23.00	MO	Cousins #1 Pumping Station 2466 Destrehan Avenue Harvey, LA 70058  Approximately 5,920 square feet		
			0460 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
49	1.00	MO	Cousins #1 Pumping Station		
			0470 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
50	23.00	MO	Cousins #2 Pumping Station 2466 Destrehan Avenue Harvey, LA 70058  Approximately 5,920 square feet		
			0480 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
51	1.00	MO	Cousins #2 Pumping Station		
			0490 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
52	23.00	MO	Cousins #3 Pumping Station 2466 Destrehan Avenue Harvey, LA 70058  Approximately 5,920 square feet		
			0500 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
53	1.00	MO	Cousins #3 Pumping Station  0510 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Cousins Pumping Station Safe Room 2466 Destrehan Avenue Harvey, LA 70058  Approximately 533 square feet	25.00	25.00
54	23.00	MO	0520 - Labor and materials to provide a monthly cost for pest control at:  Cousins Pumping Station Safe Room	25.00	575.00
55	1.00	MO	0530 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Estelle #1 Pumping Station 4105 Destrehan Avenue Harvey, LA 70058  Approximately 300 square feet	25.00	25.00
56	23.00	MO	0540 - Labor and materials to provide a monthly cost for pest control at:  Estelle #1 Pumping Station	25.00	575.00
57	1.00	MO	0550 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Estelle #2 Pumping Station 3850 Destrehan Avenue Harvey, LA 70058  Approximately 5,032 square feet	25.00	25.00
58	23.00	MO	0560 - Labor and materials to provide a monthly cost for pest control at:  Estelle #2 Pumping Station	25.00	575.00
59	1.00	MO	0570 - Labor and materials to provide cost for initial clean out (1st month of	25.00	25.00

BID NO.: 50-00135306

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
60	23.00	MO	service) at:  Estelle Pumping Station Safe Room		
			0580 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
61	1.00	MO	Estelle Pumping Station Safe Room		
			0590 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Harvey Pumping Station 1600 Destrehan Avenue Harvey, LA 70058  Approximately 3,596 square feet	25.00	25.00
62	23.00	MO	0600 - Labor and materials to provide a monthly cost for pest control at:		
			Harvey Pumping Station	25.00	575.00
63	1.00	MO	0610 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Hero Pumping Station 4644 Peters Road Harvey, LA 70058  Approximately 21,167 square feet	25.00	25.00
			0620 - Labor and materials to provide a monthly cost for pest control at:		
64	23.00	MO	Hero Pumping Station	25.00	575.00
			0630 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Hero Pumping Station Safe Room 4644 Peters Road Harvey, LA 70058  Approximately 533 square feet		
65	1.00	MO	0640 - Labor and materials to provide a monthly cost for pest control at:	25.00	25.00
66	23.00	MO			
				25.00	575.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
67	1.00	MO	Hero Pumping Station Safe Room  0650 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Lake Cataouatche #1 Pumping Station 3901 Highway 90 Avondale, LA 70094  Approximately 2,575 square feet	25.00	25.00
68	23.00	MO	0660 - Labor and materials to provide a monthly cost for pest control at:  Lake Cataouatche #1 Pumping Station	25.00	575.00
69	1.00	MO	0670 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Lake Cataouatche #2 Pumping Station 3901 Highway 90 Avondale, LA 70094  Approximately 2,475 square feet	25.00	25.00
70	23.00	MO	0680 - Labor and materials to provide a monthly cost for pest control at:  Lake Cataouatche #2 Pumping Station	25.00	575.00
71	1.00	MO	0690 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Lake Cataouatche Pump Station Safe Room 3901 Highway 90 Avondale, LA 70094  Approximately 533 square feet	25.00	25.00
72	23.00	MO	0700 - Labor and materials to provide a monthly cost for pest control at:  Lake Cataouatch Pump Station Safe Room	25.00	575.00
73	1.00	MO	0710 - Labor and materials to provide a cost for initial clean out (1st month o	25.00	25.00

BID NO.: 50-00135306

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
74	23.00	MO	service) at:  Planters Pumping Station 268 Bypass Road Belle Chasse, LA 70037  Approximately 6,440 square feet		
			0720 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
75	1.00	MO	Planters Pumping Station		
			0730 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
76	23.00	MO	Planters Pumping Station Safe Room 268 Bypass Road Belle Chasse, LA 70037  Approximately 533 square feet		
			0740 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
77	1.00	MO	Planters Pumping Station Safe Room		
			0750 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
78	23.00	MO	Planters Pumping Station Resident House 268 Bypass Road Belle Chasse, LA 70037  Approximately 1,207 square feet		
			0760 - Labor and materials to provide monthly cost for pest control at:	25.00	575.00
79	1.00	MO	Planters Pumping Station Resident House		
			0770 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Westminster Pumping Station	25.00	25.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
80	23.00	MO	2050 Watling Drive Marrero, LA 70072  Approximately 4,541 square feet		
			0780 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
81	1.00	MO	Westminster Pumping Station		
			0790 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
82	23.00	MO	Westwego #1 Pumping Station 100 Vic A Pitre Drive Westwego, LA 70094  Approximately 754 square feet		
			0800 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
83	1.00	MO	Westwego #1 Pumping Station		
			0810 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
84	23.00	MO	Westwego #2 Pumping Station 820 Laroussini Street Westwego, LA 70094  Approximately 1,680 square feet		
			0820 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00
85	1.00	MO	Westwego #2 Pumping Station		
			0830 - Labor and materials to provide cost for initial clean out (1st month of service) at:	25.00	25.00
86	23.00	MO	Westwego Pumping Station Safe Room 820 Laroussini Street Westwego, LA 70094  Approximately 533 square feet		
			0840 - Labor and materials to provide a monthly cost for pest control at:	25.00	575.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
87	1.00	MO	Westwego Pumping Station Safe Room  0850 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Whitney/Barataria Pumping Station 1301 Engineers Road Belle Chasse, LA 70037  Approximately 8,008 square feet	25.00	25.00
88	23.00	MO	0860 - Labor and materials to provide a monthly cost for pest control at:  Whitney/Barataria Pumping Station	25.00	575.00
89	1.00	MO	0870 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Whitney/Barataria P/S Safe Room 1301 Engineers Road Belle Chasse, LA 70037  Approximately 533 square feet	25.00	25.00
90	23.00	MO	0880 - Labor and materials to provide a monthly cost for pest control at:  Whitney/Barataria P/S Safe Room	25.00	575.00
91	1.00	MO	0890 - Labor and materials to provide cost for initial clean out (1st month of service) at:  Westbank Pumping Station Field Office 5100 Rochester Drive Marrero, LA 70072  Approximately 4,000 square feet	25.00	25.00
92	23.00	MO	0900 - Labor and materials to provide a monthly cost for pest control at:  Westbank Pumping Station Field Office	25.00	575.00
93	1.00	MO	0910 - Labor and materials to provide cost for initial clean out (1st month of	25.00	25.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
94	23.00	MO	service) at:  Westbank Drainage Field Office 1561 River Park Road Bridge City, LA 70094  Approximately 14,400 square feet		
			0920 - Labor and materials to provide a monthly cost for pest control at:  Westbank Drainage Field Office	25.00	575.00

**Two (2) year contract for pest control services at various buildings for the Jefferson Parish Department of Public Works–Drainage.**

Contact: Clinton Hotard  
Phone #: (504)736-6756  
Email: [CHotard@jeffparish.net](mailto:CHotard@jeffparish.net)

LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PROVIDE A TWO (2) YEAR CONTRACT FOR PEST CONTROL SERVICES INCLUDING MICE, RATS, SPIDERS, AND RODENTS AT ALL LOCATIONS FOR VARIOUS JEFFERSON PARISH FIELD OFFICE BUILDINGS, PUMP STATIONS, PUMP STATION RESIDENT HOUSES AND PUMP STATION SAFE ROOMS FOR THE DEPARTMENT OF DRAINAGE. COST TO INCLUDE ALL REQUIRED TRAPS.

CONTRACT WILL INCLUDE THE SPRAYING OF EVERY ROOM WITHIN THE BUILDINGS SUCH AS INDIVIDUAL CUBICLES, OFFICES, EQUIPMENT ROOMS, STORAGE AREAS, BREAK ROOMS, INCLUDING THE PERIMETER OF THE OUTSIDE OF EACH BUILDING, PUMP STATION, SAFEROOM, AND RESIDENT HOUSE.

VENDOR MUST MAKE AN APPOINTMENT WITH THE OFFICE BEFORE SPRAYING IN ORDER TO GAIN ACCESS TO ALL ROOMS, BETWEEN THE HOURS OF 7:00 AM – 3:30 PM MONDAY THRU FRIDAY.

**THE WORK UNDER THIS CONTRACT SHALL CONFORM WITH ALL PESTICIDE APPLICATION REGULATIONS OF FEDERAL, STATE, AND LOCAL GOVERNMENT AGENCIES, AS WELL AS ALL PESTICIDE GOVERNING AGENCIES SUCH AS FIFRA, LOUISIANA DEPARTMENT OF AGRICULTURE, EPA, ETC.**

THE CONTRACT WILL COMBAT AND CONTROL ALL PEST PROBLEMS, INCLUDING BUT NOT LIMITED TO ROACHES, ANTS, WATERBUGS, SILVERFISH, CRICKETS, SPIDERS, EARWIGS, FIREBRATS, FLEAS, PAPER MITES, BOOK LICE, BODY CRABS, MILLIPEDES, GNATS, FRUIT FLIES, BEETLES, MICE, RATS, RODENTS, WASPS, BEES, ETC. THIS CONTRACT DOES NOT INCLUDE TERMITES OR TERMITE TREATMENT.

UPON EXECUTION OF THE CONTRACT, THERE SHALL BE AN INITIAL CLEAN OUT OF ALL BUILDINGS UNDER THIS CONTRACT. THE AREA SERVICES ON THE CLEAN OUT ARE AS FOLLOWS: ALL OFFICES, SNACK BARS, AND VENDING MACHINE AREAS, ALL KITCHEN AND KITCHENETTES, ALL LUNCH ROOMS, ALL KITCHEN EQUIPMENT, ALL FOOD STORAGE AREAS, WAREHOUSE, EQUIPMENT ROOMS, CUSTODIAL CLOSETS, THE CROSSWALKS AND BREEZEWAYS CONNECTING ALL BUILDINGS.

THERE SHALL BE A SEVEN TO TEN DAY FOLLOW-UP TREATMENT TO ENSURE REDUCTION OF ANY ACTIVE INFESTATION.

IN ADDITION TO REGULAR MONTHLY TREATMENTS, ALL OFFICES WILL BE TREATED ON A COMPLAINT BASIS ONLY. THE CONTRACTOR SHALL RESPOND WITHIN TWENTY-FOUR HOURS OF THE COMPLAINT.

A REPORT SHALL BE MADE ON EACH BUILDING SERVICED UNDER THIS CONTRACT AND SHALL INCLUDE THE FOLLOWING INFORMATION: PROBLEMS DISCOVERED DURING INSPECTION, CHEMICALS (GENERIC NAMES) USED, DILUTION/STRENGTHS, TYPES OF INFESTATIONS FOUND AND THEIR LOCATIONS AND ACTIVITIES INSIDE AND OUTSIDE THE BUILDING. ANY NEEDED IMPROVEMENTS IN HOUSEKEEPING PRACTICES AS RELATED TO PEST CONTROL PROGRAMS, STRUCTURAL DEFICIENCIES, AND OTHER SERVICES RENDERED DURING THE REPORTING PERIOD SHOULD ALSO BE INCLUDED IN THIS REPORT.

To schedule site visits, successful bidder shall contact the appropriate person as listed below:

**Westbank Pump Station Sites** – contact Jamal Singleton, Superintendent III Department of Drainage between the hours of 7:30 a.m. and 4:30 p.m., Monday thru Friday at (504)349-5141.

**Eastbank Pump Station Sites** – contact Cordell Farrar, Superintendent III Department of Drainage between the hours of 7:30 a.m. and 4:30 p.m., Monday thru Friday at (504)838-4371.

**Westbank Drainage Field Office** – contact Lynne Champagne, Superintendent III Department of Drainage between the hours of 7:30 a.m. and 4:30 p.m., Monday thru Friday at (504)437-4940.

**Eastbank Drainage Field Office** – contact Latrenda McGhee, Superintendent III Department of Drainage between the hours of 7:30 a.m. and 4:30 p.m., Monday thru Friday at (504)736-6579.

**The successful bidder shall submit one (1) monthly invoice, listing all locations serviced under this contract, on the first of each month. The invoices and service reports shall be mailed to the following:**

Jefferson Parish Department of Drainage  
1221 Elmwood Park Blvd.  
Suite 907  
Jefferson, LA 70123

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **☒ WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note:** This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



DATE (MM/DD/YYYY)  
7/22/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate is to be used for purposes of a contract, the contract must be signed by the insured and the insurer.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
**Gilbar Specialty Insurance Services**  
2100 Covington Centre  
Covington, LA 70433  
985-892-3520

CONTACT NAME:	
PHONE (A/C. No. Ext):	985 892-3520
E-MAIL ADDRESS:	FAX (A/C. No): 985 898-1761

**INSURED**  
**Affordable Pest Management, LLC**  
**PO Box 6183**  
**Metairie, LA 70009**

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Western World Insurance Company		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

## COVERAGES

**CERTIFICATE NUMBER:**

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

### Proof of Insurance

**CERTIFICATE HOLDER**

Jefferson Parish Department of Water  
1221 Elmwood Park Blvd ste 909  
Jefferson, LA 70121

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

ACORD 25 (2016/03)

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marks of ACORD PL266660

PL266660




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/21/2021

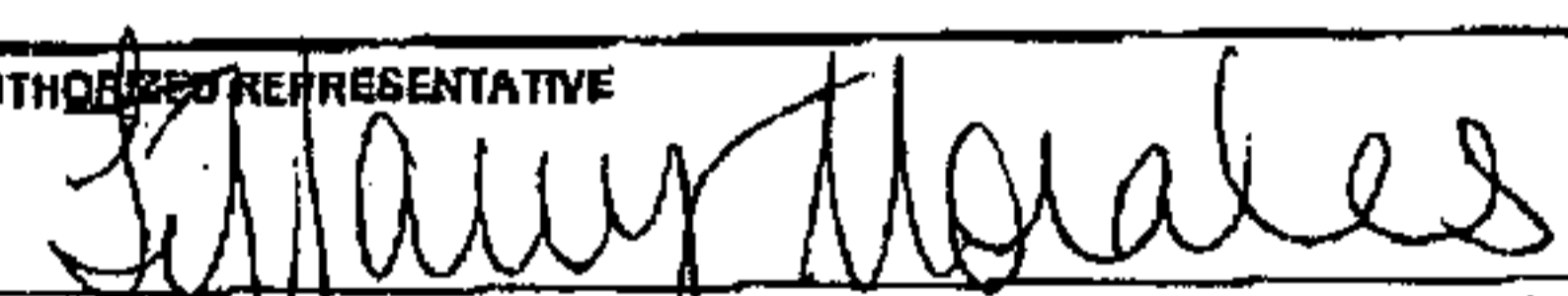
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>StateFarm</b>  Chad Wood Insurance Agency 2301 Williams Blvd, Ste A Kenner LA 70062		<b>CONTACT</b> NAME: Tiffany Morales PHONE (A/C, No. Ext): 504-469-5569 FAX (A/C, No): 504-469-5598 E-MAIL ADDRESS: tiffany@chadwoodagency.com																						
<b>INSURED</b>  Affordable Pest Management LLC 1033 Aurora Ave Metairie LA 70005		<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>State Farm Mutual Automobile Insurance Company</td><td>25178</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	State Farm Mutual Automobile Insurance Company	25178	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER B:																								
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INSURER D:																								
INSURER E:																								
INSURER F:																								

COVERAGES			CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE		ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/>	CLAIMS-MADE <input type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/>	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COM/OP AGG \$
	OTHER:						\$
A	AUTOMOBILE LIABILITY			370 4713-B10-18B	02/10/2021	08/10/2021	COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/>	ANY AUTO		370 4714-B10-18B	02/10/2021	08/10/2021	BODILY INJURY (Per person) \$ 1,000,000
	<input type="checkbox"/>	OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		370 4715-B10-18B	02/10/2021	08/10/2021	BODILY INJURY (Per accident) \$ 1,000,000
	<input type="checkbox"/>	HIRED AUTOS ONLY		370 8582-B17-18	02/17/2021	08/17/2021	PROPERTY DAMAGE (Per accident) \$ 1,000,000
							\$
	<input type="checkbox"/>	UMBRELLA LIAB					EACH OCCURRENCE \$
	<input type="checkbox"/>	EXCESS LIAB					AGGREGATE \$
	<input type="checkbox"/>	DED <input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N <input type="checkbox"/>				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Jefferson Parish 1221 Elmwood Park Blvd, Ste 909 Jefferson LA 70121	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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