



Bid Number 50-00121413

**TWO (2) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS
(SLOPED AND FLAT) FOR THE JEFFERSON PARISH DEPARTMENT OF
PUBLIC WORKS – DRAINAGE**

BID DUE: DECEMBER 19, 2017 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053**

**Buyer Name: Misty A. Camardelle
Buyer Email: mcamardelle@jeffparish.net
Buyer Phone: 504-364-2683**

BD NO.: 50-00121413

BID FORM
Non Public Works**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO XMAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF March 20, 2018.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

29959**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Rotolo Consultants, Inc.ADDRESS: 38001 Brownsvillage Rd.CITY, STATE: Slidell, LAZIP: 70460

TELEPHONE: (985) 643-2427

FAX: (985) 643-2691

EMAIL ADDRESS: kmrotolo@rotoloconsultants.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1NUMBER: 2NUMBER: 3

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 5,162,610.00

AUTHORIZED

SIGNATURE: Keith Rotolo

Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

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DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/ALOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 29959**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Rotolo Consultants, Inc. - Keith RotoloADDRESS: 38001 Brownsvillage Rd.CITY, STATE: Slidell, LAZIP: 70460TELEPHONE: (985) 643-2427FAX: (985) 643-2691EMAIL ADDRESS: kmrotolo@rotoloconsultants.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

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TOTAL PRICE OF ALL BID ITEMS: \$ 5,162,610.00

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Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121413

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	6.00	EA	TWO (2) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS (SLOPED AND FLAT) FOR THE JEFFERSON PARISH DEPARTMENT OF DRAINAGE		
			0010 - DRAINAGE WB CANALS (SLOPES) - ATTACHMENT "A"	\$ 94,271.00	\$ 565,626.00
2	18.00	EA	CATEGORY 1 - CUT 2 TIMES A YEAR		
			SEE ATTACHMENT "A" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.		
3	6.00	EA	0020 - DRAINAGE WB CANALS (SLOPES) - ATTACHMENT "B"	\$ 27,965.00	\$ 503,370.00
			CATEGORY 2 - CUT 6 TIMES A YEAR		
4	18.00	EA	SEE ATTACHMENT "B" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.		
			0030 - DRAINAGE WB CANALS (TOPS) - ATTACHMENT "C"	\$ 36,195.00	\$ 217,170.00
5	18.00	EA	CATEGORY 3 - CUT 2 TIMES A YEAR		
			SEE ATTACHMENT "C" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.		
6	54.00	EA	0040 - DRAINAGE WB CANALS (TOPS) - ATTACHMENT "D"	\$ 13,759.00	\$ 247,662.00
			CATEGORY 4 - CUT 6 TIMES A YEAR		
7	18.00	EA	SEE ATTACHMENT "D" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.		
			0050 - DRAINAGE EB CANALS (SLOPES) - ATTACHMENT "E"	\$ 146,405.00	\$ 2,635,290.00
8	54.00	EA	CATEGORY 5 - CUT 6 TIMES A YEAR		
			SEE ATTACHMENT "E" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.		
9	54.00	EA	0060 - DRAINAGE EB CANALS (TOPS) - ATTACHMENT "F"	\$ 18,398.00	\$ 993,492.00
			CATEGORY 6 - CUT 18 TIMES A YEAR		
10	54.00	EA	SEE ATTACHMENT "F" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121413

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			APPROXIMATE ACRES.		

Non-Public Works Bid

AFFIDAVIT

STATE OF LouisianaPARISH/COUNTY OF St. Tammany

BEFORE ME, the undersigned authority, personally came and appeared: Keith Rotolo
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized President of Rotolo Consultants, Inc. (Entity),
the party who submitted a bid in response to Bid Number 50-00121413, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required
attachment):**

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Keith Rotolo

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 18th DAY OF December, 2017.

Notary Public

Crystal Gravois

Printed Name of Notary

066725

Notary/Bar Roll Number



My commission expires with life.

[Print](#)

Notary Search - Detail

Name: MS. CRYSTAL GRAVOIS
Address: 1071 ROBERT BLVD STE 2
SLIDELL, LA 70458

Phone: (985) 649-6949

Notary ID Number: 66725
Parish: ST. TAMMANY
Agency: N/A
Notary Type: Non Attorney
Status: Active

Commission Date: 10/28/2013
Oath Date: 10/23/2013
Surety Expiration Date: 09/03/2022
Annual Report Current: Yes

Notary Events

Name Change	Previous Name: CRYSTAL DUNN	Previous Commission Date: 09/09/2008
Name Change	Previous Name: CRYSTAL STRECKER	Previous Commission Date: 10/21/2002

Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)[New Search](#)


GENERAL RESOLUTION FOR
ROTOLO CONSULTANTS, INC

Resolved that, Keith Rotolo, President, or Joseph Rotolo, Jr., Individual, or Rod Rotolo, Senior Vice President, or Brian Rotolo, Vice President of Finance / Secretary, or Michael Rotolo, Vice President of Operations, are hereby authorized and empowered to sign for and in the name of the corporation any such legal documents that said officers in their sole discretion may deem best.

Resolved further that said officers are hereby authorized and empowered to sign and execute for and in the name of the corporation any acts, deeds, notes, mortgages, insurance documents, or other documents that may be necessary and proper to carry the foregoing into effect, to receive and receipt for the purchase price of any property sold by the corporation, and any set of mortgages which he may execute shall contain all of the usual and customary security clauses, including the pact de non alienando, confession of judgment, the provisions for attorney's fees, and the right to have the property seized and sold unto executory proceeds to the highest bidder for cash.


I, Brian Rotolo, Secretary of ROTOLO CONSULTANTS, INC., do hereby certify that the above and foregoing is a true and correct copy of resolutions which were adopted at a meeting of the Board of Directors of said corporation held at its offices in the city of Slidell, LA on the 24th day of August, 2015.

IN WITNESS THEREOF, I have affixed my official signature on this the 18th day of December, 2017.



Brian Rotolo, Secretary of
Rotolo Consultants, Inc.

Signed before me, the undersigned notary public, this 18th day of December, 2017.



Print: Crystal Gravois

My commission is for life.



Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Rotolo Consultants, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:

- ☐ Individual/sole proprietor or single-member LLC
☒ C Corporation
☐ S Corporation
☐ Partnership
☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) **5**

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)

38001 Brownsville Road

6 City, state, and ZIP code

Slidell, LA 70460

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

- -

or

Employer identification number

7 2 - 1 2 8 5 5 2 0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign
Here

Signature of
U.S. person ▶

Paula C. Weber

Date ▶

12/19/17

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

• Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

• Form 1099-C (canceled debt)

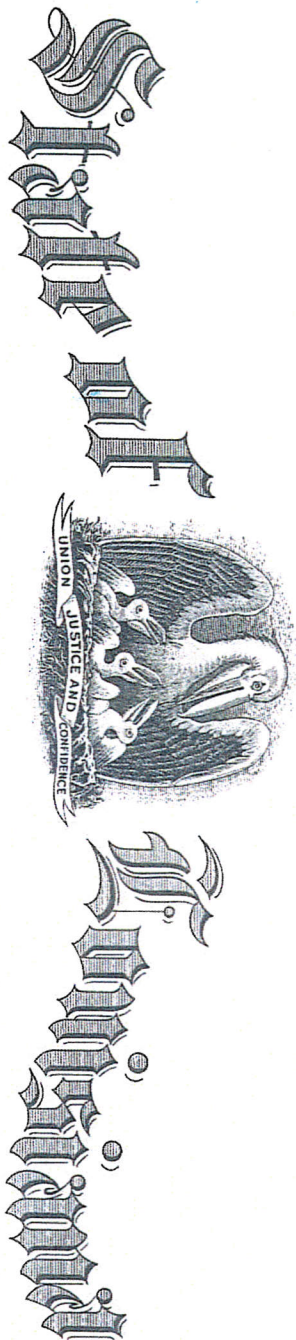
• Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



State Licensing Board for Contractors

This is to Certify that:

ROTOLO CONSULTANTS, INC.
38001 Brownsvillage Road
Slidell, LA 70460

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; SPECIALTY:
FENCING; SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION; SPECIALTY: RECREATION &
SPORTING FACILITIES & GOLF COURSES; SPECIALTY: SWIMMING POOLS, WATER FEATURES AND
FOUNTAINS



Witness our hand and seal of the Board dated,
Baton Rouge, LA 21st day of July 2016

Will S. MacCP
Director

Lee M. Mallett
Chairman

License No: 29959

Expiration Date: July 20, 2019

This License Is Not Transferrable

Andy Deane
Treasurer



HORTICULTURE REGISTRATION : CHARLES F HOLLINGSWORTH

Date: 02/01/2017

LDAF ID : 45799

LICENSE(S): LANDSCAPE HORTICULTURIST 17-2109

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

17

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2017 through 01/31/2018 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): LANDSCAPE HORTICULTURIST 17-2109

CHARLES F HOLLINGSWORTH
1037 MICHIGAN AVE
SLIDELL LA 70458

Mike Strain
Commissioner

DISPLAY IN A PROMINENT PLACE.

LDAF ID: 45799



LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL PESTICIDE APPLICATOR

CHARLES HOLLINGSWORTH
1037 MICHIGAN AVE
SLIDELL LA 70458

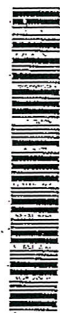
00045799

Exp. Date: 12/31/2018



Mike Strain

MIKE STRAIN, DVM COMMISSIONER



CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY

3-Ornamental & Turf Pest Control
5A-Aquatic Pest Control
6-Right-Of-Way & Industrial Pest
GS-General Standards

RECERTIFY BY

2/23/2020
2/23/2020
2/23/2020
2/23/2020

SIGNATURE: *CH Hollingsworth*

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

Tractors/Mowers/Heavy Equipment

2002 Bobcat T200 Skidsteer
Ditch Witch RT40 Trencher W/ H314 Attachments
2008 BOB T320H CTL
JOHNDEERE TRACTOR
BILLYGOAT MD650H
BOBCAT T300
BCARD BACKHOE
NEW TRACTOR JDZ830A
GRASS HOPPER MOWER
2009 ZMAX
SW ARKANSAS TRACTORS
2 GRASSHOPPER MOWERS
STATELINE JD 60 MOWER
TRACTOR JD 5093E
8' BUSH HOG
2 61 GRASSHOPPER MOWERS
61 GRASSHOPPER MOWERS
LANDMARK TORO MOWER
2010 JD TRACTOR
2010 JD TRACTOR
MORIDGE MOWER 61
MOWER
MOWER 335B
MOWER 335B MULCH KIT
MOWER 124
MOWER 124
MOWER 124
MOWER 329B
MOWER 329B
BOBCAT
BUSH HOG 15 ROTARY CUTTER
11 Z930M ZTRAK
JD TRAK 72 1334

Other Equipment

Hypro D-30 Pump Sprayer
Hypro D-30 Pump Sprayer
1994 Agrotec Nurse Tank
1995 Eager Beaver
1996 Water tank
1996 Water tank
F781H Bed Edger
Skid Tank Sprayer
48 Lazer HP w/Mulch Kit
48 Lazer HP W/Mulch Kit
4 POST LIFT 12K LB
2009 Z-MAX SPRAY
TRENCHER
18 SOD CUTTER
BUCKET FOR MINI X
T120 HYDROSEEDER
AUGER W/ 36 BIT
2010 KBH WATER TANK
HONDA AIR COMP
CUTTER W/ CHAIN
MODEL 329B/61 CUTTING
ROTARY CUTTER JD
BED EDGER
SUBURBAN TILLER
WELDER BLUE STAR
Z SPRAY MAX
BOBCAT BUCKET
100 GALLON PCO SPRAYER
BUSH HOG 296 CUTTER
MOWER ASSY & MULCH KIT
RIDING FERT SPRAYER
200 GAL SPRAYER
CS1360 CONSERV SEEDER

Vehicles

2012 FORD F350
2012 FORD F350
2012 FORD F550
FORD F350
FORD F350
2004 Ford F754 XLT Flatbed
2013 FORD F150
2011 FORD F350 PU
2011 FORD F350 PU
2010 FORD ECONOLINE VAN
2011 FORD F350 PU
2013 ISUZU NPR
FORD F250 GRAY DANIELS
2013 ISUZU NPR WARD INTL
2013 FORD 250
2012 FORD F350
2012 FORD F350
2012 FORD F550
2012 FORD VAN
2014 FORD ECO WAGON
2014 FORD E350
2010 F-350
2013 FORD F350
2008 F-350 DIV 80
2011 DODGE RAM 3500 DIESEL
2002 Ford F450 2WD Crew Cab
2007 ISUZU MAINT TRUCK
2012 ISUZU NPR
2012 ISUZU NPR
2012 ISUZU NPR
2012 ISUZU NPR
2013 ISUZU NPR
2013 ISUZU NPR

Trailers

1999 Big Tex 12' Trailer
2000 14' T/A Pipe Trailer
2004 Superior 12' Maint Trailer
NORTHSHORE TRAILER
Trailer
6' 10X20+2
TRAILER
TRAILER & TIRE
MURPHY TRAILER
2 TRAC TRACTOR
2006 PJ BLACK FLATBED TRAILER
TRAILER
2 CARGO CRAFT TRAILER
2004 TR CROWN TRAILER
2011 TRAILER
2 TRAILER
2011 BIG TEX TRAILER
2 TRAILERS
2011 BIG TEX TRAILER
TRAILER STRINGER
6X10 TRAILER
NS2 TRAILER
TRAILER 102X18
13 12' DUMP TRAILER
REG GATOR TRAILER
13 DUMP TRAILER
GATORMADE TRAILER 14K DECK
2014 GAT GOOSENECK TRAILER
TRAILER
20 FT TRAILER
14K LB BED EQUIP TRAILER
14K LB BED EQUIP TRAILER
DECKOVER/BUMPER PULL EQ TRAILER

Tractors/Mowers/Heavy Equipment

BUSH HOG CUTTER
REPLACEMENTN MOWERS
BUSH HOG 296
JOHN DEERE 5055E
JD BUFFALO CY8000
BEARD MOWER 2653
AIRGAS ENG WELDER BOBCAT 250 KOHLER
MORIDGE REPL MOWERS
JD 997 ZTRAK
JD Z930M ZTRAK 14298
JD 636M QTRAK
JD Z930M ZTRAK 13267
JD Z930M ZTRAK 13270
JD Z930M ZTRAK 20114
JD Z930M ZTRAK 14299
JD Z930M ZTRAK 14294
JD 329 ETRAK LDR 9792
JD 329 ETRAK LDR 9981
JD 329 ETRAK LDR 60192
JD 329 ETRAK LDR
JD 329 ETRAK LDR
JD 50G MINIEX 70846
JD 35G MINIEX 80731
72 MOWERS 6418682
72 MOWERS 6418683
72 MOWERS 6418690
72 MOWERS 6418691
JD LN4320 TRACTOR
JD LN930M
JD LN930M
JD 1580 TERRAIN
JD 1580 TERRAIN
JD 960M ZTRAK

Other Equipment

AUGERS (2)
BOBCAT BUCKET
JD CHEMICAL SPRAYER
JD UTILITY TRACTOR
JD HX15
JD GATOR EDGER
CYCLONE DEBRIS BLOWER
JD UTIL TRACTOR 6130D
JD CX20 ROTARY CUTTER
Z MAX FERT SPRAYER
DITCH SKIDSTEER SK750
DITCH WITCH
BRAND TILLERS
DITCH WITCH SKIDSTEER
DITCH WITCH SKIDSTEER
TILLER 25464
TILLER 25467
TILLER 9048
TILLER 9047
2014 FORD F550 HOIST
REG VIN 09924
JD CX15 ROTARY CUTTER
MINI SKID SN00291
MINI SKID SN00290
MINI SKID FORKS BUCKET ETC
JD 50G COMP EXCV
JD 329E CMPT TR LDR
JD 310K EP LOADER BACK
SK750 SKID STEER
HARLEY RAKE DITCHWI
GRAPPLE BUCKET DW
TRENCHER ATTACH DW
JD ZSPRAY 041

Vehicles

FORD F350 TRUCK
14 ISUZU
14 FORD F550
2012 FORD E350T VAN
FORD E350 VAN
FORD E350 VAN
2015 FORD F550
2015 FORD F550
2015 FORD F550
2015 FORD F350
2014 FORD ECO WAGON
2012 FORD E350
FORD F350 CREW 4X2
14 FORD F350
14 FORD F350
14 FORD F350
2014 FORD F350
2014 FORD F350
2014 FORD F350
14 ISUZU
2014 FORD F450
2014 FORD F350
2014 ISUZU
2014 FORD F350
2014 FORD F350
2014 FORD F350
2014 FORD F350
2014 FORD F350
2014 FORD F350
2014 FORD F350
2014 ISUZU
2014 FORD F350
2014 ISUZU
2014 FORD F350
2014 ISUZU
2014 FORD F350
2014 ISUZU
2014 FORD F350

Trailers

30K LBS GOOSENECK TRAILER
30K LBS GOOSENECK TRAILER
14K EQUIP TRAILER
12+2 TDM 3X3 3500LB AXLE
7X20 TRAILER
7X20 TRAILER
BIG TX TRAILER
TRAILER 0112
2016 TRAILER 16X6 01131
6X16 CHANNEL UTILITY TRAILER
6X16 CHANNEL UTILITY TRAILER
6X20 UTILITY TRAILER
6X20 UTILITY TRAILER
6X20 UTILITY TRAILER
6X20 UTILITY TRAILER
8X21 TRAILER
6X16 UTILITY TRAILER
8X30 GOOSENECK TRAILER
6X14 UTILITY TRAILER
8X20 ENCLOSED TRAILER
6X14 DUMP TRAILER
82 X 20 TRAILER ROADCLIPPER
TRAILER 16X6.1
TRAILER CH0218072
TRAILER KB IND
TRAILER
12+2 TDM 3X3 3500LB AXLE
12+2 TDM 3X3 3500LB AXLE
12+2 TDM 3X3 3500LB AXLE
6X12 WATER TRAILER

Tractors/Mowers/Heavy Equipment

JD 930M ZTRAK
JD Z930M ZTRACK
JD Z930M ZTRACK
JD Z930M ZTRACK
GATOR TX UTIL VEHICLE
JOHN DEERE 4X2 TX GATOR
TX 4X2 GATOR
4X2 TS GATOR
GATOR W/ ELECTRIC DUMP BED
GATOR HPX
HPX 4X4 GAS GATOR 20433
HPX 4X4 GAS GATOR 20432
HPX 4X4 GAS GATOR 20430
JD 4X2 TS GATOR
GATOR 0676
GATOR 0927
JD GATOR TS MY16
6130D UTIL TRACTOR JD
GRASSHOPPER MOWER
11 JD Z90000S TRACTORS
JD 6100D TRACTOR
5100E CAB MFWD UTILITY TRACTOR
4066M Compact Utility Tractor W attachments
331G COMPACT TRACK LOADER
331G COMPACT TRACK LOADER
Z930M ZTRAK
Z930M ZTRAK
Z930M ZTRAK
Z930M ZTRAK
HPX 4X4 DIESEL GATOR
HPX 4X4 DIESEL GATOR
HPX 4X4 DIESEL GATOR
6X4 TH GATOR

Other Equipment

LESCO P530 Sprayer 200 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal CUSTOM
Z-SPRAY MAX - 16HP 60 gal CUSTOM

Vehicles

2015 FORD T35
2015 FORD T35
2015 FORD TRANSIT VAN

Trailers

Trailers

Vehicles

Other Equipment

Tractors/Mowers/Heavy Equipment

7200 PRECISIONCUT TRIM & MOWER
6130M MFWD UTILITY CAB TRACTOR
6130M MFWD UTILITY CAB TRACTOR
5115M MFWD UTILITY CAB TRACTOR
5115M MFWD UTILITY CAB TRACTOR
CX15 ROTARY CUTTER 1000
CX15 ROTARY CUTTER 1000
CX20 ROTARY CUTTER 1000
1580 TERRAIN CUT T4
Z930M ZTRACK
Z930M ZTRACK
100EFD 100" FRONT MOWER DECK
HSC188 SODCUTTER
317G COMPACT TRACK LOADER
SK752 MINI SKID STEER W/BUCKET
SK5TL TILLER
GRASSHOPPER ZERO
MORIDGE MOWER
MORIDGE MOWER
JD TURF TENDER
JD UTILITY TRACTOR
JD TRAK 72 2261
JD LN 7700 FAIRWAY MOWER
MORIDGE MOWER 325D/61
BILLY GOAT MV655PH
JD Z930A Z TRAK
JD 72 MOW DECK RD 1400
BUSH HOG 296 CLIPPER
2 GRASSHOPPER MOWERS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 235 Highlandia Drive, Suite 200 Baton Rouge LA 70810	CONTACT NAME: Mandy Nesom	FAX (A/C, No): 225-292-3893	
	PHONE (A/C, No, Ext): 225-292-3515	E-MAIL ADDRESS: Mandy_Nesom@ajg.com	
INSURED Rotolo Consultants Inc dba RCI 38001 Brownsville Rd Slidell, LA 70460	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: National Trust Insurance Company		20141
	INSURER B: FCCI Advantage Insurance Company		12842
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 666619392

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		CPP0016919	6/30/2017	6/30/2018	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> Sym 10 - PD	Y		CA10000327102	6/30/2017	6/30/2018	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			UMB100015210	6/30/2017	6/30/2018	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
								\$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC000022224	6/30/2017	6/30/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$1,000,000
							E.L. DISEASE - POLICY LIMIT	\$1,000,000
A	Equipment Floater			CPP0016919	6/30/2017	6/30/2018	Leased/Rented	\$500,000
B	Workers Comp-MS, TN, AL			010WC14A71066	6/30/2017	6/30/2018	Policy Limit	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See Attached...

CERTIFICATE HOLDER

CANCELLATION

Jefferson Parish Purchasing Department
200 Derbigny St.
General Government Building, Suite 4400
Gretna LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDITIONAL REMARKS SCHEDULE

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED Rotolo Consultants Inc dba RCI 38001 Brownsville Rd Slidell, LA 70460	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Blanket Additional Insured provided if required by written contract as respect General Liability form for both ongoing and completed operations#CGL084 10/13

Blanket Additional Insured-Primary Non-Contributory, if required by written contract included in CGL084 10/13

Blanket Additional Insured where required in a written contract - Auto Liability form #CAU058 (01 15)

Blanket Waiver of Subrogation provided if required by written contract as respect General Liability CGL084 1013

Blanket Waiver of Subrogation -Auto Liability CAU058 0115

Blanket Waiver of Subrogation - Workers' Compensation WC0003 0484

Excess/Umbrella follows form for Additional Insured Status

All policies - 30 day notice of cancellation except 10 days for non payment to insured

Rented/Leased Equipment \$500,000 Aggregate

Installation/Builders Risk Floater - 6/30/17 to 6/30/18 - \$1,000,000 Limit; Policy #CPP0016919 - National Trust Ins. Co.

Professional Liability - 6/30/17-18; Policy #CPLUS305445; Carrier-Colony Ins. Co. - Each Claim \$1,000,000/\$2,000,000 Aggregate
 Includes Pollution Liability - \$1,000,000 Per Claim/\$2,000,000 Aggregate

RE: Grass Cutting of Rough Cut Areas (Sloped and Flat) for the Jefferson Parish Department of Public Works-Drainage | Bid No. 50-00121413
 Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are additional insured as respect General Liability, Auto Liability policies, if required by written contract.

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

**Rotolo Consultants, Inc.
38001 Brownsville Road
Slidell, LA 70460**

SURETY:

(Name, legal status and principal place of business)

**Westchester Fire Insurance Company
436 Walnut Street
Philadelphia, PA 19106**

OWNER:

(Name, legal status and address)

**Jefferson Parish Purchasing Department
200 Derbigny Street, General Government Building
Suite 4400
Gretna, LA 70053**

This document has important legal consequences.

Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Thousand Dollars and 00/100 (\$5,000.00)-----

PROJECT:

(Name, location or address, and Project number, if any)


Bid Number: 50-00121413, Two (2) Year Contract for Grass Cutting of Rough Cut Areas (Sloped and Flat) for the Jefferson Parish Department of Public Works - Drainage

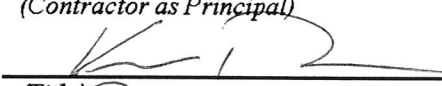
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

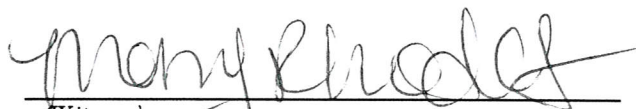
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

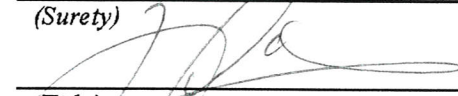
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 19th day of December, 2017


(Witness)

Rotolo Consultants, Inc.
(Contractor as Principal) (Seal)

(Title) President


(Witness)
Mary Rhodes

Westchester Fire Insurance Company
(Surety) (Seal)

(Title) Tawanda A. Weatherspoon, Attorney-In-Fact

Power of Attorney

WESTCHESTER FIRE INSURANCE COMPANY

Know all men by these presents: That WESTCHESTER FIRE INSURANCE COMPANY, a corporation of the Commonwealth of Pennsylvania pursuant to the following Resolution, adopted by the Board of Directors of the said Company on December 11, 2006, to wit:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such persons written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested.

Does hereby nominate, constitute and appoint Charles E Reagin, III, Charlotte L. Wright, Markham R McKnight, Stephanie S McKnight, Tawanda A Weatherspoon, Thomas M Sandahl, Trent J Sandahl, William G McKnight all of the City of BATON ROUGE, Louisiana, each individually if there be more than one named, its true and lawful attorney-in-fact, to make, execute, seal and deliver on its behalf, and as its act and deed any and all bonds, undertakings, recognizances, contracts and other writings in the nature thereof in penalties not exceeding FIFTEEN MILLION DOLLARS & ZERO CENTS (\$15,000,000.00) and the execution of such writings in pursuance of these presents shall be as binding upon said Company, as fully and amply as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office.

IN WITNESS WHEREOF, the said Stephen M. Haney, Vice-President, has hereunto subscribed his name and affixed the Corporate seal of the said WESTCHESTER FIRE INSURANCE COMPANY this 1 day of November 2017



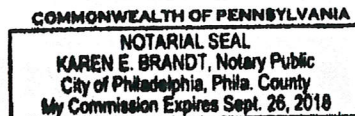
COMMONWEALTH OF PENNSYLVANIA
COUNTY OF PHILADELPHIA ss.

WESTCHESTER FIRE INSURANCE COMPANY

Stephen M. Haney, Vice President

On this 1 day of November, 2017 before me, a Notary Public of the Commonwealth of Pennsylvania in and for the County of Philadelphia came Stephen M. Haney, Vice-President of the WESTCHESTER FIRE INSURANCE COMPANY to me personally known to be the individual and officer who executed the preceding instrument, and he acknowledged that he executed the same, and that the seal affixed to the preceding instrument is the corporate seal of said Company; that the said corporate seal and his signature were duly affixed by the authority and direction of the said corporation, and that Resolution, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Philadelphia the day and year first above written.


Notary Public

I, the undersigned Assistant Secretary of the WESTCHESTER FIRE INSURANCE COMPANY, do hereby certify that the original POWER OF ATTORNEY, of which the foregoing is a substantially true and correct copy, is in full force and effect.

In witness whereof, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of the Corporation, this 19 day of December 2017.



Dawn M. Chloros, Assistant Secretary





Bid Number 50-00121413

**TWO (2) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS
(SLOPED AND FLAT) FOR THE JEFFERSON PARISH DEPARTMENT OF
PUBLIC WORKS – DRAINAGE**

BID DUE: DECEMBER 19, 2017 AT 2:00 PM

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received in the Purchasing
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053**

**Buyer Name: Misty A. Camardelle
Buyer Email: mcamardelle@jeffparish.net
Buyer Phone: 504-364-2683**



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda C. Patel
Director

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

Other Changes Continued:

- For all advertised sealed bids, written evidence of signature authority must be included with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must produce final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

Bidders should reference the "Additional Requirements" section of the bid instructions and/or the "Important Notice to Bidders" included in the bid package for specific requirements to respond accordingly.

For more information, please call Jefferson Parish Purchasing at 504-364-2678.

**TWO (2) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS
(SLOPED & FLAT) FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC
WORKS - DRAINAGE**

MANDATORY PRE-BID CONFERENCE:

A MANDATORY Pre-Bid Conference will be held on December 1, 2017 at 10:00 am located at 200 Derbigny Street, Suite 4400, Gretna, LA 70053. All bidders must attend the Mandatory pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the Mandatory pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

Failure to attend the mandatory pre-bid conference and sign the sign-in sheet will result in the vendor not being allowed to submit a bid response. Any vendor arriving late after the conference has already started will not be allowed to sign the sign-in sheet.

PERFORMANCE BOND:

A performance bond in the amount of \$1,000,000.00 is required.

BID BOND:

A bid surety bond in the amount of \$5,000 is required.

LICENSE REQUIREMENTS:

Bidder must have a Louisiana Contractor's license. Classification shall be

Landscaping/Grading/Beautification. Proposer must also possess an Herbicide Category 6 and Horticultural Services licenses issued by the Louisiana Department of Agriculture. Copies of all licenses (front and back) must be submitted with bid.

SERVICE LOCATIONS:

See Attachment Sheets (A-F)

Other areas may be added or removed from this contract in the future as needed.

Additional/omitted areas for grass cutting will be priced by bidders lump sum per cycle price divided by the approximate acreage given per cycle. This is to ensure a price per acre that is comparable to contract price.

This can be described as a "maintenance assistance contract". It is basically intended to supplement work performed by regular maintenance forces of the Jefferson Parish Public Works – Drainage Department.

1. SPECIAL CONDITIONS

The following are definitions, technical terms, and conditions included in these specifications.

1.1 DEBRIS REMOVAL

Waste, such as grass clippings, dirt, or any other natural rubbish, created as a direct result of the contractor's performance will be considered debris. Debris, as described, shall be removed by

the contractor as a part of the grass cutting performance; debris shall be picked up daily. Under no circumstances shall the debris from the maintenance work be allowed to remain overnight in any one area.

1.2 TRASH REMOVAL

Any non-organic or man-made debris that is not part of, or obstructs, the area to be maintained by the contractor is considered to be trash and will be removed prior to any cutting. Contractor shall be responsible for establishing the most efficient method of trash removal. Shredding of trash by mowers will not be permitted. Trash considered too large to be removed by hand or which requires specialized equipment to remove, shall be noted in the comments section of the daily maintenance report. This method of reporting shall alert the Public Works Department of Jefferson Parish for removal of the trash.

1.3 EQUIPMENT REQUIREMENTS

The vendor shall include equipment, operators, fuel, maintenance, and transportation which will be included in the vendors' pricing. All equipment shall be in a good state of operation and shall be maintained to work and perform the tasks it was designed for in an expedient time frame. Continual breakdown, repairs, or work stoppage due to equipment failure will not be permitted. There will be a minimum equipment list provided by Jefferson Parish as Attachment "I", designated specifically for this contract. Upon the request of Jefferson Parish, contractor must provide Jefferson Parish with copies of registration certificates or lease agreements for equipment specified in the minimum equipment list (Attachment I). The contractor shall maintain equal amounts of equipment on East and West Banks of Jefferson Parish at all times during cutting season (see Attachment I).

1.4 WORK COMPLIANCE

The proposed work must comply with OSHA (Occupational Safety and Health Administration), DOTD (Department of Transportation), Jefferson Parish, and any other applicable agency requirements and regulations regarding this variety of work. The contractor will present Jefferson Parish with all permits required to perform the work, thirty (30) days prior to the award of contract.

1.5 MAINTENANCE REPORTS

Contractor shall complete a daily maintenance report for each day work is performed. Reports will be emailed or faxed daily, no later than 8:00 a.m. next business day to the Drainage Department of Jefferson Parish. These reports are used as the record for tracking the quantity and quality of work being performed. In addition, the daily maintenance report shall be utilized to record anything which might impede the contractor in performing the scope of work. The contractor is required to notify Jefferson Parish immediately within 24 hours of any problems and/or restrictions that would prevent him from performing his duties. Contractor shall only use Jefferson Parish Drainage Departments "Grass Cut Daily Report" form. See attached form.

1.6 INSPECTIONS

Using the daily maintenance reports submitted by the contractor, inspections of areas of work performed shall be made by Jefferson Parish personnel to determine the acceptance of the work performed. In the event the work is considered unacceptable, the contractor will be directed to immediately employ any and all methods or means to bring the area up to an acceptable level within five (5) days of notice, without any extra cost to Jefferson Parish. Also, if during inspections pipe damage occurs and is not reported by the contractor, then is found to be

damaged by contractor and not reported, cost shall be borne by the contractor for repairs.

1.7 TRAFFIC CONTROL SIGNS

The contractor shall provide all necessary barricades, signs, lights and warning devices or any other item necessary in order to properly move traffic around or through his operations. Set up, removal, and maintenance of all traffic control equipment shall be the contractor's responsibility. Slow moving vehicles signs and flashing lights shall be installed on all moving equipment that will use the public right of ways for transportation of equipment. The contractor shall be responsible for providing safe and expedient movement of traffic through the work areas. The contractor must have in place prior to work, a method of recording, responding and repairing legitimately broken glass, windshields or any other kind of damage experienced due to the work being performed. The Louisiana State Manual for uniform traffic control should be followed.

1.8 WORK PERIODS

All work time periods and days shall be in accordance with the requirements and standards of Jefferson Parish. In the event that the contractor wishes to work weekends, holidays or outside the allowed times of the local governing bodies, contractor must secure permission from Jefferson Parish, and provide at least 72 hours of notification. The contractor must also be aware of any local event and existing traffic patterns that may affect scheduled maintenance operations. Contractor may be required to alter work schedule, accordingly. This modification to the schedule will not be grounds for any additional cost.

1.9 UTILITY SERVICE INTERRUPT

In the event of interruption of public or private utility service or general damage to public or private properties as a result of accidental breakage or any other actions by the contractor, contractor shall immediately notify the proper authority and/or property owner and shall fully cooperate with said authority or owner until the service is restored to its previous capacity.

1.10 DAMAGE TO FACILITIES

The slope cutting areas covered under these specifications include numerous obstructions such as CMP (Corrugated Metal Pipe), RCP (Reinforced Concrete Pipe), PVC (Polyvinyl Chloride Pipe) and other types of drainage outfall culverts and structures. The contractor shall take exceptional precaution when performing cutting operations near these structures in order to eliminate the possibility of damage. In the event that damage occurs, the contractor shall immediately notify Parish representative. In addition, the contractor shall note in the comments section of the daily maintenance report the time, location, person notified, type of damage and circumstances of the damage. All costs associated with the repair and/or replacement of the outfall pipe or structure shall be borne by the contractor.

1.11 ONGOING CONTRACTS

It is possible that other contractors may be working within close proximity of the locations of work. The contractor shall coordinate his work with any other contractors working in or around the locations. Should a conflict occur, a Jefferson Parish Representative will make the final decision.

1.12 NUISANCE CONTROL

The contractor shall include in the bid the control of dust, noise and odors created by work operations. All controls shall be completed in order that nuisances are minimized and occur within the standards of all governing bodies.

1.13 EQUIPMENT STORAGE

Parking of grass cutting equipment and associated trucks and/or service vehicles during non-working hours (except during the mid-day meal period) shall take place in Parish designated and approved areas only. It is the intent of this section to eliminate the parking and storage of equipment near public right of ways, buildings and private facilities. The Parish will make areas available for parking equipment after working hours, weekends and holidays in relatively close proximity to the work areas. In the event that the contractor does not wish to utilize the areas provided by the Parish, the contractor must move and store equipment as directed by the Parish representative. Regardless of the areas designated by the Parish and used by the contractor, the Parish assumes no liability for the contractor's equipment. Any losses due to occurrences, such as theft, malicious damage, breakage, fire or general loss, will be assumed by the contractor.

1.14 TRANSFERRING CONTRACT

Transfer of this contract shall not be allowed under any circumstance unless prior written approval has been received from Jefferson Parish.

1.15 SAFETY PRECAUTIONS

The contractor shall strictly follow approved and normal safety practices during all operations. The contractor shall follow the guideline per OSHA requirements.

2. BID REQUIREMENTS

This contract will bid on a lump sum per cycle, per category basis. There are 6 categories that will be provided. The bidder will price each category per cycle as a lump sum. The lowest bid price will be determined by the bidders lump sum per cycle; price multiplied by the cycles per contract for that category; then, all 6 categories will be totaled to come up with the lowest bid price. Locations will be provided to bidders in **Attachments (A-F)** it is the bidders' responsibility to evaluate each location and price accordingly. Bid Award will be based on the overall low bid.

2.1 CPI ADJUSTMENTS

Consumer Price Index (CPI) adjustments may be allowed on an annual basis for fuel cost adjustments, should the vendor request an escalation on their bid form. The contractor will submit a request for CPI adjustment costs to Jefferson Parish for review upon completion of the first one year contract period. Jefferson Parish has the right to reject the contractors request for CPI adjustments. The contractor should submit a bid package that includes all incidentals, including fuel cost for the duration of the contract period.

3. SUMMARY OF WORK

Jefferson Parish is currently using the departmental approach for its landscape maintenance and mowing operations. Each department is responsible for maintaining a different part of the Parish's facilities and public right of ways. This will be a maintenance assistance bid which is intended to supplement the work performed by the departments of Jefferson Parish with respect to the maintenance of Parish facilities and public right of ways. Jefferson Parish is soliciting bids from qualified contractors for the turnkey operation of grass cutting, weed control weed eating, and cleaning of pavement - incidental work and associated maintenance of various canals and right of ways within Jefferson Parish. The expression turnkey shall include but may not be limited to all labor, material, equipment, transportation, insurances, licenses, qualifications, experience, removal and disposal. To accomplish the scope of work as defined, Jefferson Parish will contract with a qualified contractor capable of providing turnkey planning management, implementation and the coordination of these efforts with Parish Officials.

4. SCOPE OF WORK

The scope of work shall include all items as listed within these specifications. This shall include turnkey maintenance of designated areas to include all aspects of lawn and garden maintenance for Jefferson Parish. Lump sum price per cycle includes equipment, operator, fuel and transportation to the work site. The contractor shall be aware and shall be held responsible under this contract to the requirements prescribed by the following Resolution and all the amendments, contractor shall refer to **Resolution No. 113646**, which provides a uniform set of "General Conditions and Agreement for all contractors engaged in performing work or services for the Parish of Jefferson".

4.1 SLOPE MOWING

Canal Slope Mowing and Roadside-Ditch.

4.1.1 CANAL SLOPE MOWING (CLASSIFICATION #1)

Canal slope areas are sloped areas directly adjacent to drainage canals. These areas are identified by the fact that they fall under the jurisdiction of the Jefferson Parish Drainage Department.

****SPECIALIZED DECKS ARE REQUIRED FOR CUTTING THESE AREAS****

Specifications for the specialized decks are included in Attachment "G" and "H". Decks meeting or exceeding these specs are acceptable. Proposers should include technical data if submitting equivalent brand names.

The frequency shall be: a minimum of one cut every six weeks or forty-two (42) calendar days for each eight month period; unless, otherwise determined by the Drainage Department and these locations can be found on Attachments "A - F". The preceding mentioned frequency of cutting represents 6 cuts per 8 month period. The grass shall be cut to a minimum height of four inch (4"), and a maximum of six inch (6") of exposure. Specialized cutting decks will be needed for the cutting of canal slopes.

Specifications for these specialized cutting decks have been provided as **Attachments "G"- "H"**. Cutting of the canal slopes and right of ways directly adjacent to the canal slopes shall be scheduled simultaneously so that the grass is maintained at the same level without an obvious transition between the two. Canal slopes will be maintained right up to the start of the slope. No flat area buffer zone shall be left next to any canal slope. At no time shall a tractor pulling batwing, triple cutter or bush hog be allowed to drive on canal slope.

4.2 SERVICES

The following services will be inclusive to the contract. Cutting shall be performed to such a manner as to leave the areas with a smooth, level, cut on the grass; conforming to the existing grade. No gouging, scalping or similar actions shall be permitted. The contractor is responsible for scheduling the grass cutting in such manner that all areas are evenly cut. For example, medians with canals will be cut on the same day as the flat areas around the canals.

4.2.1 HAND MOWING

Hand mowing is a form of cutting that will be performed using a push mower that may be required to complete some slope cutting areas. The push mower can be used for sites with small amounts of grass to be cut or sites with awkward slopes and angles. Hand mowing is a part of the slope cutting bid item.

4.2.2 WEED EATING

Grass areas around any and all existing fixed features including but not limited to signs, monuments, benches, statues, landscaped beds, may be cut using a mechanical trimmer. In addition, weed eating shall be required in any slope area that cannot be reached by the slope mowing equipment. Examples of these areas include but may not be limited to, outfall pipes, pilings, erosion control, structures and the canal water's edge. These areas shall be cut to a one inch (1") height and a twelve inches (12") distance around all objects. Weed eating will not be allowed around any trees or plant material where damage may occur to the bark of the trunk of the plant or tree. Spraying shall only be allowed around trees for the purpose of weed control. The use of a mechanical trimmer is incidental to the cutting bid item. Cost for weed eating is to be included in the cutting bid item. Weed eating on slopes shall be completed on the same day that the slope is completed. For work to be considered as complete no lag time is acceptable.

4.2.3 CLEANING OF PAVED AREAS

The paved areas adjacent to turf areas being cut will be free of grass, leaves, cigarette butts, and any other type of debris. Cleaning shall be performed immediately after each cutting and edging operation. The contractor shall determine the equipment or method to be used. Debris shall not be blown from the paved to the turf areas. Code 1961 17-3 Ordinance No. 2120 2-14-01 Sec. 27-71 (A) states: "It shall be unlawful to dump or place material of any type into parish catch basins, in a canal/ditch, on the banks of a drainage canal/ditch or in drainage servitude without a permit." Contractor will not blow grass clippings into roadways and/or drainage catch basins. If upon inspection the paved area/areas have not been cleaned to Jefferson Parish's satisfaction, Jefferson Parish will contact the contractor who has two (2) hours to clean this/these area(s) of pavement. If at the end of the allotted time period the contractor has not cleaned area/areas to Jefferson Parish's satisfaction, then the Parkways Department will send a sweeper to the location and charge the contractor an hourly rate of \$125.00 for cleaning area/areas. This hourly rate will include travel time to the location, clean up time and travel time, back to the sweeper's initial location. The charge will be withheld from the invoice payment for that cycle which incident occurred. All debris, i.e., litter, cigarette butts, clippings, etc., shall be removed from paved and turf area. Locations of areas of maintenance: All Parish facilities and public right of ways now maintained by Jefferson Parish in whole or in part may be a part of the bid. Jefferson Parish will determine the extent of the area to be maintained by the contractor. Locations may change from week to week. The contractor, with the assistance of Jefferson Parish, will schedule the cutting areas based on the geographic location and size of the area to be maintained, to insure that the travel time from site to site is kept to a minimum. The main focus will be on the canal slopes and tops, rough cut flat areas. The contractor should visit as many of these sites as required to get a full comprehension of the scope of work to be performed under this bid.

5. REMEDYING DEFICIENCIES

Proposer must remedy any deficiencies identified by parish personnel within 24 hours of notification. Failing to remedy the deficiency will result in parish personnel being dispatched and all charges incurred during repair work for hourly rate of labor and equipment will be deducted from the proposer's next invoice.

6. WORK STOPPAGE DUE TO PUBLICLY DECLARED EMERGENCY

If there is an emergency declared by the Federal, State or Local Government in Jefferson Parish or any portion thereof, then all work on this project shall cease until such time as the contractor is instructed to resume work by Department Director of Jefferson Parish (no one else) who has jurisdiction over the project.

6 CATEGORIES FOR BIDDING PER CYCLE PRICE

- 1) Drainage W.B. Canal Slopes - Attachment A
- 2) Drainage W. B. Canal Slopes - Attachment B
- 3) Drainage W.B. Canal Tops - Attachment C
- 4) Drainage W.B. Canal Tops - Attachment D
- 5) Drainage E. B. Canal Slopes - Attachment E
- 6) Drainage E. B. Canal Tops - Attachment F

ATTACHMENT "A"
WESTBANK DRAINAGE CANALS
DISTRICT 1-SLOPES
CATEGORY 1
CUT 2 TIMES PER YEAR

PARCEL LOCATION

Ames Canal (Mayronne Canal-Ames P.S.)
 Ames Ditch (4th St- Railroad Tracks)
 Anna St Ditch (La 45 -Pen Levee)
 August Ln P.S.
 August Rd (La 45- August P.S.)
 Avenue D Canal (10th St. – Wichers Dr.)
 Avondale Canal (Hwy.90- Main Canal)
 Avondale Garden Rd. Canal (Hwy 90- Cat. P. S.)
 Avondale Holmes (Hwy.90 No) (Avondale Canal- Glendella Canal)
 Avondale Holmes (Hwy. 90 So) (Lapalco Blvd. -Avondale Garden Rd.)
 B & C Canal (4th St.-Two Mile Canal)
 Bayou Des Familles (Cousins Blvd. - V Levee)
 Bent Tree Canal (Pipeline Canal- Pritchard Ditch)
 Breaux Ditch (East Ames - Pritchard Ditch)
 Brickwall Canal (4th St. - Mayronne Canal)
 Bridge City Canal #3 (Fire Training Center- Labranch Canal)
 Bundy St Ditch (La 45 - Pen Levee)
 California Canal (2 Mile Canal - Cousins Canal)
 Camphor Ditch (Orchid St- Swift Canal)
 Canal "C" - Bridge City (Bridge City Canal #3 - LP&L #1)
 Canal C - Marrero (Bayou Des Familles- V Levee)
 Canal D (Ames Blvd - B & C Canal)
 Canal G (Pipeline Canal- Powerline Canal)
 Cardinal Ditch (Crestwood Dr. -Pipeline Canal)
 Celotex Servitude (4th St- Fence)
 Cemetery Ditch (La 45- Pen Levee)
 Caroline St Ditch (La 45 (To Pond) - Pond to Caroline St)
 Central St Ditch (La 45- Pen Levee)
 Cousins Canal (Cousins P.S. - Bayou Des Familles)
 Crown Point Pump Station (Leo Kerner/Lafitte Hwy- Crown Point Pump Station)
 Dandelion Ditch (River Rd - RR Tracks [Live Oaks])
 Deerrun Canal (Destrahan Ave -Woodmere Canal)
 Destrehan Ditch (Inwood Dr. -Canal "G")
 Deutsch Ditch (Taffy Dr. - Pritchard Ditch)
 Douglas Canal (4th St. -Two Mile Canal)
 Dugues Canal (4th St. - Mayronne Canal)
 Ed Perrin (La 45- Pen Levee)
 Ehret Ditch (Ames Blvd. -Ames Canal)
 Emily St Ditch (MacArthur Dr. - Swift Canal)
 Ethel Ditch (La 45 - Pen Levee)
 Faith St Ditch (Adama Dr. - Gulizo Canal)
 First Avenue Canal (Two Mile Canal-Cousins PS)

Fleming Canal (P.S. by Verret St- Levee)
 Fleming Pump Station
 Fourth St.Ditch (Barataria Blvd.-Destrehan Ave.)
 Garden Rd Swale (WB Expwy- 4th St)
 Giaise Canal (Ames Blvd. - Gulizo Canal)
 Glendella Canal (Railroad Tracks- Hwy 90)
 Grand Cross #1 Canal (Mayronne Canal-Watling Dr.)
 Grand Cross #2 Canal (Mayronne Canal- Ames Canal)
 Gulizo Canal (2 Mile Canal- Ames Canal)
 Herman Adams Ditch (La45- Pen Levee)
 Hooter Ditch (River Road- La 18)
 Industry Rd Ditch (Mac Arthur Blvd- Swift Canal)
 Inner Cataouatche (Hwy90 P.S. - Bayou Segnette Park)
 Jackson Ditch (La 45 - Pen Levee)
 Justice Ditch (4th St.-Two Mile Canal)
 Kelly Canal (Maderia St. - Main Canal)
 Kenta Canal (Millaudon Canal- Oak Cove Levee)
 Keyhole Canal (4th St. - Westwego Outfall Canal)
 Klien St Ditch (Klien St - Ave C)
 Live Oak Plantation Ditch (South Kenner - Dead End Subdivision)
 L P & L #1 Canal (River Rd.-Main Canal)
 L P & L #2 Canal (La 18 - LP&L #1 Canal at R.R.)
 Labranch Canal (Bridge City Canal #3 - Main Canal)
 Lateral Canal #1 (Hwy. 90 -Inner Cataouatche Canal)
 Lateral Canal #3 (Hwy. 90- Marsh Canal}
 Latigue Road Ditch (Railroad Tracks- Foundry St.)
 Lincolnshire Ditch (Lincolnshire Dr. - Bayou Segnette PS)
 Main Canal (Avondale Gard. Rd. - Lp. &L Canal #1)
 Marsh Canal (Avondale Garden Rd-Lateral #1 Canal)
 Mayronne canal (Dugues Canal-Ames Canal)
 Millaudon Canal (Seivers Canal- Oak Cove Levee)
 Modern Farms Ditch (Manor Lane to Live Oak - Waggamann Canal)
 Morningside Ditch (So. Kenner Rd- S. Kenner Canal)
 Nine Mile Rd Canal (Bridge City Ave. - Wiegand Ditch)
 North Railroad Canal (Saul's Canal- St. Charles Parish Line Levee)
 Nunez St Ditch (La 45- Pen Levee)
 Oak Forest Ditches #1, 2, & 3 (Pin Oaks- Bayou Des Families)
 Oak Forest Ditch # 4 (Sandpiper Cir- Bayou Des Famillies)
 Orange St Pump Station
 Orange St Levee (2nd St- Shipyard)
 Paillet Rd (Privateer Blvd- Paillet P.S.)
 Pelican Bay Canal (Canal C {Marrero} – Pelican Bay Blvd.)
 Penick & Ford Ditch (Two Mile Canal- Lapalco Blvd.)
 Pipeline Canal (Cousins Canal- V Levee)
 Pitre Rd (La 45- Pitre P.S.)
 Powerline Canal (Harvey Canal- Pipeline Canal)
 Pritchard Ditch (Glover St.-Pipeline Canal)
 Railroad Canal (Short St. Ditch- Bayou Segnette P.S.)
 Rojas Ditch (La 45- Pen Levee)
 Rosethorne P.S.

Saul's Canal (River Road- Waggaman Canal)
Saul's Ditch (River Road- N. Railroad Canal)
Sauvage Ditch (Mayronne Canal- Lapalco Blvd)
Seivers Canal (Seivers Ditch- Ames Canal)
Seivers Ditch (Ames Blvd. - Seivers Canal)
Seth St Levee (LA 45 -Intracoastal Canal)
Short St Ditch (La Ave - Railroad Canal)
South Kenner Canal (River Road- Sauls Canal)
South Railroad Canal (S Kenner Road- Sauls Canal)
Swift Co. Canal (Fourth St. -Two Mile Canal)
Tenth St Ditch (Twelfth St- Bridge City #3)
Two Mile Canal (B & C Canal- Harvey P.S.)
V Levee (Pipeline Canal- Leo Kerner/Lafitte Hwy)
Waggaman Canal (Sauls Canal -Inner Cat. Canal)
W Tish Ditch (Hwy 90 to Container Yard@ Railroad Company
William Adams Ditch (LA45 - Pen Levee)
Winn Dixie Ditch (Hwy 90 to Container Yard- @RR Co)
W.P.A. Canal (Westwego P.S. - Keyhole Canal)
WestMinister Ditch (Westwood Dr. - Grand Cross #2)
Westwego Outfall Canal (Westwego PS- Westwego Airport)
Whiskey Bayou Canal (La 18 - Bayou Segnette PS)
Whiskey Branch Canal (La 18 -Whiskey Bayou Canal)
Wiegand Ditch (La 18 to Lpl #2@ End of Wiegand)
Winn Dixie Ditch (Hwy. 90 -Container Yard @ Railroad Co.)
Woodmere Canal (Deerrun Canal - Powerline Canal)

Total Approx. Acres: 354.09

ATTACHMENT "B"
WESTBANK DRAINAGE CANALS
DISTRICT 9- SLOPES
CATEGORY 2
CUT 6 TIMES PER YEAR

PARCEL LOCATION

Appleby Ditch (Antoinette St. -Verret Canal)
 Bayou Barataria Outfall Canal (N.O.Parish Line {Holmes Blvd.} -Hero Pump Station)
 Bayou Fatma Canal (Three Mile Canal-Bayou Barataria)
 Brown Canal (Expressway- Gardere Canal)
 Commerce Ditches (Commerce St- Fortado Canal)
 Cottonseed Ditch (4th St- 8th St)
 Coulee Canal (Hassel's Trail. Pk. - Bayou Barataria Outfall Canal)
 Fortado Canal (Industry Canal- Bayou Fatma)
 Gardere Canal (8th St. - Murphy Canal)
 Grand Isle Track (Behrman Hwy- Whitney Canal)
 Hebee Canal (Expressway- Verret Canal)
 Industry Canal (Fairfield Ave- Oakwood Canal)
 Murphy Canal (Lapalco Blvd- Bayou Barataria O/F)
 Ninth St Ditch (Edison Ditch -Queens Levee)
 Oakwood Canal (Holmes Blvd. - Bayou Fatma}
 Par 3 Ditch (Vulcan -Woodland West Subdivision)
 Planter's By Pass Canal (Bayou Barataria Outfall - Planters PS)
 Queen's Ditch & Levee (1st St. – 9th St. Ditch)
 Rathborne Ditch (36th St - Paliet St.)
 Seventh St Ditch (Rochelle Ave- Queens Levee)
 Stall #1 Ditch (Cerritas Via -Verret Canal)
 Terry Parkway Canal (Guardian -Industry Canal)
 Three Mile Canal (Peters Rd. - Hebee Canal)
 Verret Canal (Belle Chasse Hwy. -Bayou Barataria O/F Canal)
 Weyerauch Canal (Belle Chase Hwy- Bayou Fatma)
 Whitney Barataria Bypass Canal (Bayou Barataria Outfall Canal Whitney Barataria Bypass P.S.)
 Whitney Canal (Stumpf Blvd- Belle Chasse Hwy.)
 Wright Ave Canal (Stumpf Blvd- Belle Chase Hwy)

Total Approx. Acres: 113.06

ATTACHMENT "C"
WESTBANK DRAINAGE CANALS
DISTRICT 1-TOPS
CATEGORY 3
CUT 2 TIMES PER YEAR

PARCEL LOCATION

Ames Canal (Mayronne Canal- Ames P.S)
Ames Ditch (4th St- Railroad Tracks)
Anna St Ditch (La 45- Pen Levee)
August Ln P. S.
August Rd (La 45- August P.S.)
Avenue D Canal (10th St. - Wichers Dr.)
Avondale Canal (Hwy.90- Main Canal)
Avondale Garden Rd. Canal (Hwy 90- Cat. P. S.)
Avondale Holmes (Hwy. 90 N.) (Avondale Canal- Glendella Canal)
Avondale Holmes (Hwy.90s.) (Lapalco Blvd.-Avondale Garden Rd.)
B & C Canal (4th St. -Two Mile Canal)
Bayou Des Familles (Cousins Blvd. - V Levee)
Bent Tree Canal (Pipeline Canal- Pritchard Ditch)
Breaux Ditch (East Ames - Pritchard Ditch)
Brickwall Canal (4th St. - Mayronne Canal)
Bridge City Canal #3 (Fire Training Center- Labranch Canal)
Bundy St Ditch (LA 45- Pen Levee)
California Canal (2 Mile Canal- Cousins Canal)
Camphor Ditch (Orchid St- Swift Canal)
Canal "C"- Bridge City (Bridge City Canal #3 – LP&L #1)
Canal C- Marrero (Bayou Des Familles- V Levee)
Canal D (Ames Blvd- B & C Canal)
Canal G (Pipeline Canal- Powerline Canal)
Cardinal Ditch (Crestwood Dr. -Pipeline Canal)
Celotex Servitude (4th St- Fence)
Cemetery Ditch (LA 45- Pen Levee)
Caroline St Ditch (LA 45 (To Pond) - Pond to Caroline St)
Central St Ditch (LA 45- Pen Levee)
Cousins Canal (Cousins P. S. - Bayou Des Familles)
Crown Point Pump Station (Leo Kerner/Lafitte Hwy- Crown Point Pump Station)
Dandelion Ditch (River Rd-RR Tracks [Live Oaks])
Deerrun Canal (Destrahan Ave. - Woodmere Canal)
Destrehan Ditch (Inwood Dr. -Canal "G")
Deutsch Ditch (Taffy Dr. - Pritchard Ditch)
Douglas Canal (4th St.-Two Mile Canal)
Dugues Canal (4th St. - Mayronne Canal)
Ed Perrin (LA 45- Pen Levee)
Ehret Ditch (Ames Blvd.-Ames Canal}
Emily St Ditch (MacArthur Dr. - Swift Canal)
Ethel Ditch (LA 45- Pen Levee)
Faith St Ditch (Adama Dr. - Gulizo Canal)

First Avenue Canal (Two Mile Canal-Cousins PS)
 Fleming Canal (P.S. by Verret St- Levee)
 Fleming Pump Station
 Fourth St. Ditch (Barataria Blvd. - Destrehan Ave.)
 Garden Rd Swale (WB Expwy. - 4th St)
 Giaise Canal (Ames Blvd. - Gulizo Canal)
 Glendella Canal (Railroad Tracks- Hwy 90)
 Grand Cross #1 Canal (Mayronne Canal- Watling Dr.)
 Grand Cross #2 Canal (Mayronne Canal- Ames Canal)
 Gulizo Canal (2 Mile Canal- Ames Canal)
 Herman Adams Ditch (LA 45- Pen Levee)
 Hooter Ditch (River Road- LA 18)
 Industry Rd Ditch {Mac Arthur Blvd- Swift Canal)
 Inner Cataouatche (Hwy 90 P.S. - Bayou Segnette Park)
 Jackson Ditch (LA 45- Pen Levee)
 Justice Ditch (4th St. -Two Mile Canal)
 Kelly Canal (Maderia St. - Main Canal)
 Kenta Canal (Millaudon Canal- Oak Cove Levee)
 Keyhole Canal (4th St. -Westwego Outfall Canal)
 Klien St Ditch (Klien St-Ave C)
 Live Oak Plantation Ditch (South Kenner - Dead End Subdivision)
 L P & L #1 Canal (River Rd. -Main Canal)
 L P & L #2 Canal (LA 18- LP&L #1 Canal at R.R.)
 Labranch Canal (Bridge City Canal #3- Main Canal)
 Lateral Canal #1 (Hwy.90- Inner Cataouatche Canal)
 Lateral Canal #3 (Hwy.90- Marsh Canal)
 Latigue Road Ditch (Railroad Tracks-Foundry St.)
 Lincolnshire Ditch (Lincolnshire Dr. -Bayou Segnette Ps)
 Main Canal (Avondale Gard. Rd. - L.P. &L Canal #1)
 Marsh Canal (Avondale Garden Rd -Lateral #1 Canal)
 Mayronne Canal (Dugues Canal- Ames Canal)
 Millaudon Canal (Seivers Canal-Oak Cove Levee)
 Modern Farms Ditch (Manor Lane to Live Oak - Waggamann Canal)
 Morningside Ditch (S. Kenner Rd- S. Kenner Canal)
 Nine Mile Rd Canal (Bridge City Ave.-Wiegand Ditch)
 North Railroad Canal (Saul's Canal- St. Charles Parish Line Levee)
 Nunez St Ditch (LA 45 - Pen Levee)
 Oak Forest Ditches #1, 2, & 3 (Pin Oaks-Bayou Des Familles)
 Oak Forest Ditch# 4 (Sandpiper Cir- Bayou Des Familles)
 Orange St Pump Station
 Orange St Levee (2nd St- Shipyard)
 Pallet Rd (Privateer Blvd- Pallet P.S.)
 Pelican Bay Canal (Canal C {Marrero} - Pelican Bay Blvd.)
 Penick & Ford Ditch (Two Mile Canal-Lapalco Blvd.)
 Pipeline Canal (Cousins Canal- V Levee)
 Pitre Rd (LA 45- Pitre P.S.)
 Powerline Canal (Harvey Canal-Pipeline Canal)
 Pritchard Ditch (Glover St.-Pipeline Canal)
 Railroad Canal (Short St. Ditch-Bayou Segnette P.S.)
 Rojas Ditch (LA 45- Pen Levee)

Rosethorne P.S.

Saul's Canal (River Road- Waggaman Canal)

Saul's Ditch (River Road - N. Railroad Canal)

Sauvage Ditch (Mayronne Canal- Lapalco Blvd)

Seivers Canal (Seivers Ditch- Ames Canal)

Seivers Ditch (Ames Blvd. - Seivers Canal)

Seth St Levee (LA 45 -Intracoastal Canal)

Short St Ditch (LA Ave- Railroad Canal)

South Kenner Canal (River Road- Sauls Canal)

South Railroad Canal (S Kenner Road- Sauls Canal)

Swift Co. Canal (Fourth St.-Two Mile Canal)

Taravella Ditch (Barataria Blvd- Gulizo Canal)

Tenth St Ditch (Twelfth St- Bridge City #3)

Two Mile Canal (B & C Canal- Harvey P.S.)

V Levee (Pipeline Canal- Leo Kerner/Lafitte Hwy)

Waggaman Canal (Sauls Canal- Inner Cat. Canal)

W Tish Ditch (Hwy 90 to Container Yard @ Railroad Company)

William Adams Ditch (LA 45- Pen Levee)

Winn Dixie Ditch (Hwy 90 to Container Yard- @RR Co)

W.P.A. Canal (Westwego P.S. - Keyhole Canal)

Westminister Ditch (Westwood Dr. - Grand Cross #2)

Westwego Outfall Canal (Westwego PS - Westwego Airport)

Whiskey Bayou Canal (LA 18- Bayou Segnette PS)

Whiskey Branch Canal (LA 18- Whiskey Bayou Canal)

Wiegand Ditch (LA 18 to Lpl #2 @ End of Wiegand)

Winn Dixie Ditch (Hwy.90 -Container Yard @ Railroad Co.)

Woodmere Canal (Deerrun Canal - Powerline Canal)

Total Approx. Acres: 619.30

ATTACHMENT "D"
WESTBANK DRAINAGE CANALS
DISTRICT 9-TOPS
CATEGORY 4
CUT 6 TIMES PER YEAR

PARCEL LOCATION

Appleby Ditch (Antoinette St.-Verret Canal)
Bayou Barataria Outfall Canal (N.O.Parish Line [Holmes Blvd.] - Hero Pump Station)
Bayou Fatma Canal (Three Mile Canal-Bayou Barataria)
Brown Canal (Expressway- Gardere Canal)
Commerce Ditches (Commerce St- Fortado Canal)
Cottonseed Ditch (4th St- 8th St)
Coulee Canal (Hassel's Trail. Pk -Bayou Barataria Outfall Canal)
Fortado Canal (Industry Canal- Bayou Fatma)
Gardere Canal (8th St. - Murphy Canal)
Grand Isle Track (Behrman Hwy- Whitney Canal)
Hebee Canal (Expressway- Verret Canal)
Industry Canal (Fairfield Ave- Oakwood Canal)
Murphy Canal (Lapalco Blvd- Bayou Barataria O/F)
Nineth St Ditch (Edison Ditch - Queens Levee)
Oakwood Canal (Holmes Blvd. B - Bayou Fatma)
Par 3 Ditch (Vulcan -Woodland West Subdivision)
Planter's By Pass Canal (Bayou Barataria Outfall- Planters PS)
Queen's Ditch & Levee (1st St. -9th St. Ditch)
Rathborne Ditch (36th St- Pallet St.)
Seventh St Ditch (Rochelle Ave- Queens Levee)
Stall #1 Ditch (Cerritas Via -Verret Canal)
Terry Parkway Canal (Guardian- Industry Canal)
Three Mile Canal (Peters Rd. - Hebee Canal)
Verret Canal (Belle Chasse Hwy. -Bayou Barataria O/F Canal)
Weyerauch Canal (Belle Chase Hwy- Bayou Fatma)
Whitney Barataria Bypass Canal (Bayou Barataria Outfall Canal Whitney Barataria by Pass P.S.)
Whitney Canal (Stumpf Blvd- Belle Chasse Hwy.)
Wright Ave Canal (Stumpf Blvd- Belle Chase Hwy)

Total Approx. Acres: 220.94

ATTACHMENT "E"
EASTBANK DRAINAGE CANALS SLOPES
CATEGORY 5
CUT 6 TIMES PER YEAR

Parcel Location

Bonnabel Canal (Canal#3-P.S. #1)
 Butler Canal (ICRR Ditch- P.S. #5)
 Canal#1 (Duncan Canal- Elmwood Canal)
 Canal#2 (Duncan Canal-Lake Avenue)
 Canal#3 (Duncan Canal-Bonnabel Blvd)
 Canal#4 (Duncan Canal-Bonnabel Blvd)
 Canal #5 (Duncan Canal-Amoult Road)
 Canal#6 (Frabiellles Ditch -Plauche Ditch)
 Canal#7 (Canal #17-Duncan Canal)
 Canal#10 (Canal#12-Canal#7)
 Canal#11 (Canal#10-Duncan Canal)
 Canal#12 (Canal#10-Duncan Canal)
 Canal#13 (Butler Canal- Duncan Canal)
 Canal#14 (Butler Canal- Canal#19)
 Canal#17 (Butler Canal- Canal#7)
 Canal#19 (Airport Property-Canal#19)
 Canal Street Ditch (I-10- Lake Avenue)
 Crochet Ditch (Powerline Ditch - Canal#6)
 Cross Canal (St. Peters Ditch- Soniat Canal)
 Duncan Canal (Airline Highway- P.S. #4)
 Elmwood Canal (Canal#3 - P.S. #3)
 KCRR Ditch (David Drive-Belview Street)
 L&A Road Ditch A (L&A Rd - Hoey's Canal)
 L&A Road Ditch A (l&A Rd - Hoey's Canal)
 Loyola Canal (Vintage Drive - Canal#7)
 Plauche Ditch W/S (Cross Canal- Canal #5)
 Pontiff Playground (Metairie)
 Powerline Ditch (River Road - Timesaver Ave)
 Soniat Canal (Bellgrove to Citrus) (Citrus to ICRR – Westside)
 Soniat Canal (Cross Canal-Canal #5)
 Taca Canal (Airport Service Rd - Butler Canal)
 Causeway Retention Pond (Shrewsbury- Jefferson)
 Clearview Retention Pond (Earhart Interchange)
 Earhart Stockpile (Jefferson)
 17th Street Canal (Airline Highway- Hoey's Gate)
 Hoey's Canal (Blue Jay Rd/L&A Rd - Shrewsbury Rd)
 Brown Miller Ditch (Citrus Boulevard- Cross Canal)

Total Approx. Acres: 632.64

ATTACHEMENT "F"
EASTBANK DRAINAGE CANALS TOPS
CATEGORY 6
CUT 18 TIMES PER YEAR

PARCEL LOCATION

Bonnabel Canal (Canal #3-P.S. #1)
Butler Canal (ICRR Ditch- P.S. #5)
Canal#1 (Duncan Canal-Elmwood Canal)
Canal#2 (Duncan Canal- Lake Avenue)
Canal#3 (Duncan Canal- Bonnabel Boulevard)
Canal#4 (Duncan Canal- Bonnabel Boulevard)
Canal#5 (Duncan Canal - Arnoult Road)
Canal#6 (Frabiellles Ditch - Plauche Ditch)
Canal#7 (Canal#17 - Duncan Canal)
Canal#10 (Canal#12 - Canal#7)
Canal#11 (Canal#10- Duncan Canal)
Canal#12 (Canal#10- Duncan Canal)
Canal#13 (Butler Canal- Duncan Canal)
Canal#14 {Butler Canal- Canal#19)
Canal#17 (Butler Canal- Canal#7)
Canal#19 (Airport Property- Canal #19)
Canal Street Ditch (I-10- Lake Avenue)
Crochet Ditch (Powerline Ditch - Canal#6)
Cross Canal (St. Peters Ditch - Soniat Canal)
Duncan Canal (Airline Highway- P.S. #4)
Elmwood Canal (Canal#3 - P.S. #3)
KCRR Ditch (David Drive - Belview Street)
L&A Road Ditch (L&A Road - Hoey's Canal)
LP&L Right-of-way (Canal #5 - Canal #3)
Loyola Canal (Vintage Drive -Canal #17)
Plauche Ditch W/S (Cross Canal- Canal#5)
Pontiff Playground (Metairie)
Powerline Ditch (River Road-Timesaver Avenue)
Soniat Canal (Mazoue to Cross Canal)
Soniat Canal (Canal#5 - Canal#3)
Soniat Canal (Canal#5 - P.S. #2)
Soniat Canal (Cross Canal- Canal#5)
Taca Canal (Airport Service Road - Butler Canal)
Causeway Retention Pond (Shrewsbury-Jefferson)
Clearview Retention Pond (Earhart Interchange)
Earhart Stockpile (Jefferson)
17th Street Canal (Airline Highway- Hoey's Gate)
Hoey's Canal (Blue Jay Rd/L&A Rd - Shrewsbury Road)
Brown Miller Ditch (Citrus Boulevard - Cross Canal)

Total Approx. Acres: 281.19

ATTACHMENT "G"

Specifications

BOOM AXE® 50- HEAVY- DUTY ROTARY CUTTER

It is the purpose of this specification to describe a heavy-duty 50" rotary cutter that is capable of cutting grass and weeds at a minimum height of four inches. The unit bid shall be the manufacturer's current production that meets or exceeds the following minimum specifications. Only a standard production machine may be bid on these specifications. The unit bid must have been in production a minimum of 4-years.

DECK:

Cutting head width shall be 50in

The deck shall be constructed of 10-guage steel

The sides shall be constructed of double-wall 10-guage steel

Reinforcements shall be 3/8" flat bar X-frame

Center section shall be 1/2" x 12" x 20"

The skid shoes shall be full-length and replaceable

DECK ROTATION:

The deck shall have a rotation of 220-degrees

SPINDLE:

The spindle shall be 4-7/16" at the largest diameter x 8-15/16" long, made of alloy steel and splined. Tapered roller bearings with 2" I.D. top and 2-9/16" I.D. bottom in an oil bath shall be used. The housing shall be a 1030 cast steel uni-body

MOTOR TO SPINDLE DRIVE:

The motor to spindle drive shall be splinted, direct drive and enclosed. This specifically excludes a chain or flexible coupling

BLADE BAR:

The blade bar shall be a single leaf bar with a 4-bolt attachment to the spindle

BLADES:

The blades shall be tempered steel 1/2" x 4", full swinging (360-degrees), offset and provide lift with fans

BLADE BOLTS:

The blade bolts shall be 1" minimum diameter and grade 8 minimum strength

MOTOR:

The motor shall be steel gear type, rated at 101-horsepower and direct coupled.

The spindle RPM shall be 1240 RPM at 38 GPM from pump

SAFETY SHIELDS:

The front and rear shield shall be a 3-ply rubber belting and full-length

CUT HEIGHT:

Minimum 4''

ATTACHMENT "H"

Specifications

BOOM AXE® 60- HEAVY-DUTY ROTARY CUTTER

It is the purpose of this specification to describe a heavy-duty 60" rotary cutter that is capable of cutting grass and weeds at a minimum height of four inches. The unit bid shall be the manufacturer's current production that meets or exceeds the following minimum specifications. Only a standard production machine may be bid on these specifications. The unit bid must have been in production a minimum of 4-years.

DECK:

Cutting head width shall be 60"

The deck shall be constructed of 14-guage steel.

The sides shall be constructed of double wall, 14-guage and 10-guage steel

Reinforcements shall be 3/8" flat bar X-frame

Center section shall be 1/2" x 12" x 20"

The skid shoes shall be full-length and replaceable

DECK ROTATION:

The deck shall have a rotation of 220-degrees

SPINDLE:

The spindle shall be 4-7/16" at the largest diameter x 8-15/16" long, made of alloy steel and splined. Tapered roller bearings with 2" I.D. top and 2-9/16" I.D. bottom in an oil bath shall be used. The housing shall be a 1030 cast steel uni-body

MOTOR TO SPINDLE DRIVE:

The motor to spindle drive shall be splinted, direct drive and enclosed. This specifically excludes a chain or flexible coupling

BLADE BAR:

The blade bar shall be a single leaf bar with a 4-bolt attachment to the spindle

BLADES:

The blades shall be tempered steel 1/2" x 4", full swinging (360-degrees), offset and provide lift with fans

BLADE BOLTS:

The blade bolts shall be 1" minimum diameter and grade 8 minimum strength

MOTOR:

The motor shall be steel gear type, rated at 101-horsepower and direct coupled.

The spindle RPM shall be 1240 RPM at 38 GPM from pump

SAFETY SHIELDS:

The front and rear shield shall be a 3-ply rubber belting and full-length

CUT HEIGHT:

Minimum 4"

A. Deep Deck Design

The purpose of the specialty deep deck as required is to minimize or eliminate scalping. The deep deck design allows for a trailer mowing height by extending a standard deck sidewall. However, this is not the only modification that would be required to achieve a taller cut of grass. To provide the proper lift of grass, special updraft blades are used in conjunction with a larger area between the blade tops and underside of the deck. This larger area is achieved by another extension of the deck sidewall, creating a very heavy deck. These heavy modified decks would carry too much weight to be used on 28 foot slope mowers. Therefore, the width of the cutting decks would be trimmed from a standard 60" width to a 50" width. This 50" width deck will be used on all 28 foot slope mowers. The 23 foot slope mowers will still use a 60" deep deck draft.

ATTACHMENT "I"

MINIMUM EQUIPMENT LIST	
<u>QUANTITY</u>	<u>DESCRIPTION</u>
10	Boom Mowers Minimum 28 Foot Reach
4	Fifteen Foot Flex wing Mowers or
10	Large Tractors (85 + HP) with attachments (60" or 72" Rotary Cutters) or,
12	Manicure Mowers with (60" or 72") Cutting Decks
30	String Trimmers minimum 25cc
5	Back Pack Blowers minimum 50cc
10	Specialized Deep Draft Rotary Cutting Decks (reference 4.1.1. Attachments G and H)

GRASS CUT DAILY WORK REPORT

COMPANY _____ DAY _____

DISTRICT _____ ROUND _____ DATE _____

LOCATION	GRASS		COMPLETE		CUT TYPE			CATEGORY
	AVG	HI	YES	NO	SLOPE	FLAT	HAND	

NEXT LOCATION: _____

COMMENTS: _____

SUPERVISOR: _____

DATE: 11/15/2017

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00121413

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: MCamardelle@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 12/19/2017 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office which will then respond in writing as soon as possible.

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE
CORRESPONDING INSTRUCTIONS BELOW.

1, 3, 4, 5, 6, 8, 10, 11, 12, 13, 15

MANDATORY

PRE-BID CONFERENCE TO BE HELD AT: *MANDATORY* PURCHASING, 200 DERBIGNY ST.
SUITE 4400, GRETN, LA 70053 AT 10:00 AM
ON 12/01/2017

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda C. Patel
Director

December 5, 2017

ADDENDUM # 1

Bid No.: 50-00121413

Bid Opening Date: December 19, 2017

For: Two (2) Year Contract for Grass Cutting of Rough Cut Areas (Sloped and Flat) for the
Jefferson Parish Department of Public Works – Drainage

REVISION.

- Under "LICENSE REQUIREMENTS" on page SP-1, omit the following sentence:

"Proposer must also possess an Herbicide Category 6 and Horticultural Services licenses issued by the Louisiana department of agriculture. Copies of all licenses (front and back) must be submitted with bid."
- On "Attachment 'F'" page SP-17, Remove "Clearview Retention Pond (Earhart Interchange)"

Sincerely,

Misty A. Camardelle

Misty A. Camardelle, Buyer II
Jefferson Parish Purchasing Department

<p>Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.</p>
--

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda C. Patel
Director

December 8, 2017

ADDENDUM # 2

Bid No.: 50-00121413

Bid Opening Date: December 19, 2017

For: Two (2) Year Contract for Grass Cutting of Rough Cut Areas (Sloped and Flat) for the
Jefferson Parish Department of Public Works – Drainage

REVISION.

- The contract term will be changed from a two (2) year contract to a three (3) year contract.
- Omit the Bid Form in its entirety and replace with the attached Bid Form which states "Revised per Addendum No. 2". The revised bid form increases quantities to correspond with the change in contract terms.

CLARIFICATION.

- **Question:** In the bid document there are canal tops scheduled to be cut 18 times per year (Canal No.5, Canal No. 4, and Canal No.2). These same canal tops are scheduled to be cut 26 times per year under the Parkways Dept. grass cutting bid (50-00121520). Will the Drainage Dept. grass cutting contractor also be required to cut these same areas?
 - **Answer:** The Drainage Department bid covers the tops for these canals in Kenner only. Parkways contract covers the Jefferson Parish portions.
- **Question:** If the contractor cannot complete all work required in the 6 week cycle, will partial payment be made for the work performed? Will the contractor be allowed to continue that cycle until complete? Will the contractor be penalized for failure to complete the cycle in the 6 week time schedule? If so, what is the penalty?



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda C. Patel
Director

- **Answer: There will be no partial payments. The round has to be complete, inspected, and approved before payment. Penalty will be nonpayment.**

Sincerely,

Misty A. Camardelle

Misty A. Camardelle, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda C. Patel
Director

December 13, 2017

ADDENDUM # 3

Bid No.: 50-00121413

Bid Opening Date: December 19, 2017

For: Three (3) Year Contract for Grass Cutting of Rough Cut Areas (Sloped and Flat) for the Jefferson Parish for the Department of Public Works - Drainage

CLARIFICATION.

Question: The bid document states: "This can be described as a "maintenance assistance contract". It is basically intended to supplement work performed by regular maintenance forces of the Jefferson Parish Public Works -Drainage Department." Since categories 1 and 3 will only be cut two times per year by the Contractor, will Jefferson Parish forces cut categories 1 and 3 in between the contractor cuts?

Answer: Parish personnel may cut any areas as needed.

Sincerely,

Misty A. Camardelle

Misty A. Camardelle, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

📍 2525 Quail Drive, Baton Rouge, 70808 📞 (225) 765-2301 📧 Text-To-Verify: 1 (855) 999-7896 

Louisiana State Licensing Board for Contractors

Contractor Information

Business Name ROTOLO CONSULTANTS, INC.
Mailing Address 38001 Brownsvillage Road
Slidell, LA 70460
Phone Number (985) 643-2427
Fax Number (985) 643-2691
Email Address bdunn@rotoloconsultants.com
Website http://

Active Licenses

License Number 29959
Type Commercial License
Status LICENSED
Effective 07/21/2016
Expiration 07/20/2019
First Issued 07/20/1995

Classifications

Class	Qualifying Party	Parishes
BUILDING CONSTRUCTION	Michael Joseph Rotolo	ALL
BUSINESS AND LAW	Kerry Rotolo	ALL
BUSINESS AND LAW	Michael Joseph Rotolo	ALL
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION	Michael Joseph Rotolo	ALL
SPECIALTY: FENCING	Kerry Rotolo	ALL
SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION	Kerry Rotolo	ALL
SPECIALTY: RECREATION & SPORTING FACILITIES & GOLF COURSES	Michael Joseph Rotolo	ALL
SPECIALTY: SWIMMING POOLS	Michael Joseph Rotolo	ALL

Rotolo Consultants, Inc.
38001 Brownsvillage Road
Slidell, LA 70460
LA Contractors License: 29959

**Two (2) Year Contract for Grass Cutting of Rough Cut Areas
(Sloped and Flat) for the Jefferson Parish Department of Public
Works- Drainage
Bid Number 50-00121413**

Bid Opening: December 19, 2017 2:00 p.m.