

DATE: 8/14/2019

Page: 5

BID NO.: 50-00127442

BID FORM

Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

35950

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Coastal Fire Protection

ADDRESS: 200 L & A Road Ste. B

CITY, STATE: Metairie, LA

ZIP: 70001

TELEPHONE: (504) 838-1265

FAX: (504) 838-1270

EMAIL ADDRESS: jwalker@coastalfire.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 54,240.00

AUTHORIZED

SIGNATURE: 

Mark Sanderson

Printed Name

TITLE: General Manager

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	ONLY	THREE YEAR CONTRACT TO SUPPLY LABOR, MATERIALS & EQUIPMENT NECESSARY TO PERFORM ANNUAL FUNCTIONAL SENSITIVITY FIRE ALARM TEST FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR GENERAL SERVICES.	\$2,080.00	\$4,160.00
			0010-FIRE ALARM TESTING		
2	2.00	ONLY	THOMAS F. DONELON BUILDING 200 DERBIGNY STREET GRETN, LA	\$390.00	\$780.00
			FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23		
3	2.00	ONLY	0020-SALVADOR A. LIBERTO BUILDING 200 HUEY P. LONG AVENUE GRETN, LA	\$390.00	\$780.00
			FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23		
4	2.00	ONLY	0030-BRIDGE CITY SENIOR CENTER 1601 BRIDGE CITY AVENUE BRIDGE CITY, LA	\$650.00	\$1,300.00
			FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23		
5	2.00	ONLY	0040-CENTRAL PLANT 960 1ST STREET GRETN, LA	\$390.00	\$780.00
			FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23		
6	2.00	ONLY	0050-CHARLES B. ODOM BUILDING 5001 WESTBANK EXPRESSWAY MARRERO, LA	\$260.00	\$520.00
			FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23		
7	2.00	ONLY	0060-WESTBANK HEALTH UNIT 1855 AMES BOULEVARD MARRERO, LA	\$2,080.00	\$4,160.00
			FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23		
7	2.00	ONLY	0070-DISTRICT ATTORNEY'S OFFICE BUILDING 100 DERBIGNY STREET		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	2.00	ONLY	GRETNA, LA FIRST TEST TO BE PERFORMED 3/21 SECOND TEST TO BE PERFORMED 3/23	\$260.00	\$520.00
			0080-CLERK OF COURT 1128 4TH STREET GRETNA, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$2,080.00	\$4,160.00
9	2.00	ONLY	0090-GENERAL GOVERNMENT BUILDING 200 DERBIGNY STREET GRETNA, LA FIRST TEST TO BE PERFORMED 4/21 SECOND TEST TO BE PERFORMED 4/23	\$3,250.00	\$6,500.00
			0100-J P CORRECTIONAL CENTER 100 DOLHONDE STREET GRETNA, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$390.00	\$780.00
10	2.00	ONLY	0110-MARRERO/HARVEY SENIOR CENTER 4420 7TH STREET MARRERO, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$1,040.00	\$2,080.00
			0120-JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD JEFFERSON, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$260.00	\$520.00
11	2.00	ONLY	0130-FIRST PARISH COURT 924 DAVID DRIVE METAIRIE, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$260.00	\$520.00
			0140-JUVENILE SERVICES (EASTBANK) 3420 N. CAUSEWAY BOULEVARD		
12	2.00	ONLY			
13	2.00	ONLY			
14	2.00	ONLY			

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
15	2.00	ONLY	METAIRIE, LA FIRST TEST TO BE PERFORMED 4/21 SECOND TEST TO BE PERFORMED 4/23	\$1,040.00	\$2,080.00
			0150-EASTBANK HEALTH UNIT 111 N. CAUSEWAY BOULEVARD METAIRIE, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23	\$260.00	\$520.00
16	2.00	ONLY	0160-JEFFERSON SENIOR CENTER 4518 JEFFERSON HIGHWAY JEFFERSON, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$260.00	\$520.00
			0170-METAIRIE SENIOR CENTER 265 N. CAUSEWAY BOULEVARD METAIRIE, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$1,040.00	\$2,080.00
18	2.00	ONLY	0180-SECOND PARISH COURT 100 HUEY P. LONG AVENUE GRETN, LA FIRST TEST TO BE PERFORMED 10/21 SECOND TEST TO BE PERFORMED 10/23	\$260.00	\$520.00
			0190-LOCAL HISTORY MUSEUM 519 HUEY P. LONG AVENUE GRETN, LA FIRST TEST TO BE PERFORMED 3/21 SECOND TEST TO BE PERFORMED 3/23	\$260.00	\$520.00
20	2.00	ONLY	0191-MAPLE STREET BUILDING 400 MAPLE STREET HARVEY, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$640.00	\$640.00
			0192-EMERGENCY OPS & COMMUNICATION CTR 910 3RD STREET		
21	1.00	ONLY			

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
22	2.00	ONLY	GRETNA, LA FIRST TEST TO BE PERFORMED 9/21 SECOND TEST TO BE PERFORMED 9/23	\$760.00	\$1,520.00
			0193-JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE METAIRIE, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23		
23	1.00	ONLY	****LABOR, MATERIALS AND EQUIPMENT**** NECESSARY TO PERFORM A FUNCTIONAL FIRE ALARM TEST FOR THE FOLLOWING BUILDINGS (ITEMS 0200 THRU 0380):	\$2,080.00	\$2,080.00
			0200-THOMAS F. DONELON BUILDING 200 DERBIGNY STREET GRETNA, LA TEST TO BE PERFORMED 12/20	\$390.00	\$390.00
24	1.00	ONLY	0210-SALVADOR A. LIBERTO BUILDING 200 HUEY P. LONG AVENUE GRETNA, LA TEST TO BE PERFORMED 7/20	\$390.00	\$390.00
			0220-BRIDGE CITY SENIOR CENTER 1601 BRIDGE CITY AVENUE BRIDGE CITY, LA TEST TO BE PERFORMED 7/20	\$760.00	\$760.00
25	1.00	ONLY	0230-CENTRAL PLANT 960 1ST STREET GRETNA, LA TEST TO BE PERFORMED 7/20	\$390.00	\$390.00
			0240-CHARLES B. ODOM BUILDING 5001 WESTBANK EXPRESSWAY MARRERO, LA TEST TO BE PERFORMED 12/20	\$260.00	\$260.00
26	1.00	ONLY	0250-WESTBANK HEALTH UNIT 1855 AMES BOULEVARD		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
29	1.00	ONLY	MARRERO, LA TEST TO BE PERFORMED 12/20	\$2,080.00	\$2,080.00
			0260-DISTRICT ATTORNEY'S OFFICE BUILDING 100 DERBIGNY STREET		
30	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 3/20	\$260.00	\$260.00
			0270-CLERK OF COURT 1128 4TH STREET		
31	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 7/20	\$2,080.00	\$2,080.00
			0280-GENERAL GOVERNMENT BUILDING 200 DERBIGNY STREET		
32	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 4/20	\$3,250.00	\$3,250.00
			0290-J P CORRECTIONAL CENTER 100 DOLHONDE STREET		
33	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 7/20	\$390.00	\$390.00
			0300-MARRERO/HARVEY SENIOR CENTER 4420 7TH STREET		
34	1.00	ONLY	MARRERO, LA TEST TO BE PERFORMED 7/20	\$1,040.00	\$1,040.00
			0310-JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD		
35	1.00	ONLY	JEFFERSON, LA TEST TO BE PERFORMED 7/20	\$260.00	\$260.00
			0320-FIRST PARISH COURT 924 DAVID DRIVE		
36	1.00	ONLY	METAIRIE, LA TEST TO BE PERFORMED 7/20	\$1,040.00	\$1,040.00
			0330-JUVENILE SERVICES (EASTBANK) 3420 N. CAUSEWAY BOULEVARD		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
37	1.00	ONLY	METAIRIE, LA TEST TO BE PERFORMED 4/20	\$420.00	\$420.00
			0340-EASTBANK HEALTH UNIT 111 N. CAUSEWAY BOULEVARD METAIRIE, LA		
38	1.00	ONLY	TEST TO BE PERFORMED 12/20	\$380.00	\$380.00
			0350-JEFFERSON SENIOR CENTER 4518 JEFFERSON HIGHWAY JEFFERSON, LA		
39	1.00	ONLY	TEST TO BE PERFORMED 7/20	\$380.00	\$380.00
			0360-METAIRIE SENIOR CENTER 265 N. CAUSEWAY BOULEVARD METAIRIE, LA		
40	1.00	ONLY	TEST TO BE PERFORMED 7/20	\$640.00	\$640.00
			0370-SECOND PARISH COURT 100 HUEY P. LONG AVENUE GRETNA, LA		
41	1.00	ONLY	TEST TO BE PERFORMED 10/20	\$260.00	\$260.00
			0380-LOCAL HISTORY MUSEUM 519 HUEY P. LONG AVENUE GRETNA, LA		
42	1.00	ONLY	TEST TO BE PERFORMED 3/20	\$350.00	\$350.00
			0390-OLD INSPECTION & CODE BUILDING 400 MAPLE STREET HARVEY, LA		
43	1.00	ONLY	TEST TO BE PERFORMED 7/20	\$420.00	\$420.00
			0400-EMERGENCY OPS & COMMUNICATION CTR 910 3RD STREET GRETNA, LA		
44	1.00	ONLY	TEST TO BE PERFORMED 9/20	\$760.00	\$760.00
			0410-JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE		

DATE: 8/14/2019

Page 12

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			METAIRIE, LA TEST TO BE PERFORMED 7/21		

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: _____

MARK SANDERSON, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized GENERAL MANAGER of COASTAL FIRE PROTECTION (Entity), the party who submitted a bid in response to Bid Number 50-127442, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):


Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓ there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

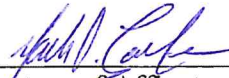
Choice B  _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

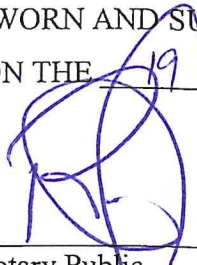
[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

MARIE D. SANDERSON
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 19 DAY OF SEPT, 2019.


Notary Public

ROBERT J. DILIBERTO
Printed Name of Notary

24783
Notary/Bar Roll Number

My commission expires AT DEATH.

ROBERT J. DILIBERTO
Notary Public
Bar No. 24783
State of Louisiana
My Commission is issued for Life.

Louisiana Secretary of State

R. Kyle Ardoin

SEARCH FOR LOUISIANA NOTARIES

A practicing notary in a parish may notarize in reciprocal parishes without additional bonding or examination.

You can also download information about all notaries on file. For more information, see Notary Bulk Data.

[Print](#)

Notary Search - Detail

Name: MR. ROBERT J. DILIBERTO
Address: 3636 S. I-10 SERVICE RD. W,STE.210
METAIRIE, LA 70001
Phone: (504) 828-1600
Phone 2: (504) 837-5415
Notary ID Number: 54620
Parish: JEFFERSON with STATEWIDE JURISDICTION
Agency: N/A
Notary Type: Attorney
Bar Roll #: 24783
Status: Active
Commission Date: 01/17/2007
Oath Date: 12/14/2006
Surety Expiration Date: Not Required
Annual Report Current: Not Applicable

Notary Events

Parish Change Previous Parish: ORLEANS Previous Commission Date: 04/29/1997

Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)

[New Search](#)

Louisiana State Fire Marshal
Life Safety and Property Protection Licensing & Registration Division
Certificate of Firm Registration

The below named firm is hereby certified by and registered with the Office of State Fire Marshal pursuant to L.R.S. 40:1664 ET SEQ. of Life Safety & Property Protection systems:

License Number: **F582**

Endorsements: **Fire Sprinkler, Fire Alarm, Security**

Firm Name: **COASTAL FIRE PROTECTION LLC**

Doing Business As:

Mailing Address: **200 L & A ROAD SUITE B
METAIRIE, LA 70001**

Physical Location: **200 L & A ROAD SUITE B
METAIRIE, LA 70001**

This license is not transferable and may be revoked or suspended with cause.

This License was issued on 5/1/2018 and will expire on 5/1/2019





State Licensing Board for Contractors

COASTAL FIRE PROTECTION, L.L.C.
200 L & A Road, Suite B
Metairie, LA 70001

This is to Certify that:

is duly licensed and entitled to practice the following classifications

SPECIALTY: FIRE ALARMS; SPECIALTY: FIRE SPRINKLER WORK; SPECIALTY: FIRE SUPPRESSION;
SPECIALTY: SECURITY



Witness our hand and seal of the Board dated,
Baton Rouge, LA 19th day of November 2018

Will B. McCoy
Director

Lee M. Mallett
Chairman

Andy R. Rame
Treasurer

Expiration Date: November 18, 2021

License No: 35950

This License Is Not Transferrable



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bowen, Miclette & Britt of Louisiana, LLC 1100 Poydras, Suite 1250 New Orleans LA 70163	CONTACT NAME: Shanae Roberts PHONE (A/C, No, Ext): (504) 599-8800 E-MAIL ADDRESS: certificates@bmbinc.com FAX (A/C, No): (504) 599-8801
INSURED Coastal Fire Protection, L.L.C. 200 L & A Road Metairie LA 70001	INSURER(S) AFFORDING COVERAGE INSURER A: Associated Industries Ins Co, Inc. INSURER B: Travelers Casualty Ins Co of America INSURER C: Louisiana Workers Compensation Corp INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 1019724401**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	AES1029255	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	Y	BA3L1727911942G	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	EXA1055349	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	Y	109741D	1/1/2019	1/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER incl. USL&H E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			AES1029255	1/1/2019	1/1/2020	Each Wrongful Act 1,000,000 Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Contractors Pollution Liability Policy #EVP1000135-01

Carrier: Western World Insurance Co (NAIC#13196)

Dates: 1/01/2019-1/01/2020

Each Pollution Condition Limit: \$6,000,000

Aggregate Limit: \$6,000,000

The following policy provisions and/or endorsements form part of the policies of insurance represented by this certificate of insurance. The terms contained in the policies and/or endorsements supersede the representations made herein. Electronic copies of the policy provisions and/or endorsements listed below are See Attached...

CERTIFICATE HOLDER**CANCELLATION**

** SPECIMEN **
For Information Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

AGENCY CUSTOMER ID: COASTALFIR

LOC #: _____

**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY Bowen, Miclette & Britt of Louisiana, LLC		NAMED INSURED Coastal Fire Protection, L.L.C. 200 L & A Road Metairie LA 70001
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCEavailable by emailing: certificates@bmbinc.com

When required by written contract, those parties listed in said contract, including the Certificate Holder, are added as an additional insured with respect to the General Liability, including ongoing and completed operations, Auto Liability, and Excess Liability as afforded by the policy and/or endorsements.

When required by written contract, waiver of subrogation is granted with respect to the General Liability, Auto Liability, Workers Compensation and Excess Liability to those parties listed in said contract, including the Certificate Holder.

The General Liability and Excess Liability certified herein is primary and non-contributory to other insurance available, but only to the extent required by written contract.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
All persons or organizations where required by written contract.	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

CERTIFICATE FROM CERTIFYING OFFICIAL AND MANAGER OF
COASTAL FIRE PROTECTION, L.L.C.


CHARLES FREDERICK MENTZ who is a certifying official and Manager of COASTAL FIRE PROTECTION, L.L.C. (the "Company"), a Louisiana limited liability company, does hereby certify in accordance with the Articles of Organization and the Operating Agreement, as amended, of the Company that **MARK SANDERSON**, as General Manager of the Company, is specifically authorized to act on behalf of the Company as follows:

(i) To enter into, execute and carry out construction contracts, subcontractor contracts, and sale orders, and any documents related thereto, on behalf of the Company.

As the certifying official and Manager of the Company, I do hereby certify that **CHARLES FREDERICK MENTZ**, is the sole Manager of the Company, that the above is an authentic authorization and certification of this Company and that **CHARLES FREDERICK MENTZ** is authorized to act on behalf of the Company, including but not limited to the authority to take the actions referred to in La. R.S. 12:1318(B).

200 L E A Road suite B

Executed at Metairie, Louisiana, as of August 26, 2014.



CHARLES FREDERICK MENTZ

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Coastal Fire Protection, LLC	
2 Business name/disregarded entity name , if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) S <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. 200 L & A Road - Suite B	Requester's name and address (optional)
6 City, state, and ZIP code Metairie, LA 70001	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
7	2	-	1	3	7	1	2	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ 	Daniel J Modeen, CPA Chief Financial Officer	Date ▶ December 31, 2018
------------------	--	--	---------------------------------

General Instructions

• Form 1099-DIV (dividends, including those from stocks or mutual funds)



Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Coastal Fire Protection, L.L.C.
200 L & A Road, Suite B
Metairie, LA 70001

OWNER:

(Name, legal status and address)

Jefferson Parish
200 Derbigny St., Suite 4400
Gretna, LA 70053

SURETY:

(Name, legal status and principal place of business)

Liberty Mutual Insurance Company
175 Berkeley Street
Boston, MA 02116

Mailing Address for Notices

2200 Renaissance Blvd., Suite 400
King of Prussia, PA 19406-2755

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Percent of Amount Bid -- (\$5% of Bid)

PROJECT:

(Name, location or address, and Project number, if any)

Bid No. 50-127442, Three (3) Year Contract to Supply Labor, Materials & Equipment Necessary to Perform Annual Functional Sensitivity Fire Alarm Test for Various Jefferson Parish Buildings for the Department of General Services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 19th day of September, 2019.

(Witness)

(Witness) Susan D. Zapalowski

Coastal Fire Protection, L.L.C.

(Principal)

(Seal)

By:

(Title)

Liberty Mutual Insurance Company

(Surety)

By:

(Title) Rita G. Gulizo, Attorney-in-Fact



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8194000

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, David T. Miclette, Rita G. Gulizo, Susan D. Zapalowski

all of the city of New Orleans state of LA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 31st day of August, 2018.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 31st day of August, 2018 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 19th day of September, 2019.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

📍 600 North Street, Baton Rouge, 70802 📞 (225) 765-2301 💬 Text-To-Verify: 1 (855) 999-7896



Louisiana State Licensing Board for Contractors

Contractor Information

Business Name COASTAL FIRE PROTECTION, L.L.C.
Mailing Address 200 L & A Road, Suite B
Metairie, LA 70001
Phone Number (504) 838-1265
Fax Number (504) 838-1271
Email Address HBLANK@COASTALFIRE.COM
Website http://null

Active Licenses

License Number 35950
Type Commercial License
Status LICENSED
Effective 11/19/2018
Expiration 11/18/2021
First Issued 11/18/1999

Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Charles Frederick Mentz	ALL
SPECIALTY: FIRE ALARMS	Charles Frederick Mentz	ALL
SPECIALTY: FIRE SPRINKLER WORK	Charles Frederick Mentz	ALL
SPECIALTY: FIRE SUPPRESSION	Charles Frederick Mentz	ALL
SPECIALTY: SECURITY	Charles Frederick Mentz	ALL

BID REJECTION FORM

Bid number: 50-127442

Vendor Name: FACILITY AUTOMATION INC

Reasons for

Rejection: DID NOT TURN IN A COPY OF LOUISIANA STATE FIRE
MARSHAL LICENSE. DOES NOT HAVE SPECIALTY : FIRE SPRINKLER
WORK.


REVIEWED BY:

Buyer Name: Donna Reamey

Date: 9/23/2019

Chief Buyer: 

Date: 9/25/19

📍 600 North Street, Baton Rouge, 70802 📞 (225) 765-2301 🗨 Text-To-Verify: 1 (855) 999-7896 

Louisiana State Licensing Board for Contractors

Contractor Information

Business Name FACILITY AUTOMATION, INC.
Mailing Address 12323 South Choctaw Drive
Baton Rouge, LA 70815
Phone Number (225) 923-1073
Fax Number (225) 923-0787
Email Address RAY@FACILITYAUTOMATION.COM
Website http://null

Active Licenses

License Number 29202
Type Commercial License
Status LICENSED
Effective 07/22/2017
Expiration 07/21/2020
First Issued 07/21/1994

Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Ray Shepherd Jr.	ALL
SPECIALTY: FIRE ALARMS	Ray Shepherd Jr.	ALL
SPECIALTY: FIRE SUPPRESSION	Ray Shepherd Jr.	ALL
SPECIALTY: INSTRUMENTATION AND CALIBRATION	Ray Shepherd Jr.	ALL
SPECIALTY: SECURITY	Ray Shepherd Jr.	ALL
SPECIALTY: TELECOMMUNICATIONS	Ray Shepherd Jr.	ALL
SPECIALTY: TOWER CONSTRUCTION	Ray Shepherd Jr.	ALL

DATE: 8/14/2019

Page: 5

BID NO.: 50-00127442

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ☒

MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 9/19/22

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

4/1/2020

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

29202

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Facility Automation, Inc.

ADDRESS: 12323 South Choutau Dr.

CITY, STATE: Baton Rouge, LA ZIP: 70815

TELEPHONE: (225) 923-1073 FAX: (225) 923-0787

EMAIL ADDRESS: Joey@facilityautomation.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 45,475.00

AUTHORIZED SIGNATURE: [Signature]

TITLE: President

Raymond L. Stephens Jr
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	ONLY	THREE YEAR CONTRACT TO SUPPLY LABOR, MATERIALS & EQUIPMENT NECESSARY TO PERFORM ANNUAL FUNCTIONAL SENSITIVITY FIRE ALARM TEST FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR GENERAL SERVICES. 0010-FIRE ALARM TESTING	1,391.00	2,782.00
2	2.00	ONLY	THOMAS F. DONELON BUILDING 200 DERBIGNY STREET GRETN, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23	342.00	684.00
3	2.00	ONLY	0020-SALVADOR A. LIBERTO BUILDING 200 HUEY P. LONG AVENUE GRETN, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	251.00	502.00
4	2.00	ONLY	0030-BRIDGE CITY SENIOR CENTER 1601 BRIDGE CITY AVENUE BRIDGE CITY, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	359.00	718.00
5	2.00	ONLY	0040-CENTRAL PLANT 960 1ST STREET GRETN, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	271.00	542.00
6	2.00	ONLY	0050-CHARLES B. ODOM BUILDING 5001 WESTBANK EXPRESSWAY MARRERO, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23	356.00	712.00
7	2.00	ONLY	0060-WESTBANK HEALTH UNIT 1855 AMES BOULEVARD MARRERO, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23	1,030.00	2,060.00
			0070-DISTRICT ATTORNEY'S OFFICE BUILDING 100 DERBIGNY STREET		

DATE: 8/14/2019

Page 7

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 3/21 SECOND TEST TO BE PERFORMED 3/23</p> <p>0080-CLERK OF COURT 1128 4TH STREET</p>	253.00	506.00
9	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0090-GENERAL GOVERNMENT BUILDING 200 DERBIGNY STREET</p>	1,000.00	2,000.00
10	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 4/21 SECOND TEST TO BE PERFORMED 4/23</p> <p>0100-J P CORRECTIONAL CENTER 100 DOLHONDE STREET</p>	2,000.00	4,000.00
11	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0110-MARRERO/HARVEY SENIOR CENTER 4420 7TH STREET</p>	300.00	600.00
12	2.00	ONLY	<p>MARRERO, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0120-JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD</p>	1,125.00	2,250.00
13	2.00	ONLY	<p>JEFFERSON, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0130-FIRST PARISH COURT 924 DAVID DRIVE</p>	300.00	600.00
14	2.00	ONLY	<p>METAIRIE, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0140-JUVENILE SERVICES (EASTBANK) 3420 N. CAUSEWAY BOULEVARD</p>	200.00	400.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
15	2.00	ONLY	METAIRIE, LA FIRST TEST TO BE PERFORMED 4/21 SECOND TEST TO BE PERFORMED 4/23	650.00	1,300.00
			0150-EASTBANK HEALTH UNIT 111 N. CAUSEWAY BOULEVARD METAIRIE, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23	236.00	472.00
16	2.00	ONLY	0160-JEFFERSON SENIOR CENTER 4518 JEFFERSON HIGHWAY JEFFERSON, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	483.00	966.00
			0170-METAIRIE SENIOR CENTER 265 N. CAUSEWAY BOULEVARD METAIRIE, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	1,000.00	2,000.00
17	2.00	ONLY	0180-SECOND PARISH COURT 100 HUEY P. LONG AVENUE GRETN, LA FIRST TEST TO BE PERFORMED 10/21 SECOND TEST TO BE PERFORMED 10/23	200.00	400.00
			0190-LOCAL HISTORY MUSEUM 519 HUEY P. LONG AVENUE GRETN, LA FIRST TEST TO BE PERFORMED 3/21 SECOND TEST TO BE PERFORMED 3/23	200.00	400.00
18	2.00	ONLY	0191-MAPLE STREET BUILDING 400 MAPLE STREET HARVEY, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	1,030.00	2,060.00
			0192-EMERGENCY OPS & COMMUNICATION CTR 910 3RD STREET		
21	1.00	ONLY			



1030.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
22	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 9/21 SECOND TEST TO BE PERFORMED 9/23</p> <p>0193-JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE</p> <p>METAIRIE, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>****LABOR, MATERIALS AND EQUIPMENT**** NECESSARY TO PERFORM A FUNCTIONAL FIRE ALARM TEST FOR THE FOLLOWING BUILDINGS (ITEMS 0200 THRU 0380):</p>	1,030.00	2,060.00
23	1.00	ONLY	<p>0200-THOMAS F. DONELON BUILDING 200 DERBIGNY STREET</p> <p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 12/20</p>	560.00	560.00
24	1.00	ONLY	<p>0210-SALVADOR A. LIBERTO BUILDING 200 HUEY P. LONG AVENUE</p> <p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 7/20</p>	350.00	350.00
25	1.00	ONLY	<p>0220-BRIDGE CITY SENIOR CENTER 1601 BRIDGE CITY AVENUE</p> <p>BRIDGE CITY, LA</p> <p>TEST TO BE PERFORMED 7/20</p>	556.00	556.00
26	1.00	ONLY	<p>0230-CENTRAL PLANT 960 1ST STREET</p> <p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 7/20</p>	345.00	345.00
27	1.00	ONLY	<p>0240-CHARLES B. ODOM BUILDING 5001 WESTBANK EXPRESSWAY</p> <p>MARRERO, LA</p> <p>TEST TO BE PERFORMED 12/20</p>	300.00	300.00
28	1.00	ONLY	<p>0250-WESTBANK HEALTH UNIT 1855 AMES BOULEVARD</p>		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
29	1.00	ONLY	MARRERO, LA TEST TO BE PERFORMED 12/20 0260-DISTRICT ATTORNEY'S OFFICE BUILDING 100 DERBIGNY STREET	1,284.00	1,284.00
30	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 3/20 0270-CLERK OF COURT 1128 4TH STREET	300.00	300.00
31	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 7/20 0280-GENERAL GOVERNMENT BUILDING 200 DERBIGNY STREET	1,676.00	1,676.00
32	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 4/20 0290-J P CORRECTIONAL CENTER 100 DOLHONDE STREET	2,062.00	2,062.00
33	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 7/20 0300-MARRERO/HARVEY SENIOR CENTER 4420 7TH STREET	400.00	400.00
34	1.00	ONLY	MARRERO, LA TEST TO BE PERFORMED 7/20 0310-JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD	1,402.00	1,402.00
35	1.00	ONLY	JEFFERSON, LA TEST TO BE PERFORMED 7/20 0320-FIRST PARISH COURT 924 DAVID DRIVE	600.00	600.00
36	1.00	ONLY	METAIRIE, LA TEST TO BE PERFORMED 7/20 0330-JUVENILE SERVICES (EASTBANK) 3420 N. CAUSEWAY BOULEVARD	451.00	451.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
37	1.00	ONLY	METAIRIE, LA TEST TO BE PERFORMED 4/20 0340-EASTBANK HEALTH UNIT 111 N. CAUSEWAY BOULEVARD METAIRIE, LA TEST TO BE PERFORMED 12/20	1,000.00	1,000.00
38	1.00	ONLY	0350-JEFFERSON SENIOR CENTER 4518 JEFFERSON HIGHWAY JEFFERSON, LA TEST TO BE PERFORMED 7/20	350.00	350.00
39	1.00	ONLY	0360-METAIRIE SENIOR CENTER 265 N. CAUSEWAY BOULEVARD METAIRIE, LA TEST TO BE PERFORMED 7/20	605.00	605.00
40	1.00	ONLY	0370-SECOND PARISH COURT 100 HUEY P. LONG AVENUE GRETN, LA TEST TO BE PERFORMED 10/20	900.00	900.00
41	1.00	ONLY	0380-LOCAL HISTORY MUSEUM 519 HUEY P. LONG AVENUE GRETN, LA TEST TO BE PERFORMED 3/20	200.00	200.00
42	1.00	ONLY	0390-OLD INSPECTION & CODE BUILDING 400 MAPLE STREET HARVEY, LA TEST TO BE PERFORMED 7/20	300.00	300.00
43	1.00	ONLY	0400-EMERGENCY OPS & COMMUNICATION CTR 910 3RD STREET GRETN, LA TEST TO BE PERFORMED 9/20	1,000.00	1,000.00
44	1.00	ONLY	0410-JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE	1,020.00	1,020.00

DATE: 8/14/2019

Page 12

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			METAIRIE, LA TEST TO BE PERFORMED 7/21		

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF East Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: Raymond L. Shepherd, Jr., (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized President of Facility Automation (Entity), the party who submitted a bid in response to Bid Number 5000127442 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ✓ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and


[The remainder of this page is intentionally left blank.]

Joseph Duff
Joseph Craft

STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
SWORN TO AND SUBSCRIBED
BEFORE ME this 18 day of
September, 2019 at
Baton Rouge, Louisiana
Melissa A. Miley
NOTARY PUBLIC

MELISSA A. MILEY
NOTARY PUBLIC LSBA# 28683
MY COMMISSION IS FOR LIFE

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



Signature of Affiant

Raymond L. Shepherd Jr

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 18 DAY OF September, 2019.



Notary Public

Mark D. Miley

Printed Name of Notary

LSBA # 27576

Notary/Bar Roll Number

My commission expires At Death.

Louisiana Secretary of State

R. Kyle Ardoin

SEARCH FOR LOUISIANA NOTARIES

A practicing notary in a parish may notarize in reciprocal parishes without additional bonding or examination.

You can also download information about all notaries on file. For more information, see Notary Bulk Data.

[Print](#)

Notary Search - Detail

Name:	MR. MARK D. MILEY
Address:	3211 MONTERREY DR. BATON ROUGE, LA 70814
Phone:	(225) 926-9415
Phone 2:	(225) 262-6090
Notary ID Number:	64793
Parish:	EAST BATON ROUGE with STATEWIDE JURISDICTION
Agency:	N/A
Notary Type:	Attorney
	Bar Roll #: 27576
Status:	Active
Commission Date:	10/22/2001
Oath Date:	10/12/2001
Surety Expiration Date:	Not Required
Annual Report Current:	Not Applicable

[Back to Search Results](#)[New Search](#)

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Facility Automation
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Facility Automation
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Raymonis L. Shepherd Jr, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Kathy M. Shepherd
SECRETARY-TREASURER

9-18-19

DATE



Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Facility Automation, Inc.
12323 South Choctaw Drive
Baton Rouge, LA 70815

SURETY:

(Name, legal status and principal place of business)

North American Specialty Insurance Company
1200 Main Street, Suite 800
Kansas City, MO 64105

OWNER:

(Name, legal status and address)

Jefferson Parish, Purchasing Department
P O Box 9
Gretna, LA 70054

BOND AMOUNT: Five Percent (5%) of Amount Bid

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

Three (3) Year Contract to Supply Labor, Materials & Equipment Necessary to Perform Annual Functional Sensitivity Fire Alarm Test for Various Jefferson Parish Buildings for the Department of General Services
Bid Number: 50-00127442

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 19th day of September, 2019

(Witness)

Sharn Hebert

(Witness)

Facility Automation, Inc.

(Principal)

(Title)

North American Specialty Insurance Company

(Surety)

(Title) Anthony J. Kennedy, Attorney-in-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

AIA Document A310™ – 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org

061110

Countersignature

Anthony J. Kennedy, LA Resident Agent

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, each does hereby make, constitute and appoint:

HARRIETT D. LAFLEUR, GODFREY L. MARINE III

ANTHONY J. KENNEDY, JACK B. STEHR, JR., BRENDA G. SMITH and MARY KATHERINE SWAN

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By

Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

By

Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 5th day of December, 2018.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook

ss:

On this 5th day of December, 2018, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 19th day of September, 2019.

Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☐ WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☐ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☐ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Renny Simno
Director

June 2019

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

DEDUCTIBLES: The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

PROTESTS: Only those vendors that submit bids in response to a solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing.
(For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

Please contact the Jefferson Parish Purchasing Department at 504-364-2678 if you have any questions or need assistance.



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000127442 THREE YEAR CONTRACT TO SUPPLY LABOR, MATERIALS
& EQUIPMENT NECESSARY TO PERFORM ANNUAL FUNCTIONAL
SENSITIVITY FIRE ALARM TEST FOR VARIOUS JEFFERSON PARISH
BUILDINGS FOR THE DEPARTMENT OF GENERAL SERVICES.**

Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

09-Sep-2019 09:59:06 AM



Bid Number 50 - 127442

THREE (3) YEAR CONTRACT TO SUPPLY LABOR, MATERIALS & EQUIPMENT NECESSARY TO PERFORM ANNUAL FUNCTIONAL SENSITIVITY FIRE ALARM TEST FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR THE DEPARTMENT OF GENERAL SERVICES.

SEPTEMBER 19, 2019 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Donna Reamey
Dreamey@Jeffparish.net
504-364-2684**

BID SPECIFICATION FOR BID # 50-00127442

ANNUAL FUNCTIONAL AND SENSITIVITY FIRE ALARM SYSTEM TESTING

Section 1.0 – Pre-Bid Conference:

A pre-bid conference shall be held:

Location: General Government Building 200 Derbigny St. Suite 4400, Gretna La. 70053

Date: September 5, 2019

Time: 10:00 AM

All prospective bidders are invited to attend this non-mandatory pre-bid conference (date, time and location to be determine). This conference is held to allow questions to be answered and to inspect the site with the owner's representative. Failure to attend the non-mandatory pre-bid conference shall not relieve the bidder of responsibility of information discussed at the conference and the necessity of furnishing all materials, equipment and performing all work required to complete the project in accordance with the specification with no additional cost to the owner.

Section 2.0 - Scope:

We extend this bid to provide labor, materials, delivery, equipment and all other incidentals necessary to provide a three (3) year contract to perform required annual fire alarm system testing on various Jefferson Parish Buildings, for the Department of General Services.

Section 3.0 – License:

License required for this bid issued by the *Louisiana State Licensing Board for Contractors*:

- Commercial Contractor License
- Specialty License in Fire Alarms, Fire Sprinkler Work, and Fire Suppression Systems

NOTE- Louisiana State Contractors License number shall be on the outside of the bid envelope. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement System. Failure to comply will cause the bid to be rejected.

License required for this bid issued by the *Louisiana State Fire Marshal's Office*:

- Life Safety and Property Protection

NOTE: A copy of the front and if applicable the back of all licenses and endorsements listed shall be submitted **with** bid submission. Failure to submit this information with bid submission will deem the bid non-responsive.

BID SPECIFICATION FOR BID # 50-00127442

Juvenile Services Building 3420 Causeway Boulevard Metairie, LA 70002	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Metairie Senior Center 265 N. Causeway Boulevard Metairie, LA 70001	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Yenni Building 1221 Elmwood Park Boulevard Jefferson, LA 70123	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday

Section 7.0 Locations: Westbank

WEST BANK LOCATIONS	
LOCATION:	HOURS WORK IS TO BE PERFORMED:
Bridge City Senior Center 1601 Bridge City Avenue Bridge City, LA 70094	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Central Plant 960 1 st Street, Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Clerk of Court 1128 4 th Street, Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Charles Odom Service Center 5001 West Bank Expressway Marrero, LA 70072	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Correctional Center 100 Dolhonde Street Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
District Attorneys Building 100 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Donelon Building 200 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Emergency Operation & Communication Center 910 3 rd Street Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Old Inspection & Code 400 Maple Street, Harvey, LA 70058	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
General Government Building 200 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Local History Museum 519 Huey P. Long Avenue Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.

BID SPECIFICATION FOR BID # 50-00127442

Marrero/Harvey Senior Center 4420 7 th Street, Marrero, LA 70072	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Salvador A. Liberto Building 200 Huey P. Long Avenue Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Second Parish Court 100 Huey P. Long Avenue Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
West Bank Health Unit 1855 Ames Boulevard Marrero, LA 70072	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.

Section 8.0 – Bid Specifications:

General:

- Perform three (3) functional fire alarm system test per building listed in section 7.0
- Perform one (1) Sensitivity test per building listed in section 7.0
- A 100% sensitivity test shall be performed, in addition to the functional test, in the second year of the contract on all buildings listed in section 7.0.
- Smoke/heat detectors shall be tested in place as per NFPA 72 2019 or latest edition.
- Smoke/heat detectors found to have sensitivity of 0.25 percent/ft. obscuration or more, outside the listed and marked sensitivity shall be cleaned and/or recalibrated.
- At the conclusion of each test the successful bidder shall submit to the Department of General Services designee a hand written or printed copy of the test results of each test performed.
- Within five (5) working days after the completion of each test a typewritten report shall be submitted to the Department of General Services listing the results of each test and a detailed list of all deficiencies found at the time of each test.
- Under a separate purchase order Jefferson Parish will be responsible for repairing all deficiencies found.
- Within ten (10) days of notification from Jefferson Parish the successful bidder shall perform an inspection on all repaired devices.
- The second inspection shall be performed at no additional cost to Jefferson Parish.
- After all inspections are performed and all deficiencies repaired the successful bidder shall properly tag the system as per NFPA guidelines.

BID SPECIFICATION FOR BID # 50-00127442

Section 8.1 Functional Test: Each Year

- All device shall be activated and tested during each functional test.
- A signal confirming the activation of each device shall be verified at each panel.
- The below items shall be inspected for proper operation during each test:
 - Supervisory circuits
 - All power sources – normal and emergency back-up
 - Elevator recall
 - Shut down of air handling units,
 - Shut down of Supply and exhaust fans
 - Shut down of air condition units
 - Start of Fire pumps with activation of devices
 - Damper operation of smoke (air) purging systems, smoke hatches,
 - Visual strobes
 - Audio Voice messages

Section 8.2 Sensitivity testing:

2nd Year of the Contract:

- All device shall be activated and tested during each sensitivity test.
- A signal confirming the activation of each device shall be verified at all panels.
- Smoke/heat detectors shall be tested in accordance with NFPA 72- 2019 edition.
- If the system being tested is capable of providing a sensitivity report this report can be used in lieu of the physical sensitivity test. A copy of the report shall be provided to Jefferson Parish each year of the contract.

Section 9.0 – Cleaning Area and Safety:

Job site must be clean and free of all litter and debris caused by this work daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Storage of flammable materials will not be permitted on the premises. All flammable materials must be removed from the job site daily. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

Section 10.0 – Invoicing:

The Successful bidder shall submit an individual invoice for each location serviced under this contract.

BID SPECIFICATION FOR BID # 50-00127442

List of all devices, systems and panel types:

Building	Manual Pull Stations	Ion Detectors	Photo Detectors	Duct Detectors	Heat Detectors	Waterflow Switches	Supervisory Switches	Other (Specify)
Bridge City Senior Center	7		19	1		1	1	
Central Plant	8		44	2	6	1	2	
Clerk of Court (Evidence Bldg.)	2		6		25			
Charles Odom Building	4		18	4		3	3	
Marrero/Harvey Senior Center	7		22	8	2		6	1 - Hood Switch
J.P. Correctional Center	68		525	25	33	14	27	
Local History Museum	15		10	2	3	3	5	1 - Kitchen Hood
Salvador A. Liberto Building	9		7	6	3		1	1- Pressure Switch
Westbank Health Unit	10			6		1	1	
Eastbank Juvenile Services	3		17					
Metairie Senior Center	10		41	4	5	3	3	
Eastbank Health Unit	13		86	4	9	3	3	2 - Roll Door/1 - Hood
Jefferson Senior Center	2	20		2	2	1	1	
General Government Building	21		230	19	15	6	12	2 - Beam Detectors
Second Parish Court	15	89		9		16	21	25 - Fire Phones
Donelon Building	17		462	46	21	5	16	
District Attorney's Office Bldg.	21		190	10	20	6	12	
Joseph S. Yenni Building	38		63	80	17	11	14	
First Parish Court	9		9	8		4	4	
Maple Street Building	3		4	6				
Jefferson Performing Arts Center	10		39	15	6	6	33	
Emergency Ops. & Comm. Ctr.	13		156	11	7	8	30	

DATE: 8/14/2019
BID NO.: 50-00127442

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: DREAMEY@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 9/19/2019 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

DATE: 8/14/2019

BID NO.: 50-00127442

Page: 2

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

DATE: 8/14/2019

BID NO.: 50-00127442

Page: 3

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

2,3,4,5,6,8,10,11,12,13,15

PRE-BID CONFERENCE TO BE HELD AT: GGB, 200 DERBIGNY ST. SUITE 4400, GRETNA
LA. 70053 @ 10:00 AM
ON 9/05/2019

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

See Page 1 for Conflicts of Interest Statement



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/19/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lewis Mohr Real Estate & Insurance Agency LLC 11051 Coursey Blvd. Post Office Box 15811 Baton Rouge LA 70895		CONTACT NAME: Janice Bullock PHONE (A/C, No, Ext): (225) 293-1086 FAX (A/C, No): (225) 293-0048 E-MAIL ADDRESS: jbullock@mohragency.com		
INSURED Facility Automation, Inc. 12323 South Choctaw Dr Baton Rouge LA 70815		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Everest Indemnity Insurance Co		_10851
		INSURER B : Everest National Insurance Company		
		INSURER C : La Workers Comp Corp (LWCC)		22350
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** CL1932809241**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			51GL014308-191	04/01/2019	04/01/2020	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: 5 million per project cap						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							E&O liability end. \$ 1,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			51CA001527-191	04/01/2019	04/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
			BODILY INJURY (Per person) \$				
			BODILY INJURY (Per accident) \$				
			PROPERTY DAMAGE (Per accident) \$				
							Bus Auto Enhncmt Endt \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			51GL014308-191	04/01/2019	04/01/2020	EACH OCCURRENCE \$ 2,000,000
			AGGREGATE \$ 2,000,000				
			\$				
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	106138	04/01/2019	04/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
			E.L. EACH ACCIDENT \$ 1,000,000				
			E.L. DISEASE - EA EMPLOYEE \$ 1,000,000				
			E.L. DISEASE - POLICY LIMIT \$ 1,000,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Dept of General Services Bid No: 50-00127442
GL includes Primary Noncontributory ECG24520, 8/05, Blanket Additional Insured as required by written contract including completed operations, ECG20599, 05/09, Blanket Waiver of Subrogation as required by written contract, ECG24522, 04/02, Designated Construction Projects Limit with cap, ECG25529, 01/10-
Auto Includes C/Auto enhancement end, ECA04506, 03/10- includes blanket additional insured and waiver of subrogation as required by written contract-
WC includes blanket waiver of subrogation as required by written contract-
Umbrella follows form

CERTIFICATE HOLDER**CANCELLATION**

Jefferson Parish, its Districts Departments and Agencies
Under Direction of Parish President and Parish Council
PO BOX 10242
Jefferson LA 70181-0241

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

FACILITY AUTOMATION, INC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

12323 SOUTH CHOCTAW DRIVE

6 City, state, and ZIP code

BATON ROUGE, LA 70815

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

7 2 - 1 2 4 5 5 8 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

1-2-19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

BID REJECTION FORM

Bid number: 50-127442

Vendor Name: FIREQUEST LLC

Reasons for

Rejection: NO CORPORATE RESOLUTION, DOES NOT HAVE SPECIATY:

FIRE SPRINKLER WORK & FIRE SUPPRESSION. with LA

Contractors Board

REVIEWED BY:

Buyer Name: Donna Reamey

Date: 9/23/2019

Chief Buyer: 

Date: 9/28/19

📍 600 North Street, Baton Rouge, 70802 📞 (225) 765-2301 🗨 Text-To-Verify: 1 (855) 999-7896



Louisiana State Licensing Board for Contractors

Contractor Information

Business Name FIREQUEST FIRE ALARM SERVICE ASSOCIATES, L.L.C.
Mailing Address 10500 Coursey Blvd. Ste 101
Bato Rouge, LA 70816
Phone Number (225) 275-2575
Email Address mlke.gullett@firequest.net
Website http://

Active Licenses

License Number 40901
Type Commercial License
Status LICENSED
Effective 07/18/2019
Expiration 07/17/2022
First Issued 07/17/2003

Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Michael Scott Gullett	ALL
SPECIALTY: FIRE ALARMS	Michael Scott Gullett	ALL
SPECIALTY: SECURITY	Michael Scott Gullett	ALL
SPECIALTY: TELECOMMUNICATIONS	Michael Scott Gullett	ALL

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

CHASE **CASHIER'S CHECK**

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WAT

9200018136

Date 09/18/2019

Void after 7 years

25

44

Remitter: FIREQUEST FIRE ALARM SERVICE/ASSOCIATES, L.L.C.**Pay To The Order Of:** JEFFERSON PARISH PURCHASING DEPARTMENT**Pay:** TWO THOUSAND FOUR HUNDRED NINETY FOUR DOLLARS AND 70 CENTS

\$** 2,494.70 **

Do not write outside this box

Memo: _____

Note: For information only. Comment has no effect on bank's payment.

Drawer: JPMORGAN CHASE BANK, N.A.Reginald Chambers, Chief Administrative Officer
JPMorgan Chase Bank, N.A.
Columbus, OH

⑈9200018136⑈ ⑆044000037⑆ 758661391⑈

DATE: 8/14/2019

Page: 5

BID NO.: 50-00127442

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF Contract Expiration

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

As Needed

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

F-259

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Firequest, LLC

ADDRESS: 10500 Courcy Blvd, Suite 101

CITY, STATE: Baton Rouge, LA ZIP: 70816

TELEPHONE: (225) 275-2575 FAX: (225) 275-2285

EMAIL ADDRESS: OP.falquest@firequest.net

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 49,894.00

AUTHORIZED SIGNATURE: [Signature]

TITLE: Managing Partner / Agent / Co-owner

O. Neil P. Falquest III

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	ONLY	THREE YEAR CONTRACT TO SUPPLY LABOR, MATERIALS & EQUIPMENT NECESSARY TO PERFORM ANNUAL FUNCTIONAL SENSITIVITY FIRE ALARM TEST FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR GENERAL SERVICES. 0010-FIRE ALARM TESTING	1750.00	3500.00
2	2.00	ONLY	THOMAS F. DONELON BUILDING 200 DERBIGNY STREET GRETN, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23 0020-SALVADOR A. LIBERTO BUILDING 200 HUEY P. LONG AVENUE GRETN, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	525.00	1050.00
3	2.00	ONLY	0030-BRIDGE CITY SENIOR CENTER 1601 BRIDGE CITY AVENUE BRIDGE CITY, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	320.00	640.00
4	2.00	ONLY	0040-CENTRAL PLANT 960 1ST STREET GRETN, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	550.00	1100.00
5	2.00	ONLY	0050-CHARLES B. ODOM BUILDING 5001 WESTBANK EXPRESSWAY MARRERO, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23	335.00	670.00
6	2.00	ONLY	0060-WESTBANK HEALTH UNIT 1855 AMES BOULEVARD MARRERO, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23	250.00	500.00
7	2.00	ONLY	0070-DISTRICT ATTORNEY'S OFFICE BUILDING 100 DERBIGNY STREET	1270.00	2540.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 3/21 SECOND TEST TO BE PERFORMED 3/23</p> <p>0080-CLERK OF COURT 1128 4TH STREET</p>	244.00	488.00
9	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0090-GENERAL GOVERNMENT BUILDING 200 DERBIGNY STREET</p>	1,600.00	3,200.00
10	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 4/21 SECOND TEST TO BE PERFORMED 4/23</p> <p>0100-J P CORRECTIONAL CENTER 100 DOLHONDE STREET</p>	2,025.00	4,050.00
11	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0110-MARRERO/HARVEY SENIOR CENTER 4420 7TH STREET</p>	370.00	740.00
12	2.00	ONLY	<p>MARRERO, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0120-JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD</p>	1,380.00	2,760.00
13	2.00	ONLY	<p>JEFFERSON, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0130-FIRST PARISH COURT 924 DAVID DRIVE</p>	550.00	1,100.00
14	2.00	ONLY	<p>METAIRIE, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0140-JUVENILE SERVICES (EASTBANK) 3420 N. CAUSEWAY BOULEVARD</p>	445.00	890.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
15	2.00	ONLY	METAIRIE, LA FIRST TEST TO BE PERFORMED 4/21 SECOND TEST TO BE PERFORMED 4/23 0150-EASTBANK HEALTH UNIT 111 N. CAUSEWAY BOULEVARD	1,050.00	2,100.00
16	2.00	ONLY	METAIRIE, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23 0160-JEFFERSON SENIOR CENTER 4518 JEFFERSON HIGHWAY	300.00	600.00
17	2.00	ONLY	JEFFERSON, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23 0170-METAIRIE SENIOR CENTER 265 N. CAUSEWAY BOULEVARD	585.00	1,170.00
18	2.00	ONLY	METAIRIE, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23 0180-SECOND PARISH COURT 100 HUEY P. LONG AVENUE	888.00	1,776.00
19	2.00	ONLY	GRETNA, LA FIRST TEST TO BE PERFORMED 10/21 SECOND TEST TO BE PERFORMED 10/23 0190-LOCAL HISTORY MUSEUM 519 HUEY P. LONG AVENUE	225.00	450.00
20	2.00	ONLY	GRETNA, LA FIRST TEST TO BE PERFORMED 3/21 SECOND TEST TO BE PERFORMED 3/23 0191-MAPLE STREET BUILDING 400 MAPLE STREET	475.00	950.00
21	1.00	ONLY	HARVEY, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23 0192-EMERGENCY OPS & COMMUNICATION CTR 910 3RD STREET	2,100.00	2,100.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
22	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 9/21 SECOND TEST TO BE PERFORMED 9/23</p> <p>0193-JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE</p> <p>METAIRIE, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>****LABOR, MATERIALS AND EQUIPMENT**** NECESSARY TO PERFORM A FUNCTIONAL FIRE ALARM TEST FOR THE FOLLOWING BUILDINGS (ITEMS 0200 THRU 0380):</p>	925.00	1850.00
23	1.00	ONLY	<p>0200-THOMAS F. DONELON BUILDING 200 DERBIGNY STREET</p> <p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 12/20</p>	1485.00	1485.00
24	1.00	ONLY	<p>0210-SALVADOR A. LIBERTO BUILDING 200 HUEY P. LONG AVENUE</p> <p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 7/20</p>	335.00	335.00
25	1.00	ONLY	<p>0220-BRIDGE CITY SENIOR CENTER 1601 BRIDGE CITY AVENUE</p> <p>BRIDGE CITY, LA</p> <p>TEST TO BE PERFORMED 7/20</p>	240.00	240.00
26	1.00	ONLY	<p>0230-CENTRAL PLANT 960 1ST STREET</p> <p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 7/20</p>	325.00	325.00
27	1.00	ONLY	<p>0240-CHARLES B. ODOM BUILDING 5001 WESTBANK EXPRESSWAY</p> <p>MARRERO, LA</p> <p>TEST TO BE PERFORMED 12/20</p>	265.00	265.00
28	1.00	ONLY	<p>0250-WESTBANK HEALTH UNIT 1855 AMES BOULEVARD</p>	245.00	245.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
29	1.00	ONLY	MARRERO, LA TEST TO BE PERFORMED 12/20 0260-DISTRICT ATTORNEY'S OFFICE BUILDING 100 DERBIGNY STREET	1,025.00	1,025.00
30	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 3/20 0270-CLERK OF COURT 1128 4TH STREET	250.00	250.00
31	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 7/20 0280-GENERAL GOVERNMENT BUILDING 200 DERBIGNY STREET	1,150.00	1,150.00
32	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 4/20 0290-J P CORRECTIONAL CENTER 100 DOLHONDE STREET	2,525.00	2,525.00
33	1.00	ONLY	GRETNA, LA TEST TO BE PERFORMED 7/20 0300-MARRERO/HARVEY SENIOR CENTER 4420 7TH STREET	300.00	300.00
34	1.00	ONLY	MARRERO, LA TEST TO BE PERFORMED 7/20 0310-JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD	1,100.00	1,100.00
35	1.00	ONLY	JEFFERSON, LA TEST TO BE PERFORMED 7/20 0320-FIRST PARISH COURT 924 DAVID DRIVE	325.00	325.00
36	1.00	ONLY	METAIRIE, LA TEST TO BE PERFORMED 7/20 0330-JUVENILE SERVICES (EASTBANK) 3420 N. CAUSEWAY BOULEVARD	225.00	225.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
37	1.00	ONLY	METAIRIE, LA TEST TO BE PERFORMED 4/20		
			0340-EASTBANK HEALTH UNIT 111 N. CAUSEWAY BOULEVARD METAIRIE, LA TEST TO BE PERFORMED 12/20	625.00	625.00
38	1.00	ONLY	0350-JEFFERSON SENIOR CENTER 4518 JEFFERSON HIGHWAY JEFFERSON, LA TEST TO BE PERFORMED 7/20	225.00	225.00
			0360-METAIRIE SENIOR CENTER 265 N. CAUSEWAY BOULEVARD METAIRIE, LA TEST TO BE PERFORMED 7/20	475.00	475.00
39	1.00	ONLY	0370-SECOND PARISH COURT 100 HUEY P. LONG AVENUE GRETN, LA TEST TO BE PERFORMED 10/20	850.00	850.00
			0380-LOCAL HISTORY MUSEUM 519 HUEY P. LONG AVENUE GRETN, LA TEST TO BE PERFORMED 3/20	200.00	200.00
40	1.00	ONLY	0390-OLD INSPECTION & CODE BUILDING 400 MAPLE STREET HARVEY, LA TEST TO BE PERFORMED 7/20	475.00	475.00
			0400-EMERGENCY OPS & COMMUNICATION CTR 910 3RD STREET GRETN, LA TEST TO BE PERFORMED 9/20	2,100.00	2,100.00
41	1.00	ONLY	0410-JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE	925.00	925.00

DATE: 8/14/2019

Page 12

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			METAIRIE, LA TEST TO BE PERFORMED 7/21 <u>Total's:</u>	\$ 33,382.00	\$ 49,894.00

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF East Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: O'Neil
Tracy, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Agent of FireQuest (Entity),
the party who submitted a bid in response to Bid Number 50-127442, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required
attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including
the date and amount of each contribution, made to current or
former elected officials of the Parish of Jefferson by Entity,
Affiant, and/or officers, directors and owners, including
employees, owning 25% or more of the Entity during the two-year
period immediately preceding the date of this affidavit or the
current term of the elected official, whichever is greater. Further,
Entity, Affiant, and/or Entity Owners have not made any
contributions to or in support of current or former members of the
Jefferson Parish Council or the Jefferson Parish President through
or in the name of another person or legal entity, either directly or
indirectly.

Choice B X there are NO campaign contributions made which would require
disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

Louisiana Secretary of State

R. Kyle Ardoin

SEARCH FOR LOUISIANA NOTARIES

A practicing notary in a parish may notarize in reciprocal parishes without additional bonding or examination.

You can also download information about all notaries on file. For more information, see Notary Bulk Data.

[Print](#)

Notary Search - Detail

Name: MS. KAREN JOHNSON-HARRELL
Address: P. O. BOX 733
LIVONIA, LA 70755
Phone: (225) 247-6197
Phone 2: (225) 247-6197
Notary ID Number: 66813
Parish: POINTE COUPEE with authority in the following parishes:
ASCENSION, EAST BATON ROUGE, EAST FELICIANA, IBERVILLE, LIVINGSTON, WEST
BATON ROUGE, WEST FELICIANA
Agency: N/A
Notary Type: Non Attorney
Status: Active
Commission Date: 11/07/2002
Oath Date: 04/20/2002
Surety Expiration Date: 11/01/2022
Annual Report Current: Yes

Notary Events

Suspension	From: 11/02/2017	To: 12/11/2017
Suspension	From: 01/07/2015	To: 07/30/2015
Suspension	From: 01/07/2014	To: 04/30/2014
Suspension	From: 11/02/2012	To: 01/07/2013

Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)

[New Search](#)

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE



WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Renny Simno
Director

June 2019

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

DEDUCTIBLES: The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

PROTESTS: Only those vendors that submit bids in response to a solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

Please contact the Jefferson Parish Purchasing Department at 504-364-2678 if you have any questions or need assistance.



Bid Number 50 - 127442

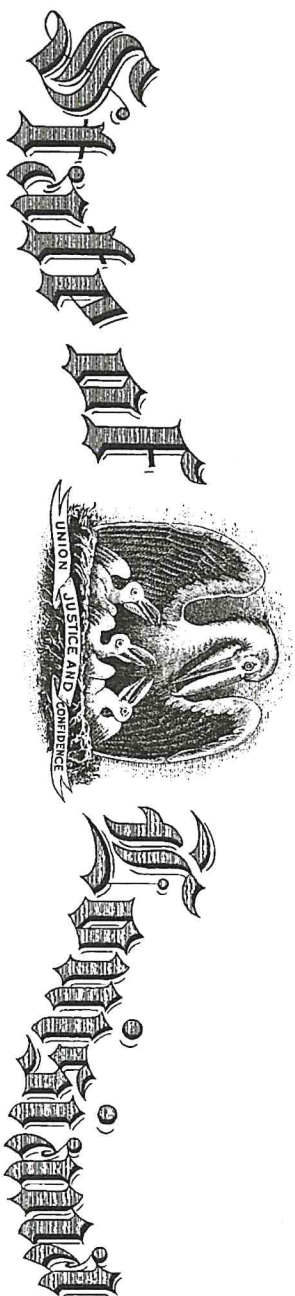
THREE (3) YEAR CONTRACT TO SUPPLY LABOR, MATERIALS & EQUIPMENT NECESSARY TO PERFORM ANNUAL FUNCTIONAL SENSITIVITY FIRE ALARM TEST FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR THE DEPARTMENT OF GENERAL SERVICES.

SEPTEMBER 19, 2019 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Donna Reamey
Dreamey@Jeffparish.net
504-364-2684**



State Licensing Board for Contractors

This is to Certify that:

FIREQUEST FIRE ALARM SERVICE ASSOCIATES, L.L.C.
10500 Coursey Blvd. Ste 101
Bato Rouge, LA 70816

is duly licensed and entitled to practice the following classifications

SPECIALTY: FIRE ALARMS; SPECIALTY: SECURITY; SPECIALTY: TELECOMMUNICATIONS



Expiration Date: July 17, 2022

License No: 40901

Witness our hand and seal of the Board dated,
Baton Rouge, LA 18th day of July 2019

Will S. Macoy

Director

Lee M. Mott

Chairman

This License Is Not Transferrable

Andy Starnes

Treasurer

Louisiana State Fire Marshal
Life Safety and Property Protection Licensing & Registration Division
Certificate of Firm Registration

The below named firm is hereby certified by and registered with the Office of State Fire Marshal pursuant to L.R.S. 40:1664 ET SEQ. of Life Safety & Property Protection systems:

License Number: F259

Endorsements: Fire Alarm, Security

Firm Name: FIREQUEST FIRE ALARM SERVICE ASSOCIATES LLC

Doing Business As:

Mailing Address: 10500 COURSEY BLVD STE. 101
BATON ROUGE, LA 70816

Physical Location: 10500 COURSEY BLVD STE. 101
BATON ROUGE, LA 70816

This license is not transferable and may be revoked or suspended with cause.

This license was issued on 5/1/2019 and will expire on 5/1/2020



BID SPECIFICATION FOR BID # 50-00127442

ANNUAL FUNCTIONAL AND SENSITIVITY FIRE ALARM SYSTEM TESTING

Section 1.0 – Pre-Bid Conference:

A pre-bid conference shall be held:

Location: General Government Building 200 Derbigny St. Suite 4400, Gretna La. 70053

Date: September 5, 2019

Time: 10:00 AM

All prospective bidders are invited to attend this non-mandatory pre-bid conference (date, time and location to be determine). This conference is held to allow questions to be answered and to inspect the site with the owner's representative. Failure to attend the non-mandatory pre-bid conference shall not relieve the bidder of responsibility of information discussed at the conference and the necessity of furnishing all materials, equipment and performing all work required to complete the project in accordance with the specification with no additional cost to the owner.

Section 2.0 - Scope:

We extend this bid to provide labor, materials, delivery, equipment and all other incidentals necessary to provide a three (3) year contract to perform required annual fire alarm system testing on various Jefferson Parish Buildings, for the Department of General Services.

Section 3.0 – License:

License required for this bid issued by the *Louisiana State Licensing Board for Contractors*:

- Commercial Contractor License
- Specialty License in Fire Alarms, Fire Sprinkler Work, and Fire Suppression Systems

NOTE- Louisiana State Contractors License number shall be on the outside of the bid envelope. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement System. Failure to comply will cause the bid to be rejected.

License required for this bid issued by the *Louisiana State Fire Marshal's Office*:

- Life Safety and Property Protection

NOTE: A copy of the front and if applicable the back of all licenses and endorsements listed shall be submitted **with** bid submission. Failure to submit this information with bid submission will deem the bid non-responsive.

BID SPECIFICATION FOR BID # 50-00127442

4.0 – Bonds:

Surety Bid Bond: A bid bond will be required with the submission in the amount of 5% of the total bid. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendor must submit an electronic bid bond through the respective online clearinghouse bond management system as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

Performance Bond: A performance bond in the amount of 50% of the total contract amount will be required. Performance bond shall be produced upon contract execution.

Section 5.0 – Quantities/Inspection:

Bidders must inspect the site and perform their own measurements in order to determine the proper quantity of labor and materials and equipment required to complete this project.

Section 6.0 – Codes and Standards:

All work must meet or exceed the following agencies codes and standards.

- National Fire Protection Association (NFPA)
- National Electrical Manufacturers Association (NEMA)

Section 7.0 Locations: Eastbank

EAST BANK LOCATIONS	
LOCATION:	HOURS WORK IS TO BE PERFORMED:
East Bank Health Unit 111 N. Causeway Boulevard Metairie, LA 70001	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
First Parish Court 924 David Dr. Metairie, LA 70003	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Jefferson Performing Arts Center 6400 Airline Drive, Metairie, LA 70003	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Jefferson Senior Center 4518 Jefferson Highway Jefferson, LA 70181	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.

BID SPECIFICATION FOR BID # 50-00127442

Juvenile Services Building 3420 Causeway Boulevard Metairie, LA 70002	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Metairie Senior Center 265 N. Causeway Boulevard Metairie, LA 70001	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Yenni Building 1221 Elmwood Park Boulevard Jefferson, LA 70123	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday

Section 7.0 Locations: Westbank

WEST BANK LOCATIONS	
LOCATION:	HOURS WORK IS TO BE PERFORMED:
Bridge City Senior Center 1601 Bridge City Avenue Bridge City, LA 70094	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Central Plant 960 1 st Street, Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Clerk of Court 1128 4 th Street, Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Charles Odom Service Center 5001 West Bank Expressway Marrero, LA 70072	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Correctional Center 100 Dolhonde Street Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
District Attorneys Building 100 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Donelon Building 200 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Emergency Operation & Communication Center 910 3 rd Street Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Old Inspection & Code 400 Maple Street, Harvey, LA 70058	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
General Government Building 200 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Local History Museum 519 Huey P. Long Avenue Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.

BID SPECIFICATION FOR BID # 50-00127442

Marrero/Harvey Senior Center 4420 7 th Street, Marrero, LA 70072	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Salvador A. Liberto Building 200 Huey P. Long Avenue Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Second Parish Court 100 Huey P. Long Avenue Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
West Bank Health Unit 1855 Ames Boulevard Marrero, LA 70072	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.

Section 8.0 – Bid Specifications:

General:

- Perform three (3) functional fire alarm system test per building listed in section 7.0
- Perform one (1) Sensitivity test per building listed in section 7.0
- A 100% sensitivity test shall be performed, in addition to the functional test, in the second year of the contract on all buildings listed in section 7.0.
- Smoke/heat detectors shall be tested in place as per NFPA 72 2019 or latest edition.
- Smoke/heat detectors found to have sensitivity of 0.25 percent/ft. obscuration or more, outside the listed and marked sensitivity shall be cleaned and/or recalibrated.
- At the conclusion of each test the successful bidder shall submit to the Department of General Services designee a hand written or printed copy of the test results of each test performed.
- Within five (5) working days after the completion of each test a typewritten report shall be submitted to the Department of General Services listing the results of each test and a detailed list of all deficiencies found at the time of each test.
- Under a separate purchase order Jefferson Parish will be responsible for repairing all deficiencies found.
- Within ten (10) days of notification from Jefferson Parish the successful bidder shall perform an inspection on all repaired devices.
- The second inspection shall be performed at no additional cost to Jefferson Parish.
- After all inspections are performed and all deficiencies repaired the successful bidder shall properly tag the system as per NFPA guidelines.

Section 8.1 Functional Test: Each Year

- All device shall be activated and tested during each functional test.
- A signal confirming the activation of each device shall be verified at each panel.
- The below items shall be inspected for proper operation during each test:
 - Supervisory circuits
 - All power sources – normal and emergency back-up
 - Elevator recall
 - Shut down of air handling units,
 - Shut down of Supply and exhaust fans
 - Shut down of air condition units
 - Start of Fire pumps with activation of devices
 - Damper operation of smoke (air) purging systems, smoke hatches,
 - Visual strobes
 - Audio Voice messages

Section 8.2 Sensitivity testing:

2nd Year of the Contract:

- All device shall be activated and tested during each sensitivity test.
- A signal confirming the activation of each device shall be verified at all panels.
- Smoke/heat detectors shall be tested in accordance with NFPA 72- 2019 edition.
- If the system being tested is capable of providing a sensitivity report this report can be used in lieu of the physical sensitivity test. A copy of the report shall be provided to Jefferson Parish each year of the contract.

Section 9.0 – Cleaning Area and Safety:

Job site must be clean and free of all litter and debris caused by this work daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Storage of flammable materials will not be permitted on the premises. All flammable materials must be removed from the job site daily. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

Section 10.0 – Invoicing:

The Successful bidder shall submit an individual invoice for each location serviced under this contract.

BID REJECTION FORM

Bid number: 50-127442

Vendor Name: PRATT LANDRY ASSOC. DBA RED HAWK

Reasons for

Rejection: NO PROOF OF INSURANCE, DOES NOT HAVE SPECIALTY:

FIRE SUPPRESSION

Does not have LA Contractors License
Fire Alarm, Fire Sprinkler work,
Fire suppression

REVIEWED BY:

Buyer Name: Donna Reamey

Date: 9/23/2019

Chief Buyer: 

Date: 9/25/19

📍 600 North Street, Baton Rouge, 70802 📞 (225) 765-2301 🗨 Text-To-Verify: 1 (855) 999-7896 

Louisiana State Licensing Board for Contractors

Contractor Information

Business Name PRATT LANDRY ASSOCIATES, INC.
Mailing Address 5100 Town Center Circle #350
Boca Raton, FL 33486
Phone Number (504) 821-9725
Email Address INFO@REDHAWKUS.COM
Website http://

Active Licenses

License Number 14156
Type Commercial License
Status LICENSED
Effective 10/15/2017
Expiration 10/14/2020
First Issued 10/14/1980

Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Michael David Toups	ALL
BUSINESS AND LAW	Stephen Anthony Woodham	ALL
SPECIALTY: TELECOMMUNICATIONS	Stephen Anthony Woodham	ALL



Bid Number 50 - 127442

THREE (3) YEAR CONTRACT TO SUPPLY LABOR, MATERIALS & EQUIPMENT NECESSARY TO PERFORM ANNUAL FUNCTIONAL SENSITIVITY FIRE ALARM TEST FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR THE DEPARTMENT OF GENERAL SERVICES.

SEPTEMBER 19, 2019 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Donna Reamey
Dreamey@Jeffparish.net
504-364-2684**

ANNUAL FUNCTIONAL AND SENSITIVITY FIRE ALARM SYSTEM TESTING

Section 1.0 – Pre-Bid Conference:

A pre-bid conference shall be held:

Location: General Government Building 200 Derbigny St. Suite 4400, Gretna La. 70053

Date: September 5, 2019

Time: 10:00 AM

All prospective bidders are invited to attend this non-mandatory pre-bid conference (date, time and location to be determine). This conference is held to allow questions to be answered and to inspect the site with the owner's representative. Failure to attend the non-mandatory pre-bid conference shall not relieve the bidder of responsibility of information discussed at the conference and the necessity of furnishing all materials, equipment and performing all work required to complete the project in accordance with the specification with no additional cost to the owner.

Section 2.0 - Scope:

We extend this bid to provide labor, materials, delivery, equipment and all other incidentals necessary to provide a three (3) year contract to perform required annual fire alarm system testing on various Jefferson Parish Buildings, for the Department of General Services.

Section 3.0 – License:

License required for this bid issued by the *Louisiana State Licensing Board for Contractors*:

- Commercial Contractor License
- Specialty License in Fire Alarms, Fire Sprinkler Work, and Fire Suppression Systems

NOTE- Louisiana State Contractors License number shall be on the outside of the bid envelope. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement System. Failure to comply will cause the bid to be rejected.

License required for this bid issued by the *Louisiana State Fire Marshal's Office*:

- Life Safety and Property Protection

NOTE: A copy of the front and if applicable the back of all licenses and endorsements listed shall be submitted with bid submission. Failure to submit this information with bid submission will deem the bid non-responsive.

BID SPECIFICATION FOR BID # 50-00127442

4.0 – Bonds:

Surety Bid Bond: A bid bond will be required with the submission in the amount of 5% of the total bid. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendor must submit an electronic bid bond through the respective online clearinghouse bond management system as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

Performance Bond: A performance bond in the amount of 50% of the total contract amount will be required. Performance bond shall be produced upon contract execution.

Section 5.0 – Quantities/Inspection:

Bidders must inspect the site and perform their own measurements in order to determine the proper quantity of labor and materials and equipment required to complete this project.

Section 6.0 – Codes and Standards:

All work must meet or exceed the following agencies codes and standards.

- National Fire Protection Association (NFPA)
- National Electrical Manufacturers Association (NEMA)

Section 7.0 Locations: Eastbank

EAST BANK LOCATIONS	
LOCATION:	HOURS WORK IS TO BE PERFORMED:
East Bank Health Unit 111 N. Causeway Boulevard Metairie, LA 70001	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
First Parish Court 924 David Dr. Metairie, LA 70003	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Jefferson Performing Arts Center 6400 Airline Drive, Metairie, LA 70003	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Jefferson Senior Center 4518 Jefferson Highway Jefferson, LA 70181	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.

BID SPECIFICATION FOR BID # 50-00127442

Juvenile Services Building 3420 Causeway Boulevard Metairie, LA 70002	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Metairie Senior Center 265 N. Causeway Boulevard Metairie, LA 70001	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Yenni Building 1221 Elmwood Park Boulevard Jefferson, LA 70123	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday

Section 7.0 Locations: Westbank

WEST BANK LOCATIONS	
LOCATION:	HOURS WORK IS TO BE PERFORMED:
Bridge City Senior Center 1601 Bridge City Avenue Bridge City, LA 70094	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Central Plant 960 1 st Street, Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Clerk of Court 1128 4 th Street, Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Charles Odom Service Center 5001 West Bank Expressway Marrero, LA 70072	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Correctional Center 100 Dolhonde Street Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
District Attorneys Building 100 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Donelon Building 200 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Emergency Operation & Communication Center 910 3 rd Street Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
Old Inspection & Code 400 Maple Street, Harvey, LA 70058	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.
General Government Building 200 Derbigny Street Gretna, LA 70053	AFTER WORKING HOURS 5:00 p.m. on Friday thru 6:00 a.m. on Monday
Local History Museum 519 Huey P. Long Avenue Gretna, LA 70053	NORMAL WORKING HOURS Monday thru Friday, 7:00 a.m. to 5:00 p.m.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

2,3,4,5,6,8,10,11,12,13,15

PRE-BID CONFERENCE TO BE HELD AT: GGB, 200 DERBIGNY ST. SUITE 4400, GRETN
LA. 70053 @ 10:00 AM
ON 9/05/2019

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

See Page 1 for Conflicts of Interest Statement

DATE: 8/14/2019

Page: 5

BID NO.: 50-00127442

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

Upon bid award

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 14156

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Pratt Landry Associates, Inc dba Red Hawk Fire & Security LLC

ADDRESS: 3303 Tulane Ave.

CITY, STATE: New Orleans, La ZIP: 70119

TELEPHONE: (504) 821-9725 FAX: (504) 827-1020

EMAIL ADDRESS: clay.fayard@redhawkus.com , blake.gaudet@redhawkus.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ \$105,000.00

AUTHORIZED SIGNATURE: 

Laura Curtis

TITLE: Administrator, Customer Service Manager

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	ONLY	THREE YEAR CONTRACT TO SUPPLY LABOR, MATERIALS & EQUIPMENT NECESSARY TO PERFORM ANNUAL FUNCTIONAL SENSITIVITY FIRE ALARM TEST FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR GENERAL SERVICES.		
			0010-FIRE ALARM TESTING	\$5,000.00	\$10,000.00
2	2.00	ONLY	THOMAS F. DONELON BUILDING 200 DERBIGNY STREET GRETN, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23		
			0020-SALVADOR A. LIBERTO BUILDING 200 HUEY P. LONG AVENUE GRETN, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23	\$294.12	\$588.24
3	2.00	ONLY	0030-BRIDGE CITY SENIOR CENTER 1601 BRIDGE CITY AVENUE BRIDGE CITY, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23		
				\$294.12	\$588.24
4	2.00	ONLY	0040-CENTRAL PLANT 960 1ST STREET GRETN, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23		
				\$294.12	\$588.24
5	2.00	ONLY	0050-CHARLES B. ODOM BUILDING 5001 WESTBANK EXPRESSWAY MARRERO, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23		
				\$294.12	\$588.24
6	2.00	ONLY	0060-WESTBANK HEALTH UNIT 1855 AMES BOULEVARD MARRERO, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23		
				\$294.12	\$588.24
7	2.00	ONLY	0070-DISTRICT ATTORNEY'S OFFICE BUILDING 100 DERBIGNY STREET		
				\$5,000.00	\$10,000.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 3/21 SECOND TEST TO BE PERFORMED 3/23</p> <p>0080-CLERK OF COURT 1128 4TH STREET</p>	\$294.12	\$588.24
9	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0090-GENERAL GOVERNMENT BUILDING 200 DERBIGNY STREET</p>	\$5,000.00	\$10,000.00
10	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 4/21 SECOND TEST TO BE PERFORMED 4/23</p> <p>0100-J P CORRECTIONAL CENTER 100 DOLHONDE STREET</p>	\$5,000.00	\$10,000.00
11	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0110-MARRERO/HARVEY SENIOR CENTER 4420 7TH STREET</p>	\$294.12	\$588.24
12	2.00	ONLY	<p>MARRERO, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0120-JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD</p>	\$294.12	\$588.24
13	2.00	ONLY	<p>JEFFERSON, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0130-FIRST PARISH COURT 924 DAVID DRIVE</p>	\$294.12	\$588.24
14	2.00	ONLY	<p>METAIRIE, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>0140-JUVENILE SERVICES (EASTBANK) 3420 N. CAUSEWAY BOULEVARD</p>	\$294.12	\$588.24

DATE: 8/14/2019

Page 8

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
15	2.00	ONLY	METAIRIE, LA FIRST TEST TO BE PERFORMED 4/21 SECOND TEST TO BE PERFORMED 4/23 0150-EASTBANK HEALTH UNIT 111 N. CAUSEWAY BOULEVARD	\$294.12	\$588.24
16	2.00	ONLY	METAIRIE, LA FIRST TEST TO BE PERFORMED 12/21 SECOND TEST TO BE PERFORMED 12/23 0160-JEFFERSON SENIOR CENTER 4518 JEFFERSON HIGHWAY	\$294.12	\$588.24
17	2.00	ONLY	JEFFERSON, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23 0170-METAIRIE SENIOR CENTER 265 N. CAUSEWAY BOULEVARD	\$294.12	\$588.24
18	2.00	ONLY	METAIRIE, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23 0180-SECOND PARISH COURT 100 HUEY P. LONG AVENUE	\$294.12	\$588.24
19	2.00	ONLY	GRETN, LA FIRST TEST TO BE PERFORMED 10/21 SECOND TEST TO BE PERFORMED 10/23 0190-LOCAL HISTORY MUSEUM 519 HUEY P. LONG AVENUE	\$294.12	\$588.24
20	2.00	ONLY	GRETN, LA FIRST TEST TO BE PERFORMED 3/21 SECOND TEST TO BE PERFORMED 3/23 0191-MAPLE STREET BUILDING 400 MAPLE STREET	\$294.12	\$588.24
21	1.00	ONLY	HARVEY, LA FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23 0192-EMERGENCY OPS & COMMUNICATION CTR 910 3RD STREET	\$5,000.00	\$10,000.00

↑
5,000.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
22	2.00	ONLY	<p>GRETNA, LA</p> <p>FIRST TEST TO BE PERFORMED 9/21 SECOND TEST TO BE PERFORMED 9/23</p> <p>0193-JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE</p>	\$294.12	\$588.24
23	1.00	ONLY	<p>METAIRIE, LA</p> <p>FIRST TEST TO BE PERFORMED 7/21 SECOND TEST TO BE PERFORMED 7/23</p> <p>****LABOR, MATERIALS AND EQUIPMENT**** NECESSARY TO PERFORM A FUNCTIONAL FIRE ALARM TEST FOR THE FOLLOWING BUILDINGS (ITEMS 0200 THRU 0380):</p> <p>0200-THOMAS F. DONELON BUILDING 200 DERBIGNY STREET</p>	\$8,000	\$8,000
24	1.00	ONLY	<p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 12/20</p> <p>0210-SALVADOR A. LIBERTO BUILDING 200 HUEY P. LONG AVENUE</p>	\$294.12	\$294.12
25	1.00	ONLY	<p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 7/20</p> <p>0220-BRIDGE CITY SENIOR CENTER 1601 BRIDGE CITY AVENUE</p>	\$294.12	\$294.12
26	1.00	ONLY	<p>BRIDGE CITY, LA</p> <p>TEST TO BE PERFORMED 7/20</p> <p>0230-CENTRAL PLANT 960 1ST STREET</p>	\$294.12	\$294.12
27	1.00	ONLY	<p>GRETNA, LA</p> <p>TEST TO BE PERFORMED 7/20</p> <p>0240-CHARLES B. ODOM BUILDING 5001 WESTBANK EXPRESSWAY</p>	\$294.12	\$294.12
28	1.00	ONLY	<p>MARRERO, LA</p> <p>TEST TO BE PERFORMED 12/20</p> <p>0250-WESTBANK HEALTH UNIT 1855 AMES BOULEVARD</p>	\$294.12	\$294.12

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
29	1.00	ONLY	MARRERO, LA TEST TO BE PERFORMED 12/20 0260-DISTRICT ATTORNEY'S OFFICE BUILDING 100 DERBIGNY STREET	\$8,000	\$8,000
30	1.00	ONLY	GRETN, LA TEST TO BE PERFORMED 3/20 0270-CLERK OF COURT 1128 4TH STREET	\$294.12	\$294.12
31	1.00	ONLY	GRETN, LA TEST TO BE PERFORMED 7/20 0280-GENERAL GOVERNMENT BUILDING 200 DERBIGNY STREET	\$8,000	\$8,000
32	1.00	ONLY	GRETN, LA TEST TO BE PERFORMED 4/20 0290-J P CORRECTIONAL CENTER 100 DOLHONDE STREET	\$8,000	\$8,000
33	1.00	ONLY	GRETN, LA TEST TO BE PERFORMED 7/20 0300-MARRERO/HARVEY SENIOR CENTER 4420 7TH STREET	\$294.12	\$294.12
34	1.00	ONLY	MARRERO, LA TEST TO BE PERFORMED 7/20 0310-JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD	\$294.12	\$294.12
35	1.00	ONLY	JEFFERSON, LA TEST TO BE PERFORMED 7/20 0320-FIRST PARISH COURT 924 DAVID DRIVE	\$294.12	\$294.12
36	1.00	ONLY	METAIRIE, LA TEST TO BE PERFORMED 7/20 0330-JUVENILE SERVICES (EASTBANK) 3420 N. CAUSEWAY BOULEVARD	\$294.12	\$294.12

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00127442

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
37	1.00	ONLY	METAIRIE, LA TEST TO BE PERFORMED 4/20	\$294.12	\$294.12
			0340-EASTBANK HEALTH UNIT 111 N. CAUSEWAY BOULEVARD METAIRIE, LA TEST TO BE PERFORMED 12/20		
38	1.00	ONLY	0350-JEFFERSON SENIOR CENTER 4518 JEFFERSON HIGHWAY JEFFERSON, LA TEST TO BE PERFORMED 7/20	\$294.12	\$294.12
			0360-METAIRIE SENIOR CENTER 265 N. CAUSEWAY BOULEVARD METAIRIE, LA TEST TO BE PERFORMED 7/20	\$294.12	\$294.12
39	1.00	ONLY	0370-SECOND PARISH COURT 100 HUEY P. LONG AVENUE GRETN, LA TEST TO BE PERFORMED 10/20	\$294.12	\$294.12
			0380-LOCAL HISTORY MUSEUM 519 HUEY P. LONG AVENUE GRETN, LA TEST TO BE PERFORMED 3/20	\$294.12	\$294.12
40	1.00	ONLY	0390-OLD INSPECTION & CODE BUILDING 400 MAPLE STREET HARVEY, LA TEST TO BE PERFORMED 7/20	\$294.12	\$294.12
			0400-EMERGENCY OPS & COMMUNICATION CTR 910 3RD STREET GRETN, LA TEST TO BE PERFORMED 9/20	\$8,000	\$8,000
41	1.00	ONLY	0410-JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE	\$294.12	\$294.12

RED HAWK FIRE & SECURITY, LLC

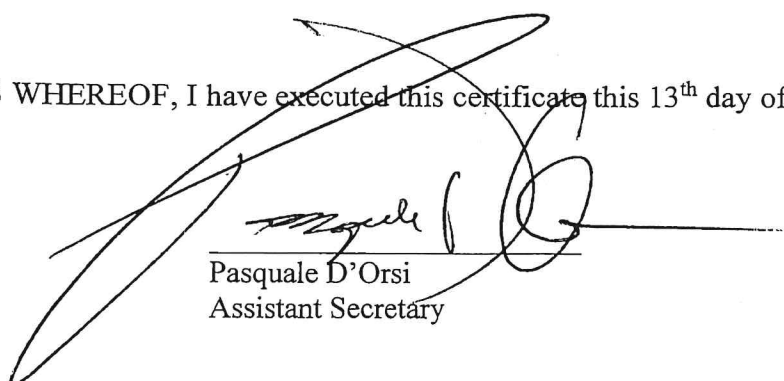
SECRETARY'S CERTIFICATE

The undersigned, Assistant Secretary of Red Hawk Fire & Security, LLC, a corporation organized under the laws of the State of Colorado (the "Corporation"), hereby certifies:

That, pursuant to a resolution duly adopted by written consent of the Board of Directors of the Corporation on December 3, 2018, the following employee is duly authorized to sign any and all documents relating to contracts and licensing for the company.

Employee	Title
Laura Curtis	Customer Service Manager

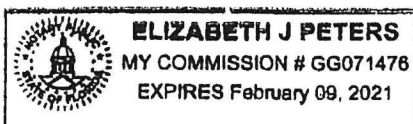
IN WITNESS WHEREOF, I have executed this certificate this 13th day of September, 2019.



Pasquale D'Orsi
Assistant Secretary

STATE OF FLORIDA)
)
COUNTY OF PALM BEACH) ss. Palm Beach County

On this 13th day of September, 2019, before me, the undersigned officer, personally appeared, Pasquale D'Orsi who acknowledged himself to be the Assistant Secretary of Red Hawk Fire & Security, LLC a corporation and that he, as such assistant secretary, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Assistant Secretary.





Notary Public
My commission expires 2/9/2021

RED HAWK FIRE & SECURITY, LLC

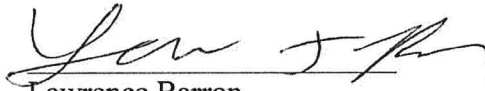
SECRETARY'S CERTIFICATE

The undersigned, Assistant Secretary of Red Hawk Fire & Security, LLC, a corporation organized under the laws of the State of Colorado (the "Corporation"), hereby certifies:

That, pursuant to a resolution duly adopted by written consent of the Sole Members of the Corporation on July 20, 2017, the following employee is duly authorized to sign any and all documents relating to contracts and licensing for the company.

Employee	Title
Anthony Peters	General Manager

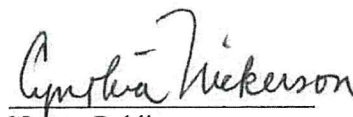
IN WITNESS WHEREOF, I have executed this certificate this 26th day of October, 2017.


Lawrence Barron
Assistant Secretary

STATE OF NEW YORK)
) ss. Westchester County
COUNTY OF WESTCHESTER)

On this 26th day of July 2017, before me, the undersigned officer, personally appeared, Lawrence Barron who acknowledged himself to be the assistant secretary of Red Hawk Fire & Security, LLC a corporation and that he, as such assistant secretary, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Assistant Secretary.

CYNTHIA NICKERSON
Notary Public, State of New York
No. 01NI5075367
Qualified in Westchester County
Commission Expires March 31, 2019


Notary Public
My commission expires 3/30/19

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Orleans

BEFORE ME, the undersigned authority, personally came and appeared: Anthony Peters, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized authorized signer of Red Hawk F&S (Entity), the party who submitted a bid in response to Bid Number 50-127442, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B x there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

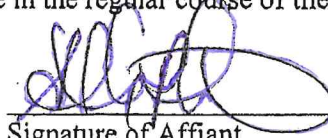
Choice B x _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



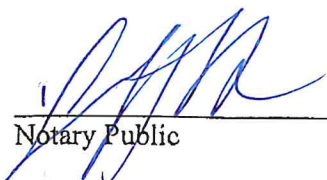
Signature of Affiant

Anthony Peters, General Manager

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 18th DAY OF September, 2019.



Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____

JEFFREY SMITH
NOTARY PUBLIC, #12196
Parish of Orleans
State of Louisiana
My Commission is Issued for Life

Louisiana Secretary of State

R. Kyle Ardoin

SEARCH FOR LOUISIANA NOTARIES

A practicing notary in a parish may notarize in reciprocal parishes without additional bonding or examination.

You can also download information about all notaries on file. For more information, see Notary Bulk Data.

[Print](#)

Notary Search - Detail

Name: MR. JEFFERY L. SMITH
Address: 700 CAMP ST.
NEW ORLEANS, LA 70130
Phone: (504) 528-9500
Notary ID Number: 5060
Parish: ORLEANS with STATEWIDE JURISDICTION
Agency: N/A
Notary Type: Attorney
Bar Roll #: 12196
Status: Active
Commission Date: 11/23/1987
Oath Date: 11/05/1987
Surety Expiration Date: Not Required
Annual Report Current: Not Applicable

[Back to Search Results](#)

[New Search](#)

Willis Towers Watson

September 18, 2019

Telephone: 404-302-3869
Fax: 404-224-5001
Website: www.willistowerswatson.com
E-mail: Chaun.Wilson@WillisTowersWatson.com

Pratt Landry Associates, Inc.
Attn: Clay Fayard
3303 Tulane Avenue, Suite #1
New Orleans, LA 70119

RE: **Bid Bond for: Bid Number 50-127442 (3) Year Contract to supply labor, materials & equipment necessary to perform annual functional sensitivity fire alarm test for various Jefferson Parish buildings for the department of general services**
Principal: Pratt Landry Associates, Inc. dba Red Hawk Fire & Security, LLC
Bid Date: 9/19/2019

As you requested, we are pleased to provide the attached proposal documents. This bond has been executed based upon the information we received from Kristen Coleman at Red Hawk Fire & Security.

Please note the document must be signed by an authorized representative of your company and if applicable, sealed with the corporate seal. We urge you to check all documents, including signatures, dates, amounts, job description, Power of Attorney and any other attachments to avoid the possibility of having a low bid rejected. Additionally, please verify that the bid bond attached meets the required specifications.

The Proposal authorization is based upon your original estimate. If the amount exceeds this estimate by 10% or more, the bond must be reauthorized by the surety. Please contact us for additional authority.

Your proposal results are very important. Please send your proposal results to my email address shown above as soon as they are available.

Thank you for the opportunity to service your surety needs. Should you have any questions, please do not hesitate to contact me or any member of your Willis surety team.

Sincerely,

Chaun M. Wilson

Chaun M. Wilson



Surety
202B Halls Mill Road, PO Box 1650
Whitehouse Station, NJ 08889-1650

O + 908.903.3485
F + 908.903.3656

Federal Insurance Company

AIA Document A310™ - 2010 Bid Bond

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONTRACTOR

(Name, legal status and address):

Pratt Landry Associates, Inc. dba Red-Hawk Fire & Security, LLC
3303 Tulane Avenue, Suite #1
New Orleans, LA 70119

OWNER

(Name, legal status and address):

Jefferson Parish
200 Derbigny Street
Gretna, LA 70053

BOND AMOUNT 5% of Amount Bid Five (5%) Percent of Amount Bid

SURETY

(Name, legal status and principal place of business):

Federal Insurance Company
202B Halls Mill Rd., PO Box 1650
Whitehouse Station, NJ 08889-1650

PROJECT

(Name, location or address, and Project number, if any)

Jefferson Parish Bid Number 50-127442 -(3) Year Contract to supply labor, materials & equipment necessary to perform annual functional sensitivity fire alarm test for various Jefferson Parish buildings for the department of general services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted here from and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this

19th

day of

September, 2019

Pratt Landry Associates, Inc. dba Red Hawk Fire & Security,
LLC

Cheri Clain
(Witness)

By: Laura Curtis
(Principal) LAURA CURTIS

Customer Service Manager
(Title)

(Corporate Seal)



Federal Insurance Company

By: Lisa A. Pless
(Attorney-in-Fact) Lisa A. Pless

(Corporate Seal)

Chaun M. Wilson
(Witness) Chaun M. Wilson



Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company

Know All by These Presents, That **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, and **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, do each hereby constitute and appoint **Lisa A. Pless**

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

Surety Bond Number: Bid Bond

Obligee: Jefferson Parish

In Witness Whereof, said **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** have each executed and attested these presents and affixed their corporate seals on this 15th day of September, 2018.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

Stephen M. Haney

Stephen M. Haney, Vice President



STATE OF NEW JERSEY

County of Hunterdon

SS.

On this 15th day of September, 2018, before me, a Notary Public of New Jersey, personally came Dawn M. Chloros, to me known to be Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros, being by me duly sworn, did depose and say that she is Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** and knows the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that she signed said Power of Attorney as Assistant Secretary of said Companies by like authority; and that she is acquainted with Stephen M. Haney, and knows him to be Vice President of said Companies; and that the signature of Stephen M. Haney, subscribed to said Power of Attorney is in the genuine handwriting of Stephen M. Haney, and was thereto subscribed by authority of said Companies and in deponent's presence.

Notarial Seal



KATHERINE J. ADELAAR
NOTARY PUBLIC OF NEW JERSEY
No. 2316685
Commission Expires July 16, 2024

Katherine J. Adelaar

Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** on August 30, 2016:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this September 19, 2019.



Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:

Telephone (908) 903- 3493 Fax (908) 903- 3656 e-mail: surety@chubb.com

FEDERAL INSURANCE COMPANY
STATEMENT OF ASSETS, LIABILITIES AND SURPLUS TO POLICYHOLDERS

Statutory Basis

DECEMBER 31, 2018

(in thousands)

ASSETS		LIABILITIES AND SURPLUS TO POLICYHOLDERS	
Cash and Short Term Investments	\$ (360,335)	Outstanding Losses and Loss Expenses	\$ 6,523,482
United States Government, State and Municipal Bonds	5,738,426	Reinsurance Payable on Losses and Expenses	1,490,981
Other Bonds	3,916,616	Unearned Premiums	1,914,190
Stocks	100,774	Ceded Reinsurance Premiums Payable	405,271
Other Invested Assets	<u>959,127</u>	Other Liabilities	<u>565,865</u>
TOTAL INVESTMENTS	<u>10,354,608</u>	TOTAL LIABILITIES	<u>10,899,789</u>
Investments in Affiliates:		Capital Stock	20,980
Great Northern Ins. Co.	384,987	Paid-In Surplus	2,711,474
Vigilant Ins. Co.	333,743	Unassigned Funds	<u>2,057,388</u>
Chubb Indemnity Ins. Co.	176,202	SURPLUS TO POLICYHOLDERS	<u>4,789,842</u>
Chubb National Ins. Co.	176,647		
Chubb European Inv. Holdings, SLP	120,469		
Other Affiliates	99,299		
Premiums Receivable	1,281,368		
Other Assets	<u>2,762,308</u>		
TOTAL ADMITTED ASSETS	<u>\$ 15,689,631</u>	TOTAL LIABILITIES AND SURPLUS	<u>\$ 15,689,631</u>

Investments are valued in accordance with requirements of the National Association of Insurance Commissioners, At December 31, 2018, investments with a carrying value of \$566,806,856 were deposited with government authorities as required by law.

STATE OF PENNSYLVANIA
COUNTY OF PHILADELPHIA

John Taylor, being duly sworn, says that he is Senior Vice President of Federal Insurance Company and that to the best of his knowledge and belief the foregoing is a true and correct statement of the said Company's financial condition as of the 31 st day of December, 2018.

Sworn before me this March 19, 2019


Senior Vice President


Notary Public

August 8, 2019
My commission expires

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Diane Wright, Notary Public
City of Philadelphia, Philadelphia County
My Commission Expires Aug. 8, 2019
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☐ WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☐ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☐ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Renny Simno
Director

June 2019

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

DEDUCTIBLES: The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

PROTESTS: Only those vendors that submit bids in response to a solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing.
(For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

Please contact the Jefferson Parish Purchasing Department at 504-364-2678 if you have any questions or need assistance.

Louisiana State Fire Marshal
Life Safety and Property Protection Licensing & Registration Division
Certificate of Firm Registration

The below named firm is hereby certified by and registered with the Office of State Fire Marshal pursuant to L.R.S. 40:1664 ET SEQ. of Life Safety & Property Protection systems:

License Number: F311

Endorsements: Fire Alarm, Security, Locksmith

Firm Name: PRATT LANDRY ASSOCIATES INC

Doing Business As: RED HAWK FIRE & SECURITY

Mailing Address: 3303 TULANE AVENUE, SUITE 1
NEW ORLEANS, LA 70119

Physical Location: 3303 TULANE AVENUE, SUITE 1
NEW ORLEANS, LA 70119

This license is not transferable and may be revoked or suspended with cause.

This License was issued on 11/1/2018 and will expire on 11/1/2019



Louisiana State Fire Marshal
Life Safety and Property Protection Licensing & Registration Division
Certificate of Firm Registration

The below named firm is hereby certified by and registered with the Office of State Fire Marshal pursuant to L.R.S. 40:1664 ET SEQ. of Life Safety & Property Protection systems.

License Number: F58

Endorsements: Pre-Engineered, Fire Extinguishers & Hoses, DOT Hydrostatic Testing

Firm Name: FIRE & SAFETY COMMODITIES

Doing Business As:

Mailing Address: 922 INDUSTRY RD.

KENNER, LA 70062

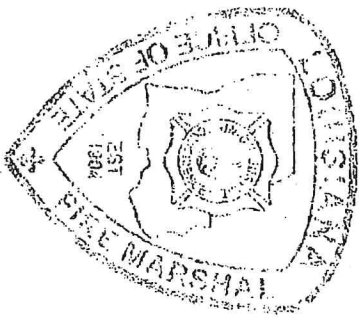
Physical Location:

922 INDUSTRY RD.

KENNER, LA 70062

This license is not transferable and may be revoked or suspended with cause.

This license was issued on 1/1/2017 and will expire on 1/1/2020



Louisiana State Fire Marshal
Life Safety and Property Protection Licensing & Registration Division
Certificate of Firm Registration

The below named firm is hereby certified by and registered with the Office of State Fire Marshal pursuant to L.R.S. 40:1664 ET SEQ. of Life Safety & Property Protection systems:

License Number: F658

Endorsements: Fire Sprinkler, Fire Alarm, Security

Firm Name: VIKING AUTOMATIC SPRINKLER COMPANY

Doing Business As: VFP FIRE SYSTEMS

Mailing Address: 301 YORK AVENUE
ST PAUL, MN 55130

Physical Location: 623 DISTRIBUTOR'S ROW, STE. E
NEW ORLEANS, LA 70123

This license is not transferable and may be revoked or suspended with cause.

This License was issued on 6/1/2019 and will expire on 6/1/2020

