



**Bid Number 50-133007**

**Purchase of original toner cartridges for the Jefferson Parish  
Water Department**

**December 7 , 2020 at 11:00 am**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053**

**Buyer Name: Rae Lynn Hartman  
Buyer Email: rscott@jeffparish.net  
Buyer Phone: 504-364-2688**

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133007

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	EA	<p>Purchase of original toner cartridges for the Jefferson Parish Water Dept.</p> <p>0001 HP 410A toner cartridge, black item # HEW CF410A ***ORIGINAL ONLY***</p> <p>Ship To: Water Department - Utility Billing 1221 Elmwood Park, Suite 103 Jefferson LA 70123</p> <p>Attn: Shirley Guidry</p>	84.99	169.98

DATE: 12/02/2020

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00133007

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: RSCOTT

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

<b>DELIVERY: FOB JEFFERSON PARISH</b>	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>2-3 days</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	_____
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	_____

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME: American Office Machines Inc.	
SIGNATURE: (Must be signed here)	TITLE: Sales Manager
PRINT OR TYPE NAME: Denny Portier	
ADDRESS: 2609 Ridgelake Dr.	
CITY, STATE: Metairie, La.	ZIP: 70002
TELEPHONE: 504) 833-1964	FAX: ( 504 837-3167
EMAIL ADDRESS: sales@aominc.net	

TOTAL PRICE OF ALL BID ITEMS: \$ 169.98