

DATE: 7/25/2018

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BID NO.: 50-00123633

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ✓

MAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 12 months or CONTRACT EXPIRATION DATE

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

30-60 DAYS

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: LEE TRACTOR CO INC.

ADDRESS: PO Box 939

CITY, STATE: Kenner LA

ZIP: 70063

TELEPHONE: (504) 467-6794

FAX: (504) 467-6798

EMAIL ADDRESS: Kenny@LEETRACOR.NET

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 206,380<sup>00</sup>

AUTHORIZED

SIGNATURE: Kenny Risch

TITLE: SALES MANAGER

Kenny Risch  
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	EA	<p>ONE (1) YEAR CONTRACT FOR TRAILERS FOR THE JEFFERSON PARISH DEPARTMENT OF FLEET MANAGEMENT</p> <p>0001 - FOUR TON PAYLOAD CAPACITY TAG-ALONG LOWBOY TRAILER, 10,730 LBS.</p> <p>GVWR FT L X 74 FT. WITH LOAD DECK PLUS 32 IN FULL WIDTH BEAVERTAIL WITH TWO 45 IN. L X 21 1/2 IN. WITH ADJUSTABLE, SPRING ASSIST LOADING RAMPS INCLUDING GROUND BRACES, 21 IN MAXIMUM DECK HEIGHT 2 IN. NOMINAL OAK DECK MATERIAL, THREE ROTATING D RINGS PER SIDE, DEXTER MULTI-POINT SPRING SUSPENSION WITH EQUALIZER, TANDUEM 6,000 LB. AXLES WITH 12 IN. X 2 IN. ELECTRIC BRAKES TAG-A-LONG LOWBOY TRAILER 4 TON INCULDING BREAK AWAY SYSTEM, FOUR 7.00 X 15 D MOUNTED ON 6 HOLE STEEL DISC WHEELS, 5,000 LB. CAPACITY DROPLEG TOP CRANK PARKING JACK, FOUR POSITION CAST STEEL PINTLE EYE ( 1 5/8 IN. STOCK, 2 5/8 IN. I.D.) WITH DUAL SAFETY CHAINS, FLUSH MOUNTED FMVSS #108 SEALED BEAM LIGHTS IN RUBBER GROMMENTS, ALL WIRING IN MODULAR NEOPHRENE JACKET WITH SEVEN WAY ELECTRICAL PLUG. *** REQUIRES LOUISIANA DEALERS LICENCE**</p> <p>MANUFACTURER:</p> <p>MANUFACTURER PART:</p> <p>VENDER PART:</p>		
2	1.00	EA	<p>0002 - TEN TON PAYLOAD CAPACITY TAG-A-LONG LOWBOY TRAILER, 25,900 LB. GVWR</p> <p>19 FT. L X 8FT. W LOAD DECK PLUS 55 IN. L X 22 1/2 IN. WITH ADJUSTABLE, SPRING ASSIST LOADING RAMPS INLUCING GROUND BRACES, 34 IN. MAXIMUM DECK HEIGHT, 2 IN NOMINAL OAK DECK MATERIAL FULL WIDTH 8 IN. STEEL CHANNEL HEADBOARD FIVE ROTATING D-RINGS PER SIDE, PIECED BEAM CONSTRUCTION FOR LOW BED HEIGHT, HUTCH 97-MULTI-POINT SRING SUSPENSION WITH RADIUS ROD AXLE TRACKING TANDEM 10,000 LB. AXLES WITH 12 1/4 IN. X 4 IN. ELECTICAL BRAKES, INCLUDING BREAK-A-WAY SYSTEM, EIGHT 235.85R16 E TIRES MOUNTED ON 8 HOLE STEEL DISC WHEELS, 12,000 LB. CAPACITY DROPLEG CRANK PARK-ING JACK, FOUR POSITION (3" I.D.) WITH DUAL SAFETY CHAINS, DRAWBAR STORAGE AREA LIGHTS IN RUBBER GROMMENTS, ALL WIRING IN MODULAR NEOPRENE JACKET WITH SEVEN WAY ELECTRIAL PLUG. **REQUIRES LOUISIANA DEALERS LICENSE**</p>	11,841 <sup>00</sup>	11,841 <sup>00</sup>

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
3	4.00	EA	<p>MANUFACTURER: <i>INTERSTATE</i></p> <p>MANUFACTURER PART: <i>20DT</i></p> <p>VENDER PART: <i>N/A</i></p> <p>0003 - TWENTY TON PAYLOAD CAPACITY TAG-A-LONG LOWBOY TRAILER. 48,000 LB.</p> <p>GVWR. 19 FT. X 8 FT. WIDE LOAD DECK PLUS 5 FT. FULL WIDTH BEAVERTAIL WITH TOW 55 IN. L X 22 1/2 IN. WITH ADJUSTABLE, SPRINT-ASSIST LOADING RAMPS INCLUDING GROUND BRACES. 34 IN. MAXIMUM DECK HEIGHT. 2 IN. NOMINAL OAK DECK MATERIAL. FULL WIDTH 8 IN. STEEL CHANNEL HEADBOARD. FIVE ROTATING D RINGS PER SIDE. PIERCED BEAM CONSTRUCTION FOR LOW BED HEIGHT. HUTCH H-9700 MULTI-POINT 50,000 LB. SPRING SUSPENSION WITH RADIUS ROD AXLE TRACKING. TANDEM 22,500 LB. AXLES WITH 12 1/4 IN X 7 1/2 IN. FULL AIR BRAKES WITH AUTOMATIC SLACK ADJUSTERS. EIGHT 215/75R17.5 16 PLY TIRES MOUNTED ON 8 BOLT HUB PILOTED STEEL DISC WHEELS. SPRING BRAKES ON ALL WHEELS. 12,000 LB CAPACITY. DROP TOP CRANK, WORKING JACK, FOUR POSITION CAST STEEL PINTEL EYE (1 5/8 IN. STOCK. 3 IN. I.D.) WITH DUAL SAFETY CHAINS. DRAWBAR STORAGE AREA. FLASH MOUNTED. FMVSS #108 SEALED BEAM LIGHTS IN RUBBER GROMMENTS. ALL WIRING IN MODULAR NEOPRENE JACKET WITH SEVEN WAY ELECTRICAL PLUG. **REQUIRES LOUISIANA DEALERS LICENSE**</p> <p>MANUFACTURER: <i>INTERSTATE</i></p> <p>MANUFACTURER PART: <i>40DLA</i></p> <p>VENDOR PART: <i>N/A</i></p> <p>**REQUIRES LOUISIANA DEALERS LICENSE**</p> <p>MANUFACTURER:</p> <p>MANUFACTURER PART:</p> <p>VENDOR PART:</p>	<p><i>17,725</i></p>	<p><i>71,100</i></p>
4	1.00	EA	<p>0004 - 3 TO 8 TON LOWBOY MACHINERY TRAILER TONGE REPLACEMENT INCLUDING</p> <p>REMOVAL OF DAMAGED TONGUE TO MATCH ORIGINAL TRAILER TONGUE CONFIGURATION. TOUNGUE REPLACEMENT TO INCLUDE NEW ADJUSTMENT TO W EYE OR COUPLER, ELECT- RICAL 6 WAY OR 7 WAY WIRE WITH PLUG, SAFETY CHAINS, ECT. TO MATCH ORIGINAL</p>		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
5	1.00	EA	<p>TRAILER CONFIGURATION. NEW TONGUE ASSY. TO BE SWEEP BLASTED ZINC PHOSPHATE PRIMED AND FINISHED PAINTED 5 MILS THICKNESS IMRON TO MATCH ORIGINAL TRAILER COLOR. **REQUIRES LOUISIANA DEALERS LICENSE**</p> <p>MANUFACTURER:</p> <p>MANUFACTURER PART NUMBER:</p> <p>VENDOR PART:</p> <p>0005 - 9 TO 12 TON LOWBOY MACHINERY TRAILER TONGUE REPLACEMENT INCLUDING</p> <p>REMOVAL OF DAMAGED TONGUE AND REPLACEMENT WITH 12 IN. STEEL "H" BEAM TONGUE TO MATCH ORIGINAL TRAILER TONGUE CONFIGURATION. TONGUE REPLACEMENT TO INCLUDE NEW ADJUSTABLE TOW EYE, ELECTICAL 6 WAY OR 7 WAY WIRE WITH PLUG, AIR BRAKE LINE CONNECTIONS IF PRESENT, SAFETY CHAINS, ECT., TO MATCH ORIGINAL TRAILER CONFIGURATION. NEW TONGUE ASSEMBLY TO BE SWEEP BLASTED, ZINC PHOSPHATE PRIMED AND FINISHED PAINTED 5 MILS. THICKNESS IMRON TO MATCH ORIGINAL TRAILER COLOR. **REQUIRES LOUISIANA DEALERS LICENSE**</p> <p>MANUFACTURER:</p> <p>MANUFACTURER PART:</p> <p>VENDOR PART:</p>		
6	1.00	EA	<p>0006 - EXTRA HEAVY DUTY MECHANICAL FOLDING GOOSENECK LOWBOY TRAILER, 60 TO</p> <p>CAPACITY CONCENTRATED IN ANY 10FT. 0 IN SECTION, OVERALL DIMENSIONS 8 FT. 6 IN. WIDE BY 49 FT. 2 IN. LONG (11 FT. 5 IN. GOOSENECK 24 FT. 0 IN. MAIN LOAD DECK, 13 FT. 9 IN. REAR DECK, 24 IN. LOADED DECK HEIGHT, 6 IN. GROUND CLEARANCE, 84 IN. SWING CLEARANCE, THREE 25,000 LB. CAPACITY REAR AXLES, AIR RIDE SUSPENSION 16 1/2 IN. X 7 IN. AIR BRAKES, AUTOMATIC SLACK ADJUSTERS, NO PARKING BRAKES, ABS SYSTEM, TWELVE 10 STUD HUB PILOTTED 8.25 X 22.5 STEEL DISC WHEELS. TWELVE EXTRA HEAVY DUTY MECHANICAL 225/70R22 5 16 PLY LOW PROFILE RADIAL TIRE, 2 IN. KINGPIN SETTING, FOUR BEAM DESIGN OF 13,000 PSI YIELD FLANGES AND 80,000 LB. PSI WEBS, 2 1/4 IN. APITONG HARDWOOD FLOORING WITH BRIDGE CLIPS AND CARRIAGE FLOORED, TWELVE SWINGING REMOVABLE OUT-RIGGERS PER SIDE,</p>		



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	6.00	EA	<p>ONE D RING ON EACH SIDE OF GOOSE NECK, TWO D RINGS ON EACH SIDE OF READ DECK, FIVE D RINGS ON EACH SIDE OF LOAD DECK, MECHANICAL RAISED AND LOWERED GOOSENECK USING TRUCK WINCH, AIR LOCK LATCHES ON GOOSENECK, PIPE AT FRONT OF GOOSENECK WITH CABLE LUGS FOR PICKUP EYE, LOAD BEARING WHEEL COVERS OVER REAR TIRES AND REAR DECK CENTER. 12 VOLT 7-WAY PLUG, SEALED BEAM LIGHTS, MID-TURN SIGNAL, REAR FLAPS, SANDBLASTED PRIMED AND FINISHED PAINT 5 MILS IMRON FLEET WHITE, CONSPICUITY TAPE ON SIDES, OPERATOR MANUAL 25,000 LB. APPROXIMATE EMPTY WITH FOB FLEET MANANGEMENT, JEFFERSON PARISH, LA.</p> <p><b>**REQUIRES LOUISIANA DEALERS LICENSE**</b></p> <p>MANUFACTURER:</p> <p>MANUFACTURER PART:</p> <p>VENDOR PART:</p> <p>0007 - ONE-TON PAYLOAD CAPACITY LIGHT DUTY FLATBED TRAILER 2,990 LBS. GVWR</p> <p>6 FT. X 10 FT. L LOAD DECK PLUS 48 IN. L FULL WIDTH TWO-PIECE FOLDING LOAD RAMP COVERED WITH EXPANDED METAL, 2 IN. A-FRAME BALL COUPLER, 2,000 LB. TOP WIND BOLT-ON JACK, TWO 1/4 IN. SAFETY CHAINS, WITH SAFETY LATCH HOOKS, 3 IN. CHANNEL TOUNGUE, 2 IN X 3 IN. X 3/16 IN. ANGLE FRAME AND CROSSMEMBERS. 2 IN. PINE DECK. 15 IN. HIGH RAILING PERIMETER FABRICATED OF 2 3/8 IN. DIAMETER PIPE TOP, RAIL MULTI-LEAK SPRING SUSPENSION, 3,500 LB. CAPACITY EX LUBE AXLE, 15 X 5 WHITE ONE TON PAYLOAD CAPACITY LIGHT SPOKE 5-BOLT WHEELS, TWO ST205/75R15 IN. LOAD RANGE B TIRES, DOT STOP, TURN AND CLEARANCE LIGHTS, 4-WAY FLAT ELECTRICAL PLUG, ALL WIRING IN LOOM CONDUIT, FINISH PAINTED ACRYLIC ENAMEL RED OR BLACK.</p> <p><b>**REQUIRES LOUISIANA DEALERS LICENSE/ REGISTERED WITH LOUISIANA MOTOR VEHICLES COMMISSION**</b></p> <p>MANUFACTURER:</p> <p>MANUFACTURER PART:</p> <p>VENDER PART:</p>		
8	1.00	EA	<p>0008 - SEVEN-TON PAYLOAD CAPACITY TAG-A-LONG LOWBOY TRAILER, 17,570 LBS.</p>	8452 <sup>00</sup>	8452 <sup>00</sup>

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>GVWR, 16 FT. L X 78 IN. W LOAD DECK PLUS 36 IN. FULL WIDTH BEAVERTAIL WITH TWO 54 IN. L X 21 IN. W ADJUSTABLE, SPRING ASSIST LOADING RAMPS INCLUDING GROUND BRACES, 21 IN. MAXIMUM DECK HEIGHT, 2 IN. NOMINAL OAK DECK MATERIAL, THREE ROTATING D-RIGS PER SIDE, TWO 7,200 LB. DEXTOR TORQUE-FLEX AXLES WITH 12 1/4 IN. X 2 1/2 IN. ELECTRICAL BRAKES INCULDING BREAKAWAY SYSTEM, ADJUSTABLE ALIGNMENT TIRES ON 8 HOLE STEEL DISC WHEELS, 12,000 LB. BOLT-ON DROP LEG MANUAL CRANK JACK, FOUR POSITION CAST STEEL PINTLE EYE (1 5/8 IN. STOCK-2 5/8 IN. I.D.) WITH DUAL 3/8 IN. SAFETY CHAINS, FLUSHED MOUNTED FMVSS #108 SEALED BEAM LIGHTS WITH SEALED MODULAR WIRING HARNESS, SEVEN-WAY ELECTRIAL PLUG COLOR-HIGHWAY SAFETY YELLOW. SEVEN TON PAYLOAD CAPACITY.</p> <p><b>**REQUIRES LOUISIANA DEALERS LICENSE**</b></p> <p>MANUFACTURER: <i>INTERSTATE</i></p> <p>MANUFACTURER PART: <i>14 RBS</i></p> <p>VENDOR PART: <i>N/A</i></p>		
9	2.00	EA	<p>0009 - TWELVE-TON PAYLOAD CAPACITY TAG-A-LONG TRAILER 29,900 LB. GVWR</p> <p>19 FT L X 8 FT. W LOAD DECK PLUS 5 FT. FULL WIDTH BEAVERTRAIL WITH TOW 72 IN. X 22 1/2 IN. W ADJUSTABLE, SPRING-ASSISTED LOADING RAMPS INCLUDING GROUND BRACES, 34 IN. MAXIMUM UNLOADED DECK HEIGHT WITH PIERCED BEAM CONSTRUCTION, 2 IN. NOMINAL OAK DECK MATERIAL, FULL WIDTH 8 IN. STEEL CHANNEL HEADBOARD, FIVE ROTATING D-RIGS PER SIDE, PIERCED BEAM CONSTRUCTION FOR LOW BED HEIGHT, HUTCH 9700 MULTI-POINT SPRING SUSPENSION WITH RADIUS ROD AXLE TRACKING, TANDEM 12,000 LB. AXLES WITH 12 1/4 IN. X 5 IN. ELECTRICAL BREAK-AWAY SYSTEM, EIGHT 235/85R16 E STEEL BELTED RADIAL TIRES MOUNTED ON 8 HOLE STEEL DISC WHEELS, 12,000 LB. CAPACITY DROPLEG TOP CRANK PARKING JACK, FOUR POSITION CAST STEEL PINTLE EYE ( 1 5/8 IN. STOCK, 3 IN.I.D.) WITH DUAL SAFETY CHAINS, DRAWBAR STORAGE AREA, FIVE ROTATING D-RINGS EQUALLY SPACED DOWN EACH SIDE OF THE TRAILER FLUSH MOUNTED FMVSS 108 SEALED BEAM LIGHTS WITH GROMMENTS, ALL WIRING IN MODULARE NEOPRENE JACKET WITH SEVEN WAY ELECTRICAL PLUG, HIGHWAY SAFETY YELLOW COLOR.</p> <p><b>**REQUIRES LOUISIANA DEALERS LICENSE**</b></p>	<p><i>13,658<sup>00</sup></i></p>	<p><i>22,316<sup>00</sup></i></p>

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
10	1.00	EA	<p>MANUFACTURER: <i>INTERSTATE</i></p> <p>MANUFACTURER PART: <i>24 DT</i></p> <p>VENDOR PART: <i>N/A</i></p> <p>0010 - FIFTEEN-TON PAYLOAD CAPACITY TAG-A-LONG LOWBOY TRAILER, 35,900 LB.</p> <p>GVWR 19IN X 8 FT. 6 IN. WITH LOAD DECK PLUS 6 FT. FULL WIDTH BEAVERTAIL WITH TWO 72 IN. L X 22 1/2 IN W ADJUSTABLE, SPRING-ASSIST LOADING RAMPS INCLUDING GROUND BRACES, 34 IN. MAXIMUM UNLOADED DECK, HEIGHT WITH PEIRICED BEAM CONSTRUCTION, 2 IN. NOMINAL OAK DECK MATERIAL, FULL WIDTH 8 IN. STEEL CHANNEL HEADBOARD, FIVE ROTATING D-RINGS PER SIDE, PIERCED BEAM CONSTRUCTION FOR LOW BED HEIGHT, HUTCH H-9700 MULTI-POINT SPRING 50,000 LB. SUSPENSION WITH RADIUS ROD AXLE TRACKING, TANDEM 22,500 LB. AXLES WITH ANTI-LOCK AIR BRAKE SYSTEM, 4S2M SENSOR ALL WHEELS, TOW MODULAR VALVES, SPRING BRAKE ON EACH AXLE, EIGHT 215.75R17.5 H STEEL BELTED RADIAL TIRES MOUNTED ON 8 HOLE PILOTED STEEL DISC WHEELS, 40,000 LB. LIFT CAPACITY, TWO SPEED CRANK PARKING JACK, FOUR POSITION CAST STEEL PINTLE EYE (1 5/8 IN STOCK, 3 IN. I.D.) WITH DUAL SAFETY CHAINS, DRAWBAR STORAGE AREA, FIVE ROTATING D-RINGS EQUALLY SPACED DOWN EACH SIDE OF THE TRAILER FLUSH MOUNTED FMVSS 108 SEALED BEAM LIGHTS IN RUBBER GROMMETS, ALL WIRING IN MODULAR NEOPRENE JACKET WITH SEVEN WAY ELECTRICAL PLUG, HIGHWAY SAFETY YELLOW COLOR</p> <p><b>**REQUIRES LOUISIANA DEALERS LICENSE**</b></p> <p>MUNUFACTURER: <i>INTERSTATE</i></p> <p>MANUFACTURER PART: <i>30DLA</i></p> <p>VENDOR PART: <i>N/A</i></p>	<i>17,725<sup>00</sup></i>	<i>17,725<sup>00</sup></i>
11	4.00	EA	<p>0011 - TWENTY-TON PAYLOAD CAPACITY TAG-A-LONG LOWBOY TRAILER, 45,900 LB.</p> <p>GVWR 19'L X 8'W 6"W LOAD DECK PLUS 6 FT. FULL WIDTH BEAVERTAIL WITH TWO 72 IN. L X 22 1/2 IN W ADJUSTABLE, SPRING ASSIST LOADING RAMPS, INCLUDING GROUND BRACES 34 IN. MAXIMUM DECK HEIGHT WITH PIERCED BEAM CONSTRUCTION. 2 IN. NORMAL OAK DECK MATERIAL. FULL WIDTH 8" STEEL CHANNEL HEADBOARD. FIVE ROTATING D RINGS PER SIDE. PIERCED BEAM CONSTRUCTION FOR LOW BED HEIGHT. HUTCH H-9700 MULTI POINT</p>	<i>17,474<sup>00</sup></i>	<i>69,896<sup>00</sup></i>

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	1.00	EA	<p>55,000 LB. SUSPENSION WITH RADIUS ROD AXLE TRACKING, TANDEM 15,000 LB. AXLES WITH 12 1/4 X 5" ELECTRIC BREAKS INCLUDING BREAK AWAY SYSTEM, EIGHT 215/ 75R17.5 H STEEL BELTED RADIAL TIRES MOUNTED ON 8 HOLE PILOTTED STEEL DISC WHEELS 40,000 LB. LIFT CAPACITY. TWO- SPEED CRANKPARKING JACK, FOUR POSITION CAST STEEL PINTLE EYE (1 5/8 IN. STOCK 3" I.D.) WITH DUAL SAFETY CHAINS, DRAW BAR STORAGE AREA. FIVE ROTATING D-RINGS EQUALLY SPACED DOWN EACH SIDE OF TRAILER FLUSHED MONTED FMVSS 108 SEALED BEAM LIGHTS IN RUBBER GROMMETS. ALL WIRING IN MODULAR NEOPRENE JACKET WITH SEVEN WAY ELECTRICAL PLUG. HIGHWAY SAFETY YELLOW. **REQUIRES LOUISIANA DEALERS LICENSE**  MANUFACTURER: <i>INTERSTATE</i> MANUFACTURER PART: <i>30DL6</i> VENDOR PART: <i>N/A 15TON</i></p> <p>0012 - HEAVY DUTY 60 TON CAPACITY MECHANICAL FOLDING NECK LOWBOY TRAILER,</p> <p>120,000 LBS. LOAD CPACITY CONCENTRATED IN ANY 10FT/IN LOAD AREA. MIN. 24 FT. O IN. LOAD DECK LENGTH WITH MAXIMUM 49 FT. O IN. OVERALL TRALER LENGTH. 8 FT. 6 IN OVERALL WIDTH (NOT INCLUDING SWING BRACKETS) MAXIMUM 24 IN. LOAD DECK HEIGHT AT RATED LOADED CAPACITY WITH MINIMUM 6 IN. GROUND CLEARANCE. MINIMUM 84 IN. SWING CLEARANCE. THREE (3) EACH. 25,000 LB. CAPACITY EACH AXLE. 5 IN. ROUND WITH MINIMUM 5/8 INCH WALL THICKNESS. TAPERED SPINDLES. 77 N. TRACK FULL AIR RIDE SUSPENSION WITH 50 IN. AXLE SPREAD. AIR RAISING AND LOWERING VALVE. 16 1/2 IN. X 7 IN AIR BRAKES (NO PARKING BREAKS. AUTOMATIC SLACK ADJUSTERS. 28 SPLINE. ABS 4S-2M. LOAD BEARING TYPE WHEEL WELLS COVERS OVER REAR TRI-AXLE INCLUDING CENTER AREA BETWEEN TIRES. 10 HOLE STUD (LONG). HUB PILOTTED. STEEL. CAST DRUMS. STEMCO OIL SEALS. STEEL DISC. WHEELS. 8.25 X 22.5 TWLEVE (12) EACH. 255/70R22.5 16PR LOW PROFILE RADIAL TIRES. MINIMUM SIX (6) EACH RINGS PER SIDE. MINIMUM TWELVE (12) EACH OUTRIGGERS PER SIDE TO EXTEND LOAD BED WIDTH. EACH OUTRIGGER TO BE SWING- OUT AND REMOVABLE WITH POSITIVE LATCH IN STORED POSITION. GOOSENECK TO BE FULL LOAD WIDTH. GOOSENECK LOCKING FULL AIR POWER WITH CONTROL SWITCH. FRONT END PIPE, FRONT END WITH CABLE SLING AND APPROACH PLAT. SAE 2 IN. DROP IN</p>		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
13	1.00	EA	<p>KINGPIN AT 15 IN. TO 18 IN. SETTINGS. KINGPIN PLATE HEIGHT TO BE 50 IN. ABOVE LEVEL GROUND. MINIMUM 2 1/4 IN. THICK APITONG HARDWOOD FLOORING, MINIMUM 10 IN. CHANNEL CROSSMEMBERS ON 24 IN. CENTERS. FOUR BEAM DESIGN 130,000 PSI YIELD FLANGES AND 80,000 LB. PSI YIELD WEB MAIN BEAMS. TRUCK LIGHT SEALED BEAM WITH MID-TURN SIGNAL. 12 VOLT. 7 WAY ELECTRICAL PLUG AT FRONT OF TRAILER. 3 M CONSPICUITY TAPE. DISCONTINUOUS ON EACH SIDE. OPERATOR AND MAINTENANCE MANUAL WITH ON-SITE DEMONSTRATION UPON DELIVERY SANDBLAST, EPOXY PRIMER, FINISH PAINTED FLEET WHITE POLYURETHANE PAINT TO A THICKNESS TO 5 MILS. AIR, ELECTRIC, AND HYDRAULIC LINES TO BE INSTALLED AFTER PAINTING.</p> <p><b>**REQUIRES LOUISIANA DEALERS LICENSE**</b></p> <p>MANUFACTURER:</p> <p>MANUFACTURER PART:</p> <p>VENDOR PART:</p> <p>0013 - HEAVY DUTY HYDRA NECK 35 TON DETACHABLE GOOSENECK LOWBOY TRAILER.</p> <p>CAPACITY - 70,000 LBS. TRAILER WEIGHT - 18,700 LBS. DECK WIDTH - 8 FT. 6 IN. DECK LENGTH-22FT. OVERALL LENGTH-44 FT. 5 IN. HEIGHT 24 IN.(LOADED). 80,000 PSI MINIMUM YIELD STEEL MAINFRAME. FOUR FABRICATED 16 IN. DEEP. CAMBERED I-BEAMS, CROSSMEMBERS 10 IN, PIERCED I-BEAMS SPACED AT 24 INS. GOOSENECK LENGTH 102 IN. (SWING CLEARANCE), FIFTH WHEEL HEIGHT STANDARD 50 IN. DECKING 2 IN. NOMINAL HARDWOOD. WIRING HARNESS. 7 WAY ATA PLUG FRONT RAMP-FRONT FLIP WITH GROUSERS. MAN. RAISE AND LOWER VALVE. HYDRAULICS-WETLINE HOOK-UP FOR TRACTORS PTO OPERATIONS CONTROL. CONTROL VALVE EYE LEVEL. 4 INCH RELIEF GOOSENECK. PAINT-PARISH WHITE WITH EAGER BEAVER DECALS. EIGHT TIRES 275/70R22.5 (H) STEEL BELTED RADIAL, HUBS/WHEELS-4 DISC TYPE HUBS, EIGHT (8)8.25X22.5 DISC TYPE WHEELS. STEMCO OIL SEALS. HUB PILOTED, SUSPENSION-AIR RIDE (COMBINED CAPACITY 75,000 LBS.) DUMP VALVE. AXLE TWO 5 IN. DIAMETER 25,000 LBS. EACH. TIE DOWNS 7 EACH PER SIDE ROTO RINGS. BRAKES ABS SYSTEM WITH SPRING BRAKES FORLER POWER PACK. PARKING CAST STEEL OUTRIGGERS. 14 HP KOHLER POWER PACK. <b>*REQUIRES LOUISIANA DEALERS LICENSE**</b></p>		



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
14	1.00	EA	<p>MANUFACTURE:</p> <p>MANUFACTURER PART:</p> <p>VENDOR PART:</p> <p>0014 - HEAVY DUTY HYDRA NECK 50 TON DETACHABLE GOOSENECK LOWBOY TRAILER</p> <p>CAPACITY 100,000 LBS. TRAILER WEIGHT 20,500 LBS. DECK WIDTH 8 FT. 6 IN. DECK LENGTH 24 FT. OVERALL LENGTH 48 FT. 6 IN. HEIGHT - 24 IN., 80,000 PSI. MINIMUM YIELD STEEL MAINFRAME. FOUR FABRICATED 16 INCH DEEP CAMBERED I-BEAMS CROSSMEMBERS - 10 IN. PIERCED I-BEAMS SPACED AT 24 INCHES, GOOSENECK LENGTH 102 INCHES (SWING CLEARANCE), FIFTH WHEEL HEIGHT - STANDARD 50 IN. DECKING: 5.00. NOMINAL HARDWOOD, WIRING HARNESS 7 WAY ATA PLUG. FRONT RAMP-FRONT FLIP WITH GROUSERS. MANUAL RAISE AND LOWER VALVE. HYDRAULICS-WETLINE HOOK-UP FOR TRACTOR PTO LEVEL. 4 INCH RELIEF GOOSENECK. AIR LIFT 3RD AXLE. PAINT- PARISH WHITE WITH EAGER BEAVER DECALS. TIRES 275/70R22.5 (H) STEEL BELTED RADIAL. HUBS/WHEELS SIX DISC TYPE HUBS. TWELVE 8.25 X 22.5 DISC TYPE WHEELS. STEMCO OIL SEALS. HUB PILOTED, SUSPENSION-AIR RIDE (COMBINED CAPACITY 75,000 LBS.) DUMP VALVE, AXLE THREE 5 IN DIAMETER 25,000 LBS. EACH. TIE DOWNS- 7 EACH PER SIDE ROTO RINGS. BRAKES-ABS SYSTEM WITH SPRING BRAKES FOR PARKING. CAST STEEL OUTRIGGERS. 14 HP KOHLER POWER PACK. **REQUIRES LOUISIANA DEALERS LICENSE**</p> <p>MUNUFACTURER:</p> <p>MANUFACTURER PART:</p> <p>VENDOR PART:</p>		
15	1.00	EA	<p>0015 - HEAVY DUTY HYDRA NECK 55 TON DETACHABLE GOOSENECK LOWBOY TRAILER</p> <p>CAPACITY-110,000 LBS. TRAILER WEIGHT- 22,650 LBS. DECK WIDTH 8 FT. 6 IN. DECK LENGTH-25 FT. OVERALL LENGTH-51 FT. 2 IN. HEIGHT-24 IN. 80,000 PSI MINIMUM YIELD STEEL MAINFRAME. FOUR FABRICATED 16 INCH DEEP CAMBERED I-BEAMS CROSSMEMEBERS-10 IN. PIERCED 1-10 SPACED AT 24 IN. GOOSENECK LENGTH-102 IN (SWING CLEARANCE). FIFTH WHEEL HEIGHT-STANDARD 50 IN. DECKING- 2 IN NOMINAL HARDWOOD. WIRING HARNESS-7 WAY ATA PLUG. FRONT RAMP-FRONT FLIP WITH</p>		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
16	1.00	EA	<p>GROUSERS. MAN. RAISE AND LOWER VALVE. HYDRAULICS-WETLINE HOOK-UP FOR TRACTOR. PTO OPERATIONS, CONTROLS-CONTROL VALVE EYE LEVEL. 4 IN. RELIEF GOOSENECK. AIR LIFT 3RD AXLE. PAINT-PARISH WHITE WITH EAGER BEAVER DECALS. TIRES-275/70R22.5 (H) STEEL BELTED RADIAL. HUBS/WHEELS SIX DISC TYPE HUBS. TWELVE 8.25 X 22.5 DISC TYPE WHEELS. STEMCO OIL SEALS. HUB PILOTED. SUSPENSION AIR RIDE (COMBINED CAPACITY 75,000 LBS.) DUMP VALVE. AXLE THREE 5 IN. DIAMETER, 25,000 LBS. EACH. TIE DOWNS-7 EACH PER SIDE ROTO RINGS. BRAKES-ABS SYSTEM WITH SPRING BRAKES FOR PARKING. CAST STEEL OUTRIGGERS. 4TH FLIP AXLE 14 HP KOHLER POWER PACK. LOAD BEARING WHEEL COVERS. ALUMINUM WHEELS. **REQUIRES LOUISIANA DEALERS LICENSE**</p> <p>MANUFACTURE:</p> <p>MANUFACTURER PART:</p> <p>VENDOR PART:</p>		
			<p>0016 - HEAVY DUTY HYDRA NECK 60 TON DETACHABLE GOOSENECK LOWBOY TRAILER</p> <p>CAPACITY-120,000 LBS. TRAILER WEIGHT 23,250 LBS. DECK WIDTH-8 FT. 6 IN. DECK LENGTH-25 FT. OVERALL LENGTH-53 FT. HEIGHT-24 IN. 80,000 PSI. MINIMUM YIELD STEEL FRAME. FOUR CROSSMEMBERS-10 IN. PIERCED I-BEAMS SPACED AT 24 IN. GOOSE-NECK LENGTH-102 IN. (SEING CLEARANCE). FIFTH WHEEL HEIGHT-STANDARD 50 IN. DECKING-2 IN. NOMINAL HARDWOOD. WIRING HARNESS-7-WAY ATA PLUG. FRONT RAMP-FRONT FLIP WITH GROUSERS. MAN. RAISE AND LOWER VALVE HYDRAULICS. WETLINE HOOK-UP FOR TRACTOR. PTO OPERATIONS. CONTROL VALVE EYE LEVEL. 4 IN. RELIEF GOOSENECK. AIR LIFT 3RD AXLE. PAINT-PARISH WHITE WITH EAGER BEAVER DECALS. TIRES-275-70R22.5 (H) STEEL BELTED RADIAL. HUBS/WHEELS SIX DISC TYPE HUBS. TWELVE 8.25 X 22.5 DISC TYPE WHEELS. STEMCO OIL SEALS. HUB PILOTED. SUSPENSION-AIR RIDE (COMBINED CAPACITY 75,000 LBS.). DUMP VALVE. AXLE-THREE 5 IN. DIAMETER 25,000 LBS. EACH. TIE DOWNS-7 EACH PER SIDE ROTO RINGS. BRAKES-ABS SYSTEM WITH SPRING BRAKES FOR PARKING. CAST STEEL OUTRIGGERS. 4TH FLIP AXLE. 14 HP KOHLER POWER PACK. LOAD BEARING WHEEL COVERS. ALUMINUM WHEELS (OUTSIDE)</p> <p>**REQUIRES LOUISIANA DEALERS LICENSE**</p> <p>MANUFACTURER:</p>		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123633

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
17	1.00	EA	<p>MANUFACTURER PART:</p> <p>VENDOR PART:</p> <p>0017 - HEAVY DUTY DUMP TRAILER-FRAME TYPE TRI-AXLE 30 YARD TRAILER. LENGHT- 30 FT. CROSS SILL, 15 IN. SIDE THICKNESS 250 IN. SUSPENSION-INTRA-AXLE-WHEEL TYPE. STEEL BUDD. TIRE SIZE-11R25.5 AND REAR APRON. ONE (1) ELECTRIC TARP RACK. NOTE: ALUMINUM TRAILER **REQUIRES LOUISIANA DEALERS LICENSE**</p> <p>MANUFACTURER:</p> <p>MANUFACTURER PART:</p> <p>VENDOR PART:</p>		



P.O. Box 939  
Kenner, LA 70063  
PH: 504-467-6794  
FAX: 504-467-6799  
www.leetractor.net

## CORPORATE RESOLUTION

### EXCERPT FROM THE MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF LEE TRACTOR CO., INC.

AT THE MEETING OF DIRECTORS OF LEE TRACTOR CO., INC., DULY NOTICED AND HELD ON **June 20, 2018** A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS RESOLVED THAT, **Kenny Risch** as **Sales Manager** BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH **Jefferson Parish** OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFORE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN EXCERPT  
OF THE MINUTES OF THE ABOVE DATED  
MEETING OF THE BOARD OF DIRECTORS OF  
SAID CORPORATION, AND THE SAME HAS NOT  
BEEN REVOKED OR RESCINDED.

  
\_\_\_\_\_  
Nancy L. Bray, SECRETARY – TREASURER  
DATE

\_\_\_\_\_

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*



**Non-Public Works Bid****AFFIDAVIT****STATE OF** LOUISIANA**PARISH/COUNTY OF** JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: Kenny  
Risch, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized SALES MANAGER of LEE TRACTOR Co. (Entity),  
the party who submitted a bid in response to Bid Number 50-00123633, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** ✓ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Kenny Risch  
Signature of Affiant

Kenny Risch  
Printed Name of Affiant

LaOIC  
004215438

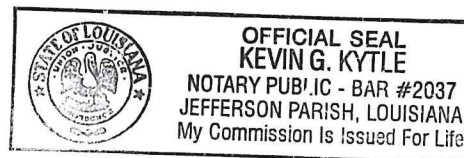
SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 6th DAY OF August 2018

[Signature]  
Notary Public

Kevin G. Kytle  
Printed Name of Notary

La Bar #2037  
Notary/Bar Roll Number



My commission expires lifetime.

[Print](#)

## Notary Search - Detail

**Name:** MR. KEVIN G. KYTLE  
**Address:** 914 WILLIAMS BLVD.  
KENNER, LA 70062  
**Phone:** (504) 469-1200  
**Notary ID Number:** 37011  
**Parish:** ST. CHARLES with STATEWIDE JURISDICTION  
**Agency:** N/A  
**Notary Type:** Attorney  
**Bar Roll #:** 2037  
**Status:** Active  
**Commission Date:** 08/21/2008  
**Oath Date:** 08/20/2008  
**Surety Expiration Date:** Not Required  
**Annual Report Current:** Not Applicable

## Notary Events

**Parish Change** Previous Parish: JEFFERSON Previous Commission Date: 10/28/1983

Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)[New Search](#)

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

---

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

---

### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **☒ WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

**rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office with the concurrence of the Director of Risk Management.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

**1) OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**2) BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/31/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Eagan Insurance Agency, LLC 2629 N. Causeway Blvd. P. O. Box 6590 Metairie LA 70002		<b>CONTACT NAME:</b> Rachel Foster <b>PHONE (A/C, No, Ext):</b> (504) 836-9600 <b>E-MAIL ADDRESS:</b> fosterr@eaganins.com <b>FAX (A/C, No):</b> (504) 836-9621	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> United Fire & Casualty Company	
		<b>INSURER B:</b> Technology Insurance Co. Inc	
		<b>INSURER C:</b> Travelers Property Casualty Co of America	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:** 18/19 MASTER**REVISION NUMBER:**

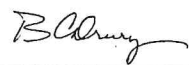
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			60461204	05/01/2018	05/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Internet Security & \$ 25,000
	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			60461204	05/01/2018	05/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			60461204	05/01/2018	05/01/2019	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> Y	N/A		TWC3711985	05/01/2018	05/01/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Inland Marine			QT 660 3229R98A TIL 18	05/01/2018	05/01/2019	Leased & Rented Equip 200,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Blanket Additional Insured and Waiver of Subrogation if required by written contract on General Liability and Auto Liability Policies. Waiver of Subrogation if required by written contract as respects to Workers Compensation.

**CERTIFICATE HOLDER**

Jefferson Parish Purchasing Department 200 Derbigny Street Suite 4400 Gretna LA 70053	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
--	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

License No. RP-2017-00109  
DPS Code: RSLA

2017-2019

Not Transferable  
Valid Only at Address Below

# Louisiana Motor Vehicle Commission

This Certifies that

Lee Tractor Co., Inc.  
10203 Airline Highway  
Saint Rose, LA 70087  
Stephen Dottolo, Dealer-Operator

is duly licensed as a  
Recreational Product(s) Dealer  
of the following

ATV(s): Kubota Utility Vehicle  
Utility Trailer(s): Interstate Cargo, Pro Pull

For the period ending April 30, 2019, unless license is sooner revoked.

In Witness whereof, LOUISIANA MOTOR VEHICLE COMMISSION, under and by virtue of the authority vested in it by the laws of the State of Louisiana, has caused this license to be issued with its seal imprinted hereon.

Dated May 1, 2017  
Signed, Sealed and Attested



Executive Director



Chairman

(To be prominently displayed in place of business)



License No. RP-2017-00017

2017-2019

Not Transferable

# Louisiana Motor Vehicle Commission

This Certifies that

Kenneth G. Risch of Hammond, LA  
has been licensed by this Commission as a  
RECREATIONAL PRODUCT SALESMAN,  
Employed by Recreational Product Dealer Licensee

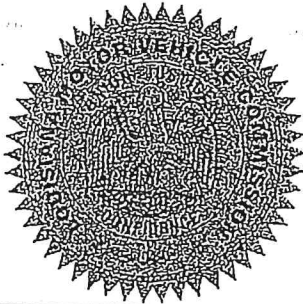
RP-2017-00109

Lee Tractor Co., Inc.  
10203 Airline Highway  
Saint Rose, LA 70087

pursuant to the laws of the State of Louisiana for the period ending April 30, 2019.

Louisiana Motor Vehicle Commission

Dated May 1, 2017



Executive Director

NOTE: This Certificate is to be retained by the Employer  
It is to be returned by the Employer to the Commission  
Office at 3519 12<sup>th</sup> Street, Metairie, LA 70002, within ten  
days of the termination of the Salesman's employment.

Termination Date:

## Louisiana Motor Vehicle Commission

License No. RP-2017-00017

2017-2019

This is to Certify that

Kenneth G. Risch of Hammond, LA  
has been duly licensed by this Commission as a  
RECREATIONAL PRODUCT SALESMAN,  
Employed by Recreational Product Dealer Licensee  
RP-2017-00109 Lee Tractor Co., Inc.  
Saint Rose, LA 70087

For the period ending 4/30/2019.  
Louisiana Motor Vehicle Commission

Executive Director  
(OVER)

Dated: 5/01/2017



**Bid Number 50-00123633**

**ONE (1) YEAR CONTRACT FOR TRAILERS FOR THE JEFFERSON PARISH  
DEPARTMENT OF FLEET MANAGEMENT**

**BID DUE: AUGUST 9, 2018 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Misty A. Camardelle  
Buyer Email: [mcamardelle@jeffparish.net](mailto:mcamardelle@jeffparish.net)  
Buyer Phone: 504-364-2683**





# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Renny Simno  
Director

July 2018

## CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

### **Other Changes Continued:**

- For all advertised sealed bids, written evidence of signature authority must be included with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- **Proof of insurance in the form of a current certificate evidencing coverages is required with bid submission.** Bidders must read the insurance requirements attachment included in each bid package for specific instructions. Upon contract execution, successful bidder must produce final insurance certificates in accordance with Jefferson Parish insurance requirements.

**Bidders should reference the "Additional Requirements" section of the bid instructions and/or the "Important Notice to Bidders" included in the bid package for specific requirements to respond accordingly.**

For more information, please call Jefferson Parish Purchasing at 504-364-2678.

Joseph S. Yenni Building – 1221 Elmwood Park Blvd., Ste. 404, Jefferson, LA 70123  
Office 504.364.2678

General Government Bldg. – 200 Derbligny St – Suite 4400 - Gretna, LA 70053  
Office 504.364.2678

Email: [Purchasing@jeffparish.net](mailto:Purchasing@jeffparish.net) Website: [www.jeffparish.net](http://www.jeffparish.net)



## **ONE (1) YEAR CONTRACT FOR TRAILERS FOR JEFFERSON PARISH DEPARTMENT OF FLEET MANAGEMENT**

**General:** Vendors are required to indicate the following information where required in the appropriate line items of the bid form: Manufacturer, manufacturer part number and vendor part number.

**Louisiana State Dealer's License:** In accordance with LA RS 32:1254 et seq and LA RS 38:2212.8, a Louisiana State Dealer's License is required. All bidders must provide a copy of their Louisiana Dealer's License with their bid submission. Failure to submit this copy will result in bid rejection.

**Order Placement and Delivery of Trailers:**

Upon order placement approved by Fleet Management, the successful vendor shall deliver trailers within 160 days of order placement.

**Servicing of Trailers:**

Successful vendor must pick up and/or deliver trailers for factory maintenance and/or warranty services within one (1) hour of notification by the Jefferson Parish Fleet Management Department. The trailers will be picked up and delivered to 4901 Jefferson Hwy., Suite A, Jefferson, LA 70121.

**Brand Names:**

Where brand names are specified, it is for the purpose of establishing minimum standard of quality. Bids may be submitted for products for equal quality, provided the brand names are specified in the respective line items as indicated.

**Pricing:**

All pricing shall be firm for one (1) year as stated in contract or until contract expiration whichever is later.

**Trailer Warranty Information:**

All new trailers must be delivered complete with standard factory warranty of a minimum of one year.

**Trailer Manuals:**

Upon delivery of trailers, the successful vendor must provide manuals as indicated by each appropriate line item. Electronic copies of these manuals may be supplied at the successful vendor's cost.

**Safety Specifications for All Trailers:**

Must meet or exceed all federal and state safety standards.

DATE: 7/25/2018  
BID NO.: 50-00123633

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

## JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

BUYER: MCamardelle@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 8/09/2018 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

### LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

#### THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office which will then respond in writing as soon as possible.

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.



**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.

**10, 12, 13, 15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations or warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.



<b>Form W-9</b> (Rev. November 2005) Department of the Treasury Internal Revenue Service	<b>Request for Taxpayer Identification Number and Certification</b>	Give form to the requester. Do not send to the IRS.
Name (as shown on your income tax return) <u>Lee Tractor Co, Inc.</u>		
Business name, if different from above		
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other		
Address (number, street, and apt. or suite no.) <u>10203 Airline Hwy</u>		
City, state, and ZIP code <u>St. Rose, LA 70087</u>		
List account number(s) here (optional)		
Requester's name and address (optional)		
<input type="checkbox"/> Exempt from backup withholding		
<b>Part I Taxpayer Identification Number (TIN)</b>		
Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.		
Social security number <div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>		
or Employer identification number <u>72-0310174-05</u>		
<b>Part II Certification</b>		
Under penalties of perjury, I certify that:		
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and		
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and		
3. I am a U.S. person (including a U.S. resident alien).		
<b>Certification Instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)		
Sign Here	Signature of U.S. person <u>Mary J. J.</u>	Date <u>12-5-07</u>
<b>Purpose of Form</b>		
A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.		
U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:		
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),		
2. Certify that you are not subject to backup withholding, or		
3. Claim exemption from backup withholding if you are a U.S. exempt payee.		
In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.		
<b>Note.</b> If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.		
For federal tax purposes, you are considered a person if you are:		
<ul style="list-style-type: none"> <li>• An individual who is a citizen or resident of the United States,</li> <li>• A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or</li> <li>• Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-5(a) and 7(a) for additional information.</li> </ul>		
<b>Special rules for partnerships.</b> Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.		
The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:		
<ul style="list-style-type: none"> <li>• The U.S. owner of a disregarded entity and not the entity.</li> </ul>		