



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000122533 - TWO (2) YEAR CONTRACT TO PROVIDE SECURE ON-SITE
AND OFF-SITE DESTRUCTION OF PARISH DOCUMENTS ON AN AS-
NEEDED BASIS FOR ALL JEFFERSON PARISH DEPARTMENTS**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

14-Jun-2018 08:05:55 AM



Bid Number 50 - 00122533

**TWO (2) YEAR CONTRACT TO PROVIDE SECURE ON-SITE AND OFF-SITE
DESTRUCTION OF PARISH DOCUMENTS ON AN AS-NEEDED BASIS FOR
ALL JEFFERSON PARISH DEPARTMENTS**

BID DUE: July 12, 2018, 2:00 PM

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received in the Purchasing
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Melissa Ovalle
Buyer Email: movalle@jeffparish.net
Buyer Phone: (504) 364-2687**

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ☒

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 7.13.2020

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

8.1.2018

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

465506074**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Shred ItADDRESS: 110 Widgeon St, Suite 100 8CITY, STATE: St Rose LA ZIP: 70087TELEPHONE: (337) 257 3951 FAX: () -EMAIL ADDRESS: thomas.dauphin@stericycle.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 22.96AUTHORIZED SIGNATURE: Thomas P DauphinTITLE: Inside Sales ExecutiveThomas P Dauphin
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122533

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	LB	TWO (2) YEAR CONTRACT TO PROVIDE SECURE ON-SITE AND OFF-SITE DESTRUCTION OF PARISH DOCUMENTS ON AN AS-NEEDED BASIS FOR ALL JEFFERSON PARISH DEPARTMENTS 0001 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS ON-SITE	NA	
2	1.00	LB	0002 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	NA	
3	1.00	BX	0003 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS ON-SITE UNIT PRICE SHALL INCLUDE VARIOUS SIZE BOXES	#3.49	
4	1.00	BX	0004 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE UNIT PRICE SHALL INCLUDE VARIOUS SIZE BOXES	\$1.99	
5	1.00	LB	0005 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY CONTAMINATED DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	#2.49	
6	1.00	BX	0006 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY CONTAMINATED DOCUMENTS AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	NA	
7	1.00	LB	0007 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY MEDIA AS NEEDED FOR		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122533

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	1.00	LB	ALL JEFFERSON PARISH DEPARTMENTS ON-SITE	\$14.99 NA	
			0008 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY MEDIA AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE	NA	
9	1.00	BX	0009 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY MEDIA AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS ON-SITE	\$14.99	
10	1.00	BX	0010 - LABOR, MATERIALS AND EQUIPMENT TO DESTROY MEDIA AS NEEDED FOR ALL JEFFERSON PARISH DEPARTMENTS OFF-SITE		

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Shred-it, Inc.
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Shred-it, Inc.
INCORPORATED, DULY NOTICED AND HELD ON JULY 12, 2018,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Thomas Dauphin, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Candace Whitten Candace Whitten
~~SECRETARY~~
Inside Sales Manager
July 12, 2018
DATE

Non-Public Works Bid

AFFIDAVIT

STATE OF LouisianaPARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Thomas Dauph, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Inside Sales Executive of Shred It (Entity), the party who submitted a bid in response to Bid Number 5000122533, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ☒ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose **A** or **B**, if option **A** is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ☒ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Thomas P Daughlin
Signature of Affiant

Thomas P Daughlin
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 12 DAY OF July, 2018.

[Signature]
Notary Public

Robert M. Tortorich Jr.
Printed Name of Notary

89901
Notary/Bar Roll Number

My commission expires For Life.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/31/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines - (305) 443-4886 USI Insurance Services National, Inc. 2601 South Bayshore Drive, Suite 1600 Coconut Grove, FL 33133	CONTACT NAME: Risk Management Department PHONE (A/C, No, Ext): 305.443.4886 FAX (A/C, No): 610.537.2273 E-MAIL ADDRESS: StericycleCerts@usi.com														
INSURED Stericycle, Inc 28161 N Keith Drive Lake Forest, IL 60045	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Lexington Insurance Company</td> <td>19437</td> </tr> <tr> <td>INSURER B: Greenwich Insurance Company</td> <td>22322</td> </tr> <tr> <td>INSURER C: Allied World National Assurance Co.</td> <td>10690</td> </tr> <tr> <td>INSURER D: XL Insurance America, Inc.</td> <td>24554</td> </tr> <tr> <td>INSURER E: XL Specialty Insurance Company</td> <td>37885</td> </tr> <tr> <td>INSURER F: Allied World Assurance Co (US)</td> <td>19489</td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Lexington Insurance Company	19437	INSURER B: Greenwich Insurance Company	22322	INSURER C: Allied World National Assurance Co.	10690	INSURER D: XL Insurance America, Inc.	24554	INSURER E: XL Specialty Insurance Company	37885	INSURER F: Allied World Assurance Co (US)	19489
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Lexington Insurance Company	19437														
INSURER B: Greenwich Insurance Company	22322														
INSURER C: Allied World National Assurance Co.	10690														
INSURER D: XL Insurance America, Inc.	24554														
INSURER E: XL Specialty Insurance Company	37885														
INSURER F: Allied World Assurance Co (US)	19489														

COVERAGES**CERTIFICATE NUMBER:** 13088248**REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <div style="margin-left: 20px;"> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR </div> <div style="margin-left: 20px;"> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER: </div>			EG 1932356	06/01/2018	06/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> Physical Dam </div>			RAD943783301 (AOS) Physical Damage - Self Insured	06/01/2018	06/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			0305-0836	06/01/2018	06/01/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		RWD943548901 (AOS)	06/01/2018	06/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
E		N/A		RWR943549001 (AK & WI)	06/01/2018	06/01/2019	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
F	Pollution Legal Liability			0310-7450	06/01/2017	06/01/2020	Per Incident: \$10,000,000 Aggregate: \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Coverage

CERTIFICATE HOLDER
 Stericycle, Inc.
 28161 N Keith Drive
 Lake Forest, IL 60045
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

(This certificate replaces certificate# 13088244 issued on 5/31/2018)

Certificate of Insurance (Con't)

OTHER Coverage

INSR LTR	TYPE OF INSURANCE	ADDL INSR	WVD SUBR	POLICY NUMBER	EFFECTIVE DATE (MM/DD/YY)	EXPIRATION DATE (MM/DD/YY)	LIMIT
F	Contractor's Pollution/E&O			0310-1636	06/01/2018	06/01/2019	Per Incident \$10,000,000 Aggregate \$10,000,000