



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

5000123733 LIQUID GALLON SOAP DIAL BASICS PN08628
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

26-Jul-2018 04:18:01 PM

DATE: 7/26/2018

BID NO.: 50-00123733

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: CGASPER@jeffparish.net

Bids will be received until 11:00 AM, 8/03/2018 via online at www.jeffparishbids.net or by hand delivery, USPS mail or other courier service to Purchasing Department, 200 Derbigny Street (General Government Building), Suite 4400, Gretna, LA 70053. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at purchasing.jeffparish.net and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office as appropriate and a written response will be provided as soon as possible.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

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1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 7/26/2018

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00123733

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: CGASPER

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

10 WORKING

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

10 WORKING

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

10 WORKING

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 12-0991128

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***

FIRM NAME:

SIGNATURE:

(Must be signed here)

PRINT OR TYPE NAME:

ADDRESS:

CITY, STATE:

ZIP:

TELEPHONE:

FAX:

EMAIL ADDRESS:

TOTAL PRICE OF ALL BID ITEMS: \$ 346.50

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00123733

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			HYGIENE PRODUCTS, PRISON APPARREL AND UNDERWEAR FOR JEFFERSON PARISH JUVENILE SERVICES		
1	10.00	CS	0001 - LIQUID GALLON SOAP GALLON DIAL BASICS 4 PER CASE ITEM NUMBER: PN08628.	34.65 DIAL 06047 PK 4/1 GALLON	346.50
2	2.00	CS	0002 - SHAMPOOS, 12 OUNCE ARGAN OIL 12 PER CASE. ITEM NUMBER: 25199.	NB	NB
3	2.00	CS	0003 - SHAMPOOS, 8.45 OUNCE CREME OF NATURE, 12 PER CASE. ITEM NUMBER: 23789.	NB	NB
4	2.00	CS	0004 - STYLING GEL, 4.4 OUNCE LET'S JAM! EXTRA HOLD, 6 PER CASE. ITEM NUMBER: 6156.	NB	NB
5	12.00	EA	0005 - TRISTITCH JUMPSUIT UNIFORMS RAGLAN SHORT SLEEVES; ONE BREAST POCKET, ELASTICIZED WAISTBAND FOR MAXIMUM GIVE, HEMMED SLEEVES AND BOTTOMS, TRIPLE- NEEDLE STITCH, SIZE: SMALL COLOR: ORANGE ITEM NUMBER: OJS.	NB	NB
6	12.00	EA	0006 - TRISTITCH JUMPSUIT UNIFORMS RAGLAN SHORT SLEEVES; ONE BREAST POCKET, ELASTICIZED WAISTBAND FOR MAXIMUM GIVE, HEMMED SLEEVES AND BOTTOMS, TRIPLE- NEEDLE STITCH SIZE: MEDIUM COLOR: ORANGE ITEM NUMBER: OJS.	NB	NB
7	4.00	DZ	0007 - WHITE BOXERS, POLY/COTTON BLEND, FLY FRONTS, ELASTIC WAISTBANDS FOR ADDED ROOM AND COMFORT. SIZE: SMALL ITEM NUMBER: EBXLSQ.	NB	NB
8	4.00	DZ	0008 - WHITE BOXERS, POLY/COTTON BLEND, FLY FRONTS, ELASTIC WAISTBANDS FOR ADDED ROOM AND COMFORT. SIZE: MEDIUM ITEM NUMBER: EBXLSQ.	NB	NB



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Renny Simno
Director

July 2018

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

Other Changes Continued:

- For all advertised sealed bids, written evidence of signature authority must be included with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- **Proof of insurance in the form of a current certificate evidencing coverages is required with bid submission.** Bidders must read the insurance requirements attachment included in each bid package for specific instructions. Upon contract execution, successful bidder must produce final insurance certificates in accordance with Jefferson Parish insurance requirements.

Bidders should reference the "Additional Requirements" section of the bid instructions and/or the "Important Notice to Bidders" included in the bid package for specific requirements to respond accordingly.

For more information, please call Jefferson Parish Purchasing at 504-364-2678.

Joseph S. Yenni Building – 1221 Elmwood Park Blvd., Ste. 404, Jefferson, LA 70123
Office 504.364.2678
General Government Bldg. – 200 Derbigny St – Suite 4400 - Gretna, LA 70053
Office 504.364.2678
Email: Purchasing@jeffparish.net Website: www.jeffparish.net

ECONOMICAL JANITORIAL & PAPER SUPPLIES, INC.

P.O. BOX 23607
NEW ORLEANS, LA 70183
(504) 464-7166
FAX (504) 465-9563

July 31, 2018

Special Meeting of the Board of Directors of
Economical Janitorial & Paper Supplies LLC

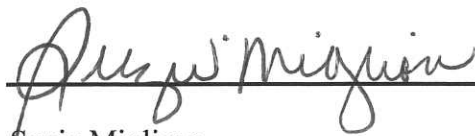
A special meeting of the Board of Directors was called on Tuesday, July 31, 2018 at the offices of Economical Janitorial & Paper Supplies, LLC located at:

1420 Sams Avenue
Suite F
Harahan, LA 70123

Suzie Migliore was appointed chairperson of the meeting and a waiver of notice and of the reading of the previous meeting minutes was approved by all present which included all directors.

The purpose of this meeting was to authorize Suzie Migliore, President of Economical Janitorial & Paper Supplies, LLC to bid Sealed Bid No.: 50-00123733 For Jefferson Parish Services.

All present voted to authorize the above and being no further business the chairperson adjourned the meeting.

A handwritten signature in dark ink, appearing to read "Suzie Migliore", is written over a horizontal line.

Suzie Migliore

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/31/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J Smith Lanier & Co-Lexington Marsh & McLennan Agency, LLC P O Box 2030 Lexington, KY 40588		CONTACT NAME: Brenda Stickrod PHONE (A/C, No, Ext): 800-796-3567 E-MAIL ADDRESS: FAX (A/C, No): 859-254-8020															
INSURED Economical Janitorial & Paper Supplies P. O. Box 23607 New Orleans, LA 70183		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Zurich American Insurance Compa</td> <td>16535</td> </tr> <tr> <td>INSURER B : Travelers Property Casualty Co.</td> <td>25674</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Zurich American Insurance Compa	16535	INSURER B : Travelers Property Casualty Co.	25674	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER C :																	
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INSURER E :																	
INSURER F :																	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		GLO435382706	01/01/2018	01/01/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		BAP435382806	01/01/2018	01/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000		ZUP91M2462218NF	01/01/2018	01/01/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC435382606	01/01/2018	01/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Bid #50-00123733 Jefferson Parish Purchasing Department

The Jefferson Parish, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council are included as additional insured as per written contract but only with respects to the auto liability and general liability insurance and subject to the provisions and limitations of the policy.

CERTIFICATE HOLDER

CANCELLATION

Jefferson Parish Purchasing
 Department
 200 Derbigny Street, Suite 400
 Gretna, LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



#1



DIAL® BASICS HYPOALLERGENIC LIQUID SOAP

Dial® Basics soap is a mild, hypoallergenic liquid lotion soap that is gentle on the skin. With its fresh floral fragrance and rich lotion look and feel, Dial® Basics soap is a premium product with an emphasis on value. Perfect for any commercial setting including healthcare facilities, schools, offices, restaurants, daycares and more.

95%
Natural
Origin

*This product meets Green Seal™ Standard GS-41A based on effective performance and protective limits on VOCs and human & environmental toxicity. GreenSeal.org

FORMULA SPECIFICATIONS

pH	4.9 ✓
Hypoallergenic	Yes ✓
Skin Conditioners	
• Glycerin - Humectant to Keep Skin Moist	
• PEG-7 Glyceryl Cocoate - Skin Conditioner/Emollient	
• Cocamidopropyl PG-Dimonium Chloride - Skin Conditioner	

	Dial® Basics Liquid Soap Decor Pump	Dial® Basics Liquid Soap Pump	Dial® Basics Liquid Soap Flex Pak	Dial® Basics Liquid Soap Refill Cartridge	Dial® Basics Liquid Soap
Case #	17000 06028	17000 06044	17000 06045	17000 06046	17000 06047
Size	7.5 oz.	16 oz.	800 mL	1 Liter	1 Gallon
Pack	12	12	12	8	4

See Page 25 for The Dial® Dispenser for Liter Liquid Soaps

See Page 10 for Green Seal™ Information



SWEETHEART® PINK LOTION SOAP

Sweetheart® Lotion Soap is an excellent cost-effective choice for use in almost any facility.

	Sweetheart® Pink Lotion Soap	Sweetheart® Pink Lotion Soap
Case #	23400 99506	23400 80846
Size	800 mL Flex Pak	1 Gallon
Pack	12	4



SWEETHEART® ANTIBACTERIAL SOAP

Recommended for hand washing to decrease bacteria on the skin. Use in any institutional environment. Contains Triclosan.

	Sweetheart® Antibacterial Soap
Case #	23400 96507
Size	800 mL Flex Pak
Pack	12



LURON® EMERALD LOTION SOAP

Luron® Emerald Lotion soap is formulated with added skin conditioners to help keep hands feeling soft and smooth after use. With its rich, viscous formula and creamy lather, Luron lotion soap is perfect for any commercial setting.

FORMULA SPECIFICATIONS

pH	6.2
Fragrance	Citrus Floral
Color	Clear Emerald Green

Luron® Lotion Soap Refill Cartridge

Case #	23400 84050
Size	1 Liter
Pack	8



LIQUID HAND SOAPS



Revision Number: 009.0

Issue Date: 10/22/2014

1. IDENTIFICATION OF THE SUBSTANCE OR MIXTURE AND OF THE SUPPLIER**Product identifier used on the label:**

Dial Naturals Tangerine & Guava Liquid Hand Soap
DMD Dial Naturals Rosemary & Mint Liquid Hand Soap
Dial Essentials Liquid Hand Soap – Jasmine & Watermint, Grapefruit & Pomegranate, Coconut & Shea Butter
DMD Dial Basics Liquid Hand Soap
Rubbermaid Dial Basics Liquid Hand Soap

Other means of identification:

1618985, 1632586, 1662142, 1680684 (Dial Naturals Tangerine & Guava); 1728233 (DMD Dial Naturals Rosemary&Mint); 1073569, 1633173, 1680845 (Dial Essentials–Jasmine & Watermint); 1073566, 1633174, 1680860 (Dial Essentials–Grapefruit & Pomegranate); 1198025, 1633155, 1662385, 1680770 (Dial Essentials–Coconut & Shea Butter); 1752779 (DMD Dial Basics); 1838800 (Rubbermaid Basics)

Recommended use of the chemical and restrictions on use: Soap, Liquid; No restrictions on use

Name, address and telephone number of the chemical manufacturer:

The Dial Corporation, a Henkel Company
7201 E. Henkel Way
Scottsdale, AZ 85255-9672 USA

CHEMTREC: 1-800-424-9300 (24 hours daily)
Internet: www.henkelna.com

Emergency telephone number: Medical Emergencies: 1-888-689-9082

2. HAZARD IDENTIFICATION

The hazards described in this OSHA Globally Harmonized System Safety Data Sheet (SDS) are not intended for consumers, and does not address consumer use of the product. For information regarding consumer applications of this product, refer to the product label.

Classification of the substance or mixture in accordance with paragraph (d) of §1910.1200

HAZARD CLASS	HAZARD CATEGORY
EYE IRRITATION	2A

Signal word, hazard statement(s), symbol(s) and precautionary statement(s) in accordance with paragraph (f) of §1910.1200

Signal word: WARNING
Hazard Statement(s): Causes serious eye irritation.



Symbol(s):

Precautionary Statements:

Prevention: Wash thoroughly after handling.
Wear eye and face protection.
Response: IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to remove. Continue rinsing.
If eye irritation persists: Get medical attention.
Storage: Not prescribed
Disposal: Not prescribed

Hazards not otherwise classified: Not available.

Classification complies with OSHA Hazard Communication Standard (29 CFR 1910.1200) and is consistent with the provisions of the United Nations Globally Harmonized System of Classification and Labeling of Chemicals (GHS).

See Section 11 for additional toxicological information.

3. COMPOSITION / INFORMATION ON INGREDIENTS

The following chemicals are classified as health hazards in accordance with paragraph (d) of § 1910.1200.

Chemical Name*	CAS Number (Unique Identifier)	Concentration	Classification §1910.1200
1-Propanaminium, 3-amino-N-(carboxymethyl)-N,N-dimethyl-, N-coco acyl derivs., hydroxides, inner salts	61789-40-0	1 – 5 %	Eye irritation 2A Skin irritation 2 Skin Sensitization 1 Chronic hazards to the aquatic environment 3
Alcohols, C10-16, ethoxylated, sulfates, sodium salts, 2EO	68585-34-2	1 – 5 %	Eye irritation 2A Skin irritation 2 Chronic hazards to the aquatic environment 3
Glycerol	56-81-5	1 – 5 %	Eye irritation 2A

*The specific chemical identity and/or exact percentage (concentration) of composition has been withheld because a trade secret is claimed in accordance with paragraph (i) of §1910.1200.

4. FIRST AID MEASURES

Description of necessary measures

Inhalation: Remove from exposure area to fresh air. Treat symptomatically and supportively. If any symptoms appear, get medical attention.

Skin contact: Rinse affected area with large amounts of mild soap and water until no evidence of product remains. Discontinue exposure. Get medical attention if irritation persists.

Eye contact: Rinse eyes immediately with plenty of water, occasionally lifting upper and lower lids, until no evidence of product remains. Get medical attention if pain or irritation develops.

Ingestion: Dilution by rinsing the mouth and giving water or milk to drink is generally recommended. Contact physician or local poison control center.

Most important symptoms and effects, both acute and delayed

After eye contact: Can cause mild to moderate eye irritation. After skin contact: Repeated or prolonged excessive exposure may cause irritation or dermatitis. After ingestion: Nausea and possible vomiting may occur. After inhalation: Unlikely to occur due to the physical properties of the product. At elevated temperatures, vapors or mists may cause irritation.

Indication of any immediate medical attention and special treatment needed

After eye contact: Rinse eyes with plenty of water until no evidence of product remains. After skin contact: Rinse affected area with large amounts of water until no evidence of product remains. After ingestion: Dilution by rinsing the mouth and giving a glass of water to drink is generally recommended. After inhalation: Remove from exposure area to fresh air.

5. FIRE FIGHTING MEASURES

Suitable (and unsuitable) extinguishing media

Suitable extinguishing media: Dry chemical, carbon dioxide, water spray or regular foam.

Unsuitable extinguishing media: None known

Specific hazards arising from the chemical

Oxides of carbon and oxides of nitrogen.

Special protective equipment and precautions for fire-fighters

In case of fire, wear a full-face positive-pressure self-contained breathing apparatus and protective suit. Shut off all ignition sources. Move containers from fire area if you can do it without risk. Apply cooling water to sides of containers that are exposed to flames until well after fire is out. Use flooding amounts of water as a fog, solid streams may be ineffective. Avoid breathing hazardous vapors, keep upwind.

6. ACCIDENTAL RELEASE MEASURES

Personal precautions, protective equipment and emergency procedures

Wear skin, eye and respiratory protection as recommended in Section 8. Stop leak if you can do it without risk. Spills present a slipping hazard. Keep unnecessary personnel away. Ventilate spill area if possible. Make sure area is slip-free before re-opening to traffic.

Environmental Precautions

Small or household quantities may be disposed in sewer or other liquid waste system. For larger quantities check with your local water treatment plant.

Methods and materials for containment and cleaning up

SMALL SPILLS: Contain and absorb with sand or other absorbent material and place into clean, dry containers for later disposal. Wash site of spillage thoroughly with water. **LARGE SPILLS:** Dike far ahead of spill to prevent further movement. Recover by pumping or by using a suitable absorbent material and place into containers for later disposal. Dispose in suitable waste container.

7. HANDLING AND STORAGE

Precautions for safe handling

The Dial Corporation, a Henkel Company; 7201 E. Henkel Way; Scottsdale, AZ 85255-9672	
Liquid Hand Soap	Page 2 of 6

Do not get in eyes. Do not take internally. Use with adequate ventilation. Avoid generating aerosols and mists.

Conditions for safe storage, including any incompatibilities

Store in original containers in a cool dry area. Storage areas for large quantities (warehouse) should be well ventilated. Keep the containers tightly closed when not in use.

8. EXPOSURE CONTROLS / PERSONAL PROTECTION

OSHA permissible exposure limit (PEL), American Conference of Governmental Industrial Hygienists (ACGIH) Threshold Limit Value (TLV), and any other exposure limit used or recommended by the chemical manufacturer, importer, or employer preparing the safety data sheet, where available.

Hazardous Component(s)	ACGIH	OSHA PEL	AIHA WEEL	OTHER
Glycerol	None	5 mg/m3 PEL Respirable fraction. 15 mg/m3 PEL Total dust.	None	None

Appropriate engineering controls

Provide local exhaust or general dilution ventilation to keep exposure to airborne contaminants below the permissible exposure limits where mists or vapors may be generated.

Individual protection measures

Respiratory: Air contamination monitoring should be carried out where mists or vapors are likely to be generated, to assure that the employees are not exposed to airborne contaminants above the permissible exposure limits.

Eye: Safety glasses are required to prevent eye contact where dusty conditions may occur.

Hand/Body: Protective gloves are required where repeated or prolonged skin contact may occur.
Protective clothing is required where repeated or prolonged skin contact may occur.

9. PHYSICAL AND CHEMICAL PROPERTIES

Appearance:	liquid, pearl, colorless
Odor:	fruity, herby, green
Odor threshold:	Not available
pH:	4.50 - 5.25 (25 °C)
Melting point/ range:	Not available.
Boiling point/range:	Not available.
Flash point:	> 93.3 °C (> 199.94 °F)
Evaporation rate:	Not available.
Flammable/Explosive limits - lower:	Not available.
Flammable/Explosive limits - upper:	Not available.
Vapor pressure:	Not available.
Vapor density:	Not available.
Solubility in water:	Soluble
Partition coefficient (n-octanol/water):	Not available.
Autoignition temperature:	Not available.
Decomposition temperature:	Not available.
Viscosity:	Not available.
VOC content:	Not available.
Specific gravity:	Not available.

10. STABILITY AND REACTIVITY

Reactivity: This product may react with strong alkalis.

Chemical stability: Stable under normal ambient temperature (70°F, 21°C) and pressure (1 atm).

Possibility of hazardous reactions: Hazardous polymerization has not been reported to occur under normal temperatures and pressures.

Conditions to avoid: Avoid storing in direct sunlight and avoid extremes of temperature.

Incompatible materials: Strong oxidizers and alkalis.

Hazardous decomposition products: Thermal decomposition may release toxic and/or hazardous gases, including ammonia.

11. TOXICOLOGICAL INFORMATION

Likely routes of exposure including symptoms related to characteristics

Inhalation: Unlikely to occur due to the physical properties of the product. At elevated temperatures, vapors or mists may cause irritation.

Skin contact: Repeated or prolonged excessive exposure may cause irritation or dermatitis.

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Liquid Hand Soap	Page 3 of 6

Eye contact: Can cause mild to moderate eye irritation.

Ingestion: May cause mild gastrointestinal irritation with nausea, vomiting, diarrhea and abdominal pain.

Physical/Chemical: No physical/chemical hazards are anticipated for this product.

Other relevant toxicity information:

This product is a personal care or cosmetic product. Direct contact with eyes may cause irritation. No adverse effects are anticipated to skin from normal use.

Numerical measures of toxicity, including delayed and immediate effect

Hazardous Component(s)	LD50s and LC50s	Immediate and Delayed Health Effects
1-Propanaminium, 3-amino-N-(carboxymethyl)-N,N-dimethyl-, N-coco acyl derivs., hydroxides, inner salts	None	Irritant, Allergen
Alcohols, C10-16, ethoxylated, sulfates, sodium salts, 2EO	None	Irritant
Glycerol	None	Blood, Irritant, Kidney, Nuisance dust

Carcinogenicity information

Hazardous Component(s)	NTP Carcinogen	IARC Carcinogen	OSHA Carcinogen
1-Propanaminium, 3-amino-N-(carboxymethyl)-N,N-dimethyl-, N-coco acyl derivs., hydroxides, inner salts	No	No	No
Alcohols, C10-16, ethoxylated, sulfates, sodium salts, 2EO	No	No	No
Glycerol	No	No	No

Carcinogenicity None of the ingredients in this product are listed as carcinogens by the International Agency for Research on Cancer (IARC), the National Toxicology Program (NTP) or the Occupational Safety and Health Administration (OSHA).

Mutagenicity None of the ingredients in this product are known to cause mutagenicity.

Toxicity to reproduction None of the ingredients in this product are known to have reproductive, fetal, or developmental hazards.

12. ECOLOGICAL INFORMATION

Aquatic Toxicity:

This product is anticipated to be safe for the environment at concentrations predicted in household settings under normal use conditions. The following toxicity information is available for the hazardous ingredient(s) when used as technical grade and is provided as reference for the occupational settings.

Toxicity to fish:

Hazardous substances	Value type	Value	Acute toxicity study	Exposure time	Species	Method
1-Propanaminium, 3-amino-N-(carboxymethyl)-N,N-dimethyl-, N-coco acyl derivs., hydroxides, inner salts	LC50	6.7 mg/l	Fish	96 h	Brachydanio rerio	ISO 7346-1
Alcohols, C10-16, ethoxylated, sulfates, sodium salts, 2EO	LC50	4.9 mg/l	Fish	96 h	Salmo sp.	OECD 203
Glycerol	LC50	> 250 mg/l	Fish	48 h	Leuciscus idus	DIN 38412-15

Toxicity to aquatic invertebrates:

Hazardous substances	Value type	Value	Acute toxicity study	Exposure time	Species	Method
1-Propanaminium, 3-amino-N-(carboxymethyl)-N,N-dimethyl-, N-coco acyl derivs., hydroxides, inner salts	EC50	3.7 mg/l	Daphnia	24 h	Daphnia magna	OECD 202
Alcohols, C10-16, ethoxylated, sulfates, sodium salts, 2EO	EC50	3.1 mg/l	Daphnia	48 h	Daphnia magna	OECD 202
Glycerol	EC50	> 10000 mg/l	Daphnia	24 h	Daphnia magna	OECD 202

Toxicity to algae:

Hazardous substances	Value type	Value	Acute toxicity study	Exposure time	Species	Method
1-Propanaminium, 3-amino-N-(carboxymethyl)-N,N-dimethyl-, N-coco acyl derivs., hydroxides, inner salts	EC50	2.6 mg/l	Algae	72 h	Scenedesmus subspicatus	OECD 201
Alcohols, C10-16, ethoxylated, sulfates, sodium salts, 2EO	EC50	2.5 mg/l	Algae	96 h	Selenastrum quadricuada	OECD 201
Glycerol	EC50	> 10000 mg/l	Algae	96 h	Selenastrum quadricuada	OECD 201

Persistence and Degradability: The persistence and degradability of this product has not been determined. The hazardous ingredients are readily biodegradable.

Hazardous substances	Result value	Route of application	Species	Method
1-Propanaminium, 3-amino-N-(carboxymethyl)-N,N-dimethyl-, N-coco acyl derivs., hydroxides, inner salts	Readily biodegradable	aerobic	86 %	OECD 301 D (closed bottle)
Alcohols, C10-16, ethoxylated, sulfates, sodium salts, 2EO	Readily biodegradable	aerobic	80 – 83 %	OECD 301 B (CO2 evolution)
Glycerol	Readily biodegradable	aerobic	90 – 94 %	EU Method C.4-E (closed bottle)

Bioaccumulation Potential: The bioaccumulation potential of this product has not been determined.

Mobility: The mobility of this product (in soil and water) has not been determined.

13. DISPOSAL CONSIDERATIONS

Waste Number and Description: Not applicable, not regulated.

Disposal Considerations:

Disposal of products: This product is not a RCRA hazardous waste and can be disposed of in accordance with federal, state and local regulations.

Disposal of packages: Place in trash.

Additional information: Observe all federal, state and local regulations when storing or disposing of this substance

14. TRANSPORT INFORMATION

The information in this section is for reference only and should not take the place of a shipping paper (bill of lading) specific to an order. Please note that the proper shipping classification may vary by packaging, properties, and mode of transportation.

U.S. Department of Transportation Ground (49 CFR)

Proper shipping name: Not regulated

Hazard class or division: None

Identification number: None

Packing group: None

International Air Transportation (ICAO/IATA)

Proper shipping name: Not regulated

Hazard class or division: None

Identification number: None

Packing group: None

Water Transportation (IMO/IMDG)

Proper shipping name: Not regulated

Hazard class or division: None

Identification number: None

Packing group: None

15. REGULATORY INFORMATION

Occupational Safety and Health Act: Hazard Communication Rule, 29 CFR 1910.1200: The Occupational Safety and Health Administration (OSHA) require Material Safety Data Sheets (MSDSs) to provide information about any hazard that may be associated with the product and make this information available in the workplace. Since the use pattern and exposure in the workplace are generally not consistent with those experienced by consumers, this MSDS may contain health hazard information not relevant to consumer use.

United States Regulatory Information:

TSCA 8 (b) Inventory Status: All components are listed or are exempt from listing on the Toxic Substances Control Act Inventory.

TSCA 12 (b) Export Notification: None above reporting de minimis

CERCLA/SARA Section 302 EHS: The following components are subject to reporting levels established by SARA Title III, Section 302: Formaldehyde (CAS# 50-00-0).

CERCLA/SARA Section 311/312: Not available.

CERCLA/SARA Section 313: None above reporting de minimis

California Proposition 65: No California Proposition 65 listed chemicals are known to be present.

Canada Regulatory Information:

CEPA DSL/NDL Status: One or more components are not listed on, and are not exempt from listing on either the Domestic Substances List or the Non-Domestic Substances List.

16. OTHER INFORMATION

DISCLAIMER: The data contained herein are furnished for information only and are believed to be reliable. However, Henkel Corporation and its affiliates ("Henkel") does not assume responsibility for any results obtained by persons over whose methods Henkel has no control. It is the user's

responsibility to determine the suitability of Henkel's products or any production methods mentioned herein for a particular purpose, and to adopt such precautions as may be advisable for the protection of property and persons against any hazards that may be involved in the handling and use of any Henkel's products. In light of the foregoing, Henkel specifically disclaims all warranties, express or implied, including warranties of merchantability and fitness for a particular purpose, arising from sale or use of Henkel's products. Henkel further disclaims any liability for consequential or incidental damages of any kind, including lost profits.

This safety data sheet contains changes from the previous version in sections: New Safety Data Sheet format.

Prepared by: R&D Support Services

Issue date: 10/22/2014

Supersedes: Rev. 8, 08/06/2014