

**JEFFERSON PARISH  
SOQ No. 22-034 : PROGRAM MANAGEMENT OF WATER PIPELINE  
INFRASTRUCTURE IMPROVEMENTS FOR PROJECTS LOCATED  
THROUGHOUT JEFFERSON PARISH  
Resolution No. 139856**

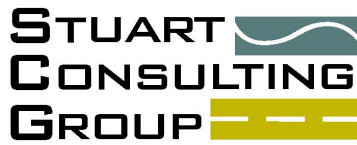
**August 5, 2022**



Submitted By:

**STUART**  
**CONSULTING**  
**GROUP**





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Metairie, LA 70001

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PHN: (504) 888-5733  
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July 25, 2022

Jefferson Parish Council  
Attention: Purchasing Department  
General Government Building  
200 Derbigny Street, Suite 6700  
Gretna, LA 70054

RE: Program Management of Water Pipeline Infrastructure Improvements Resolution No. 139856

Dear Purchasing Manager,

Thank you for the opportunity to present our credentials and experience in response to the Request for Qualifications for firms interested in providing Program Management of Water Pipeline Infrastructure Improvements. Our enclosed qualification package includes one electronic copy via [www.centrauctionhouse.com](http://www.centrauctionhouse.com) outlining general firm information, company personnel resumes and past project experience for Stuart Consulting Group, Inc (SCG).

During the course of our 19-year history, SCG has obtained vast management and design experience and is currently designing several projects in and around the New Orleans Area, including Jefferson Parish. We possess the staff, qualifications and extensive experience in program management, municipal drainage planning and design and construction management, wastewater and water engineering, parks and recreation planning and design, traffic and transportation engineering and construction management.

At Stuart Consulting Group, we strive to meet and exceed the highest standards and requirements in each and every job for our clients. As a mid-sized engineering and management group, we pride ourselves on the ability to provide exemplary service without the extensive overhead of larger international firms.

We very much look forward to hearing from you and are available to answer questions, comments, or concerns at any time. Thank you for your consideration.

Sincerely,  
**STUART CONSULTING GROUP, INC.**

A handwritten signature in blue ink, appearing to read "Thomas J. Martin, Jr.", with a stylized flourish at the end.

Thomas J. Martin, Jr. P.E.  
President

## **Technical Evaluation Committee (TEC) Questionnaire**

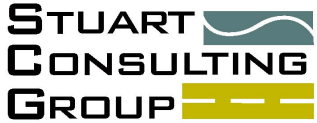
### **Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

**B. Firm Name & Address:**



**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

**E. Please provide the number of employees whose primary function corresponds with each category:**

<input type="checkbox"/> Administrative	<input type="checkbox"/> Estimators	<input type="checkbox"/> Specification Writers
<input type="checkbox"/> Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input type="checkbox"/> Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input type="checkbox"/> Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors		<input type="checkbox"/> <b>TOTAL</b>

**F. Is this submittal by a JOINT-VENTURE? Please check: YES \_\_\_\_\_ NO \_\_\_\_\_**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
 YES \_\_\_\_\_ NO \_\_\_\_\_

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.		
2.		
3.		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

\_\_\_\_\_

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

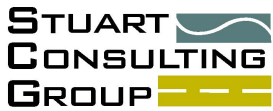
**Name & Title:**

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**Project Assignment:**

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**Name of Firm with which associated:**



**Years' experience with this Firm:**

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**Education: Degree(s)/Year/Specialization:**

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**Active registration: Year first registered/discipline:**

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**Other experience and qualifications relevant to the proposed Project:**

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## TEC Professional Services Questionnaire

**Other experience and qualifications relevant to the proposed Project:**

**THOMAS J. MARTIN, JR., PE**

**MANAGING PRINCIPAL. HARRIS COUNTY FLOOD CONTROL DISTRICT DISASTER RECOVERY PROGRAM, HARRIS COUNTY FLOOD CONTROL DISTRICT – HOUSTON, TX.**

Following the 2016 “Tax Day” flood in Harris County, TX, Stuart Consulting Group was contracted to assist the Harris County Flood Control District (HCFCD) with their post-disaster recovery program. The program has expanded to include the large-scale recovery efforts following the historic Hurricane Harvey which impacted the same area a year later. HCFCD manages over 2,500 miles of open stormwater conveyance channels across over 1,700 mi<sup>2</sup> in the 4th largest city in the United States.

**MANAGING PRINCIPAL. PROGRAM MANAGEMENT & DIRECT ADMINISTRATION OF FEMA-REIMBURSED CAPITAL REPAIRS - CITY OF SLIDELL, LA.**

Managed the SCG program management team that managed the Hurricane Katrina FEMA grants and several large capital repair projects for the Lakefront Management Authority (LMA). SCG managed the design and construction for several multi-million-dollar repair projects at Lakefront Airport, including the historic renovation of the art deco Terminal Building. SCG has also successfully managed closeout of nearly all of the 160 plus FEMA grants to date. By aggressively reviewing each project and its expenditures, SCG has assisted the NFA in obtaining millions of dollars in additional reimbursement which would have gone unreimbursed had it not been reviewed.

**MANAGING PRINCIPAL. CITY OF SLIDELL: DISASTER RECOVERY MASTER SERVICES AGREEMENT - HURRICANE IDA RECOVERY CITY OF SLIDELL, LA.**

In 2015, Stuart Consulting Group (SCG) was contracted by the City of Slidell to provide disaster recovery program assistance, on an as-needed basis. Following the landfall of Hurricane Ida in 2021, SCG helped the City document damages and successfully pursue aid through FEMA's Public Assistance Program. To date, FEMA has obligated approximately \$4 million for debris and emergency response measures. FEMA is currently evaluating additional damages and it is expected that additional assistance will be secured. In addition to helping the City with the immediate aftermath of the event, SCG will also be providing assistance with the administration of the grant up until final closeout.

**MANAGING PRINCIPAL. PROGRAM MANAGEMENT & DIRECT ADMINISTRATION OF FEMA-REIMBURSED CAPITAL REPAIRS - LAKEFRONT MANAGEMENT AUTHORITY. NEW ORLEANS, LA.**

In July 2010, SCG was contracted to perform project management on several active design and construction projects under the management of the Non Flood Protection Asset Management Authority (NFPAMA) with the option to perform management and direct administration on all 160 plus FEMA funded projects. In February 2011, after successfully exceeding client expectations, SCG was authorized to proceed with direct administration of all 160 plus projects.

**PROJECT ENGINEER. COLLECTION SYSTEM LONG-TERM FLOW MONITORING, BIRMINGHAM, AL.**

SCG was hired by DWC to evaluate the data collected from the network of permanent flow monitors installed in Jefferson County and prepare monthly, quarterly, and annual reports of flow, capacity utilization and inflow/infiltration response to rainfall. Jefferson County Environmental Services Department maintains 150 permanent flow monitors (and 37 associated rain gauges) in critical sewer lines throughout Jefferson County. Mr. Martin served as Senior Engineer, evaluated data, and developed programs as the QA/QC Engineer for the project.

**PROJECT ENGINEER. RECHLORINATION FACILITY – GRAND ISLE, LA.**

Following installation of the “Panacea Pipeline” it was realized that the long retention time resulted in total loss of chlorination by the time the water reached Grand Isle. Mr. Martin was the Project Engineer for the design of an automated rechlorination facility installed at the Grand Isle WTP.

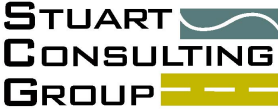
**PROJECT MANAGER. WASTEWATER TREATMENT PLANT ODOR CONTROL, JEFFERSON PARISH, LA.**

Project Manager responsible for the design and construction management of the odor control system addition and modifications for the wastewater treatment plant.

**PROJECT ENGINEER. ST. BERNARD WATER TREATMENT PLANT, ST. BERNARD PARISH, LA.**

Upgrade and Expansion of a 13 MGD water treatment plant

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>

<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>



## TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project:

**MARTIN J. CRISTOFARO, PE, RPLS, CFM**

**PROGRAM MANAGER. DISASTER RECOVERY PROGRAM. HARRIS COUNTY FLOOD CONTROL DISTRICT. HOUSTON, TX.** Following the 2016 "Tax Day" flood in Harris County, TX SCG was contracted to assist the Harris County Flood Control District (HCFCD) with their post-disaster recovery program. HCFCD manages over 2,500 miles of open stormwater conveyance channels across over 1,700 mi<sup>2</sup> in the 4th largest city in the United States. When the historic Hurricane Harvey made landfall in the same area in 2017, SCG was called on to rapidly provide additional services to assist with the immediate recovery effort. The program has since expanded to include the large-scale Harvey recovery efforts along with Tropical Storm Imelda.

**PROGRAM MANAGER. LITTLE CYPRESS CREEK FRONTIER PROGRAM. HARRIS COUNTY FLOOD CONTROL DISTRICT. HOUSTON, TX.** The Little Cypress Creek Frontier Program is one component of the Harris County Flood Control District's overall Frontier Program, which is an organized effort to plan for regional drainage infrastructure in advance of future land development. The Little Cypress Creek Frontier Program focuses on the 52-square-mile Little Cypress Creek watershed in northwest Harris County. This area, which is experiencing rapid development with construction of the Grand Parkway, lacks sufficient natural drainage to accommodate expected growth. By collaborating with land owners and developers, the program is working to identify a large-scale, mutually beneficial plan for drainage that cost-effectively maximizes stormwater mitigation and water quality, as well as opportunities for public recreational amenities and open space.

**PROJECT MANAGER. HURRICANE HARVEY DISASTER COST RECOVERY FOR STORM WATER PUMP STATIONS. CITY OF HOUSTON. HOUSTON, TX.** SCG is currently handling the assessment of the City of Houston's Storm Water Pump Stations after the damages caused by Hurricane Harvey. This includes creating a system and surveys in which the City of Houston can inspect their Pump Stations on a regular basis and if repairs/maintenance is required then that data will be directly inputted into the City of Houston's existing work order process for future work.

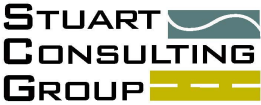
**PROJECT MANAGER. BABE ZAHARIAS GOLF COURSE AND LAKE ARTHUR DETENTION BASINS. CITY OF PORT ARTHUR. PORT ARTHUR, TX.** SCG is under contract with the City of Port Arthur to prepare construction documents for the Drainage improvements along Jimmy Johnson Boulevard and 9th Avenue and the rehabilitation of the Babe Zaharias Golf Course Detention Ponds. The Babe Zaharias rehabilitation will consist of dredging to widen and deepen the ponds to increase the storage capacity as well as replacing older pond transfer pipes to cascade the flow of water towards Jefferson County Drainage District No. 7's Main B Canal. In addition, Babe Zaharias will also be designed to accommodate the run-off from the redesign of 9th Ave. and Jimmy Johnson Blvd. The improvements along Jimmy Johnson include a storm water conveyance system consisting of multiple 8'x4' RCB and full depth pavement design with associated utility relocations. These retention ponds (water traps) will be designed to the 1% probability storm based on Atlas 14 data. FEMA funding was involved in the utilization of funds to alleviate flooding in the surrounding neighborhoods.

### **WORK EXPERIENCE PRIOR TO SCG:**

**DAIRY ASHFORD PAVING AND DRAINAGE FROM MEMORIAL DRIVE TO BUFFALO BAYOU, CITY OF HOUSTON** – Project Manager for the reconstruction of Dairy Ashford from four-lane boulevard to six-lane boulevard section including upgraded storm sewer system, new 24-inch waterline and new 30-inch wastewater line. Project also includes the replacement of the dual bridges over Buffalo Bayou. Project is currently in engineering phase with construction slated for Fall 2018 (COH FY 2019).

**WIRT ROAD DRAINAGE AND PAVING IH 10 TO KEMPWOOD, CITY OF HOUSTON** – Project Manager for the reconstruction of a major thoroughfare, neighborhood reconstruction and utilities. Wirt is being reconstructed to four-lane concrete curb and gutter from Long Point north to Kempwood. New parallel storm sewer system (54") along Wirt from Hammerly north to Kempwood. Reconstruction of the Shoshone/Kilburn neighborhood from asphalt open ditch to concrete curb and gutter. New 12" waterline from Long Point to Kempwood along Wirt. New 24" and 21" wastewater line from Long Point to Hammerly and new 12" from Hammerly to Shoshone along Wirt. New wastewater lines throughout the Shoshone/Kilburn neighborhood.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>

<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

**Other experience and qualifications relevant to the proposed Project:**

**CHRISTOPHER A. FENNER, PE**

**PROJECT MANAGER. HARRIS COUNTY FLOOD CONTROL DISTRICT – DISASTER RECOVERY PROGRAM HARRIS COUNTY, TX.** Mr. Fenner serves as the Deputy Program Manager and his responsibilities include coordination with multiple federal funding agencies (NRCS, FEMA, USACE, HUD-CDBG, & EDA); managing the grants management team.

**PROJECT MANAGER. HARRIS COUNTY FLOOD CONTROL DISTRICT – DISASTER RECOVERY PROGRAM HARRIS COUNTY, TX.** Mr. Fenner serves as the Deputy Program Manager and his responsibilities include coordination with multiple federal funding agencies (NRCS, FEMA, USACE, HUD-CDBG, & EDA); managing the grants management team.

**PROJECT MANAGER. PROGRAM MANAGEMENT & DIRECT ADMINISTRATION OF FEMA-REIMBURSED CAPITAL REPAIRS, CITY OF SLIDELL, LA** As Program Manager, Mr. Fenner provided experienced oversight during many phases of the recovery effort, including management of SCG staff, interface with client, budget tracking and reporting, technical guidance to support staff, federal grant expertise (FEMA-PA & HMGP), and oversight of grant closeout activities.

**PROJECT MANAGER. CITY OF SLIDELL: DISASTER RECOVERY MASTER SERVICES AGREEMENT - HURRICANE IDA RECOVERY.** In 2015, Stuart Consulting Group (SCG) was contracted by the City of Slidell to provide disaster recovery program assistance, on an as-needed basis. Following the landfall of Hurricane Ida in 2021, SCG helped the City document damages and successfully pursue aid through FEMA's Public Assistance Program. To date, FEMA has obligated approximately \$4 million for debris and emergency response measures. FEMA is currently evaluating additional damages and it is expected that additional assistance will be secured. In addition to helping the City with the immediate aftermath of the event, SCG will also be providing assistance with the administration of the grant up until final closeout.


**PROGRAM MANAGER. PROGRAM MANAGEMENT & DIRECT ADMINISTRATION OF FEMA-REIMBURSED CAPITAL REPAIRS - LAKEFRONT MANAGEMENT AUTHORITY. NEW ORLEANS, LA NEW ORLEANS, LA** As a Project Manager, Mr. Fenner managed the three largest capital projects undertaken by the Lakefront Management Authority (LMA) as part of their recovery from the effects of Hurricane Katrina. Mr. Fenner managed the construction of the new \$15M Bastian-Mitchell Hangar, the new \$8.5M James Wedell Hangar, and the \$16M historic renovation of the art deco Terminal building. Through detailed record keeping, Mr. Fenner helped the LMA to avoid lengthy delays during construction and costly legal challenges after construction was finished. In addition to providing project management services, Mr. Fenner went on to assume the Program Manager role and has helped LMA to obtain and retain over \$10M of additional reimbursement beyond what was projected when SCG was hired by LMA.

**ENGINEER OF RECORD. JEFFERSON PARISH: BAYOU SEGNETTE DRAINAGE PUMP STATION NO. 1 BRIDGE & ACCESS BRIDGE.** As the Engineer of Record, Mr. Fenner was responsible for managing the design team throughout each phase of the project, reviewing drainage calculations, designing the roadway section, and developing plans, specifications, and cost estimates. Mr. Fenner also coordinated with multiple subconsultants on the project to provide the client with a consistent final product.

**ENGINEER OF RECORD. JEFFERSON PARISH: SEWER IMPROVEMENTS/BAYOU SEGNETTE STATE PARK AS THE ENGINEER OF RECORD.** Mr. Fenner was responsible for managing the design team throughout each phase of the project, reviewing drainage calculations, designing the roadway section, and developing plans, specifications, and cost estimates. Mr. Fenner also coordinated with multiple subconsultants on the project to provide the client with a consistent final product.

**PROJECT ENGINEER. PLAQUEMINES PARISH: BELLE CHASSE DRAINAGE IMPROVEMENTS PROJECT – STORMWATER PUMP STATION NO. 2 & INLET BASIN EXPANSION.** Mr. Fenner served as the Project Engineer and Engineer of Record.

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>

<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

### Other experience and qualifications relevant to the proposed Project:

**CHRISTOPHER BLAZO, PE**

Mr. Blazo provided project management and direct administration services temporarily for the following projects:

- Orleans Levee District Non Flood Protection Asset Management Authority
- Hurricane Katrina Disaster Recovery Assistance & Grant Closeout - Lafon Nursing Facility
- City of Slidell Infrastructure

**PROJECT ENGINEER. SEWER IMPROVEMENTS/BAYOU SEGNETTE STATE PARK, JEFFERSON PARISH, LA** As the Engineer of Record, Mr. Blazo's responsibility included design capacity calculations for the lift station and cost estimation. Project Engineer. Fulton at Mississippi and Fulton at Nebraska Lift Station D6-4 and D6-7 Rehabilitation, Jefferson Parish, LA. Mr. Blazo's responsibility included design capacity calculations, site plan preparation and cost estimation.

**PROJECT ENGINEER. CAMP PLAUCHE LIFT STATION UPGRADES ELMWOOD, LA** Mr. Blazo's responsibility included pump selection, pipe sizing, equipment layout, coordination with the electrical engineer and development of plans and specifications.

**ENGINEER OF RECORD. CITY OF NEW ORLEANS STREET REPAIRS (LEONIDAS GROUPS C & D) As the Engineer of Record**, Mr. Blazo was responsible for managing the design team throughout each phase of the project, reviewing drainage calculations, designing the asphalt roadway section, and developing plans, specifications, and cost estimates. Mr. Blazo also coordinated with multiple subconsultants on the project to provide the client with a consistent final product.


**Resident Inspector. City of Slidell: Program Management & Direct Administration of FEMA-Reimbursed Capital Repairs, Slidell. LA.**

**EAST THIRD STREET NEIGHBORHOOD DRAINAGE IMPROVEMENTS – PLAQUEMINES PARISH, LA.** As an EI, Mr. Blazo provided critical support during design and construction administration for this project. Mr. Blazo helped to evaluate the existing open-ditch system that was prone to routine flooding and design a fully subsurface system to reduce the risk of flooding. Mr. Blazo completed drainage calculations, coordinated with other underground utility companies in the project area, and compiled the construction plans and specifications. Mr. Blazo also was instrumental during the construction process, providing day-to-day management, reviewing project documents, and coordinating with SCG's resident inspector.

**INDUSTRY CANAL - PLAQUEMINES PARISH, LA.** As an EI, Mr. Blazo provided critical support for the design of improvements to an existing vegetated open storm water channel in Belle Chasse, LA. The existing channel was overgrown and undersized, causing routine backups and flooding in the watershed. Mr. Blazo assisted with field visits, survey review, and drainage calculations that were required to evaluate the existing channel dimensions and develop a solution to convey the required storm water flows. Mr. Blazo also compiled the construction documents and specifications and assisted during the bid phase. **BELLE CHASSE #2 INLET BASIN IMPROVEMENTS - PLAQUEMINES PARISH, LA.** As an EI, Mr. Blazo provided critical support for the design of improvements to the existing inlet basin for the Belle Chasse #2 storm water pumping station. Mr. Blazo helped to compile the plans and specifications for the project.

**WOODROW WILSON AVE. TO ERIE ST. DRAINAGE IMPROVEMENTS (TOWN CREEK TRIBUTARY #4) – JACKSON, MS** .As a Project Engineer, Mr. Blazo was integral to the design of improvements to an existing vegetated open storm water channel in Jackson, MS. Improvements included armoring the channel with rip rap to stabilize the bank, protect utility crossings, and avoid encroachment into private property. Mr. Blazo completed the hydraulic and hydrologic analysis using HEC-RAS that evaluated various armoring solutions as part of the Preliminary Engineering analysis. Mr. Blazo also served as a main point of contact with the client during design and led the team that compiled the full construction plans and specifications and coordinated several right of entry agreements required to complete the project.

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<div style="display: flex; align-items: center;"><div style="margin-right: 10px;"><b>STUART CONSULTING GROUP</b></div></div>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>



## TEC Professional Services Questionnaire

### Other experience and qualifications relevant to the proposed Project:

**DALE VIOLA, JR., NEMAA**

Dale Viola was instrumental in Stuart Consulting Group's development and execution of innovative arithmetic LiDAR analyses to highlight morphology changes as justification for an unprecedented award of \$256 Million in FEMA PA funds for the removal of sediment across nearly 300 miles of surface water channels.

He has continued advancing efforts for financing water infrastructure improvements and resiliency efforts through the US Environmental Protection Agency (EPA) administered Community Grants Program and other financial assistance programs in accordance with the EPA Uniform Grant Guidance. Stuart Consulting Group's successes in financial assistance also extend to the US Economic Development Administration's (EDA) suite of funding opportunities, including the award of planning funding for Large-Diameter Horizontal Tunnelling Projects for water conveyance. Under Mr. Viola's direction, SCG sustained advances in grant compliance and inter-agency collaboration are displayed in three surface water projects selected as part of FY22 Community Project funds as part of Congressionally Directed Spending in the FY22 Consolidated Appropriation Act's Joint Explanatory Statement for Division F administered by the Federal Emergency Management Agency (FEMA).

**GRANT SPECIALIST. DISASTER RECOVERY PROGRAM. HARRIS COUNTY FLOOD CONTROL DISTRICT, HOUSTON, TX.** Following the 2016 "Tax Day" flood in Harris County, TX SCG was contracted to assist the Harris County Flood Control District (HCFCD) with their post-disaster recovery program. HCFCD manages over 2,500 miles of open stormwater conveyance channels across over 1,700 mi<sup>2</sup> in the 4th largest city in the United States. When the historic Hurricane Harvey made landfall in the same area in 2017, SCG was called on to rapidly provide additional services to assist with the immediate recovery effort. The program has since expanded to include the large-scale Harvey recovery efforts along with Tropical Storm Imelda.

**GRANT SPECIALIST. HURRICANE KATRINA RECOVERY PROGRAM, CITY OF SLIDELL SLIDELL, LA.** Stuart Consulting Group (SCG) was contracted by the City of Slidell to perform Program Management and Direct Administration of the FEMA Public Assistance Program and 404 HMGP projects as related to damages caused by Hurricane Katrina in late August 2005. SCG now oversees all 160-plus Katrina-related FEMA Project Worksheets and \$21M in 404 HMGP projects. To date, SCG has aided the City of Slidell to identify \$30M plus in additional funding & damages due to Katrina that were not realized before our involvement.


**GRANT SPECIALIST. CITY OF SLIDELL: DISASTER RECOVERY MASTER SERVICES AGREEMENT - HURRICANE IDA RECOVERY, SLIDELL, LA.** In 2015, Stuart Consulting Group (SCG) was contracted by the City of Slidell to provide disaster recovery program assistance, on an as-needed basis. Following the landfall of Hurricane Ida in 2021, SCG helped the City document damages and successfully pursue aid through FEMA's Public Assistance Program. To date, FEMA has obligated approximately \$4 million for debris and emergency response measures. FEMA is currently evaluating additional damages and it is expected that additional assistance will be secured. In addition to helping the City with the immediate aftermath of the event, SCG will also be providing assistance with the administration of the grant up until final closeout.

**GRANT SPECIALIST. DISASTER RECOVERY PROGRAM. LAKEFRONT MANAGEMENT AUTHORITY. NEW ORLEANS, LA.** In July 2010, SCG was contracted to perform project management on several active design and construction projects under the management of the Non Flood Protection Asset Management Authority (NFPAMA) with the option to perform management and direct administration on all 160 plus FEMA funded projects. In February 2011, after successfully exceeding client expectations, SCG was authorized to proceed with direct administration of all 160 plus projects.

**GRANT SPECIALIST. 2016 TAX DAY FLOOD DISASTER RECOVERY ASSISTANCE, TIMBER LANE UTILITY DISTRICT, SPRING, TX.**



**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<div style="display: flex; align-items: center;"><div style="margin-right: 10px;"><b>STUART CONSULTING GROUP</b></div></div>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project:

AMY WING

**GRANT SPECIALIST. DISASTER RECOVERY PROGRAM. HARRIS COUNTY FLOOD CONTROL DISTRICT. HOUSTON, TX.** Following the 2016 "Tax Day" flood in Harris County, TX SCG was contracted to assist the Harris County Flood Control District (HCFCD) with their post-disaster recovery program. HCFCD manages over 2,500 miles of open stormwater conveyance channels across over 1,700 mi<sup>2</sup> in the 4th largest city in the United States. When the historic Hurricane Harvey made landfall in the same area in 2017, SCG was called on to rapidly provide additional services to assist with the immediate recovery effort. The program has since expanded to include the large-scale Harvey recovery efforts along with Tropical Storm Imelda.

**GRANT SPECIALIST. HURRICANE KATRINA RECOVERY PROGRAM CITY OF SLIDELL , SLIDELL, LA.** Stuart Consulting Group (SCG) was contracted by the City of Slidell to perform Program Management and Direct Administration of the FEMA Public Assistance Program and 404 HMGP projects as related to damages caused by Hurricane Katrina in late August 2005. SCG now oversees all 160-plus Katrina-related FEMA Project Worksheets and \$21M in 404 HMGP projects. To date, SCG has aided the City of Slidell to identify \$30M plus in additional funding & damages due to Katrina that were not realized before our involvement.

**GRANT SPECIALIST. DISASTER RECOVERY PROGRAM, LAKEFRONT MANAGEMENT AUTHORITY, NEW ORLEANS, LA.** In July 2010, SCG was contracted to perform project management on several active design and construction projects under the management of the Non Flood Protection Asset Management Authority (NFPAMA) with the option to perform management and direct administration on all 160 plus FEMA funded projects. In February 2011, after successfully exceeding client expectations, SCG was authorized to proceed with direct administration of all 160 plus projects.

**GRANT SPECIALIST. HURRICANE KATRINA DISASTER RECOVERY ASSISTANT & GRANT CLOSEOUT. LAFON NURSING FACILITY OF THE HOLY FAMILY NEW ORLEANS, LA.**

**GRANT SPECIALIST. HURRICANE KATRINA GRANT CLOSEOUT. CITY OF THIBODAUX, THIBODAUX, LA.** The City of Thibodaux hired Stuart Consulting Group, Inc. (SCG) to provide management and direct administrative support of grant activities as needed for federal and state programs to assist with all phases of disaster management in response to and recovery from disasters on an as-needed basis. SCG's scopes of services to the City of Thibodaux, include, but are not limited to the following: Direct Administrative Cost (Closeout Incentive) related tasks as detailed in FEMA's guidance, Public Assistance Program – All Emergency Support Functions (ESF's).

**GRANT SPECIALIST. HURRICANE KATRINA GRANT CLOSEOUT. ST. BERNARD PARISH ST. BERNARD, LA.**

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>



## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

<b>Parties:</b>		<b>Status/Result of Case:</b>
<b>Plaintiff:</b>	<b>Defendant:</b>	
1.		
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Jefferson Parish  
State of Louisiana

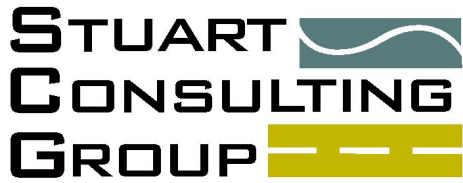
**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

**Signature:** Thomas J. M. [Signature] **Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## TEC Professional Services Questionnaire

N. Use this space to provide any additional information or description of resources supporting Firm's



Established in 2003, Stuart Consulting Group, Inc. (SCG) employs a staff of highly qualified professionals well-versed in a wide variety of federal disaster assistance programs including FEMA, HUD, NRCS, USACE, USDOT, and EDA. Our team prioritizes customer service and client satisfaction and will always go the extra mile to deliver for our clients. SCG also understands the importance of each individual job and takes pride in ensuring

sufficient resources to make each assignment a success. To that end, the SCG team ensures the necessary resources, understanding, and expertise to successfully provide the services requested in the Jefferson Parish Request for Qualifications for Program Management of Water Pipeline Infrastructure Improvements for projects located throughout Jefferson Parish .

SCG personnel have a breadth of experience and an excellent track record of helping our clients maximize their federal assistance following a declared disaster. Leveraging our personnel experience into a cohesive plan of action is where the SCG team brings the highest benefit to any client. Our commitment on any program is to facilitate the maximum reimbursement in the most efficient manner possible. Throughout the SOQ, we demonstrate specific examples of projects that show how we have helped clients to navigate unique challenges in multiple funding programs. Water-specific project funding necessitates a uniquely suited firm, like Stuart Consulting Group Inc., with strong past innovations, current successes, and the know-how to anticipate strategic factors for new funding that will arise. Additionally, the SCG team has established an excellent record working with senior staff at FEMA and other agencies to aid in the progress of disaster recovery for both municipalities and private non-profit organizations. Our clients include: City of Slidell, Orleans Levee District Non-Flood Protection Asset Management Authority, Harris County Flood Control District, St. Bernard Parish, Lafon Nursing Facility of the Holy Family, City of Covington, City of Harahan and the St. Tammany Parish Sheriff Office.

SCG is a small business corporation owned by Thomas J. Martin, Jr., and was founded on the philosophy of client satisfaction and quality control. This enables us to provide services that not only meet our clients' needs within established schedules and budgets, but also exceed their expectations with regards to the final products and/or deliverables. Our team of engineers, grant specialists, and industry leading professionals has experience with applying for and administering and grants through the following federal programs:



- Federal Emergency Management Agency (FEMA) Public Assistance (PA) program
- FEMA Hazard Mitigation Grant Program (HMGP 404)
- FEMA Building Resilient Infrastructure and Communities (BRIC) Program (formerly the Pre-Disaster Mitigation Grant Program)
- Flood Mitigation Assistance Program (FMA)
- Community Development Block Grant Disaster Recovery (CDBG-DR)
- Community Development Block Grant Mitigation (CDBG-MIT)
- USDA-NRCS Emergency Watershed Protection Program (EWP)
- USACE Rehabilitation Program
- Economic Development Administration (EDA) through various funding opportunities, including the CARES Act

## TEC Professional Services Questionnaire

N. Use this space to provide any additional information or description of resources supporting Firm's

In addition to the programs listed above, SCG has worked with numerous other municipal agencies and public non-profits including parish and city governments, nursing homes, sheriff offices, and utility districts. Our services have been catered to the needs of the specific client but have generally included the following:

- Direct Administrative tasks for management and closeout of FEMA-PA grants
- Damage assessments
- Coordination with federal and state funding agencies
- Consulting for establishment of effective policies and procedures for disaster response/recovery
- Program management including
- Design phase project management
- Construction management
- Construction Observation or Resident Inspection
- Debris removal monitoring
- Mitigation program assistance (HMGP, FEMA-406, PDM, BRIC, etc.)

Our engineers, grant specialists, mitigation specialists, project managers and construction managers collectively possess over one hundred years of Program Management and disaster recovery grant experience, which includes involvement with response and recovery for numerous disasters including 4 of the 5 largest natural disasters to ever affect the United States --- Hurricanes Katrina, Harvey, Maria & Irma. All told, our team has worked on over 15 federally declared disasters with combined Total Disaster Budgets topping \$365 billion. We have established an excellent record working with senior staff at FEMA, TDEM, NRCS, EDA, USACE, HUD, and GLO to aid in the progress of disaster recovery for both municipalities and private non-profit organizations.

In addition to our grant management experience, we have helped multiple clients by managing design and construction of their repair projects, ensuring compliance with all grant requirements and local building codes. Our clients include: Harris County Flood Control District, City of Houston, City of Friendswood, City of Port Arthur, Timberlane Utility District, City of Slidell, Lakefront Management Authority, St. Bernard Parish, Lafon Nursing Facility of the Holy Family, City of Covington, City of Harahan and the St. Tammany Parish Sheriff's Office.



O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature::


Print Name: Thomas J. Martin, PE

Title:

President

Date:

August 3, 2022

**STUART**   
**CONSULTING**  
**GROUP** 